

RESOLUTION NO. 01-13-94

RESOLUTION APPROVING A LOAN OF MONIES FROM THE COUNTY/CITY
ROAD PARTNERSHIP FUND (STREET MAINTENANCE) TO THE GENERAL
FUND (COMMUNITY CENTER CAPITAL OUTLAY LOAN ACCOUNT)
PURSUANT TO ORS 294.460.

WHEREAS, Dunes City has a balance of \$110,000 in its Street Maintenance Account in the County/City Road Partnership Fund for the balance of the 1993-1994 fiscal year; and

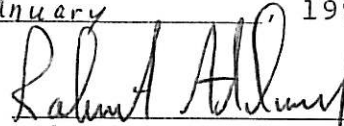
WHEREAS, the City has awarded contracts in the amount of \$75,180 for the city hall addition and renovation, and

WHEREAS, the total 1993/1994 funding allocated to building construction and alterations was \$65,375, leaving a shortfall of funds to complete the building project in the 1993/1994 fiscal year; and

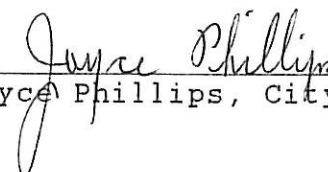
WHEREAS, pursuant to ORS 294.460 (copy attached) the city may loan monies from one fund to another, commingling cash balances of funds so long as the loan repayment is configured into the 1994-1995 budget and so long as all such fund monies are segregated in the budget and accounting records.

NOW THEREFORE, BE IT RESOLVED pursuant to ORS 294.460, the City Council does hereby approve a loan of \$15,000 from the County/City Road Partnership Fund (Street Maintenance) to the General Fund to a separate account "Community Center Capital Outlay Loan", said loan to be repaid by allocations to the County/City Road Partnership Fund in the 1994-1995 fiscal year budget.

Dated this 13th day of January, 1994.


Robert Petersdorf, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

for the transfer, the purpose for the authorized expenditures embodied in the appropriation and the amount of appropriation transferred.

(4) It shall be unlawful to transfer appropriations from any special revenue fund to the general fund or any other special revenue fund.

(5) The transfers referred to in this section apply to transfers which occur after the budget has been approved and which are made during the year for which the appropriations are made. Nothing in this section shall prohibit or regulate lawful transfers which have been budgeted in accordance with the local budget law. [1963 c.576 §27; 1975 c.569 §1; 1979 c.310 §6]

294.455 Appropriation of funds to repair or replace property. If property has been involuntarily converted or destroyed and is to be repaired or replaced with payments received (from insurance or otherwise) for the conversion or destruction, appropriations for the estimated expenditure of such money shall be made by resolution and ordinance in the same manner as provided in ORS 294.450 (1), or by supplemental budget as provided by ORS 294.480 (3) and (4). [1963 c.576 §27a; 1965 c.451 §10; 1991 c.573 §2]

294.460 Loans from one fund to another; commingling cash balances of funds. (1) It shall be lawful to loan money from any fund to any other fund of the municipal corporation whenever the loan is authorized by official resolution or ordinance of the governing body, except loans shall not be made from funds created for the purpose of retiring indebtedness unless otherwise provided by the charter of any city or county or in any statute relating to municipal corporations. The resolution or ordinance shall state the need for the loan and provide that the money so loaned shall be returned to the fund from which it was borrowed by the end of the ensuing year. The payment of any loans not repaid in the year in which the loan is made shall be budgeted as a requirement in the ensuing year.

(2) It shall be lawful to commingle cash balances of funds so long as all such fund moneys are segregated in the budget and accounting records. [1963 c.576 §§27b, 27c; 1979 c.310 §7]

294.465 Cash accounts for minor disbursements. (1) A municipal corporation may establish by ordinance or resolution one or more imprest cash accounts for the handling of minor disbursements. The ordinance or resolution creating the account shall set forth in detail the following:

- (a) The transfer of money to the account;
- (b) The object or purpose of the account;

(c) The methods for controlling of expenditures and encumbering of such moneys in the account; and

(d) The sources from which and the methods whereby the account will be replenished.

(2) No person shall expend or encumber or authorize expenditure or encumbrance of balances from such an account created in accordance with subsection (1) of this section in excess of the cash balance of that account, or for a purpose for which there is no appropriation or source of reimbursement authorized at that time.

(3) Each petty cash account and the amount thereof may be set out in a separate schedule of such accounts in the budget document. The total amount of all petty cash accounts shall be set forth in the same schedule. [1963 c.576 §29]

294.470 Working capital or intragovernmental service funds. (1) A municipal corporation may establish by ordinance or resolution one or more working capital funds or intragovernmental service funds. The ordinance or resolution creating the fund shall set forth in detail the following:

(a) The appropriation or appropriations to be charged in order to provide the initial money for financing the fund;

(b) The object or purpose of the fund;

(c) The methods for controlling of expenditures and encumbering of such funds; and

(d) The sources from which the fund shall be replenished.

(2) No person shall expend or encumber or authorize expenditure or encumbrance from funds created in accordance with subsection (1) of this section in excess of the balance of that fund, or for a purpose for which there is no appropriation or source of reimbursement authorized at that time.

(3) The anticipated expenditure for the ensuing year from a working capital fund or intragovernmental service fund created in accordance with subsection (1) of this section shall be budgeted as any other fund in accordance with ORS 294.305 to 294.520, 294.555 and 294.565, appropriations shall be made for each working capital fund or intragovernmental service fund in accordance with ORS 294.435 and expenditures from the working capital fund or intragovernmental service fund shall be regulated thereby.

(4) Notwithstanding the limitations in ORS 294.305 to 294.520, 294.555 and 294.565 applicable to increasing the appropriations of funds during the current fiscal year, the governing body may increase appropriations of working capital funds or intragovern-

RESOLUTION NO. 02-10-94

RESOLUTION TRANSFERRING MONIES WITHIN THE 1993/94 GENERAL
FUND FROM WATER STUDY LINE ITEM TO THE ELECTIONS;
PUBLISHING, TRAVEL & TRAINING, AND MISCELLANEOUS
PURSUANT TO ORS 294.450.

WHEREAS, Dunes City has a balance of \$2,550.90 in the General Budget in its Water Study line item as of January 31, 1994, for the balance of the 1993-1994 fiscal year; and

WHEREAS, this item was budgeted for expenses in the event the water bond issue passed, and there being no further Water Study expenses anticipated for this fiscal year; and the Elections, Publishing, and Travel & Training expenses are anticipated to go over budgeted amounts; and

WHEREAS, there were no monies budgeted for Elections, and the billing for the Special Water Bond election is now due and owing to Lane County elections in the amount of \$705.15; and


WHEREAS, the budgeted sum of \$600 for Travel & Training has been expended due to workshops, training seminars, etc. for two new employees, leaving a deficit balance of \$57.50, with projected expenses to be approximately \$275 (See Exhibit A); and


WHEREAS, a balance of \$149.63 remains in Publishing, with projected publication costs (See Exhibit A) being \$650 which would leave an approximate shortfall of \$550 in Publishing, and

NOW THEREFORE, BE IT RESOLVED pursuant to ORS 294.450, the City Council does hereby approve the transfer of \$2,550.90 from Water Study to the following: Elections - \$705.15; Travel & Training - \$275.00; Publishing - \$550.00; and the balance of \$1,020.75 to Miscellaneous by the following vote:

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

APPROVED by the Mayor this 10 day of February, 1994.


Robert Petersdorf, Mayor


Joyce Phillips, City Recorder

TRANSFER: Water Study - Balance 1-31-94 - \$2,550.90

TO:

Elections: \$ 705.15
(billing for Special Water Bond election)

Travel & Training (Anticipated thro 6-30-94) \$ 275.00

Balance 1-1-94	(-57.50)
Budget Workshop - Feb. mileage	\$ 25.00
6 - LCOG meetings	\$150.00
1 - Florence Futures	<u>\$ 30.00</u>
	\$262.50

Publishing: (Anticipated costs thro 6-3-94) \$ 550.00

Budget Hearing Notices	\$150.00
5 months Plan Comm. pub. notices	\$450.00
Other	<u>\$ 50.00</u>
Anticipated publishing costs	\$650.00

Balance 1-31-94 - - \$149.63

Anticipated over budget approx. \$500.37

BALANCE: Miscellaneous \$1,020.75

\$2,550.90

Exhibit A

RESOLUTION NO. 03-10-94

RESOLUTION APPROVING A LOAN OF MONIES FROM THE COUNTY/CITY
ROAD PARTNERSHIP FUND (STREET MAINTENANCE) TO THE GENERAL
FUND (COMMUNITY CENTER CAPITAL OUTLAY LOAN ACCOUNT)
PURSUANT TO ORS 294.460.

WHEREAS, Dunes City has a balance of \$95,000 in its Street Maintenance Account in the County/City Road Partnership Fund for the balance of the 1993-1994 fiscal year; and

WHEREAS, the City has awarded contracts in the amount of \$75,180 for the city hall addition and renovation, and

WHEREAS, the balance remaining in 1993/1994 funding allocated to building construction and alterations including the January 13, 1994, \$15,000 loan is approximately \$14,000; and

WHEREAS, building contract amounts on uncompleted work remain at \$25,600, leaving a shortfall of approximately \$11,000; and

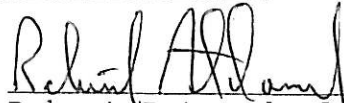
WHEREAS, in order to completely finish this project before office staff move into their new offices, and

WHEREAS, pursuant to ORS 294.460 (copy attached) the city may loan monies from one fund to another, commingling cash balances of funds so long as the loan repayment is configured into the 1994-1995 budget and repaid in subsequent years, and so long as all such fund monies are segregated in the budget and accounting records.

NOW THEREFORE, BE IT RESOLVED pursuant to ORS 294.460, the City Council does hereby approve a second loan of \$15,000 from the County/City Road Partnership Fund (Street Maintenance) to the General Fund to a separate account "Community Center Capital Outlay Loan", said loan to be repaid by allocations to the County/City Road Partnership Fund during the 1994-1995 fiscal year budget process.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1 - R.Wilson

Dated this 10th day of March, 1994.


Robert Petersdorf, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

COUNTY OF LANE, STATE OF OREGON
CITY OF DUNES CITY
RESOLUTION NO. 06-09-94A

A RESOLUTION ADOPTING THE BUDGET,
MAKING APPROPRIATIONS AND LEVYING TAXES

WHEREAS, the annual budget for the fiscal year 1994-95 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 1994-95 approved by the Budget Committee of the City of Dunes City on April 29, 1994, now on file at the Dunes City Hall, Dunes City, Oregon.

2. That the City Council hereby levies the taxes provided for in the budget adopted in section 1 of this resolution in the aggregate amount of \$ 0.00, and that these taxes are hereby levied and assessed pro rata upon all taxable property within the City of Dunes City as of 1:00 A.M., January 1, 1994.

3. That the amounts for the fiscal year beginning July 1, 1994, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$ 31,612	
Materials and Services	\$ 53,499	
Capital Outlay	\$ 2,000	
Transfers	\$ 10,000	
Other	\$ 9,490	
TOTAL		\$ 106,601

STATE STREET TAX FUND

Personal Services	\$ 3,150	
Materials and Services	\$ 160,050	
Other	\$ 3,525	
TOTAL		\$ 166,725

EMERGENCY COMMUNICATION FUND

Materials and Services	\$ 3,492	
TOTAL		\$ 3,492

PLANNING ASSISTANCE GRANT FUND

Materials and Services
TOTAL

\$ 3,757
\$ 3,757

URBAN TRANSITION FUND

Materials and Services
Other
TOTAL

\$ 267,985
\$ 22,807
\$ 290,792

MOTEL TAX

Materials and Services
Other
TOTAL

\$ 9,478
\$ 2,201
\$ 11,679

4. That the City Recorder certify to the County Clerk and County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON THIS 9th DAY OF JUNE, 1994.



ROBERT PETERSDORF, MAYOR

ATTEST:



JOYCE PHILLIPS, CITY RECORDER

CITY OF DUNES CITY
RESOLUTION NO. 06-09-94B

A RESOLUTION TRANSFERRING GENERAL
OPERATING CONTINGENCY

WHEREAS, the City has a \$3,877.00 balance in General Operating Contingency in the 1993/94 General Fund Budget; and

WHEREAS, the City has over expended its 1993/94 Budget Funds for Materials & Services and Contracted Services;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the transfer of \$3,887.00 from the General Operating Contingency to be designated within the General Operating Fund as follows :

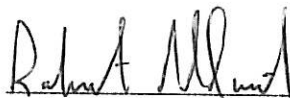
\$ 2,887.00 for Materials and Services

\$ 1,000.00 for Contracted Services

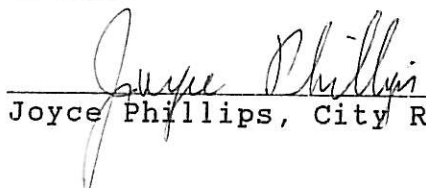
Ayes 4 Nays 0 Abstain 0 Absent 2

ADOPTED by the Dunes City Council this 9 day of June, 1994.

APPROVED:


Robert Petersdorf, Mayor

ATTEST:


Joyce Phillips, City Recorder

Return to: Department of Administrative Services
State Controller's Division
Attn: Sharon Prentice
155 Cottage Street NE
Salem OR 97310

CITY OF DUNES CITY RESOLUTION NO. 06-09-94C

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

BE IT RESOLVED, that the City of Dunes City hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Fire protection;
- (2) Street construction, maintenance, & lighting;
- (3) Storm sewers; and
- (4) Planning, zoning, and subdivision control.

Approved by the City of Dunes City
this 9th day of June 1994.

ATTEST:

Joyce Phillips
Recorder Joyce Phillips

Rahm Alkhawaja
Mayor R. Petersdorff

COUNTY OF LANE, STATE OF OREGON
CITY OF DUNES CITY
RESOLUTION NO. 06-09-94D

A RESOLUTION APPOINTING READ INSURANCE AGENCY
AS EXCLUSIVE AGENT OF RECORD FOR DUNES CITY
FOR THREE (3) YEARS EFFECTIVE JULY 1, 1994.

WHEREAS, the Read Insurance Agency appointment as exclusive Agent of Record on insurance matters regarding insurance coverages for the City of Dunes City expires on June 30, 1993, and;


WHEREAS, said Read Insurance Agency has provided excellent services at a very reasonable competitive cost; and

NOW, THEREFORE, BE IT RESOLVED THAT READ INSURANCE AGENCY, P. O. Box 310, Florence, Oregon is hereby appointed by the City of Dunes City to act as the exclusive Agent of Record on insurance matters regarding the insurance coverages for the City of Dunes City, for a period of three (3) years, beginning July 1, 1994.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON THIS 9th DAY OF JUNE, 1994.


ROBERT PETERSDORF, MAYOR

ATTEST:


JOYCE PHILLIPS, CITY RECORDER

RESOLUTION NO. 06-09-94E

A RESOLUTION AFFIRMING DUNES CITY'S BOUNDARIES
AS DESCRIBED IN THE PROCLAMATION OF INCORPORATION
DATED JUNE 12, 1963

WHEREAS, at a special election duly held on June 11, 1963, within that portion of Lane County, State of Oregon, as described on the attached Exhibit 1, there was submitted to the legal voters the question on whether the described real property on Exhibit 1 should be incorporated as a city; and

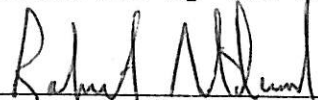
WHEREAS, said election was duly held and the incorporation received the affirmative vote of the majority of votes cast; and

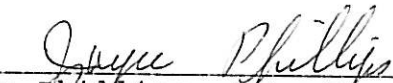
WHEREAS, a Proclamation was issued by the Lane County Commissioners on June 12, 1963, declaring that all of that portion of Lane County, State of Oregon as described in the attached Exhibit 1 has been duly incorporated as a city;

NOW THEREFORE, BE IT RESOLVED that the City of Dunes City does hereby affirm the June 12, 1963 Proclamation incorporating as its boundaries that portion of Lane County, State of Oregon, as described in the attached Exhibit 1.

Ayes: 3 Nays: 1 Abstain: 0 Absent: 2

APPROVED by the Mayor this 9th day of June, 1994.


Robert Petersdorf, Mayor


Joyce Phillips, City Recorder

the CITY OF DUNES

JUN 12 1963

INA RANDOLPH, Director of the
Dept. of Records and Elections of Lane Coun
BY: Kath Bishop
DEPUTY

EXHIBIT 1.

IN THE STATE OF OREGON FOR THE COUNTY OF LANE

City of Dunes City

Resolution No. 6-16-94-_____

Resolution 6-16-94-_____ Defining Certain Unenumerated
Nuisances RE: City Right-of-Ways

WHEREAS, it has come to the attention of the City Council that from time to time individuals inadvertently or intentionally erect human constructed items upon, store materials upon, or otherwise trespass into or block public access to and upon public right-of-ways within the City of Dunes City, and

WHEREAS, Ordinance 108 (nuisance abatement ordinance) provides for enforcement of unenumerated nuisances including "acts that are determined by the city council to be injurious or detrimental to public health, safety or welfare of the City", and

WHEREAS, the city began a program in January, 1993 requiring citizens of Dunes City to obtain permits to erect any human made improvements or to maintain the same upon the public right-of-way, and

WHEREAS, without a declaration that a failure to obtain the requisite permit and/or failure, after obtaining a permit to withdraw said improvement upon demand by the city, constitutes a public nuisance, it becomes more difficult and/or expensive to enforce the city's and public's right to utilize the public right-of-ways within the city,

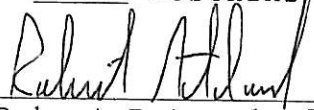
THEREFORE BE IT RESOLVED that the following are declared to be public nuisances detrimental to the public safety and welfare:

1. Placing upon any public right-of-way debris, materials, refuse, buildings, structures, or other human constructed improvements.
2. Failing to apply for a right-of-way permit as is required by the city's policy as established by the city council's adoption of councilwoman Miller's motion at the January 4, 1993 meeting,
3. Failing to remove said permitted, or non-permitted, trespass upon the public right-of-way upon demand by the city, and/or

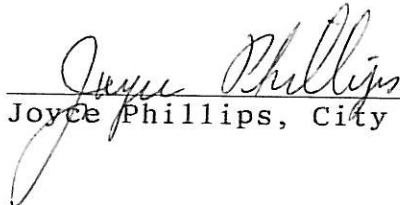
4. Committing any act upon a public right-of-way prohibited by city code or state statute.

IT IS SO RESOLVED this 16th day of June, 1994.

4 Ayes 0 Nays 0 Abstains 3 Absent


Robert Petersdorf, Mayor

Attest:


Joyce Phillips, City Recorder

RESOLUTION NO. 06-16-94B

RESOLUTION EXPENDING CITY/COUNTY UNPAVED (GRAVEL) ROAD
ALLOTMENT FUNDS AND AMENDING ROAD PAVING CONTRACT.

WHEREAS, Dunes City received certain funds from Lane County for the purpose of improving unpaved (gravel) roads; and

WHEREAS, Dunes City presently holds approximately \$72,000 in "Unpaved (gravel) Road Funds" received from Lane County to be spent specifically for blacktopping graveled roads; and

WHEREAS, Lane County has extended the date for spending said funds until December 31, 1994; and

WHEREAS, if Dunes City does not expend these funds for gravel road improvement projects before that date, these funds shall revert to Lane County; and

WHEREAS, Lane County indicated that it would prefer these funds be spent on gravel road improvement projects in Dunes City than be returned to Lane County; and

WHEREAS, Dunes City recently awarded a bid on road paving projects, some of which were gravel road construction projects; and

WHEREAS, Dunes City held approximately \$72,000 in gravel road funds in reserve until after the above-described bids had been awarded. The purpose being that if the bids exceeded estimates, and Dunes City elected to go ahead with the winning bid, Dunes City could draw on those funds to blacktop the gravel roads included in said bid, and have sufficient funds to pay for the contract; and

WHEREAS, those bids have been awarded, and sufficient funds were budgeted to pay for that project without expending all of the gravel road monies; and

WHEREAS, approximately \$37,000 remains in this fund for other blacktopping projects; and

WHEREAS, the Dunes City Road Committee has prioritized numerous other road projects, including the blacktopping of other gravel roads for which these funds could be spent; and

WHEREAS, Dunes City has many pending projects to pave gravel roads as approved by the Road Committee; and

WHEREAS, there are more road projects than there are gravel road funds; and

WHEREAS, the Road Commissioner and Director of Roads have met with a representative of Johnson Rock, Inc., the successful bidder; and

WHEREAS, said Johnson Rock, Inc. representative has agreed to amend the existing contract and provide additional goods and services to blacktop additional gravel roads as shown on Exhibit A attached, for an additional sum of \$62,393.00, and that the original contract terms and conditions will apply to the performance of the amended contract; and

WHEREAS, Dunes City also finds that an emergency exists, and the conditions require prompt execution of a contract; and

WHEREAS, Dunes City finds that if the existing contract is amended to include the projects on Exhibit A, substantial cost savings will obtain to the City because a new round of bidding would include a new mobilization fee of approximately \$4,000/\$5,000; and it is unlikely that the costs of paving as set forth in Exhibit A would be less than the proposed amended contract price submitted by Johnson Rock, Inc. Johnson Rock, Inc. has agreed to amend the contract and charge no additional mobilization fee; and

WHEREAS, the Road Commissioner and Director of Roads have carefully reviewed the proposal from Johnson Rock, Inc., for the inclusion of road projects listed on Exhibit A, and have determined that the cost per unit to blacktop the additional roads is equivalent to the cost per unit in the contract bid awarded on May 12, 1994, less the mobilization fee;

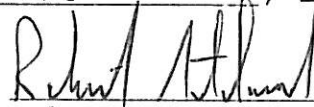
THEREFORE THE CITY OF DUNES CITY DOES FIND AS FOLLOWS:

1. Dunes City will amend the Paving Contract dated May 19, 1994 between Dunes City and Johnson Rock, Inc., to include the blacktopping of roads described in the attached Exhibit A, pursuant to the original contract terms and conditions, at an additional cost of \$62,393.00; and/or
2. In the alternative, this contract will be exempt from competitive bidding because it will result in substantial cost savings to the city. The reason being that if the city were to prepare for and award the bid pursuant to the public bidding process, the bid would very probably be equal to, or exceed, the amount Johnson Rock, Inc. proposes for this work. In addition, mobilization costs of \$4,000/\$5,000 would be saved by this process.

THEREFORE IT IS RESOLVED that a contract be awarded to Johnson Rock, Inc. in the amount of \$62,393.00 for improving gravel roads as set forth in Exhibit A attached, so long as Johnson Rock, Inc., increases their present performance and bid bonds to include the additional contract amount.

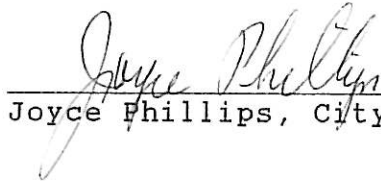
Ayes: 4 Nays: 0 Abstain: 0 Absent: 3

Dated this 16th day of June, 1994.



Robert Petersdorf, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 07-14-94

RESOLUTION AFFIRMING COVERAGE OF DUNES CITY EMPLOYEES
IN THE OREGON PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)
COMMENCING JULY 1, 1994.

WHEREAS, PERS requires an official resolution and statement from the City before enrolling city employees in its retirement plan system; and

WHEREAS, during its 1994/95 fiscal year budget process, Dunes City elected to provide retirement benefits to its employees at the rate of 9.29% for employer contributions beginning July 1, 1994; and

WHEREAS, Dunes City will not extend unused sick leave benefits to its employees; and

WHEREAS, City agrees to pick up, pay or otherwise assume the mandatory six percent (6%) employee contribution; and

THEREFORE DUNES CITY RESOLVES:

- (1) To provide PERS retirement participation enrollment for its employees beginning July 1, 1994 at the rate of 9.29% for employer contribution; and
- (2) Will not extend unused sick leave benefits to its employees; and
- (3) Will pick up and pay the mandatory 6% employee contribution.

Ayes: 5 Nays: -0- Abstain: -0- Absent: 1

Dated this 14th day of July, 1994.



Robert Petersdorf, Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

**RESOLUTION REGARDING MEMBERSHIP
CITY/COUNTY INSURANCE SERVICES TRUST
LIABILITY RISK SHARING POOL**

Whereas, the City/County Insurance Services Trust (CIS) offers pooled self-insurance offering cost stability and the potential for long-term savings and;

Whereas, CIS is sponsored by the League of Oregon Cities and the Association of Oregon Counties as a service to Oregon cities and counties; and

Whereas, the City of Dunes City finds that membership in CIS is of benefit in managing the risks involved in providing services to its citizens; and

Whereas, the City of Dunes City has been provided with an opportunity to review the Trust Agreement, Bylaws and Rules of CIS; and

Whereas, the City of Dunes City has reviewed the Trust Agreement Bylaws and Rules of CIS for compliance with the Charter and Ordinances of the City of Dunes City;

Now, therefore, the City of Dunes City does hereby enter into a contract with CIS and becomes a member of the CIS Trust for **General Liability and Automobile Liability** for a three-year period commencing July 1, 1994 and agrees to abide by the terms of the Trust Agreement, Bylaws and Rules of CIS which, along with this Resolution, constitutes the contract between the City of Dunes City and CIS. The [Administrative Officer - insert title] City Recorder is hereby authorized to execute such documents as are necessary pursuant to this Resolution.

ADOPTED: August 11, 1994
Date

Robert Petersdorf
Mayor Robert Petersdorf

ATTEST: Joyce Phillips
City Recorder Joyce Phillips

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-13-94A

RESOLUTION "UNNAMING" HARMONY LANE AND
AFFIRMING STATUS AS A PRIVATE DRIVEWAY

WHEREAS, a roadway easement was created on June 14, 1983, accessing three tax lots located on Map 19-12-23-4, the maximum number of lots allowed to access any portion of an easement according to Dunes City Land Subdivision Ordinance, Section 1.11(C)(1); and

WHEREAS, said roadway easement was named Harmony Lane by Dunes City; and

WHEREAS, said roadway easement was never officially deeded to Dunes City; and

WHEREAS, written statements from property owners accessing said roadway easement expressed their wishes to "un-name" the access known as Harmony Lane and affirm the roadway easement's status as a private driveway; and

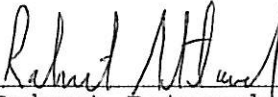
WHEREAS, neither the Siuslaw Rural Fire District nor the Lane County Sheriff's office has presented any objections to their request to remove the Harmony Lane street signs and replacing them with reflecting number signs;

NOW THEREFORE DUNES CITY RESOLVES:

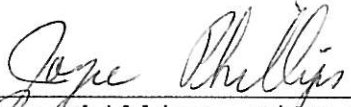
- (1) The roadway easement located on Map 19-12-23-4, formerly known as Harmony Lane is now to be an "unnamed" private driveway.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 13 day of October, 1994.


Robert Petersdorf, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-20-94A

RESOLUTION ADOPTING JUNE 30, 1994 AUDIT REPORT

WHEREAS, the annual audit performed by Gregor Professional Corp. for the fiscal year 1993-94 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

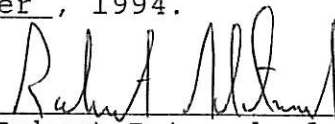
WHEREAS, said audit has been reviewed by the Mayor and City Council of Dunes City,

THEREFORE DUNES CITY RESOLVES:

- (1) That the City Council of Dunes City, Oregon does hereby accept and adopt the audit report for the fiscal year 1993-1994 in the printed form as submitted by its auditor, Gregor Professional Corp.


Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Dated this 20th day of October, 1994.



Robert Petersdorf, Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

RESOLUTION NO. 10-20-94B

Resolution Establishing Lien Search Policy

WHEREAS Dunes City frequently receives requests for lien checks from real estate title insurance companies, and

WHEREAS, these requests are ordinarily limited in scope to whether or not liens exists against these properties, and

WHEREAS, Buyers rely upon these lien searches, and

WHEREAS, Buyers often understand lien searches also encompass land use planning issues, and

WHEREAS, Buyers often think that the lien search approval also indicates that the prior owner has acquired all of the necessary permits and approval for existing structures and improvements on the property, and

WHEREAS, when buyers subsequently approach the city requesting permits, and the city discovers unpermitted activities, the city begins abatement process, and

WHEREAS, buyers then feel that the city should have discovered this problem during lien searches process, and

WHEREAS, these encounters often leave a bad taste in the buyer's mouth toward Dunes City, and prolong hard feelings, and

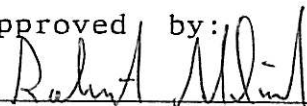
WHEREAS, the city wishes to avoid these problems,

THEREFORE BE IT RESOLVED the city chooses to include within its lien search process a request by a qualified city official to inspect the property at issue, for the purpose of identifying any violations of the Dunes City Land Use Laws, and report those on the lien search so that buyers and sellers may address these issues prior to sale.

THE CITY FURTHER RESOLVES that in the event the seller refuses to authorize an inspection of his property, the city will simply report to the title company that the city has not inspected this property for land use violations because the seller has refused to grant permission to do so.


IT IS SO RESOLVED this 20 day of October, 1994.

Approved by:



Robert Petersdorf
Dunes City Mayor

ATTEST:


Joyce Phillips
City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-20-94C

RESOLUTION ADOPTING AMENDED DUNES CITY FEE SCHEDULE
FOR ACTIVITIES REQUIRING PERMITS
EFFECTIVE NOVEMBER 1, 1994

WHEREAS, Dunes City enacted an amended fee schedule for activities requiring permits on October 14, 1993, and;

WHEREAS, the City finds that the current fee and fine schedule needs to be updated,

THEREFORE BE IT RESOLVED that Dunes City adopts the following schedule of permit fees and fines described in this Resolution:

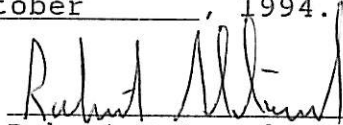
** If any permit is applied for and/or issued AFTER the permitted activity has been commenced or completed, the standard permit fee listed below is automatically doubled and is payable at time of application in addition to penalties as set forth in Resolution #8-10-89 attached hereto.

<u>ACTIVITY</u>	<u>**PERMIT FEE</u>	<u>FINE</u>
Amendments to:		
Ordinances	\$ 350.00	\$ ---
Comp Plan (Fee + actual costs)	1,000.00	---
Concept Assistance	125.00	---
Conditional Use Permit.	325.00	650.00
Flood Hazard Permit	10.00	---
Mobile Home Parks	1,000.00	---
Partition Applications		
<u>Major Partition</u> (3)		
(The original lot being divided		
to be assessed also)	325.00 per lot	
<u>Minor Partition</u>	250.00	500.00
Planned Unit Development (PUD).	1,000.00	---
Sign Permit	75.00	250.00
Site Review (Pre-Planning).	125.00	250.00
Streets/Roads/Driveway Access		
Road Permit.	75.00	250.00
Driveway Permit.	50.00	250.00
Street Vacation (Fee + actual		
costs of property).	1,000.00	---
Subdivision Applications		
(4 lot maximum).	1,200.00	---
(Over 4 lots, additional lots)	325.00 per lot	

Temporary Permit.	150.00	250.00
Travel Trailer Parks.	1,000.00	---
Variance.	175.00	350.00
Vegetation Removal:		
(Shoreland Zone)	50.00	500.00
(Public Right-of-Ways)	None	750.00
Zone Change	500.00	750.00

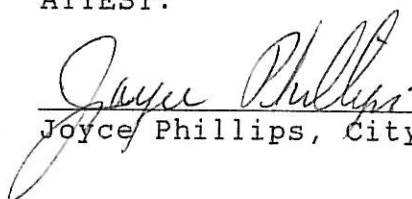
Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Adopted this 20th day of October , 1994.



Robert Petersdorf, Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON
RESOLUTION NO. 11-17-94

RESOLUTION ADOPTING POLICY FOR DRIVEWAY ACCESS
APPROACHES BY EXERCISING CITY'S RIGHT TO REQUIRE SUCH CHANGE
PURSUANT TO ORDINANCE #117, APPENDIX A, SECTION 2 (5)

WHEREAS, on May 8, 1987, Dunes City adopted Ordinance #117 amending Ordinance #111 an amendment to Ordinance #60, setting forth requirements of ingress and egress; and

WHEREAS, Appendix A, Section 2(5) of said Ordinance 117 states:

"City reserves the right to make or require such changes, additions, and repairs in the right-of-way that at any time are considered necessary to permit relocation, reconstruction, widening, or maintenance of the roadway or to provide proper protection of life or property on or adjacent to the roadway; and

WHEREAS, Dunes City wishes to exercise its right to make a change by adding certain requirements for driveway approaches to an improved city street to its Road/Driveway Permit application form to "provide protection of property on or adjacent to the roadway", i.e. to protect blacktop surface roads within the City:

THEREFORE DUNES CITY RESOLVES:

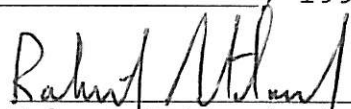
The following policy be adopted and said policy language be incorporated into the current Application for Road/Driveway Permit as shown on the attached Exhibit A.

"New driveway approaches to any improved city street shall be a minimum of 12' wide, and shall have an asphalt or concrete surfaced apron from street to lot boundary line (minimum length - 6'). Said approach to be constructed to prevent the flow of surface water from the driveway onto said street. If driveway approach requires a culvert (need, size, and location to be determined by Director of Roads), culvert to be installed by property owner with the understanding that owner is responsible

for keeping culvert unobstructed and in good operating condition."

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 17th day of November 1994.



Robert Petersdorf, Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

APPLICATION FOR ROAD/DRIVEWAY PERMIT
(Revised per Resolution 11-17-94)

Name: _____

Address: _____

Telephone: _____ Best Time to Call: _____

Legal Description: _____

Name of access road: _____

Does the proposed road/driveway access to a private road____, city road____, county road____, or state road____? If proposed access is to a county or state road, do you have the required access permits? _____

Proposed Road: Does the proposed road meet the design and development standards of Article 4, Section 4.02 Streets of the Dunes City Subdivision Ordinance? _____

Driveway Access: New driveway approaches to any improved city street shall be a minimum of 12' wide, and have an asphalt or concrete surfaced apron from street to lot boundary line (minimum length - 6'). Said approach to be constructed to prevent the flow of surface water from the driveway onto said street. If driveway approach requires a culvert (need, size, and location to be determined by Director of Roads), culvert to be installed by property owner with the understanding that owner is responsible for keeping culvert unobstructed and in good operating condition."

Fee for permit is to be submitted with this application. (Road permit fee - \$75.00; Driveway/access permit fee - \$50.00) You will also be required to obtain an Excavation and Grading permit prior to commencing construction of road/driveway.

Applicant, by his signature below, certifies that he has read this application and acknowledges that all provisions of Dunes City ordinances governing will be complied with whether specified herein or not.

Applicant _____ (Date) _____

Date Application and Fee Received: _____

By: _____

Date Application to Director of Roads: _____

Staff Comments: _____

CITY OF DUNES CITY
LANE COUNTY, OREGON
RESOLUTION NO. 12-08-94(A)

RESOLUTION APPROVING TRANSFER OF MONIES WITHIN THE GENERAL
FUND (PERSONAL SERVICES) FROM PERS TO CITY
RECORDER/PLANNING SECRETARY LINE ITEMS

WHEREAS, during its 1994/95 fiscal year budget process, Dunes City elected to provide retirement benefits to its employees and agreed to pick up and pay or otherwise assume the mandatory six percent (6%) employee contribution to become effective July 1, 1994, for City Recorder and Planning Secretary;

WHEREAS, State Ballot Measure 8 was adopted which mandates the employee is to pay the six percent (6%) employee contribution out of their wages rather than be paid by the municipality; and

WHEREAS, the City of Dunes City intentions were to consider the City's paid 6% employee contribution as a benefit; and

WHEREAS, at its November 17, 1994 Council meeting, Dunes City increased staff salaries to compensate employees for the cost of State Ballot Measure 8's mandated self-paid 6% employee paid contribution effective December 1, 1994, and

WHEREAS, the 1994/95 budget combined the 6% employee contribution with the City's portion of PERS contributions in the PERS line items in the General Fund.

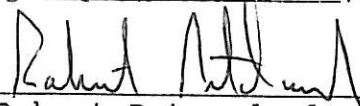
NOW THEREFORE DUNES CITY RESOLVES TO:

Approve the transfer of monies within the General Fund as follows:

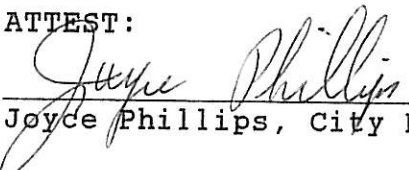
<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
PERS-City Recorder/Treasurer	City Recorder/Treasurer	\$1,270.00
PERS - Planning Secretary	Planning Secretary	\$ 819.00

Ayes: 5 Nays: 0 Abstain: 1 Absent: 0

Dated this 8th day of December, 1994.


Robert Petersdorf, Dunes City Mayor

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON
RESOLUTION NO. 12-08-94(B)

RESOLUTION REVOKING EXISTING POLICY OF PAYING EMPLOYEE PORTION IN OREGON PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) AND DEEMING THE REQUIRED PERS CONTRIBUTION OF 6% TO BE "PICKED UP" FOR PURPOSES OF 26 USC SECTION 414(H)(2) EFFECTIVE JANUARY 1, 1995.

WHEREAS, State Ballot Measure 8 mandates Dunes City revoke the existing policy of paying the employee's portion of Oregon Public Employees Retirement System payments; and

WHEREAS, at its November 17, 1994 Council meeting Dunes City did increase City Recorder's and Planning Secretary's wages 6% to become effective December 1, 1994; and

WHEREAS, a Resolution is required to deem the 6% PERS employee contribution as being "picked-up" for purposes of Internal Revenue Code Section 414 (h)(2), to become effective January 1, 1995;

NOW THEREFORE DUNES CITY RESOLVES:


That the required PERS contribution of 6% of wages is deemed to be "picked up" for purposes of Internal Revenue Code Section 414 (h)(2), effective January 1, 1995;

DUNES CITY DOES FURTHER RESOLVE THAT:

(a) Employees do not have the option of receiving the wages payment and paying the PERS employee contribution directly; and


(b) Employees' reported wages on the W-2 form for tax purposes will be reduced by the amount of the employees' contribution.

IT IS SO RESOLVED this 8th day of December, 1994.


Robert Petersdorf, Dunes City Mayor

Ayes: 5 Nays: 0 Abstain: 1 Absent: 0

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 01-12-95

RESOLUTION ADOPTING POLICY FOR REIMBURSEMENT OF CITY
EMPLOYEES AND/OR REPRESENTATIVES FOR EXPENSES - PER DIEM

WHEREAS, council members, employees, or other city representatives are often invited to represent Dunes City at various political functions, trade shows and other events. It is sometimes beneficial for the City to reimburse such representatives for their reasonable expenses incurred while representing the City;

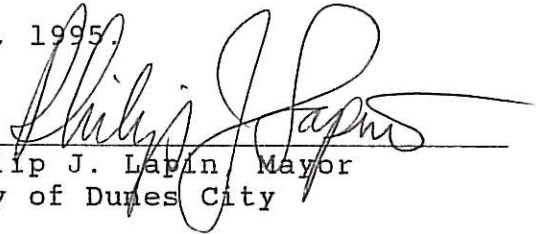
THEREFORE BE IT RESOLVED THAT Dunes City, subject to prior approval by the City Council, will reimburse its council members, employees, or other representatives of the City for reasonable expenses incurred while serving as a representative of the City. Those expenses will be in accordance with the following set schedule, taking into account reasonable exceptions due to geographic area, seasonal differences, or other considerations deemed appropriate by the Board. Said application for reasonable expenses shall be accompanied by the appropriate receipts.

BE IT FURTHER RESOLVED THAT Dunes City shall reimburse said authorized representative his/her reasonable expenses as follows:


Mileage - \$0.25 per mile.
Breakfast - Not to exceed \$4.50.
Lunch - Not to exceed \$5.50.
Dinner - Not to exceed \$12.50.
Lodging - Reimbursement up to the amount of \$40.00 per night.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 12th day of January, 1995.


Philip J. Lapin Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

RESOLUTION NO. 04-13-95(A)

RESOLUTION APPROVING A SUPPLEMENTAL BUDGET FOR FY 94-95

WHEREAS, the annual budget for the current fiscal year 1994-95 was adopted by the City Council of Dunes City on June 9, 1994; and

WHEREAS, pursuant to ORS 294.480(1)(a)(b), Dunes City has deemed it necessary to adopt a Supplement Budget for the current year in order to pay the \$30,000 interfund loan to the City/County Road Fund in its entirety, as only a \$10,000 repayment on the loan was budgeted; and

WHEREAS, pursuant to ORS 294.460, Dunes City has approved an interfund loan of \$20,000 from the City/County Road Fund to the General Fund, said \$20,000 loan to be repaid by the end of the ensuing 1995-96 fiscal year.

NOW THEREFORE, BE IT RESOLVED:

1. The City Council of Dunes City, Oregon, does hereby adopt a supplemental budget for the current fiscal year 1994-95 which is now on file at the Dunes City offices.

2. The Supplemental Budget entails adjustments to two funds only and the adjusted appropriations are as follows:

GENERAL FUND

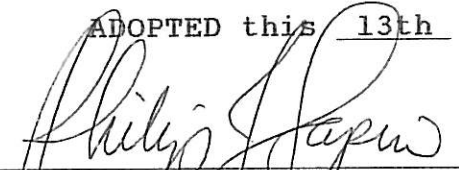
Personal Services	\$ 31,312	
Materials and Services	\$ 53,499	
Capital Outlay	\$ 2,000	
Transfers	\$ 30,000	
Other	\$ 90,490	
TOTAL		\$ 126,601

CITY/COUNTY ROAD FUND

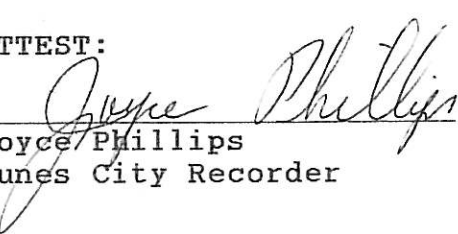
Materials and Services	\$ 287,985	
Other	\$ 22,807	
TOTAL		\$ 310,792

3. That a copy of the Supplemental Budget be sent to the Finance and Taxation Unit, Department of Revenue, Salem, Oregon, as required by law.

ADOPTED this 13th day of April, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips
Dunes City Recorder

RESOLUTION NO. 04-13-95(B)

RESOLUTION APPROVING A LOAN OF MONIES FROM THE COUNTY/CITY
ROAD PARTNERSHIP FUND (STREET MAINTENANCE) TO THE GENERAL
FUND PURSUANT TO ORS 294.460.

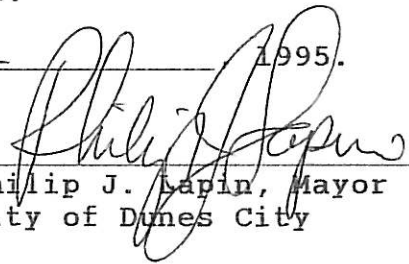
WHEREAS, Dunes City has a balance of approximately \$86,000 in
its Street Maintenance Account in the County/City Road Partnership
Fund for the balance of the 1994-1995 fiscal year; and

WHEREAS, pursuant to ORS 294.460, the city may loan monies
from one fund to another, commingling cash balances of funds so
long as the loan repayment is configured into the budget for the
ensuring year, and so long as all such fund monies are segregated
in the budget and accounting records; and

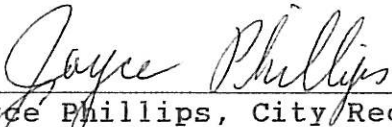
WHEREAS, pursuant to ORS 294.480(1)(a)(b) a Supplemental
Budget has been adopted to pay the entire \$30,000 interfund loan to
the City/County Road Fund rather than the \$10,000 repayment as
budgeted this current fiscal year; and

NOW THEREFORE, BE IT RESOLVED pursuant to ORS 294.460, the
City Council does hereby approve an interfund loan of \$20,000 from
the County/City Road Partnership Fund (Street Maintenance) to the
General Fund to repay the entire \$30,000 borrowed in 1993-1994 for
the Community Center building project.

Dated this 13th day of April 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 05-11-95(A)

RESOLUTION INTERPRETING "TEMPORARY/PORTABLE" STRUCTURES TO
BE "BUILDINGS" AS DEFINED IN DCZO, SECTION II, DEFINITIONS

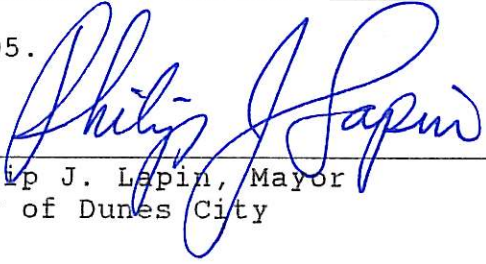
WHEREAS, due to numerous citizen questions and concerns relating to temporary/portable structures for use as garages, covers for RV's, boats, many of which are being advertised by manufacturers as requiring no building permits, an investigation was made; and

WHEREAS, based upon investigation information, the Dunes City Council, at its April 13, 1995 Council meeting came to the determination that when "temporary/portable" structures exceeded 120 square feet and/or 10 feet at the highest point, these structures would be classified as a "Building" as defined in DCZO, Section 11, (Copy attached as Exhibit A) until further interpretation.


NOW THEREFORE DUNES CITY RESOLVES that temporary/portable structures exceeding 120 square feet and/or 10 feet at the highest point would be classified as a "Building" as defined in DCZO Section 11 - Definitions, as indicated on the attached Exhibit A.

Ayes: 4 Nays: 0 Abstain: 0 Absent: 1

Dated this 11th day of May, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

SECTION 11: DEFINITIONS

For the purpose of this Ordinance only, the following words, terms and phrases are defined as follows and supersede definitions otherwise provided in this code:

ACCESSORY BUILDING - Any subordinate building or portion of a main building, the use of which is incidental, appropriate and subordinate to that of the main building.

ACCESSORY USE - A use incidental, appropriate and subordinate to the main use of a lot or building.

ALTER - To change any of the supporting members of a building or structure, such as bearing walls, columns, beams or girders.

AGRICULTURE - The tilling of the soil, the raising of crops, horticulture, small livestock farming, dairying and/or animal husbandry and raising of Christmas trees.

AUTO WRECKING YARD (JUNK YARDS) - Premises used for the storage or sale of used automobile parts or for the storage, dismantling, or abandonment of junk, obsolete automobiles, trailers, machinery or parts thereof.

BASEMENT - A story partly or wholly underground. A basement shall be counted as a story for purposes of height measurement where more than one-half (1/2) of its height is above the average level of the adjoining ground.

BUILDING - The terms "building" and "structure" shall be synonymous, and shall mean that which is framed, erected, constructed, or placed to stand temporarily or permanently on a parcel of land. This definition shall specifically include, for the purpose of this Ordinance, a mobile home and accessories thereto. Driveways or walks not more than six inches higher than the ground on which they rest shall not be considered buildings.

BUILDING HEIGHT - The vertical distance from the grade to the highest point of the coping of a flat roof or to the deck line of a mansard roof or to the average height of the highest gable of a pitch or hip roof.

BUILDING - MAIN - A building within which is conducted the principal use permitted on the lot, as provided by this chapter.

BUILDING SITE - The ground area of a building or buildings, together with all open spaces required by this Ordinance, and which site has its principal frontage upon a public or private street.

CITY - The City of Dunes City, Oregon.

EXHIBIT A.

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 05-11-95(B)

RESOLUTION RESCINDING RESOLUTION NO. 10-20-94B
(RESOLUTION ESTABLISHING LIEN SEARCH POLICY) IN ITS ENTIRETY

WHEREAS, the Dunes City Council adopted Resolution ##10-20-94B (Resolution Establishing Lien Search Policy) on October 20, 1994, which required, in addition to a "lien" search, a qualified city official inspect property for the purpose of identifying any violations of the Dunes City Zoning Codes to enable parties to address those issues prior to sale; and

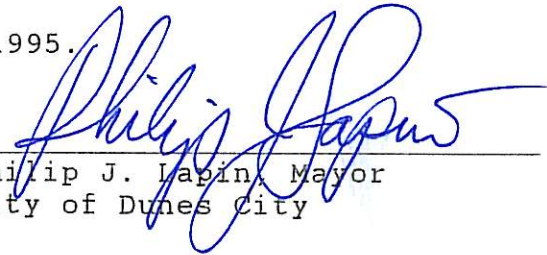
WHEREAS, at its April 13, 1995 Council meeting, the Council felt that City officials could be construed to be trespassing during an inspection; and

WHEREAS, and the Mayor and Council felt they were not qualified to inspect improvements made to determine whether violations existed,

NOW THEREFORE DUNES CITY RESOLVES that Resolution No. 10-20-94B (Resolution Establishing Lien Search Policy) be rescinded in its entirety.

Ayes: 4 Nays: 0 Abstain: 0 Absent: 1

Dated this 11th day of May, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 05-11-95(C)

RESOLUTION CLARIFYING DUNES CITY CHARTER, SECTION 28
(COMMENCEMENT OF TERM OF OFFICE OF ELECTED OFFICIALS)

WHEREAS, at its April 13, 1995 meeting, the Dunes City Council felt that the wording in Section 28 of the Dunes City Charter (attached hereto as Exhibit A) relating to commencement of terms of elected City officials was vague; and

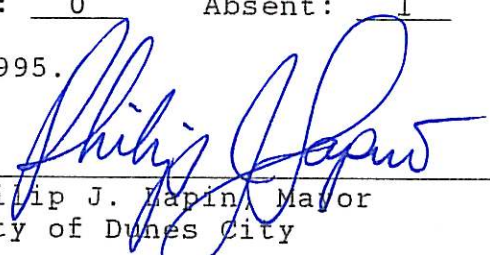
WHEREAS, the Council felt that Section 28 should be clarified by adding the terminology "AS THE FIRST ORDER OF BUSINESS" as an interpretation of intent to swear in newly elected officials immediately after calling the meeting to order.

NOW THEREFORE DUNES CITY RESOLVES that Section 28, Dunes City Charter, be interpreted to incorporate the clarification as follows:

"Section 28. Commencement of Terms of Office. The term of office of a person elected at a regular city election shall commence the first council meeting of the year immediately following the election "AS THE FIRST ORDER OF BUSINESS"."

Ayes: 4 Nays: 0 Abstain: 0 Absent: 1

Dated this 11th day of May, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

Dunes City Charter

the record of the proceedings of the council. The entry shall state the total number of votes cast at the election, the votes cast for each person and for and against each proposition, the name of each person elected to office, the office to which said person has been elected, and a reference to each measure enacted or approved. Immediately after the canvass is completed, the recorder shall make and sign a certificate to that person within one day after the canvas. A certificate so made and delivered shall be prima facie evidence of the truth of the statements contained in it.

Section 27. Tie Votes. In the event of a tie vote for candidates for an elective office, the successful candidate shall be determined by a public drawing of lots in a manner prescribed by the council.

Section 28. Commencement of Terms of Office. The term of office of a person elected at a regular city election shall commence the first council meeting of the year immediately following the election.

Section 29. Oath of Office. Before entering upon the duties of the office, each officer shall take an oath or shall affirm support of the constitutions and laws of the United States and of Oregon and agree to faithfully perform the duties of the office.

Section 30. Nominations. A qualified elector who is a resident of the city may be nominated for an elective city office to be filled at the election. The nomination shall be by a petition that specifies the office sought and shall be in a form prescribed by the council. The petition shall be signed by not fewer than 20 electors. No elector shall sign more than one petition for each office to be filled at the election. If such is done, the signature shall be valid only on the first sufficient petition filed for the office. The signatures to a nomination petition need not all be appended to one paper, but to each separate paper of the petition shall be attached an affidavit of the circulator thereof, indicating the number of signers of the paper and stating that each signature appended thereto was made in the presence of person filing the petition and is the genuine signature of the person whose name it purports to be. Opposite each signature shall be stated the signer's place of residence, identified by its street and number or other sufficient designation. All nomination papers comprising a petition shall be assembled and filed with the recorder as one instrument not earlier than 90

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 06-08-95(A)

RESOLUTION ADOPTING THE BUDGET,
MAKING APPROPRIATIONS AND LEVYING TAXES

WHEREAS, the annual budget for the fiscal year 1995-96 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW THEREFORE BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 1995-96 approved by the Budget Committee of the City of Dunes City on April 28, 1995, now on file at the Dunes City Hall, Dunes City, Oregon.

2. That the City Council hereby levies the taxes provided for in the budget adopted in Section 1 of this resolution in the aggregate amount of \$ 0.00, and that these taxes are hereby levied and assessed pro rata upon all taxable property within the City of Dunes City as of 1:00 a.m., January 1, 1995.

3. That the amounts for the fiscal year beginning July 1, 1995, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$ 33,275	
Materials and Services	\$ 58,935	
Capital Outlay	\$ 2,000	
Transfers	\$ 20,000	
Contingencies	\$ <u>12,091</u>	
TOTAL		\$ 126,301

STATE STREET TAX FUND

Personal Services	\$ 3,315	
Materials and Services	\$162,050	
Other	\$ <u>1,287</u>	
TOTAL		\$ 166,652

EMERGENCY COMMUNICATIONS FUND

Materials and Services	\$ <u>5,317</u>	
TOTAL		\$ 5,317

PLANNING ASSISTANCE GRANT FUND

Materials and Services	\$ <u>3,580</u>	
TOTAL		\$ 3,580

URBAN TRANSITION FUND

Materials and Services
Other

\$380,700
\$105,149

TOTAL

\$ 485,849

MOTEL TAX

Materials and Services
Other

\$ 12,200
\$ 4,397

TOTAL

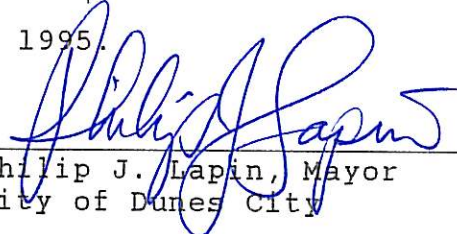
\$ 16,597

4. That the City Recorder certify to the County Clerk and County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.


ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 8TH DAY OF JUNE, 1995.

Ayes: 3 Nays: 0 Abstain: 1 ^(Vacancy) Absent: 2

Dated this 8th day of June, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 06-08-95(B)

RESOLUTION TRANSFERRING GENERAL OPERATING CONTINGENCY
IN 1994-95 GENERAL FUND

WHEREAS, Dunes City has a \$9,490 General Operating Contingency in the 1994-95 General Fund Budget; and,

WHEREAS, the City has over expended certain line items in its 1994-95 budgeted appropriations;

NOW THEREFORE BE IT RESOLVED that the City Council does hereby approve the transfer of \$9,000 in the General Fund from General Operating Contingency to be designated as expenditures in the following line items:

PERS - Recorder/Treasurer	\$ 1,000	
PERS - Planning Secretary	\$ 1,000	
TOTAL PERSONAL SERVICES		\$ <u>2,000</u>

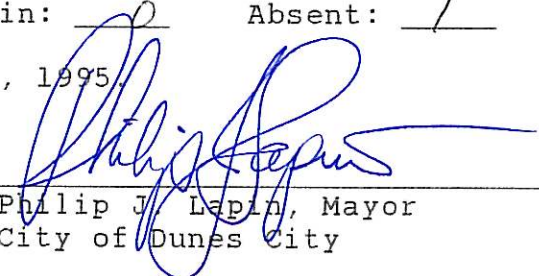
Office Supplies	\$ 250	
Com. Center Main. & Repair	\$ 250	
Equipment Main. & Repair	\$ 700	
Miscellaneous	\$ 1,000	
Building Permit Surcharge	\$ 200	
Building/Plumbing Inspections	\$ 4,500	
Ex. & Grading Inspections	\$ 100	
TOTAL MATERIALS & SERVICES		\$ <u>7,000</u>

BE IT FURTHER RESOLVED that the City Council also approves the transfer of \$200 within the (State) Street Fund from "City Street Maintenance" to "Street Lighting".

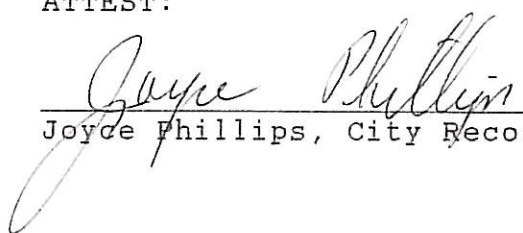
ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 8TH DAY OF JUNE, 1995.

Ayes: 4 Nays: 0 Abstain: 0 Absent: 1

Dated this 8th day of June, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

Return to: Department of Administrative Services
State Controller's Division
Attn: Sharon Prentice
155 Cottage Street NE
Salem OR 97310

RESOLUTION NO. 06-08-95(C)

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

BE IT RESOLVED, that the City of Dunes City hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Fire protection;
- (2) Street construction, maintenance, & lighting;
- (3) Storm sewers; and
- (4) Planning, zoning, and subdivision control

Approved by the City of Dunes City

this 8th day of June 1995.

ATTEST:

Joyce Phillips
Recorder Joyce Phillips

Philip J. Lapin
Mayor Philip J. Lapin

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Resolution 06-08-95(C) - Certification for Eligibility of State Funds.

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 06-08-95(D)

RESOLUTION ADOPTING AN ADMINISTRATIVE FEE FOR PROCESSING
BUILDING PERMITS, EXCAVATING & GRADING PERMITS, AND
STOVE/FIREPLACE PERMITS EFFECTIVE JULY 1, 1995.

WHEREAS, Dunes City finds that under the terms of the Building Inspection Contract executed in 1994 with Mortier Engineering, certain administrative changes were necessary to abide by the terms of the contract; and

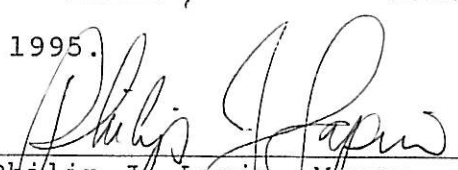
WHEREAS, Dunes City finds that in complying with the terms of the contract, an inordinate amount of staff time is spent in processing building permits from the time of application until a "final" inspection has been done. Staff time is required during the application process in obtaining all necessary forms, documents, and information needed for the requisite zoning sign-off by the City and for the building inspector; issuing permits; collecting fees; submitting various State and County reports; receiving and writing up building inspection requests; calling plumbing inspection requests to Mortier's Eugene office; making monthly payments to Mortier Engineering and quarterly payments to State of Oregon for surcharge fees; and drafting miscellaneous correspondence/forms related to the building permit application process; and

THEREFORE DUNES CITY RESOLVES that an administrative fee (as listed below) be added to building, excavating & grading, and fireplace/stove permit fees to partially offset costs of additional staff time required:

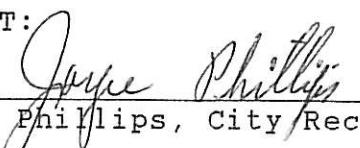
Building Permits: Five percent (5%) of total plan check/permit fees (\$20.00 minimum) (Exhibit "A" attached)
Excavating/Grading: Flat fee of \$7.50 (Exhibit "B" attached)
Stove/Fireplace: Flat fee of \$7.50 (Exhibit "C" attached)

Ayes: 5 Nays: 0 Abstain: (1) Vacancy Absent: 0

Dated this 15th day of June, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

PERMIT APPLICATION
JURISDICTION OF DUNES CITYPERMIT
NUMBER

Legal Descr.	T	R	S	TL	Lot	Blk.	Subdivision	Deed No.
Lot Size		Prop. Abutts		() County Road No. _____		() Public		() Eas.
Job Address								
Owner		MAIL ADDRESS			PHONE			
Contractor		MAIL ADDRESS			PHONE		LICENSE NO.	
Architect or Engineer		MAIL ADDRESS			PHONE		LICENSE NO.	
Class of work: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> DEMOLISH <input type="checkbox"/> GARAGE/CARPORT								
Describe work: _____								

NOTICE TO APPLICANT: BY YOUR SIGNATURE BELOW, YOU AGREE TO ALLOW APPROPRIATE CITY DESIGNATED ZONING OFFICIALS/BUILDING INSPECTORS TO ENTER UPON PROPERTY TO PERFORM INSPECTIONS

SPECIAL CONDITIONS:
FIELD INSPECTOR MAY IMPOSE MINIMUM REQUIREMENTS TO COMPLY WITH CODE COMPLIANCE, UBC, UPC & UMC.

APPLICANT FILL IN ABOVE THIS LINE ONLY - SIGNATURE & DATE REQUIRED BELOW BY **

ZONING

USE ZONE	FLOOD HAZARD	Yes	No
MIN. BUILDING SETBACKS FROM PROPERTY LINE			
FRONT =	FRONT/SIDE =	SIDE =	REAR =
NO. OF OFFSTREET PARKING SPACES REQUIRED =			
SPECIAL CONDITIONS:			
Approved By _____ Date _____			

SANITATION

MIN. SEPTIC TANK CAP. _____ Gal. DRAINFIELD LIN. FT. _____		
MAX. DEPTH - _____		
Approved By _____		Date _____
Type of Const.	Occupancy Group	No. of Dwelling Units
Size of Bldg. (Total) Sq. Ft.	No. of Stories	Max. Occ. Load

APPLICATION ACCEPTED BY	PLANS CHECKED BY	APPROVED FOR ISSUANCE BY
(DATE)	(DATE)	(DATE)

VALUATION OF WORK

TOTAL VALUATION: \$

PLAN CHECK FEE (Non Refundable): \$

PERMIT FEES:

BUILDING	\$
PLUMBING	\$
MECHANICAL	\$
STATE SURCHARGE	\$
=====	
TOTAL PLAN CHECK/PERMIT FEES	\$
=====	
CITY ADMIN. FEE 5% (\$20 Minimum)	\$
=====	

TOTAL: \$

NOTICE
This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.
I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

(Signature of owner or authorized agent) _____ (Date) _____

WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT

PLAN CHECK VALIDATION	CK.	M.O.	CASH	PERMIT VALIDATION	CK.	M.O.	CASH
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EXHIBIT "A"

EXCAVATING & GRADING PERMIT

BUILDING DEPARTMENT

P.O. Box 97
Westlake, OR 97493
Phone: 397-3338

PERMIT APPLICATION JURISDICTION OF DUNES CITY

PERMIT
NUMBER

Legal Descr.	T	R	S	TL	Lot	Blk.	Subdivision	Deed No.
-----------------	---	---	---	----	-----	------	-------------	----------

Lot Size _____ Prop. Abutts _____ () County Road No. _____ () Public () Eas.

Job Address _____

Owner _____ MAIL ADDRESS _____ PHONE _____

Contractor _____ MAIL ADDRESS _____ PHONE _____ LICENSE NO. _____

Architect or Engineer _____ MAIL ADDRESS _____ PHONE _____ LICENSE NO. _____

Class of work: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR ☐ MOVE ☐ DEMOLISH ☐ GARAGE/CARPORT

Describe work: _____

NOTICE TO APPLICANT: BY YOUR SIGNATURE BELOW, YOU AGREE TO ALLOW APPROPRIATE CITY DESIGNATED ZONING OFFICIALS/BUILDING INSPECTORS TO ENTER UPON PROPERTY TO PERFORM INSPECTIONS.

SPECIAL CONDITIONS: _____
FIELD INSPECTOR MAY IMPOSE MINIMUM REQUIREMENTS TO COMPLY WITH CODE COMPLIANCE, UBC, UPC & UMC.

APPLICANT FILL IN ABOVE THIS LINE ONLY - SIGNATURE & DATE REQUIRED BELOW BY *

ZONING		Yes	No	SANITATION		
USE ZONE	FLOOD HAZARD			MIN. SEPTIC TANK CAP. _____ Gal. DRAINFIELD LIN. FT. _____		
MIN. BUILDING SETBACKS FROM PROPERTY LINE				MAX. DEPTH - _____		
FRONT -	FRONT/SIDE -	SIDE -	REAR -			
NO. OF OFFSTREET PARKING SPACES REQUIRED -						
SPECIAL CONDITIONS:				Approved By _____ Date _____		
				Type of Const.	Occupancy Group	No. of Dwelling Units
				Size of Bldg. (Total) Sq. Ft.	No. of Stories	Max. Occ. Load
Approved By _____ Date _____						

APPLICATION ACCEPTED BY	PLANS CHECKED BY	APPROVED FOR ISSUANCE BY
(DATE)		(DATE)

NOTICE
This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.
I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

X _____ X _____
(Signature of owner or authorized agent) (Date)

TOTAL VALUATION: \$ _____
PLAN CHECK FEE (Non Refundable): \$ -0-
PERMIT FEES:
Excavating/Grading \$ _____
PLUMBING \$ -0-
MECHANICAL \$ -0-
STATE SURCHARGE \$ -0-
=====

TOTAL PLAN CHECK/PERMIT FEES	\$
CITY ADMIN. FEE	\$ 7.50
=====	
TOTAL:	\$

WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT

PLAN CHECK VALIDATION CK. M.O. CASH PERMIT VALIDATION CK. M.O. CASH

EXHIBIT "B"

STOVE / FIREPLACE PERMIT

BUILDING DEPARTMENT

P.O. Box 97
Westlake, OR 97493
Phone: 997-3338

PERMIT APPLICATION
JURISDICTION OF DUNES CITY

PERMIT
NUMBER

Legal Descr.	T	R	S	TL	Lot	Blk.	Subdivision	Deed No.
Lot Size	Prop. Abutts		() County Road No.		() Public		() Ease.	

Job Address

Owner	MAIL ADDRESS	PHONE
Contractor	MAIL ADDRESS	PHONE
Architect or Engineer	MAIL ADDRESS	PHONE

Class of work: ☐ NEW ☐ ADDITION ☐ ALTERATION ☐ REPAIR ☐ MOVE ☐ DEMOLISH ☐ GARAGE/CARPORT

Describe work: TYPE OF STOVE/INSERT:

INSTRUCTIONS: INSTALL STOVE/INSERT/ETC. PER MANUFACTURERS INSTRUCTIONS. WHEN FINISHED, CALL CITY OFFICE (997-3338) TO SCHEDULE AN INSPECTION FOR "FINAL" APPROVAL.

SPECIAL CONDITIONS:
FIELD INSPECTOR MAY IMPOSE MINIMUM REQUIREMENTS TO COMPLY WITH CODE COMPLIANCE, UBC, UPC & UMC.

NOTICE TO APPLICANT: BY YOUR SIGNATURE BELOW, YOU AGREE TO ALLOW APPROPRIATE CITY DESIGNATED ZONING OFFICIAL/BUILDING INSPECTOR TO ENTER UPON PROPERTY TO PERFORM INSPECTIONS.

ZONING		Yes	No	SANITATION		
USE ZONE	FLOOD HAZARD			MIN. SEPTIC TANK CAP.....Gal. DRAINFIELD LIN. FT.		
MIN. BUILDING SETBACKS FROM PROPERTY LINE				MAX. DEPTH -		
FRONT = FRONT/SIDE = SIDE = REAR =						
NO. OF OFFSTREET PARKING SPACES REQUIRED =						
SPECIAL CONDITIONS:				Approved By		
				Date		
				Type of Const.	Occupancy Group	No. of Dwelling Units
				Size of Bldg. (Total) Sq. Ft.	No. of Stories	Max. Occ. Load
Approved By				Date		
APPLICATION ACCEPTED BY		PLANS CHECKED BY		APPROVED FOR ISSUANCE BY		
(DATE)		(DATE)		(DATE)		

NOTICE

" THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF OWNER OR AUTHORIZED AGENT

(DATE)

TOTAL VALUATION:
PLAN CHECK FEE (Non Refundable) N/A

PERMIT FEES

BUILDING FIREPLACE/STOVE	\$ 25.00
SURCHARGE (State)	\$ 1.25
SUBTOTAL	\$ 26.25
CITY ADMINISTRATIVE FEE	\$ 7.50
TOTAL AMOUNT	\$ 33.75

WHEN PROPERLY VALIDATED (IN THIS SPACE) THIS IS YOUR PERMIT

PLAN CHECK VALIDATION CK. M.O. CASH PERMIT VALIDATION CK. M.O. CASH

EXHIBIT "C"

DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 08-10-95

**RESOLUTION REGARDING MEMBERSHIP
CITY/COUNTY INSURANCE SERVICES TRUST
WORKERS' COMPENSATION GROUP**

Whereas, the City/County Insurance Services Trust (CIS) offers pooled self-insurance offering cost stability and the potential for long-term savings and;

Whereas, CIS is sponsored by the League of Oregon Cities and the Association of Oregon Counties as a service to Oregon cities and counties; and

Whereas, the City of Dunes City finds that membership in CIS is of benefit in managing the risks involved in providing services to its citizens; and

Whereas, the City of Dunes City has been provided with an opportunity to review the Trust Agreement, Bylaws and Rules of CIS; and

Whereas, the City of Dunes City has reviewed the Trust Agreement Bylaws and Rules of CIS for compliance with the Charter and Ordinances of the City of Dunes City;

Now, therefore, the City of Dunes City does hereby enter into a contract with CIS and becomes a member of the CIS Trust for **Workers' Compensation** for a three-year period commencing July 1, 1995 and agrees to abide by the terms of the Trust Agreement, Bylaws and Rules of CIS which, along with this Resolution, constitutes the contract between the City of Dunes City and CIS. The [Administrative Officer - insert title] City Recorder is hereby authorized to execute such documents as are necessary pursuant to this Resolution.

ADOPTED: August 10/95
Date

Philip J. Lapin
Mayor Philip J. Lapin

ATTEST: Joyce Phillips
City Recorder Joyce Phillips

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-12-95(A)
ADOPTING DUNES CITY FISCAL YEAR 94/95 AUDIT REPORT

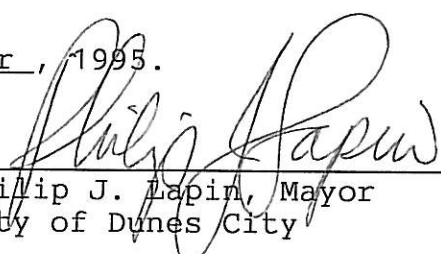
WHEREAS, the annual audit of general purpose financial statements of the City of Dunes City for the fiscal year ending June 30, 1995, has been duly completed and submitted in written form by its auditor, Gregor Professional Corp., to the Mayor and City Council of Dunes City; and

WHEREAS, said audit report has been reviewed by the Mayor and City Council;


NOW THEREFORE DUNES CITY RESOLVES that the audit report be accepted and adopted as submitted by its auditor, Gregor Professional Corp. for fiscal year 1994/95 ending June 30, 1995.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 12th day of October, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 12-14-95(A)

RESOLUTION ADOPTING AMENDED DUNES CITY FEE SCHEDULE
FOR ACTIVITIES REQUIRING PERMITS AND PENALTY SCHEDULE
FOR VIOLATIONS OF CITY ORDINANCES
EFFECTIVE JANUARY 14, 1996

WHEREAS, Dunes City Council adopted Ordinance #146 on December 14, 1995, which established an enforcement proceeding for violations of city ordinances and established a general penalty for violations of City Ordinances; and

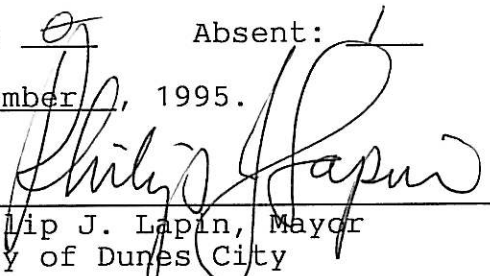
WHEREAS, said Ordinance #146 established a procedure whereby City Recorder would impose civil fines for violations of City Ordinances; and

WHEREAS, Dunes City Council wishes to establish penalty guidelines to assist City Recorder in levying fines for violations of City Ordinances, and

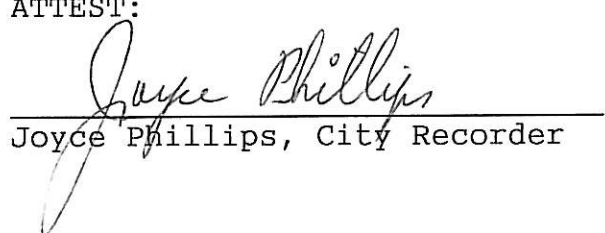
THEREFORE BE IT RESOLVED that Dunes City adopts the attached schedule of permit fees and fines to become effective January 15, 1996.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Adopted this 14th day of December, 1995.


Philip J. Lapin, Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

DUNES CITY FEE/PENALTY SCHEDULE FOR ACTIVITIES
REQUIRING PERMITS AND FOR VIOLATIONS OF CITY ORDINANCES
AS AMENDED BY RESOLUTION 12-14-95(A)
EFFECTIVE DATE: JANUARY 14, 1996.

* If any permit is applied for and/or issued AFTER the permitted activity has been commenced or completed, the standard permit fee listed below is automatically doubled as a penalty. IN ADDITION, fines may be assessed by City Recorder. Fees, penalties, and fines assessed are payable at time of application. If violation is determined to be a "nuisance, abatement proceedings may also be initiated in addition to fees/penalties/fines. Civil fines may be appealed to City Council.

ACTIVITY	*APPLICATION/ PERMIT FEE	FINE NOT TO EXCEED:
Appeal of Civil Fine to Council.....	\$ 50.00	\$ ----
Amendments to:		
Ordinances (Fee + actual costs).....	1,000.00	----
Comp Plan (Fee + actual costs).....	1,000.00	----
Annexations (Initial deposit for costs)		
(Additional deposits of \$750 required when costs exceed monies deposited).....	750.00	----
Building Permit (fee set by Bldg Official)	----	1,000.00
Concept Assistance.....	75.00	----
Conditional Use Permit.....	425.00	1,000.00
Excavation/Grading Permit(fee set by Bldg Official)	----	1,000.00
Partition (Minor/Major) Applications (Parcel/Lot being divided to be considered as one lot-See other criteria also)		
<u>Minor</u> (2 lots maximum).....	425.00	1,000.00
<u>Major</u> (3) (The original lot being divided to be assessed as 1 lot) Per lot \$325.00.	975.00	1,000.00
Planned Unit Development (PUD).....	1,000.00	1,000.00
RV/Travel Trailer Parking Permits.....	50.00	1,000.00
Right-of-Way Use Permit.....	-0-	1,000.00
Sign Permit.....	75.00	500.00
Site Review (Pre-Planning).....	225.00	----
Solar Access Permits:		
Phase I-Review & Public Notices.....	150.00	1,000.00
Phase II-(If objections filed) Process objections & public hearings).....	275.00	
Streets/Roads/Driveway Access Permits:		
Road Permit.....	75.00	1,500.00
Driveway Permit.....	50.00	500.00
Subdivision Applications		
(4 lots).....	1,200.00	1,000.00
(over 4 lots) Add \$325.00 each additional lot + --		
Temporary Permit.....	425.00	1,000.00
Trailer/Mobile Home Park Application.....	1,000.00	1,000.00
Variance.....	425.00	1,000.00
Vegetation/Tree Removal Permit:		
(Shoreland Zone).....	100.00	1,500.00
(Public Right-of-Way).....	-0-	1,500.00
Zone Change (Ordinance Amendment).....	1,000.00	1,000.00