

2-14-91
A RESOLUTION ADOPTING A DUNES CITY FINE SCHEDULE
FOR
ACTIVITIES REQUIRING PERMITS

WHEREAS, the City has no uniform policy of imposing fines for persons or entities that violate the permit process, and;

WHEREAS, the City wishes to discourage the beginning of permitted activities before persons or entities have applied for the proper permits, and;

WHEREAS, a discussion was held by the City Council in public and at it's regularly scheduled January 10, 1991, meeting, and;

WHEREAS, the City wishes to deal fairly and uniformly with violations, therefore;

BE IT RESOLVED, that the City of Dunes City, Oregon, hereby adopts the following schedule of fines and directs the City Recorder to assess all persons or entities that violate the permit process to the following fines described in this Resolution.

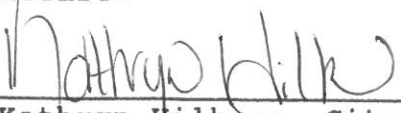
| ACTIVITY | PERMIT FEE | FINE |
|---|------------|--------|
| Variance | 225.00 | 250.00 |
| Vegetation removal in shoreland zone | none | 500.00 |
| Vegetation removal from public rights-of-way | none | 500.00 |
| * Site Review - Pre Planning | 50.00 | ----- |
| Sign Permit and .20 per square foot of sign | 40.00 | 250.00 |
| Planned Unit Development | 250.00 | 250.00 |
| Road Permit | 15.00 | 250.00 |
| Zone Change | 125.00 | 250.00 |
| Temporary Permit | 50.00 | 250.00 |
| Amendments to Ordinance | 150.00 | ----- |
| Mobile Home Parks | 250.00 | 250.00 |
| Travel Trailer Parks | 250.00 | 250.00 |

| | | |
|--|-------------------------------|-------------------------------|
| Amendments to Comprehensive plan | 250.00 | ----- |
| Street Vacations | 75.00 | ----- |
| Subdivision application: | | |
| Four (4) lot maximum | 200.00 | 250.00 |
| Each lot over four (4) | 50.00 each | |
| Major Land Partition (The original lot being divided to be assessed also) | 50.00 per lot | |
| Minor Land Partition | 100.00 | 250.00 |
| * Concept Assistance | 25.00 | ----- |
| Conditional Use Permit: | 225.00 | (1-7) Double Permit Fee |
| 1. Mobile homes | | |
| 2. Churches | | |
| 3. Lodges, grange halls, clubs | | |
| 4. Animal husbandry (long list available) | | |
| 5. Day nurseries, kindergartens | | |
| 6. Campgrounds | | |
| 7. Two, three and four-family dwellings | | |
| Building Permit | Fee set by Building Inspector | Double Permit Fee |
| * Services are optional | | |

Dated this 15th Day of February, 1991.


Robert Petersdorf, Mayor

ATTEST:


Kathryn Hilborn, City Recorder

COUNTY OF LANE, STATE OF OREGON

RESOLUTION NO. 3-14-91

A RESOLUTION ADOPTING THE JUNE 30, 1990 AUDIT REPORT

WHEREAS, the annual audit for the fiscal year 1989-90 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said audit has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW, THEREFORE, BE IT RESOLVED:

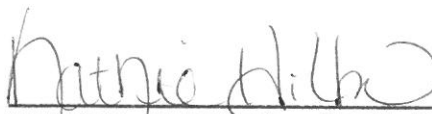
1. That the City Council of the City of Dunes City, Oregon, does hereby accept the audit for the fiscal year 1989-90 in the printed form as submitted.

PASSED BY THE CITY COUNCIL OF DUNES CITY, OREGON THIS 14th DAY OF MARCH, 1991.



ROBERT PETERSDORF, MAYOR

Attest:



KATHIE HILBORN, CITY RECORDER

Resolution 4/11/91

WHEREAS, It is the opinion and judgment of the City Council of Dunes City that the best interests of the City will be promoted by the dedication of a certain private road to the City; and

WHEREAS, Mrs. Marguerite Sauer has executed and delivered to the City a Street Deed to that portion of roadway known as Jensen Lane; and,

WHEREAS, Richard Anderson has executed and delivered to the City a Bargain and Sale Deed to that portion of land to create a cul-de-sac at the end of that portion of roadway known as Jensen Lane; and

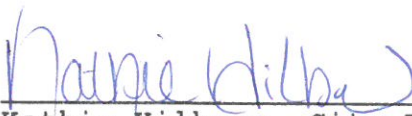
WHEREAS, The City of Dunes City has recorded both of those above-described deeds;

NOW THEREFORE, BE IT RESOLVED THAT The City of Dunes City, Lane County, Oregon, hereby accepts Jensen Lane as described more accurately in those recorded deeds filed with Lane County Deed Records this 11th day of April, 1991, by the following vote of the Dunes City Council:

AYE 6 NAY 0 ABSENT 1 ABSTAIN 0


Robert Petersdorf, Mayor

ATTEST:


Kathie Hilborn, City Recorder

Return to: Executive Department
Accounting Division
Attn: Janice Jamison
155 Cottage Street NE
Salem, OR 97310

RESOLUTION NO. 5-9-91

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning and subdivision control
- (7) One or more utility services

and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

BE IT RESOLVED, that the City of Dunes City hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

Fire Protection

Street Construction, Maintenance and Lighting

Storm Sewers

Planning, Zoning and Subdivision Control

Approved by the City of Dunes City

this 9th day of May 1991.

ATTEST:

Nathie Wilborn
Recorder

Robert Peterson
Mayor

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COUNTY OF LANE, STATE OF OREGON

RESOLUTION NO. 6-13-91A

A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES

WHEREAS, the annual budget for the fiscal year 1991-92 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 1991-92 approved by the Budget Committee of the City of Dunes City on May 2, 1991, now on file at the Dunes City Hall, Dunes City, Oregon.

2. That the City Council hereby levies the taxes provided for in the budget adopted in section 1 of this resolution in the aggregate amount of \$ 0.00, and that these taxes are hereby levied and assessed pro rata upon all taxable property within the City of Dunes City as of 1:00 A.M., January 1, 1991.

3. That the amounts for the fiscal year beginning July 1, 991, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

| | |
|------------------------|------------|
| Personal Services | \$ 24,500 |
| Materials and Services | \$ 51,410 |
| Capital Outlay | \$ 26,000 |
| Other | \$ 37,424 |
| TOTAL | \$ 139,334 |

STATE STREET TAX FUND

| | |
|------------------------|-----------|
| Personal Services | \$ 2,650 |
| Materials and Services | \$ 60,820 |
| Other | \$ 3,230 |
| TOTAL | \$ 66,700 |

EMERGENCY COMMUNICATION FUND

| | |
|------------------------|----------|
| Materials and Services | \$ 3,536 |
| TOTAL | \$ 3,536 |

PLANNING ASSISTANCE GRANT FUND

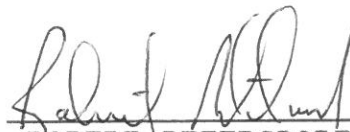
| | |
|------------------------|----------|
| Materials and Services | \$ 3,850 |
| TOTAL | \$ 3,850 |

| | |
|------------------------|------------|
| URBAN TRANSITION FUND | |
| Materials and Services | \$ 194,808 |
| Other | \$ 5,000 |
| TOTAL | \$ 199,808 |

| | |
|------------------------|----------|
| MOTEL TAX | |
| Materials and Services | \$ 3,850 |
| Other | \$ 2,139 |
| TOTAL | \$ 5,989 |

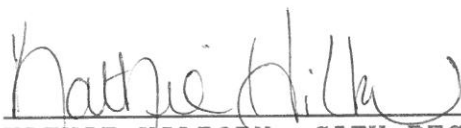
4. That the City Recorder certify to the County Clerk and County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON THIS 13th DAY OF JUNE, 1991.



ROBERT PETERSDORF, MAYOR

Attest:



KATHIE HILBORN, CITY RECORDER

RESOLUTION NO. 6-13-91B

RESOLUTION TRANSFERRING GENERAL OPERATING CONTINGENCY

WHEREAS, the City has a \$5,000 General Operating Contingency in 1990-91 General Fund Budget; and

WHEREAS, the City has over expended its 1990-91 Budget Funds for Personal Services and Contracted Services;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the transfer of \$ 5,000 from the General Operating Contingency to be designated within the General Operating Fund as follows :

\$3,200 for Contracted Services

\$1,800 for Personal Services

Dated this 13th day of June, 1991.



Robert Petersdorf
Mayor

ATTEST:



Kathie Hilborn
City Recorder

RESOLUTION 8- 8-91A

A RESOLUTION EXPRESSING THE INTENT OF THE CITY FOR SUPPORT OF THE
CREATION OF TSILTCOOS HEIGHTS WATER DISTRICT

WHEREAS, Tsiltcoos Heights Water System is presently privately owned, and the present owner no longer finds it economically feasible to provide water to Tsiltcoos Heights;

WHEREAS, The Tsiltcoos Heights residents have met and formed a committee to research the best approach to providing a stable source of water for the residents;

WHEREAS, The committee has presented the City Council with it's determination that the best and most economical way to provide water would be to create a taxing district within the boundaries presented to the City Council which would provide the capital necessary for improvements to the existing system and maintenance in which to operate;

WHEREAS, City Officials recognize the need of the Tsiltcoos Heights residents for water;

WHEREAS, The City does not, at the present time, provide it's citizens with water service;

WHEREAS, The City and the Tsiltcoos Heights Committee acknowledge and recognize there may be a time in the near future that Dunes City will provide water to it's citizens;

WHEREAS, The City is concerned and wishes to protect it's future interests in a city water system;

WHEREAS, The Lane County Boundary Commission will require City approval of the creation of this district;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Dunes City recommends approval of the creation of the Tsiltcoos Heights Water District to provide water within the boundaries presented and attached to this Resolution and with the following conditions:

a. That the boundaries as presented to the Council and attached hereto remain the same and not enlarged upon at the initial time of Boundary Commission approval.

Resolution 8-8-91A

Page 2

b. That Dunes City and Tsiltcoos Heights Water District enter into an intergovernmental agreement regarding the integration of Tsiltcoos Heights Water District into a Dunes City water system, or when Dunes City is able to provide adequate water services to this area.

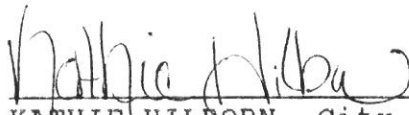
It is so resolved this 8th day of August, 1991.

Ayes 6 Nays _____ Abstain _____ Absent _____



ROBERT PETERSDORF, Mayor

Attest:

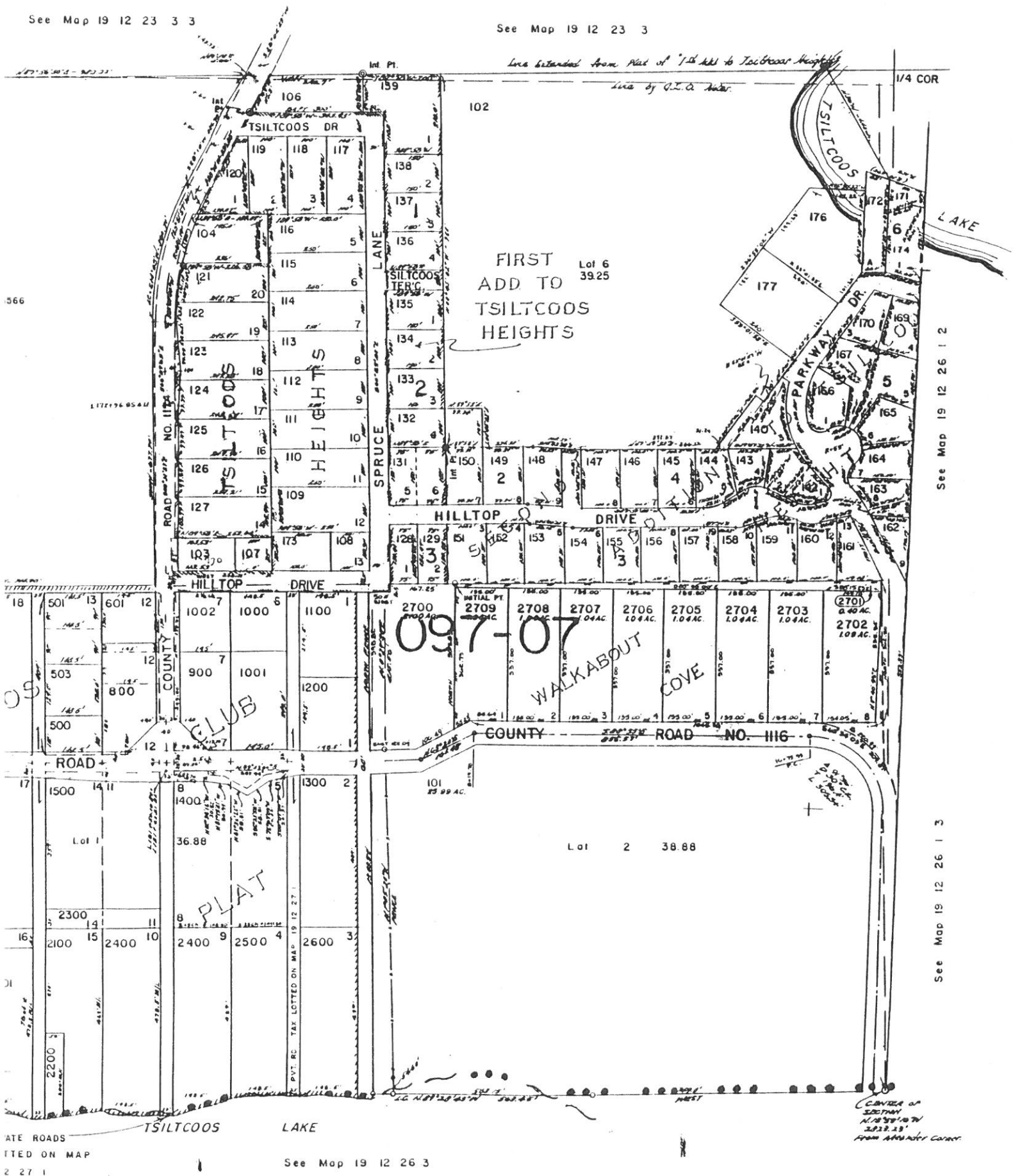


KATHIE HILBORN, City Recorder

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5-20-61 L. R. 101

See Map 19 12 23 3



See Map 19 12 26 1 2

See Map 19 12 26 1 3

DATE ROADS —
 TTED ON MAP

See Map 19 12 26 3

2 27 1

RESOLUTION REGARDING MEMBERSHIP
CITY/COUNTY INSURANCE SERVICES TRUST
LIABILITY RISK SHARING POOL

Whereas, the City/County Insurance Services Trust (CIS) offers pooled self-insurance offering cost stability and the potential for long-term savings and;

Whereas, CIS is sponsored by the League of Oregon Cities and the Association of Oregon Counties as a service to Oregon cities and counties; and

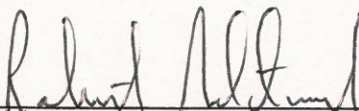
Whereas, the [City/County of DUNES CITY] finds that membership in CIS is of benefit in managing the risks involved in providing services to its citizens; and

Whereas, the [City/County of DUNES CITY] has been provided with an opportunity to review the Trust Agreement, Bylaws and Rules of CIS; and

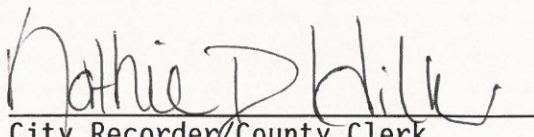
Whereas, the [City/County of DUNES CITY] has reviewed the Trust Agreement Bylaws and Rules of CIS for compliance with the Charter and Ordinances of the [City/County of DUNES CITY];

Now, therefore, the [City/County of DUNES CITY] does hereby enter into a contract with CIS and becomes a member of the CIS Trust for General Liability and Automobile Liability for a three-year period commencing July 1, 1991 and agrees to abide by the terms of the Trust Agreement, Bylaws and Rules of CIS which, along with this Resolution, constitutes the contract between the [City/County of DUNES CITY] and CIS. The [Administrative Officer - insert title CITY RECORDER] is hereby authorized to execute such documents as are necessary pursuant to this Resolution.

ADOPTED: [Date] August 8, 1991



Mayor/County Judge or Chairman

ATTEST: 

City Recorder/County Clerk

COUNTY OF LANE, STATE OF OREGON

RESOLUTION NO. 9-12-91

A RESOLUTION ADOPTING THE JUNE 30, 1991 AUDIT REPORT

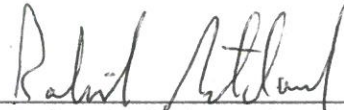
WHEREAS, the annual audit for the fiscal year 1990-91 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said audit has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW, THEREFORE, BE IT RESOLVED:

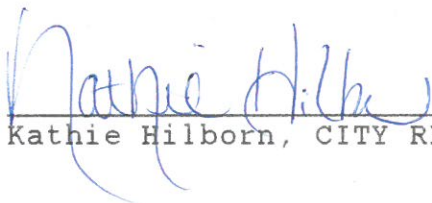
1. That the City Council of the City of Dunes City, Oregon, does hereby accept the audit for the fiscal year 1990-91 in the printed form as submitted.

PASSED BY THE CITY COUNCIL OF DUNES CITY, OREGON THIS 12th DAY OF SEPTEMBER, 1991.



Robert Petersdorf, MAYOR

Attest:



Kathie Hilborn, CITY RECORDER

RESOLUTION 10-17-91

A Resolution adopting guidelines for Building permit applications.

WHEREAS, the City wishes to simplify the building permit application process for city staff and applicants alike;

WHEREAS, the Dunes City Comprehensive Plan encourages the planning commission to be involved and make recommendations regarding building standards;

WHEREAS, the building official has reviewed the same and concurs with the recommendations proposed;

WHEREAS, the City Council has reviewed the same and concurs with the recommendations proposed;


NOW THEREFORE, BE IT RESOLVED;

1. The City of Dunes City adopts the attached GUIDELINES FOR BUILDING PERMIT APPLICATION part of the building permit application process, this 17th day of October, 1991, by the following vote of the City Council:

AYE 4 NAY _____ ABSENT 2 ABSTAIN _____


Robert Petersdorf, Mayor

ATTEST:


Kathie Hilborn, City Recorder

DRAFT

APPROVED BY
PLANNING COMM.
10-16-91

GUIDELINES FOR BUILDING PERMIT APPLICATIONS

The application for building permit is to be filled out completely. Every application shall:

1. Identify and describe the work to be covered by the permit.
2. Identify the property on which the proposed work is to be done by Tax Parcel Number and street address.
3. Indicate the use or occupancy for which the proposed structure is intended.
4. Be accompanied by two sets of plans, diagrams, specifications and, where required by the Building Official, structural calculations. Plans for new buildings and major additions shall include building plan, elevations, sections, foundation and structural details. The requirement for submission of plans and specifications may be waived by the Building Official if he finds the nature of the work covered by the Building Permit is such that reviewing of plans is not necessary to insure code compliance.
5. For new buildings and major additions to existing buildings two copies of a site plan shall be submitted. The site plan shall:
 - A. Be drawn to scale and show building location, property dimensions, setbacks from all property lines, streams and lakes.
 - B. Indicate location of existing and new septic and water systems on the property and within 100 feet on adjoining properties
 - C. Show any trees to be removed within public rights of way or Shoreland Zones. (SEE ADDITIONAL PERMITS REQUIRED BELOW.)
 - D. Generally show existing and new grading contours, floor elevations and storm water disposal system. Show location of any existing wetlands on the property.
 - E. In the case of buildings built on or within 50' of slopes exceeding 12% show details of the disposal system for storm water from roofs, driveways and other paved areas. Storm water shall not be discharged directly onto such slopes or concentrated in pipes and discharged onto such slopes. Submissions shall show grading which will allow storm water to be absorbed without causing erosion or disposed of through the use of dry wells, drain fields or a combination thereof.
 - F. In the case of buildings constructed on slopes exceeding 12%, or in Shoreland Zones or where construction of building will cause a removal of vegetation in such areas the Site Plan or written material shall indicate a plan, the method and time schedule for re-landscaping. (SEE ADDITIONAL PERMITS REQUIRED BELOW.)
6. State valuation of the proposed work.
7. Give such other information as may be required by the Building Official.
8. Be signed by the permittee or his or her agent.

PERMITS THAT MAY BE REQUIRED FOR YOUR PROJECT

| | |
|---|---------------------------------------|
| SEPTIC SYSTEM - Lane County | ROAD ACCESS- Lane county |
| ELECTRICAL - State (Lane County) | GRADING & EXCAVATION- (City Ord. 135) |
| ROAD CONSTRUCTION- Dunes City | TREE REMOVAL-Dunes City |
| CONDITIONAL USE PERMIT- Docks, Mobiles, other. (See Zoning Ordinance) | |
| VARIANCE - Construction in Shoreland, other. (See Zoning Ordinance) | |
| SITE REVIEW- Slopes exceeding 12%, other. (See ordinances) | |
| BUILDING PERMIT | MOBILE HOME PERMIT |