

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 02-12-98

RESOLUTION ACKNOWLEDGING DUNES CITY COMMUNITY ACTION PLAN
AS PREPARED BY LANE COUNCIL OF GOVERNMENTS (LCOG)

WHEREAS, City was granted USDA Forest Service Rural Community Assistance program funds in March, 1996 to proceed with a strategic planning process and provide its citizens an opportunity to discuss crucial issues facing City, and involve community in the discussion and decision making to determine strategic priorities; and

WHEREAS, City chose to enter into an agreement with Lane Council of Governments (LCOG) to facilitate the development of the strategic action plan based on the need for specialized expertise and the lack of available staff in City; and

WHEREAS, a questionnaire was mailed to residents and analyzed, a number of community public meetings were held to discuss issues, community responses were evaluated, and a draft Plan was prepared by LCOG for review by Council; and


WHEREAS, at its regular meeting in July 10, 1997, City decided not to proceed with the implementation portion of grant award, and to finalize its agreement with LCOG by accepting their draft outline for the Strategic Action Plan; and

WHEREAS, a public meeting was held on February 12, 1998 for review and community input on the Strategic Action Plan.

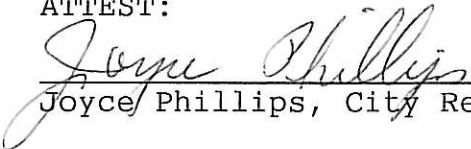
NOW THEREFORE BE IT RESOLVED BY THE DUNES CITY COUNCIL that the Dunes City Community Action Plan dated January 1998 is hereby acknowledged and the requisite grant closure reports are to be submitted to USDA Forest Service pursuant to the terms and conditions of the grant awarded for the strategic planning process.

ADOPTED: Feb 12, 1998.

Ayes: 4 Nays: 0 Abstain: 0 Absent: 2


Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 06-11-98(A)

RESOLUTION ADOPTING THE 1998-1999 FISCAL YEAR BUDGET,
AND MAKING APPROPRIATIONS

WHEREAS, the annual budget for the fiscal year 1998-99 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW THEREFORE BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 1998-99 approved by the Budget Committee of the City of Dunes City on April 30, 1998, as amended and now on file at the Dunes City Hall, Dunes City, Oregon.

2. That Dunes City does not levy a property tax. Therefore there are no taxes to levy and assess upon any property within the City of Dunes City as of 1:00 a.m., January 1, 1998.

3. That the amounts for the fiscal year beginning July 1, 1998, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$ 37,122	
Materials and Services	\$ 51,545	
Capital Outlay	\$ 3,250	
Other	\$ 4,500	
Contingencies	\$ <u>52,605</u>	
TOTAL		\$ 149,022

STATE STREET TAX FUND

Personal Services	\$ 13,455	
Materials and Services	\$ 169,575	
Capital Outlay	\$ <u>1,350</u>	
TOTAL		\$ 184,380

EMERGENCY COMMUNICATIONS FUND

Materials and Services	\$ <u>5,868</u>	
TOTAL		\$ 5,868

PLANNING ASSISTANCE GRANT FUND

Personal Services	\$ 1,810	
Materials and Services	\$ <u>9,890</u>	
TOTAL		\$ 11,700

COUNTY/CITY ROAD PARTNERSHIP FUND

Personal Services	\$ 12,130	
Materials and Services	\$ 367,575	
Capital Outlay	\$ 26,350	
TOTAL		\$ 406,055

MOTEL TAX FUND


Personal Services	\$ 3,020	
Materials and Services	\$ 13,700	
TOTAL		\$ 16,720

4. That the City Recorder certify to the County Clerk an County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 11TH DAY OF JUNE, 1998.

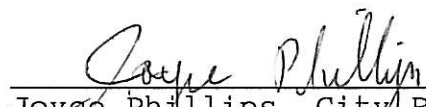
Ayes: 4 Nays: 0 Abstain: 1 Absent: 1

Dated this 11th day of June, 1998.



Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 06-11-98(B)

RESOLUTION TRANSFERRING LINE ITEM MONIES
WITHIN 1997/1998 BUDGETED FUNDS

WHEREAS, Dunes City has over-expended the Fidelity Bond & Insurance line item, Materials and Services, within its 1997/98 budgeted General Fund appropriations;

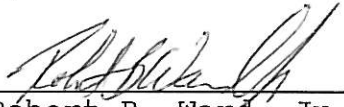
WHEREAS, Dunes City has an operating contingency in the 1997/98 General Fund Budget in the amount of \$26,688.

NOW THEREFORE BE IT RESOLVED that the City Council does hereby approve the transfer of \$300 from the General Fund Operating Contingency to Materials & Services, increasing the 97/98 budgeted "Fidelity Bond & Insurance" line item appropriation from \$100 to \$400.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 11th DAY OF JUNE, 1998.


Ayes: 4 Nays: 0 Abstain: 1 Absent: 1

Dated this 11th day of June, 1998.



Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 06-11-98(C)

RESOLUTION CERTIFYING DUNES CITY PROVIDES FOUR
MUNICIPAL SERVICES ENUMERATED IN SECTION 1, ORS 221.760

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection;
- (2) Fire protection;
- (3) Street construction, maintenance, and lighting;
- (4) Sanitary sewer;
- (5) Storm sewers;
- (6) Planning, zoning, and subdivision control;
- (7) One or more utility services, and


WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW THEREFORE BE IT RESOLVED that Dunes City hereby certifies that it provides the following four municipal services enumerated in Section 1, ORS 221.760:

- (1) Fire protection;
- (2) Street construction, maintenance, & lighting;
- (3) Storm sewers; and
- (4) Planning, zoning, and subdivision control.


ADOPTED by the City of Dunes City this 11th day of June, 1998.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1



Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY - LANE COUNTY, OREGON
RESOLUTION NO. 06-11-98(D)

RESOLUTION ADOPTING POLICY REQUIRING PROPERTY OWNERS
UTILIZING MORE THAN ONE CONTIGUOUS NON-CONFORMING LOT AS
ONE PARCEL FOR BUILDING PURPOSES TO RECORD A COVENANT
COMBINING THE LOTS WITH LANE COUNTY DEEDS AND RECORDS.

WHEREAS, Dunes City receives numerous applications for building dwellings on contiguous substandard platted lots, utilizing the area of more than one non-conforming lot to meet DCZO requirements for set-backs and septic/water source approval; and

WHEREAS, Dunes City Zoning Ordinance, Section 10 - Purpose states that "It is the intent of this Ordinance to permit these non-conformities to continue until they are removed or abandoned, but not to encourage their survival.

WHEREAS, Dunes City deems a non-conforming lot is buildable so long as the proposed structure (dwelling) conforms to requisite lot set-backs with concurrent septic and water source approvals within the confines of that non-conforming lot; and

WHEREAS, Dunes City interprets Section 10, Sub-sections I - V (attached hereto as Exhibit "A") as intending that when more than one non-conforming contiguous units of land are combined for building purposes, a Covenant combining said lots should be completed and recorded by property owner with Lane County Deeds and Records. Said Covenant to state that the combination of two or more contiguous non-conforming lots created one parcel of land which "must hereafter be sold together without separation of the lots or portions thereof as a "single unit of land" so long as a mobile home or building is on the land, or if the reason for combining lots in the first place still exists for setbacks, septic, and/or water source for said structure."

THEREFORE BE IT RESOLVED THAT Dunes City adopts a policy requiring property owners utilizing more than one sub-standard or non-conforming contiguous lot of record as one parcel for building purposes to complete and record a Covenant combining said lots with Lane County Deeds and Records prior to obtaining a building permit.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Adopted this 11th day of June, 1998.

SIGNED:


Robert B. Ward, Jr., Mayor

ATTEST:


Joyce Phillips, City Recorder

SECTION 10

NONCONFORMING LOTS, NONCONFORMING USES OF LAND, NONCONFORMING
STRUCTURES, AND NONCONFORMING USES OF STRUCTURES AND PREMISES

- I. PURPOSE. Within the districts established by this ordinance or amendments that may later be adopted, there exist lots, structures, and uses of land and structures which were lawful before this Ordinance was passed or amended, but which would be prohibited, regulated, or restricted under the terms of this Ordinance or future amendments.

It is the intent of this Ordinance to permit these non-conformities to continue until they are removed or abandoned, but not to encourage their survival. Such uses are declared by this Ordinance to be incompatible with permitted uses in the districts involved. It is further the intent of this Ordinance that non-conformities shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other structures or uses prohibited elsewhere in the same district.

To avoid undue hardship, nothing in this Ordinance shall be deemed to require a change in the plans, construction, or designated use of any building, structure or use for which a building permit in accordance with the Dunes City Building Code has been legally issued prior to the effective date of adoption or amendment of this Ordinance, except that applications for extension of a building permit shall not be approved to exceed a time of one year from the date of the adoption or amendment.

- II. NONCONFORMING LOTS OF RECORDS. In any district in which single-family dwellings are allowed by permitted or conditional use, notwithstanding limitations imposed by other provisions of this Ordinance, a single-family dwelling and customary accessory buildings may be erected on any single lot of record otherwise conforming to the requirements of all applicable city ordinances effective at the date the lot was platted. A single lot of record shall be either any tract of land existing as a unit, or contiguous units of land under single ownership, or any lot or parcel in an approved subdivision or partition. This provision shall apply even though such lot fails to meet the requirements for area or width, or both. Other requirements not involving area or width or both shall conform to the regulations for the district in which such lot is located.

- III NONCONFORMING USES OF LAND (OR LAND WITH MINOR STRUCTURES). Where, at the effective date of adoption or amendment of this Ordinance, lawful use of land exists that is made no longer permissible under the terms of this Ordinance as enacted or amended, and where such use involves no individual structure with a replacement cost exceeding \$1,000, such use may be continued so

long as it remains otherwise lawful, subject to the following provisions:

- A. No such non-conforming use shall be enlarged or increased, extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment of this Ordinance.
- B. No such non-conforming use shall be moved in whole or in part to any other portion of the lot or parcel occupied by such use at the effective date of adoption or amendment of this Ordinance.
- C. If any such non-conforming use of land ceases for any reason for a period of more than one year, any subsequent use of such land shall conform to the regulations specified by this Ordinance for the district in which land is located.
- D. No additional structure not conforming to the requirement of this Ordinance shall be erected in connection with such non-conforming use of land.
- E. Additional structures for fencing, or otherwise visually improving a non-conforming use of land which will not extend the size, area, or operation of the non-conforming use of land and will not materially prolong its economic life, may be permitted subject to approval of a Site Review Permit as provided in Section 9 (XII).

IV. NON-CONFORMING STRUCTURES. Where a lawful structure exists at the effective date of adoption or amendment of this Ordinance that could not be built under the terms of this Ordinance as adopted or later amended by reason of restrictions on lot coverage, height, yards, or other characteristics of the structure or its location on the lot, such structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

- A. No structure may be enlarged or altered in a way which increases its non-conformity except as provided below.
- B. Should such structure be destroyed by any means to an extent of more than 75 percent of its replacement cost at time of destruction, it shall not be reconstructed, except in conformity with the provisions, of this Ordinance.
- C. Any additions to a non-conforming structure will require the permission of the council through the variance procedure.

V. NON-CONFORMING USES OF STRUCTURE OR OF STRUCTURES AND PREMISES IN COMBINATION. Of a lawful use of a structure, or of structure and premises in combination, exists at the effective date of adoption or amendment of this Ordinance that would not be allowed in the district under the terms of this Ordinance, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions:

- A. No existing structure devoted to a use not permitted in this Ordinance in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered, except as allowed in this section and except a structure may be moved out of an existing or proposed street right-of-way to another portion of the parcel or lot upon which it is located.
- B. Any nonconforming use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of adoption or amendment of this Ordinance, but no such use shall be extended to occupy any land outside such building.
- C. If no structural alterations are made, any nonconforming use of a structure, or structure and premises, may be changed to another nonconforming use in the same manner and procedure provided for Temporary Use Permits in Section 9 (X) if it is determined the character and nature of the proposed use will contribute to less incompatibility between the existing nonconforming structure, or structure and premises, and the uses and structures existing in the surrounding vicinity.
- D. Remodeling, additions or enlargements of existing single-family dwellings, duplexes, churches and schools may be made if otherwise conforming to the requirements in effect for the district in which located pertaining to height, setback, coverage, and vision clearance.
- E. Any structure, or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use, shall thereafter conform to the use regulations for the district in which such structure is located, and the nonconforming use may not thereafter be resumed.
- F. Additional structures for fencing, covering, or visually improving a nonconforming use of a structure, or structure and premises in combination, which will not extend the size, area, or operation of the nonconformity and will not materially prolong its economic life may be permitted subject to approval of a Site Review Permit as provided in Section 9 (XII).

Non-conforming
platted lots.

RESOLUTION NO. 06-11-98(E)

A RESOLUTION TO PROVIDE FOR A CODE OF ORDINANCES, REVISING, AMENDING, RESTATING AND CODIFYING CERTAIN EXISTING GENERAL ORDINANCES FOR THE CITY OF DUNES CITY, OREGON.

WHEREAS, the present general and permanent ordinances of the city are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the municipality and for the proper conduct of its affairs; and

WHEREAS, the acts of the legislature of the state of Oregon empower and authorize the city to revise, amend, restate and codify any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate the ordinances into one code in book form; and

WHEREAS, the League of Oregon Cities, Ordinance Services Program, in its efforts to promote better and more efficient municipal government, is willing to undertake the codification of the city's ordinances;

NOW, THEREFORE,

BE IT RESOLVED, that the city hereby authorizes a revision and codification of the ordinances of the city of a general and permanent nature, and publication of the ordinances into one code in book form, at an estimated cost of \$5,433, according to the following billing procedure:

- (1) Sixty percent (60%) of the estimated cost upon commencement of the code; and
- (2) The balance of the cost upon delivery of the final printed code.

That the above estimated cost includes one (1) meeting or conference call 30-45 days after submission of the draft of the code to the city. Any additional meetings will be billed in addition to the estimated cost at a rate determined by the League of Oregon Cities.

Approved by the city of Dunes City this 11 day of June, 1998.



Mayor

ATTEST:



Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 08-13-98

RESOLUTION AMENDING LANGUAGE OF "APPLICATION FOR
ROAD/DRIVEWAY PERMIT" APPROVED BY RESOLUTION #11-17-94 BY
INCORPORATING A TIME LIMIT FOR INSTALLATION OF DRIVEWAY APRONS.

WHEREAS, City adopted a policy via Resolution 11-17-94 establishing certain requirements for installing driveway approaches for the protection of city roadways and revising permit application; and

WHEREAS, City wishes to establish a ¹²/₈-month time limit from date of issuance of building permit for completion of the driveway approach apron and revise permit application accordingly.

NOW THEREFORE BE IT RESOLVED BY THE DUNES CITY COUNCIL that a policy be adopted for a ¹²/₈-month time limit from date of issuance of building permit to complete the driveway approach apron by adding the following clause to the "Application For Road/Driveway Permit" form as shown on the attached Exhibit "A":

"THIS PERMIT BECOMES VOID IF DRIVEWAY APPROACH APRON IS NOT COMPLETED WITHIN ¹²/₈ MONTHS FROM DATE OF BUILDING PERMIT ISSUANCE."

ADOPTED: August 13th, 1998.

Ayes: 5 Nays: 0 Abstain: Absent: 1

Robert B. Ward Jr.
Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:
Joyce Phillips
Joyce Phillips, City Recorder

APPLICATION FOR ROAD/DRIVEWAY PERMIT
(Revised per Resolution 11-17-94 & 08-13-98)

Name: _____
Address: _____
Telephone: _____ Best Time to Call: _____

Legal Description: _____

Name of access road: _____
Does the proposed road/driveway access to a private road____, city road____, county road____, or state road____? If proposed access is to a county or state road, do you have the required access permits? _____

Proposed Road: Does the proposed road meet the design and development standards of Article 4, Section 4.02 Streets of the Dunes City Subdivision Ordinance? _____

Driveway Access: New driveway approaches to any improved city street shall be a minimum of 12' wide + flaring not to exceed 12' radii, and have an asphalt or concrete surfaced apron from street to lot boundary line (minimum length - 6'). Said approach to be constructed to prevent the flow of surface water from the driveway onto said street. If driveway approach requires a culvert (need, size, and location to be determined by Director of Roads), culvert to be installed by property owner with the understanding that owner is responsible for keeping culvert unobstructed and in good operating condition."

Fee for permit is to be submitted with this application. (Road permit fee - \$75.00; Driveway/access permit fee - \$50.00) You will also be required to obtain an Excavation and Grading permit prior to commencing construction of road/driveway.

THIS PERMIT BECOMES VOID IF DRIVEWAY APPROACH APRON IS NOT COMPLETED WITHIN ~~6~~ ¹² MONTHS FROM DATE OF BUILDING PERMIT ISSUANCE.

Applicant, by his signature below, certifies that he has read this application and acknowledges that all provisions of Dunes City ordinances governing will be complied with whether specified herein or not.

(Applicant) (Date)

Date Application and Fee Received: _____

By: _____

Date Application to Director of Roads: _____

Staff Comments: _____

(Rev. 08-13-98)

Exhibit "A"

APPLICATION FOR ROAD/DRIVEWAY PERMIT
(Revised per Resolution 11-17-94 & 08-13-98)

Name: _____
Address: _____
Telephone: _____ Best Time to Call: _____

Legal Description: _____

Name of access road: _____
Does the proposed road/driveway access to a private road____, city road____, county road____, or state road____? If proposed access is to a county or state road, do you have the required access permits? _____

Proposed Road: Does the proposed road meet the design and development standards of Article 4, Section 4.02 Streets of the Dunes City Subdivision Ordinance? _____

Driveway Access: New driveway approaches to any improved city street shall be a minimum of 12' wide + flaring not to exceed 12' radii, and have an asphalt or concrete surfaced apron from street to lot boundary line (minimum length - 6'). Said approach to be constructed to prevent the flow of surface water from the driveway onto said street. If driveway approach requires a culvert (need, size, and location to be determined by Director of Roads), culvert to be installed by property owner with the understanding that owner is responsible for keeping culvert unobstructed and in good operating condition."

Fee for permit is to be submitted with this application. (Road permit fee - \$75.00; Driveway/access permit fee - \$50.00) You will also be required to obtain an Excavation and Grading permit prior to commencing construction of road/driveway.

THIS PERMIT BECOMES VOID IF DRIVEWAY APPROACH APRON IS NOT COMPLETED WITHIN ~~6~~ ¹² MONTHS FROM DATE OF BUILDING PERMIT ISSUANCE.

Applicant, by his signature below, certifies that he has read this application and acknowledges that all provisions of Dunes City ordinances governing will be complied with whether specified herein or not.

(Applicant)

(Date)

Date Application and Fee Received: _____

By: _____

Date Application to Director of Roads: _____

Staff Comments: _____

(Rev. 08-13-98)

Exhibit "A"

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 09-10-98

RESOLUTION AUTHORIZING SUBMISSION OF RTP PROJECT APPLICATION FOR STATE SYMMS GRANT FUNDS FOR DEVELOPMENT OF A 2-MILE PORTAGE TRAIL CONNECTING SILTCOOS LAKE AND THE OCEAN FOR RECREATIONAL PURPOSES.

WHEREAS, Dunes City is interested in sponsoring a project to obtain grant funding for construction of a portage trail around the IP dam for recreational boating along the entire Siltcoos River corridor and

WHEREAS, dunes City does not have sufficient monies to fund the project costs of approximately \$35,000; and

WHEREAS, International Paper and the Oregon Dunes NRA have agreed to assist Dunes City in the development of the proposed portage trail; and

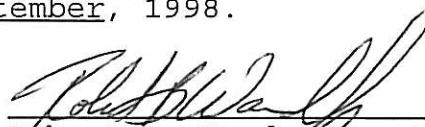
NOW THEREFORE BE IT RESOLVED that Dunes City does hereby authorize submission of the RTP project application in order to obtain grant monies for assistance in the construction of a portage trail including placement of a slide apparatus at the I.P. dam site on Siltcoos Lake for recreational use offering a lake to ocean river route unsurpassed in the state for a canoe and kayak portage trail.

BE IT FURTHER RESOLVED that Ed Becker, Area Ranger, Oregon Dunes NRA, is hereby authorized to act on behalf of Dunes City to complete the grant application forms and submit the appropriate documents to SYMMS.

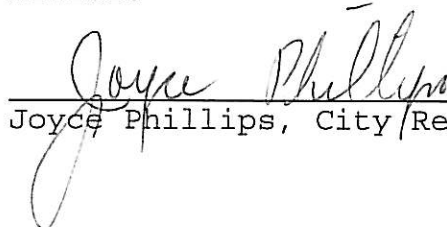
ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 10th DAY OF SEPTEMBER, 1998.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Dated this 10th day of September, 1998.


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-08-98(A)
ADOPTING DUNES CITY FISCAL YEAR 97/98 AUDIT REPORT

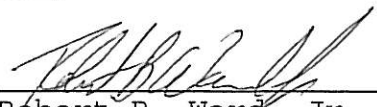
WHEREAS, the annual audit of general purpose financial statements of the City of Dunes City for the fiscal year ending June 30, 1998, has been duly completed and submitted in written form by its auditor, Gregor Professional Corp., to the Mayor and City Council of Dunes City; and

WHEREAS, said audit report has been reviewed by the Mayor and City Council;

NOW THEREFORE DUNES CITY RESOLVES that the audit report be accepted and adopted as presented for fiscal year 1997/98 ending June 30, 1998.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Dated this 8th day of October, 1998.



Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON
RESOLUTION NO. 11-12-98(A)

A RESOLUTION TO PROVIDE FOR A CODE OF ORDINANCES, REVISING, AMENDING, RESTATING AND CODIFYING CERTAIN EXISTING GENERAL ORDINANCES FOR THE CITY OF DUNES CITY, OREGON, AND REPEALING RESOLUTION #06-11-98(E).

WHEREAS, the present general and permanent ordinances of the city are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the municipality and for the proper conduct of its affairs; and

WHEREAS, the acts of the legislature of the state of Oregon empower and authorize the city to revise, amend, restate and codify any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate the ordinances into one code in book form; and

WHEREAS, the League of Oregon Cities, Ordinance Services Program, in its efforts to promote better and more efficient municipal government, is willing to undertake the codification of the city's ordinances;

NOW THEREFORE,


BE IT RESOLVED, that the city hereby repeals Resolution #06-11-98(E) in its entirety, and authorizes a revision and codification of the ordinances of the city, including the city's development regulations chapter, (however, not including the comprehensive plan) of a general and permanent nature, and publication of the ordinances into one code in book form, at an estimated cost of \$7,433, according to the following billing procedure:

- (1) Sixty percent (60%) of the estimated cost upon commencement of the code; and
- (2) The balance of the cost upon delivery of the final printed code.

That the above estimated cost includes one (1) meeting or conference call 30-45 days after submission of the draft of the code to the city. Any additional meetings will be billed in addition to the estimated cost at a rate determined by the League of Oregon Cities.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 12TH
DAY OF NOVEMBER, 1998.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1 - J. Bucher



Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 01-14-99(A)

RESOLUTION ADOPTING REVISED GRADING PLAN REVIEW AND
GRADING PERMIT FEE SCHEDULES EFFECTIVE JANUARY 15, 1999.

WHEREAS, On November 14, 1996, City adopted Ordinance #150 setting administrative rules for the enforcement of the Oregon Building Code; and

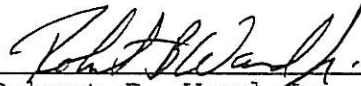
WHEREAS, Ordinance #150, Section 304.2 provides that permit fees required shall be in accordance with schedules established by the jurisdiction; and

WHEREAS, the Oregon Building Code Division has approved increased fees for grading plan reviews and grading permits as shown on the attached Exhibit "A".

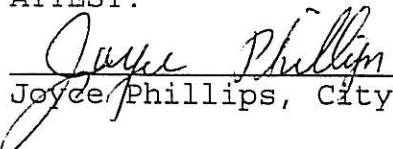
NOW THEREFORE BE IT RESOLVED BY THE DUNES CITY COUNCIL that the revised fee schedule attached hereto as Exhibit "A" for grading plan review and grading permits be adopted to become effective January 15, 1999.

ADOPTED: January 14, 1999.

Ayes: 5 Nays: 0 Abstain: 0 Absent: 1


Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

EFFECTIVE JANUARY 15, 1999
Resolution No. 01-14-99 (A)

TABLE A-33-A—GRADING PLAN REVIEW FEES

50 cubic yards (38.2 m ³) or less	No fee
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$23.50
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	37.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)	49.25
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³)—\$49.25 for the first 10,000 cubic yards (7645.5 m ³), plus \$24.50 for each additional 10,000 yards (7645.5 m ³) or fraction thereof.	
100,001 to 200,000 cubic yards (76 456 m ³ to 152 911 m ³)—\$269.75 for the first 100,000 cubic yards (76 455 m ³), plus \$13.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
200,001 cubic yards (152 912 m ³) or more—\$402.25 for the first 200,000 cubic yards (152 911 m ³), plus \$7.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
Other Fees:	
Additional plan review required by changes, additions or revisions to approved plans	\$50.50 per hour*
(minimum charge—one-half hour)	

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

TABLE A-33-B—GRADING PERMIT FEES¹

50 cubic yards (38.2 m ³) or less	\$23.50
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	37.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)—\$37.00 for the first 100 cubic yards (76.5 m ³) plus \$17.50 for each additional 100 cubic yards (76.5 m ³) or fraction thereof.	
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)—\$194.50 for the first 1,000 cubic yards (764.6 m ³), plus \$14.50 for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof.	
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³)—\$325.00 for the first 10,000 cubic yards (7645.5 m ³), plus \$66.00 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
100,001 cubic yards (76 456 m ³) or more—\$919.00 for the first 100,000 cubic yards (76 455 m ³), plus \$36.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$50.50 per hour ²
(minimum charge—two hours)	
2. Reinspection fees assessed under provisions of Section 108.8	\$50.50 per hour ²
3. Inspections for which no fee is specifically indicated	\$50.50 per hour ²
(minimum charge—one-half hour)	

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

²Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 01-14-99(B)

RESOLUTION APPROVING REVISED SYMMS GRANT APPLICATION AND
AUTHORIZING SIGNATURE OF GRANT AWARD AGREEMENT.

WHEREAS, Dunes City authorized submission of the RTP project application to obtain \$28,000 in grant monies to assist in the construction of a portage trail on Siltcoos Lake; and

WHEREAS, Oregon Parks and Recreation Department, grant administrators, have approved RTP (Symms Funds) in the amount of \$30,000 for said project;

NOW THEREFORE BE IT RESOLVED that Dunes City does hereby authorize acceptance of the award of \$30,000 as shown in attached Exhibit "A".

BE IT FURTHER RESOLVED that upon receipt of the final grant award documents, Robert B. Ward, Jr. Mayor is hereby authorized to act on behalf of Dunes City to sign and submit the appropriate documents to SYMMS without further action of the Council.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 14th DAY OF JANUARY, 1999.

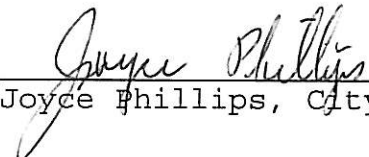
Ayes: 5 Nays: 0 Abstain: 0 Absent: 1

Dated this 14th day of January, 1999.



Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:



Joyce Phillips, City Recorder

2.2 GRANT APPLICATION FORM

Project Applicant: Dunes City	Project Name: Siltcoos River Canoe Trail Portage Structure		
Contact Person Name and Title: David Jackson, Dunes City Counselor			
Address: Dunes City P.O. Box 97 Westlake, Oregon 97493			
Telephone #: (541) 997-3338	County: Lane	Intended Use: Recreation	
BRIEFLY DESCRIBE THE PROJECT: Construction of a canoe/kayak portage structure to allow recreational boaters safe access around the existing water control dam on Siltcoos River. Siltcoos River offers a unique recreational, non-motorized boating experience within the existing river corridor from Siltcoos Lake to the Pacific Ocean. This project would design and construct a ramp and catwalk structure on the International Paper dam to enable boaters safe access to the downstream side of the spillway. Associated signage from the Westlake boat ramp to the ocean would provide information to the user.			

PROJECT WORK ELEMENTS	
Survey/Design (Preliminary Engineering) Dam Portage Structure	\$ 3,500.00
acquisition N/A	
Development(Construction) Dam Portage Structure(see attached)	\$ 20,605.30
Informational, interpretive, regulatory signing	\$ 9,900.00 8,700.00
10% Contingency	\$ 4,080.53 3,280.53
TOTAL ESTIMATED PROJECT COSTS	\$ 38,085.83 36,085.83
BUDGET - SOURCE OF FUNDING	
RTP (Symms Funds)	\$ 30,000.00 28,085.83
Budget (Cash Purchases, Contracts, etc.)	
Force Account (Agency Forces, Equipment)	
Other Sources of Revenue Sharing (Identify Source) Dunes City RCIC (room Tax) Funds	2,000.00
Donations (Identify Source) International Paper Foundation	\$ 5,000.00
Other: Oregon Dunes National Recreation Area	\$ 1,000.00 -
TOTAL PROJECT COSTS	\$ 38,085.83 36,085.83

Ramp Project Cost Analysis

Item	Description	Amount	Cost/Unit	Cost	Lead Time	Notes
P135011W	11 Gauge Steel Perf-O Grip Walkway	36'	\$11.17	\$402.00	3 wks	F.O.B
P132011	11 Gauge Steel PERF-O GRIP Plank	72'	\$9.28	\$668.00	3 wks	F.O.B
POG-WS-30	Walkway Splice Kit	2	\$35.00	\$70.00	3 wks	F.O.B
POG-ES-13	Plank Splice Kit	4	\$18.00	\$72.00	3 wks	F.O.B
-----	2" J-Clip Fastener	20	\$0.25	\$5.00	3 wks	F.O.B
-----	Walkway J-Clip Fastener	10	\$0.25	\$2.50	3 wks	F.O.B
-----	Perf-O Grip Handrail Brackets	8	\$61.38	\$491.04	3 wks	F.O.B
-----	MOGAP Fittings for Brackets	8	\$0.33	\$2.64	3 wks	F.O.B
-----	Shipping			\$190.00		
-----	1.5" Diameter pipe for handrails	110'	\$2.29	\$252.12	2 wks	Delivered
-----	Steel Frame Fabrication	1	\$3,400.00	\$3,400.00	3-4 wks	Delivered
-----	Concrete Foundation	4 cy	\$625.00	\$2,500.00	2 wks	Delivered
-----	Scaffolding to Place Concrete		\$6,000.00	\$6,000.00		
-----	Labor for Assembly	96 hrs	\$50.00	\$4,800.00		
-----	Engineering Conceptual Design	70 hrs	\$50.00	\$3,500.00		
-----	Engineering Final Design	30 hrs	\$50.00	\$1,500.00		
-----	Private Property Signs	2	\$125.00	\$250.00		
TOTAL				\$24,105.30		

River Trail Information/Interpretive
Signs -- Artwork \$ 500.00 \$ 500.00
Fiberglass Signs (24x36") 8 800.00 6,400.00
at put-in/take-out locations
Extra Copy 1 800.00 800.00
Informational Brochures/Distribution 1,200.00 1,200.00
Regulatory Signs at snowy plover
nesting area (carsonite) 40 25.00 1,000.00
Signage Subtotal \$8,700.00 9,900.00

Grand Total for Project \$32,805.30 34,005.30
10% Contingency 3,280.53 4,080.53
Grand Total plus contingency \$36,085.83 \$38,085.83

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 02-11-99(A)

RESOLUTION APPROVING SUPPLEMENTAL BUDGET OF UNANTICIPATED
GRANT MONIES CREATING A SPECIAL REVENUE FUND ENTITLED
"SILTCOOS RIVER CANOE TRAIL - SIMMS", AND
AUTHORIZING EXPENDITURE OF GRANT MONIES.

WHEREAS, Dunes City adopted the fiscal year 1998-99 budget and appropriated funds on June 11, 1998;

WHEREAS, an unanticipated grant award has been received for the purpose of creating a Siltcoos River Canoe Trail Portage project; and

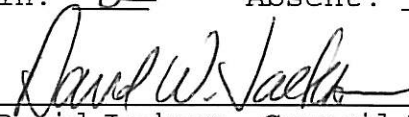
WHEREAS, in order to lawfully spend money, a local government must comply with the requirements of Local Budget Law (ORS 294.326(2); and

WHEREAS, certain expenditures have been made exceptions to the requirements of Local Budget Law, i.e. ORS 294.326(3), such as monies transferred to the local government in trust for a specific purpose, expenditures may be made after enactment of a resolution or ordinance authorizing the expenditure (ORS 294.326(3)).

NOW THEREFORE BE IT RESOLVED BY THE DUNES CITY COUNCIL THAT THE UNANTICIPATED GRANT MONIES BE BUDGETED FOR EXPENDITURE IN A SPECIAL REVENUE FUND ENTITLED "SILTCOOS RIVER CANOE TRAIL - SIMMS" AS SHOWN IN THE ATTACHED EXHIBIT "A".

ADOPTED: Feb 11/99, 1999.

Ayes: 4 Nays: 0 Abstain: 0 Absent: 2


David Jackson, Council President
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

SPECIAL FUND

RESOURCES AND REQUIREMENTS

SILICOOS RIVER CANOE TRAIL - SYMMS
Fund

DUNES CITY (City of)
(Name of Municipal Corporation)

Historical Data				DESCRIPTION	Budget for Next Year 1998/1999			
Actual Second Preceding Year 95-96	First Preceding Year 96-97	Adopted Budget This Year 1997-1998			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES				
				Beginning Fund Balance:				
1	-0-	-0-	-0-	1. Cash on hand* (cash basis), or	-0-	-0-	-0-	1
2	-0-	-0-	-0-	2. Working capital* (accrual basis)	-0-	-0-	-0-	2
3	-0-	-0-	-0-	3. Previously levied taxes estimated to be received	-0-	-0-	-0-	3
	-0-	-0-	-0-	4. Earning from temporary investments	-0-	-0-	-0-	4
	-0-	-0-	-0-	5. Transferred from other funds - Motel (RCIC)	4,750	4,750	4,750	5
5	-0-	-0-	-0-	6. RIP (Symms Funds)	30,000	30,000	30,000	6
6				7.				7
7				8.				8
8				9. Total resources, except taxes to be levied	34,750	34,750	34,750	9
9			-0-	10. Taxes necessary to balance	-0-	-0-	-0-	10
10				11. Taxes collected in year levied				11
11								
12				12. TOTAL RESOURCES				12
				REQUIREMENTS				
1				1. PERSONAL SERVICES				1
2	-0-	-0-	-0-	2. Administrative Wages	1,500	1,500	1,500	2
3	-0-	-0-	-0-	3. PERS	145	145	145	3
4	-0-	-0-	-0-	4. Employment Taxes - UI -WC	165	165	165	4
5				5.				5
				6. MATERIALS & SERVICES				6
	-0-	-0-	-0-	7. Office Supplies	140	140	140	7
8	-0-	-0-	-0-	8. Signs	9,900	9,900	9,900	8
9	-0-	-0-	-0-	9. Miscellaneous	900	900	900	9
10				10.				10
11				11.				11
12				12. CAPITAL OUTLAY				12
13	-0-	-0-	-0-	13. Construction	22,000	22,000	22,000	13
14				14.				14
15				15.				15
16	-0-	-0-	-0-	16. UNAPPROPRIATED ENDING FUND BALANCE	-0-	-0-	-0-	16
17				17. TOTAL REQUIREMENTS	34,750	34,750	34,750	17

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 03-04-99(A)

RESOLUTION APPROVING THE PETITION FOR FORMATION
OF THE SIUSLAW PARK AND RECREATION DISTRICT

WHEREAS, the territory subject to the petition for formation of the Siuslaw Park and Recreation District (District) includes property located within the boundaries of the City of Dunes City (City); and

WHEREAS, the City believes it is in the best interest of its citizens to include City property within the proposed District boundaries;

NOW THEREFORE BE IT RESOLVED that Dunes City hereby approves the petition for formation of the District, specifically recognizing that City property is included within the proposed District's boundaries.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 4th
DAY OF March, 1999.

Ayes: 3 Nays: 1 Abstain: 0 Absent: 6 *2 - Vacancies*

Dated this 4th day of March, 1999.

Robert B. Ward, Jr.
Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:

Joyce Phillips
Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON
RESOLUTION NO. 05-13-99(A)

A RESOLUTION ADOPTING THE CODIFICATION OF EXISTING GENERAL
ORDINANCES PREPARED BY LEAGUE OF OREGON CITIES AS THE
OFFICIAL CODE FOR THE CITY OF DUNES CITY, OREGON.

WHEREAS, the present general and permanent ordinances of the city are inadequately arranged, classified, and insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the municipality and for the proper conduct of its affairs; and

WHEREAS, DLCD mandated that City codify its ordinances for finalization of its Periodic Review process; and

WHEREAS, the acts of the Legislature of the State of Oregon empower and authorize the city to revise, amend, restate and codify any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate the ordinances into one code in book form; and

WHEREAS, City entered into an agreement with the League of Oregon Cities, Ordinance Services Program, to undertake the codification of the city's ordinances; and


WHEREAS, the codification has been completed, published into a code in book form, and reviewed by City.

NOW THEREFORE, BE IT RESOLVED, that city hereby adopts the codification prepared through League of Oregon Cities as the official "Dunes City Code" in its entirety, and


BE IT FURTHER RESOLVED, that if any discrepancies occur between existing ordinances and the "Official Code Book", the provisions of that ordinance would prevail.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 13TH DAY OF MAY, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

*Repealed by Ordinance #158
12-9-99*

Mary Spankney, City Recorder

ORDINANCE NO. 158

**AN ORDINANCE READOPTING THE CODIFICATION OF EXISTING
GENERAL ORDINANCES OF DUNES CITY; REPEALING RESOLUTION
NO. 05-13-99(A); AND DECLARING AN EMERGENCY.**

DUNES CITY ORDAINS AS FOLLOWS:

Section 1. The City of Dunes City hereby readopts that certain code of general ordinances entitled "Dunes City Code", as adopted by Resolution No. 05-13-99(A) on May 13, 1999, and to which a copy of this Ordinance shall be appended.

Section 2. The Dunes City Code as readopted herein shall become effective as of the effective date of this Ordinance, and any act or actions taken pursuant to that Code subsequent to its adoption by Resolution No. 05-13-99(A) are hereby ratified and affirmed.

Section 3. Except as provided in this section, all previously enacted ordinances of a general nature that pertain to a provision contained in the Dunes City Code are repealed, as of the effective date of this Ordinance. This section shall not affect:

- (a) Ordinances of a special or temporary nature;
- (b) Any offense or act committed or done, any penalty or forfeiture incurred, or any contract or right established or accruing before enactment of this Ordinance e.
- (c) Any ordinance or resolution promising or guaranteeing the payment of money by the city or authorizing any contract or the issue of any obligation assumed by the City;
- (d) Any tax levy or taxing ordinance;
- (e) Any right or franchise conferred by ordinance or resolution;
- (f) Any ordinance or resolution concerning a salary of a city officer or employee;
- (g) Any ordinance relating to the boundaries of the City;

- (h) Any ordinance naming, opening, accepting, or vacating a street or alley;
- (i) Any ordinance relating to a street, sidewalk, alley, sewer or other public improvement or an assessment therefor;
- (j) Any prosecution, suit, or proceeding pending at the time this ordinance is enacted;
- (k) Any judgment rendered prior to the time this ordinance is enacted.

Section 4. Resolution No. 05-13-99(A) is repealed as of the effective date of this Ordinance.

Section 5. That the matters contained herein concern the public health and welfare of the citizens of Dunes City and therefore, an emergency is hereby declared to exist, and this Ordinance shall be come effective immediately upon its enactment by the City Council.

6 Ayes 0 Nays 0 Abstain 0 Absent

Adopted by the Council this 9th day of December, 1999.



Robert B. Ward Jr., Mayor

ATTEST:



City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 05-13-99(B)

RESOLUTION TRANSFERRING 1998/99 APPROPRIATED FISCAL YEAR
GENERAL FUND EXPENDITURE LINE ITEMS

WHEREAS, General Fund building permit revenue was substantially under-estimated for 1998/99 fiscal year by approximately \$25,000. Subsequently building permit related expenditure line items were under-estimated for approximately \$18,750 for building/plumbing inspections (75% of permit revenue), and approximately \$1,250 (5% of permit revenue) for building permit surcharge fees; and

WHEREAS, Office Supplies line item (which includes postage) was over-expended due to unanticipated costs exceeding \$400 for copy paper, and postage for mailings to all lake front property owners; and additional postage for an increased number of priority mailings of building permits to Eugene for plan checks; and

WHEREAS, the General Fund Operating Contingency is \$52,605 which is more than sufficient to transfer to the above over-expended line items.


NOW THEREFORE DUNES CITY RESOLVES AS FOLLOWS:

Pursuant to ORS 294.45(1) and (3), City transfers line item monies within the General Fund as follows:


FROM:	GENERAL FUND OPERATING CONTINGENCY	\$ 20,600
TO:	MATERIALS AND SERVICES	
	Office Supplies	\$ 600
	Building Permit Surcharge	\$ 1,250
	Bldg/Plumbing Inspections	\$18,750
	TOTAL TRANSFERS	\$ 20,600

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 13th day of May, 1999.


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 05-13-99(C)

RESOLUTION TRANSFERRING 1998/99 FISCAL YEAR APPROPRIATED
MATERIALS & SERVICES EXPENDITURE LINE ITEMS IN MOTEL TAX FUND.

WHEREAS, Lane County Rural Improvement Council (RCIC) awarded City \$8,839 for specific projects for the promotion of rural tourism within Lane County; and

WHEREAS, Lane County approved the use of \$4,750 of the monies for assistance with administrative costs and expenses in the Siltcoos River Canoe Trail project, and the sum of \$2,500 for distribution of brochures by the South of Florence Business Association; and

WHEREAS, the anticipated RCIC special revenue and expenses were under budgeted at \$6,000 creating an over expenditure of \$1,200 in the "RCIC Misc." line item under Materials & Services when the \$4,750 was allocated to the "Siltcoos River Canoe Trail" fund and \$2,500 was awarded to SOFBA; and

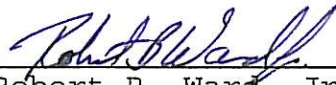
WHEREAS, ORS 294.45(1) and (3) allows a city to transfer monies from line item to line item in a special fund.

NOW THEREFORE DUNES CITY RESOLVES AS FOLLOWS:

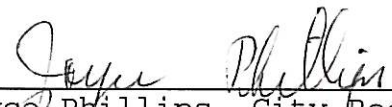
Dunes City transfers \$1,200 within Materials & Services line items in the Motel Tax Fund as follows:

FROM:	Print Brochures line item	\$1,200
TO:	RCIC - Misc.	\$1,200
Ayes:	<u>6</u>	Nays: <u>2</u>
Abstain:	<u>0</u>	Absent: <u>0</u>

Dated this 13th day of May, 1999.


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

MOTEL TAX FUND - MONTH: Feb/99

RESOURCES	BUDGET	YR TO DATE	MONTH	TOTAL	ANTICIPATED
CASH ON HAND	8,846	8,846	-0-	8,846	-0-
INTEREST	300	300	-0-	300	-0-
SPEC. CO. REV.	-0-	0	0	0	0
MOTEL TAX	2,700	2825.50	0	2825.50	2825.50
RCIC - SPECIAL	6,000	0	8839-	8839-	8839-
TOTAL RESOURCES	17,846	11,971.50	8839-	20,810.50	2964.50

EXPENDITURE DESC.	BUDGET	YR TO DATE	MONTH	TOTAL	ANTICIPATED
<u>PERSONAL SERVICES</u>					
ADMIN WAGES	2,500	1425-	150-	1625-	875-
PERS	235	139.76	13.91	153.67	81.33
EMP TAXES/SAIF	285	133.67	11.80	145.47	139.53
TOTAL PERSONAL SVC	3,020	1748.43	175.71	1924.14	1095.86
<u>MATERIALS & SERVICES</u>					
PRINT BROCHURES	2,500	0	0	0	2500-
POSTAGE	100	30-	10-	40-	60-
OFFICE SUPPLIES	100	30-	10-	40-	60-
TRAVEL	500	0	0	0	500-
MISCELLANEOUS	4,000	130-	0	130-	3870-
SIGNS	500	40-	0	40-	400-
RCIC - MISC.	6,000	0	0	0	6000-
TOTAL MAT. & SVC	13,700	230-	20-	250-	13,450
<u>UNAPPROPRIATED</u>					
UNAP. FUND BALANE	1,126	-0-	-0-	-0-	1,126
TOTAL EXPENDITURES	17,846	1978.43	195.71	2174.14	15671.86

CITY OF DUNES CITY, LANE COUNTY, OREGON

"Revised"

RESOLUTION NO. 06-10-99(A)

RESOLUTION ADOPTING THE 1999-2000 FISCAL YEAR BUDGET,
AND MAKING APPROPRIATIONS

WHEREAS, the annual budget for the fiscal year 1999-2000 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Mayor and the City Council of the City of Dunes City,

NOW THEREFORE BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 1999-2000 approved by the Budget Committee of the City of Dunes City on April 29, 1999, as amended and now on file at the Dunes City Hall, Dunes City, Oregon.

2. That Dunes City does not levy a property tax. Therefore there are no taxes to levy and assess upon any property within the City of Dunes City as of 1:00 a.m., January 1, 1999.

3. That the amounts for the fiscal year beginning July 1, 1999, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	\$ 38,050	
Materials and Services	\$ 63,025	
Capital Outlay	\$ 4,250	
Contingencies	\$ <u>93,459</u>	
TOTAL		\$ 198,784

STATE STREET TAX FUND

Personal Services	\$ 13,735	
Materials and Services	\$ 210,195	
Capital Outlay	\$ <u>1,850</u>	
TOTAL		\$ 225,780

EMERGENCY COMMUNICATIONS FUND

Materials and Services	\$ <u>5,167</u>	
TOTAL		\$ 5,167

PLANNING ASSISTANCE GRANT FUND

Personal Services	\$ 1,830	
Materials and Services	\$ <u>2,006</u>	
TOTAL		\$ 3,836

COUNTY/CITY ROAD PARTNERSHIP FUND

Personal Services	\$ 12,255	
Materials and Services	\$ 477,980	
Capital Outlay	\$ 26,850	
TOTAL		\$ 517,085

MOTEL TAX FUND

Personal Services	\$ 3,052	
Materials and Services	\$ 15,663	
TOTAL		\$ 18,715

SILTCOOS RIVER CANOE TRAIL - SYMMS


Personal Services	\$ 1,830	
Materials and Services	\$ 9,550	
Capital Outlay	\$ 22,000	
TOTAL		\$ 33,380

4. That the City Recorder certify to the County Clerk and County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.

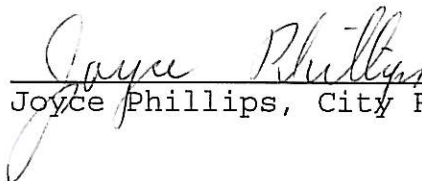
ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 10TH DAY OF JUNE, 1999.

Ayes: 5 Nays: 0 Abstain: 1 Absent: 0

Dated this 10th day of June, 1999.


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 06-10-99(B)

RESOLUTION CERTIFYING DUNES CITY PROVIDES FOUR
MUNICIPAL SERVICES ENUMERATED IN SECTION 1, ORS 221.760

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection; (2) Fire protection; (3) Street construction, maintenance, and lighting; (4) Sanitary sewer; (5) Storm sewers; (6) Planning, zoning, and subdivision control; (7) One or more utility services, and


WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW THEREFORE BE IT RESOLVED that Dunes City hereby certifies that it provides the following four municipal services enumerated in Section 1, ORS 221.760:

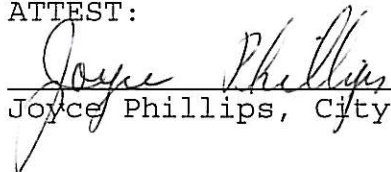
- (1) Fire protection;
(2) Street construction, maintenance, & lighting;
(3) Storm sewers; and
(4) Planning, zoning, and subdivision control.

ADOPTED by the City of Dunes City this 10th day of June, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 06-10-99(C)

RESOLUTION APPROVING THE FORMATION OF A SITE REVIEW
COMMITTEE FOR THE PURPOSE OF INVESTIGATING CITIZEN COMPLAINTS
OF ORDINANCE VIOLATIONS OTHER THAN SHORELAND VIOLATIONS

WHEREAS, the Dunes City Code Section 91.12 Nuisances (B) Eyesores requires complaints of eyesore infractions be investigated by a Site Review Committee; and

WHEREAS, the City believes it is in the best interest of its citizens to form a site review committee to investigate citizen complaints on eyesore infractions, general zoning code violations other than shoreland related complaints, and nuisance ordinance infractions; and

WHEREAS, City finds that the Site Review Committee shall consist of three citizen members appointed by Council, not more than one citizen member may be a current Planning Commissioner; and

WHEREAS, City shall select a member of the Council to act as a non-voting chair of the 3-member Committee to report Committee findings to Council.

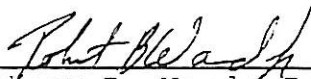
NOW THEREFORE BE IT RESOLVED that Dunes City hereby approves the formation of a Site Review Committee to investigate citizen complaints and report its findings to Council for appropriate action.

BE IT FURTHER RESOLVED that the Site Review Committee is to consist of three citizen members, not more than one current Planning Commissioner, and a selected member of the Council to act as a non-voting chair of the Committee.

ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 10th
DAY OF June, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0

Dated this 10th day of June, 1999.


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

SITE REVIEW COMMITTEE

FORMATION: June 10, 1999 via Resolution #06-10-99(C)

PURPOSE: Investigate citizen complaints on eyesore infractions, general zoning code violations other than shoreland related complaints, and nuisance ordinance infractions.

COMMITTEE: Committee to consist of a 3 citizen members appointed by Council, not more than one citizen member to be a current Planning Commissioner.

CHAIRMAN: Chairman to be a selected member of the current Council to act as a non-voting chair of the 3-member Committee to report findings on violations to Council.

MEMBERS: Chairman - Councilor Ed Becker
5570 Shady Lane, Florence, OR
(H) 997-4874 / (W) 271-3611 / FAX 271-6019
(Appointed 08-12-99)

Steve Hardeman, 4988 Lake Drive, Florence, OR
(H) 902-8847 (Appointed - 07-08-99)

Susie Navetta, 05372 Leavitt Loop, Florence, OR
(H) 997-9786 (Appointed - 10-14-99)

Vacancy

INSPECTION AND RIGHT OF ENTRY

ORS 221.926 - Gives city authority to enact ordinances concerning city government. ORS 105.105 / ORS 215.080 gives city power to enter upon land to enforce ordinances. Dunes City Code Section specifically 156.247 states:

"Whenever they shall have cause to suspect a violation of any provision of the zoning requirements, or when necessary to investigate an application for or revocation of any zoning approval under any of the procedures prescribed in this part, officials responsible for enforcement or administration of this part, or their duly authorized representatives, may enter on any site or into any structure for the purpose of investigation, provided they shall do so in a reasonable manner. No secured building shall be entered without the consent of the owner or occupant unless under authority of a lawful warrant."

INVESTIGATION PROCEDURES

1. Upon receipt of a verbal or written complaint on an alleged violation of City Code, staff shall review property file for any documentation and provide copies to investigating committee.
2. Committee goes to site of alleged violation. If occupant is at the site, tell the occupant reasons investigation is being made. In the absence of the occupant, committee member(s) may enter the property to investigate. A note or card is left at occupant's home telling who was there and the reasons.
3. If property is posted with "Keep Out" or "No Trespassing" signs, do not enter property, but will contact occupant by phone or letter advising of the alleged violation requesting permission be granted to visit the site, or respond in writing to the alleged infractions within 7 days. If no response, a warrant to enter property for investigative purposes may be obtained.
4. Investigate and report findings in writing to Council, referencing alleged violations to the specific sections of City Code sections being violated. It is generally helpful, but not necessary, for committee to document findings with photographs.

**DUNES CITY CODE VIOLATIONS
INSPECTION AND RIGHT OF ENTRY**

ORS 221.926 - Gives city authority to enact ordinances concerning city government. ORS 105.105 / ORS 215.080 gives city power to enter upon land to enforce ordinances. Dunes City Code Section specifically 156.247 states:

"Whenever they shall have cause to suspect a violation of any provision of the zoning requirements, or when necessary to investigate an application for or revocation of any zoning approval under any of the procedures prescribed in this part, officials responsible for enforcement or administration of this part, or their duly authorized representatives, may enter on any site or into any structure for the purpose of investigation, provided they shall do so in a reasonable manner. No secured building shall be entered without the consent of the owner or occupant unless under authority of a lawful warrant."

INVESTIGATION PROCEDURES

1. Upon receipt of a verbal or written complaint on an alleged violation of City Code, staff shall contact the appropriate committee, review property file for any documentation, and provide copies to investigating committee along with a site location map.
2. Call occupant to set up appointment to visit site if at all possible. Document date and time of attempted contacts. If unable to reach occupant after reasonable attempts to call have been made, follow procedures below.
3. Committee goes to site of alleged violation. If occupant is at the site, tell the occupant reasons investigation is being made. In the absence of the occupant, committee member(s) may enter the property to investigate. A note or card is left at occupant's home telling who was there and the reasons.
4. If property is posted with "Keep Out" or "No Trespassing" signs, do not enter property. Contact occupant by phone or letter advising of the alleged violation requesting permission to visit the site, or direct occupant respond in writing to the alleged infractions within 7 days. If no response, a warrant to enter property for investigative purposes may be obtained.
5. Investigate and report findings in writing to Council, referencing alleged violations to the specific City Code sections being violated. It is generally helpful for committee to document findings with photographs.

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 07-08-99(A)

RESOLUTION APPROVING RCC PRELIMINARY ORDER NO. 978-16
AND DIRECTING RCC ADOPT A FINAL ORDER CONSISTENT WITH
PRELIMINARY ORDER 98-16 AND CONTINUE TO REGULATE
RATES OF FALCON CABLE SYSTEMS COMPANY

WHEREAS, the City of Dunes City has granted Falcon Cable Systems Company a franchise to use the public right-of-way to offer cable television services within the city of Dunes City; and

WHEREAS, the City of Dunes City has authorized the Regional Cable Commission (RCC) to act on its behalf in regard to the regulation of rates for the basic service tier and associated equipment; and

WHEREAS, on May 26, 1999, the RCC adopted Preliminary Order No. 98-16, setting a maximum permitted rate for the basic tier of services offered by Falcon Cable Systems Company that is based on the permitted rate changes authorized by the Federal Communications Commission.


NOW THEREFORE THE DUNES CITY COUNCIL RESOLVES AS FOLLOWS:

RCC Preliminary Order No. 98-16 is accepted by Dunes City as an appropriate action of the RCC under its delegation of authority from Dunes City, and that

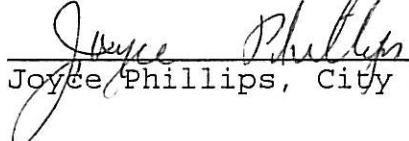
Dunes City requests and directs the RCC to adopt a final order consistent with Preliminary Order No. 98-16, and otherwise continue to regulate the rates of Falcon Cable Systems Company as allowed by Federal Laws and Regulations.

ADOPTED: July 8, 1999.

Ayes: 3 Nays: 0 Abstain: 0 Absent: 3


Robert B. Ward, Jr., Mayor
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-14-99(A)
ADOPTING DUNES CITY FISCAL YEAR 98/99 AUDIT REPORT

WHEREAS, the annual audit of general purpose financial statements of the City of Dunes City for the fiscal year ending June 30, 1999, has been duly completed and submitted in written form by its auditor, Gregor Professional Corp., to the Mayor and City Council of Dunes City; and

WHEREAS, said audit report has been reviewed by the Mayor and City Council;

NOW THEREFORE DUNES CITY RESOLVES that the audit report be accepted and adopted as presented for fiscal year 1998/99 ending June 30, 1999.

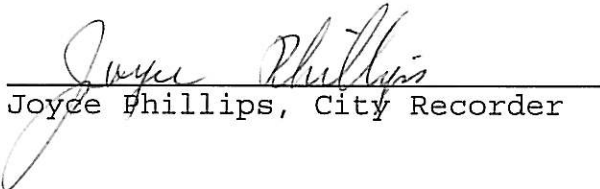
Ayes: 6 Nays: 4 Abstain: 0 Absent: 0

Dated this 14th day of October, 1999.



David Jackson, Council President
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 10-14-99(B)

RESOLUTION ESTABLISHING AN INTERIM POLICY FOR MAINTENANCE
AND CONSTRUCTION OF DUNES CITY PUBLIC RIGHT-OF-WAYS
UNTIL A MASTER ROAD PLAN IS OFFICIALLY ADOPTED BY CITY.

WHEREAS, Dunes City Council, Planning Commission, and Road Commission jointly discussed the need for the city to establish an interim written policy for road maintenance and/or construction of all public roads controlled by the city until such time as a master road plan is officially adopted; and

WHEREAS, Dunes City Road Commission was requested to summarize the joint meeting results and to prepare a "draft" resolution for presentation to the council for consideration.

NOW THEREFORE THE DUNES CITY COUNCIL RESOLVES TO ADOPT THE FOLLOWING INTERIM POLICY FOR ROAD CONSTRUCTION AND MAINTENANCE ON PUBLIC RIGHT-OF-WAYS UNDER THE SCOPE OF REGULATORY CONTROL OF DUNES CITY AS OUTLINED IN SECTION 90.01 OF THE DUNES CITY CODE UNTIL SUCH TIME AS THE MASTER ROAD PLAN IS OFFICIALLY ADOPTED:

A. GENERAL RESPONSIBILITIES:

Dunes City is responsible for the maintenance, construction, and upgrading of all public right-of-ways under the regulatory control of Dunes City as defined in Section 90.01 of the Dunes City Code as far as practicable and subject to the road schedule adopted.

B. PRIORITIES

Public right-of-way projects to be prioritized in the following order: (1) Maintenance; (2) Construction; and (3) Upgrading of existing streets. Proposed projects to be considered in this prioritized sequence on a case by case basis based on need and availability of funds, and are to be carried out in a timely fashion.

(1) First Priority - Street Maintenance

Maintenance of streets shall include patching or overlaying streets that have deteriorated; clearing or construction of drainage ditches and culverts; brushing/limbing above paved or traveled portion of right-of-ways to a height of fourteen feet (14') where necessary; mowing all public right-of-ways at least twice every calendar year; power sweeping paved public streets

the full width of the blacktop by grading where necessary; and removal of dangerous trees that are in a public right-of-way.

(2) Second Priority - New Construction

New construction standards shall meet the requirements of the subdivision ordinance. Any request for modification of such standards for reasons of topography, etc., shall be decided by the City on a case by case basis.

All costs for any construction of roads, road beds, or improvements to public right-of-ways under regulatory control of Dunes City incurred by a property owner prior to approval of such Dunes City road project shall not be reimbursed to the payor.

(3) Third Priority - Upgrading of Streets

Upgrading shall include the improvement of existing driveway aprons to developed properties, widening and/or straightening of streets. Widening and straightening of any street shall not be performed without professional inputs of surveying, engineering and drawings to allow citizen comment inputs and for the basis of contractor proposal bidding.

C. ADDITION OF NEW STREETS TO DUNES CITY THAT WILL REQUIRE DUNES CITY TO BE RESPONSIBLE FOR PERMANENT MAINTENANCE.

Dunes City shall accept responsibility for maintenance of new streets only if the street is legally the property of Dunes City. Methods of attaining ownership of a street shall include, but is not limited to, the following procedures:

- (1) Acceptance of street(s) that meet City standards, or modified standards as approved by city through the subdivision modification process.
- (2) Purchase of a right-of-way by the City for the express purpose of constructing a street on that right-of-way;
- (3) Acceptance of the donation of a right-of-way that the City has determined should be made into a public street;
- (4) Acceptance of the donation of a private street that meets Dunes City street standards.

D. EMERGENCY EVENTS AND OTHER ANNUAL FUND SET ASIDES

- (1) Emergency/Unforeseen Events (See City Code Section 32.49 Emergency Procedures attached hereto as Exhibit "A") Commencing with the fiscal year 2000/2001 budget process, an "Emergency Events" expenditure line item shall be established in the road funds for unforeseen events and/or emergencies.

Road Commission, prior to February 1st of each year, shall recommend an amount to retain in the "Emergency Events" line item deemed sufficient for any unforeseen events and/or emergency situations.

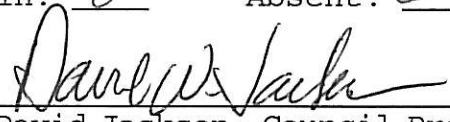
- (2) Road Project Proposals Road Commission, prior to February 1st of each year, shall recommend road projects and estimated costs to the Council/ Budget Officer for inclusion and consideration in that fiscal year's proposed budget.

E. STREET VACATION

No applications for street vacations shall be accepted by the City before adoption of the Master Road Plan.

ADOPTED: Oct 14, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


David Jackson, Council President
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

§ 32.45 REMOVAL OF MEMBERS.

Any member who, unless officially excused, fails to attend three consecutive meetings of the Commission, or fails to attend at least 50% of the meetings in any one year, may be disqualified from serving on the Commission, and upon certification of such absence by the Chair of the Commission shall be replaced in the manner prescribed in § 32.44.
(Ord. 149, passed 8-8-96)

§ 32.46 MEETINGS; QUORUM.

(A) *Meetings; quorum.* The Commission should meet at least once each month and shall meet on the call of the Chair or on call by a majority of its members. In the absence of the Chair, the Director of Roads shall chair the meeting. Minutes shall be taken of meetings and are to include the meeting date, members present, items discussed, citizen input, matters voted upon by the members and recommendations to the Council. Minutes shall be presented in written form to the Council at its next regularly scheduled meeting.

(B) *Quorum.* A majority of voting members shall constitute a quorum.
(Ord. 149, passed 8-8-96)

§ 32.47 DUTIES.

The duties and responsibilities of the Commission shall include but not be limited to the following:

(A) It shall conduct studies of the current condition of streets which are within the purview of this Commission and make recommendations to the Council for the construction, repairs, modifications, or other needs in order for the streets to meet relevant city, county, state, and federal regulations.

(B) It shall solicit and consider comments from the general public regarding the need for new, repaired, and/or modified street improvements.

(C) It shall review and make recommendations to the Budget Committee and Council for construction, repair, or modification of any street improvements.

(D) It shall consider citizen requests for placement of street lights and make suggestions and recommendations to the City Council.

(E) It shall consider citizen requests for temporary use of city street rights-of-way and/or removal of trees and/or vegetation from street rights-of-way, and make recommendations thereon to the Council.
(Ord. 149, passed 8-8-96)

§ 32.48 POWERS AND LIMITATIONS.

Neither the Commission, as a whole, nor any member or members individually or collectively shall exercise authority to bind the city, its officers, or its agents to any financial commitment or obligation (except as specifically directed or authorized by the Council). The Commission has only those powers and duties as are now or hereafter granted and imposed on it by the City Charter, ordinances, and directives of the Council. All actions of the Commission shall be deemed advisory to the Mayor and Council and shall have no legislative or judicial effect unless and until formally adopted by the City Council.
(Ord. 149, passed 8-8-96)

§ 32.49 EMERGENCY PROCEDURES.

In the event of storm or other disasters creating hazardous conditions on city streets or rights-of-way, or other roadway-related conditions which may be determined to be hazardous, injurious, or detrimental to the public safety and welfare, such as, but not limited to, wind storm damaged trees on city rights-of-way, the Chair and/or Director of Roads may declare an emergency and shall report immediately to the Mayor and/or Council President so that emergency action may be taken to alleviate the hazardous condition(s).
(Ord. 149, passed 8-8-96)

CITY OF DUNES CITY, LANE COUNTY, OREGON

RESOLUTION NO. 10-14-99(C)

RESOLUTION APPROVING A LOAN OF MONIES FROM THE GENERAL
FUND OPERATING CONTINGENCY TO THE SILTCOOS RIVER
CANOE TRAIL - SYMMS SPECIAL FUND

WHEREAS, Dunes City has a balance of \$93,450 in the 1999/2000 fiscal year budgeted General Fund general operating contingency line item; and

WHEREAS, City received a \$30,000 grant award from SYMMS to construct a canoe portage structure which was satisfactorily completed on September 29, 1999 for the sum of \$22,500 by Ron Kaufmann; and

WHEREAS, Pursuant to the terms of the contract entered into with Ron Kaufmann, payment is due on or before 30 days from completion being October 29, 1999; and

WHEREAS, City submitted a Request for Reimbursement to the grant agency for the amount of \$22,500 which may take six to eight weeks to process; and


WHEREAS, pursuant to ORS 294.460 (attached), City may loan monies from one fund to another to cover a revenue shortfall which must be authorized by resolution;

NOW THEREFORE DUNES CITY RESOLVES AS FOLLOWS THAT:

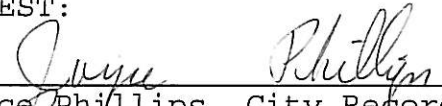
1. Pursuant to ORS 294.460, the City Council does hereby approve a loan of \$22,500 from the General Fund Operating Contingency Fund to the Siltcoos River Canoe Trail - SYMMS Fund Capital Outlay Construction line item enabling City Recorder to timely pay the contract amount of \$22,500 to Ron Kaufmann pursuant to terms of the contract; and
2. Said loan of \$22,500 to be repaid immediately upon receipt of the grant award reimbursement funds.

ADOPTED: Oct 14, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


David Jackson, Council President
City of Dunes City

ATTEST:


Joyce Phillips, City Recorder

Grants

Grants for general purposes must be budgeted as a resource if the district is aware of the grant before June 30. Specific purpose grants must also be budgeted as a resource if they are known or anticipated during the regular budget process.

If an unanticipated general purpose grant is received during the fiscal year, a supplemental budget must be prepared in order to spend the grant money.

Specific purpose grants may be treated in a different manner. If an unanticipated specific purpose grant is received and will be spent during the fiscal year, no supplemental budget is required. The governing body may spend the grant money after enacting an ordinance or resolution authorizing the expenditure (ORS 294.326(2)).

Budget Transfers

The budget may include the transfer of revenue between funds. Money received in a fund through a transfer from another fund must be budgeted as a resource to the receiving fund. The originating fund budgets the transfer as an expenditure. This way the total budget stays in balance (ORS 294.361).

Bond Proceeds

When voter approval to issue bonds is received during the fiscal year and the bond proceeds will be expended during that same fiscal year, the proceeds do not have to be budgeted. It is recommended that a fund for the bond proceeds be established and a resolution appropriating the proceeds be prepared.

If the bonds are approved in one fiscal year and the proceeds are to be spent in the upcoming fiscal year, the proceeds must be budgeted in the regular budget. Any proceeds that are to be carried forward from one fiscal year to the next must also be included in the regular budget (ORS 294.326(4)).

Insurance Proceeds

Funds received to repair or replace property, such as insurance proceeds, do not have to be budgeted if the money is used to return the property to its original condition or purchase a comparable replacement. To spend the money, the governing body must enact an ordinance or resolution (ORS 294.455).

If the funds received for repair or replacement are to be spent for another purpose, they must be budgeted. For example, insurance proceeds that are anticipated to be received at the beginning of the upcoming year and will not be used to repair the damaged property must be included in the district's

regular budget. If the governing body wants to spend insurance proceeds received during the fiscal year for another purpose, a supplemental budget must be prepared (ORS 294.480(1)(e)).

Oregon Administrative Rule 150-294.455 provides more detail about budgeting insurance proceeds.

Interfund Loans

During the fiscal year the governing body may loan money from one fund to another to cover a revenue shortfall. The loan must be authorized through an ordinance or resolution. A supplemental budget is not required.

There is an exception, however. A loan cannot be made from a debt service fund unless specific authorization exists in statute or charter (OF 774-V; 8-1-67).

If the loan is not repaid in the fiscal year in which it was made, the repayment must be budgeted in the upcoming fiscal year. The fund that received the loan budgets the repayment as a requirement. The fund that gave the loan budgets the repayment as a resource. Loans must be repaid no later than the fiscal year following the year in which they were made (ORS 294.460).

Tax Anticipation Notes

Local governments are authorized to contract indebtedness by issuing short-term promissory notes for the purposes of meeting current expenses, retiring outstanding bonds, or paying the interest on the bonds (ORS 287.442, ORS 328.565, and ORS 341.715).

Tax anticipation notes are a form of short-term borrowing. They are issued in anticipation of the collection of property taxes. The anticipated loan proceeds and the related principal repayments within a fiscal year are not budgeted as resources or expenditures. However, they must be reported in narrative form or by footnoted schedules to the adopted budget (ORS 294.443).

The interest due on the principal must be budgeted as an anticipated expenditure. Also, any interest anticipated to be earned from the principal must be budgeted as a resource.

Refunded Money

When a district returns merchandise that has been paid for, the money refunded for the merchandise does not have to be budgeted. The governing body can spend this refunded money after holding a public hearing and adopting a resolution or ordinance to appropriate the money (ORS 294.326(9)).

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 12-09-99(A)

RESOLUTION ADOPTING CITY COUNCIL RULES OF PROCEDURE

WHEREAS, the Dunes City Charter adopted November 4, 1980, mandates in Section 13 Meetings that council adopt rules for the government of its members and proceedings; and

WHEREAS, a document entitled "Council Rules of Procedure Adopted February 1977" was drafted; and

WHEREAS, after a search of council meeting minutes, motions, and resolutions, it appears the document was never officially adopted by council; and

WHEREAS, the current council wishes to be in compliance with the provisions of Section 13 of the Dunes City Charter.

NOW THEREFORE THE DUNES CITY COUNCIL RESOLVES TO:

1. ADOPT THE ATTACHED EDITION OF "CITY COUNCIL RULES OF PROCEDURE" TO BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION OF THIS RESOLUTION.

ADOPTED: December 9, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:


Mary Spankroy, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 12-09-99(B)

RESOLUTION ADOPTING POLICY ALLOWING CHECKS NOT EXCEEDING \$250.00 BE ISSUED WITH ONLY ONE SIGNATURE FOR COD DELIVERIES AND BILLS.

WHEREAS, Dunes City policy has been to have two authorized signatures (i.e. City Recorder, and either the Mayor or Council President) on all checks issued to pay its bills as approved at monthly council meetings; and

WHEREAS, Numerous occasions occur when a check for a small amount is required for unanticipated bills and COD deliveries such as printing costs for envelopes and letterhead paper; name plates/plaques; time sensitive payments; COD copy paper deliveries; postage, etc; and


WHEREAS, it is often very difficult to have City Recorder contact and timely obtain a second signature for payment of such bills.

NOW THEREFORE THE DUNES CITY COUNCIL RESOLVES TO:

ADOPT THE POLICY AS OF DECEMBER 1, 1999, ALLOWING CITY RECORDER (OR OTHER AUTHORIZED SIGNATORY) TO ISSUE CHECKS WITH ONE SIGNATURE ONLY FOR BILLS AND/OR COD DELIVERIES FOR AMOUNTS NOT EXCEEDING \$250.00; AND THAT ALL SUCH CHECKS ISSUED SHALL BE LISTED WITH THE REGULAR "BILLS OF THE SESSION" TO BE SUBMITTED FOR APPROVAL AT THE NEXT REGULAR COUNCIL MEETING SESSION.

ADOPTED: December 9, 1999.

Ayes: 5 Nays: 1 Abstain: 0 Absent: 0



Robert B. Ward Jr., Mayor
City of Dunes City

ATTEST:



Mary Spankroy, City Recorder

CITY OF DUNES CITY
LANE COUNTY, OREGON

RESOLUTION NO. 12-09-99(C)

RESOLUTION ACCEPTING A DEDICATED ROAD EASEMENT AS A PUBLIC
RIGHT-OF-WAY TO BE DESIGNATED AS AN EXTENSION OF PARKWAY DRIVE

WHEREAS, On June 10, 1999, Dunes City approved certain lot line adjustments and accepted a dedicated public road easement which is located within the Buckskin Bob's Camp Plat, as plated and recorded in Book 4, Page 54, Lane County Oregon Deed Records, in Lane County, Oregon, and in Book 48, Page 3, Lane County Oregon Plat Records, as shown on Lane County Assessor Map 19-12-26-1-2, as Tax Lots 500, 600, 800, 1300, 1500, 1600, 4200, and 4400 as shown on the attached sketch (Exhibit "A") ; and

WHEREAS, said dedicated public right-of-way is more particularly described in the three (3) attached public road easement dedications to be recorded in Lane County Deeds and Records (Exhibit "B", Pages 1 -3) ;

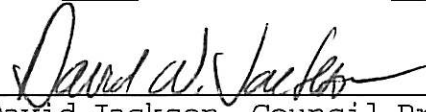
WHEREAS, Dunes City desires said public road easement be declared an extension of Parkway Drive as shown on Lane County Assessor's Tax Map 19-12-26-2-1.

NOW THEREFORE THE DUNES CITY COUNCIL RESOLVES AS FOLLOWS:

1. The dedication of said public road easement described in the attached Exhibit "B" is accepted by Dunes City as a public right-of-way; and
2. Said public right-of-way is to be designated as an extension to the existing Parkway Drive shown on Lane County Tax Assessor Map 19-12-26-2-1.

ADOPTED: December 9, 1999.

Ayes: 6 Nays: 0 Abstain: 0 Absent: 0


David Jackson, Council President
City of Dunes City

ATTEST:


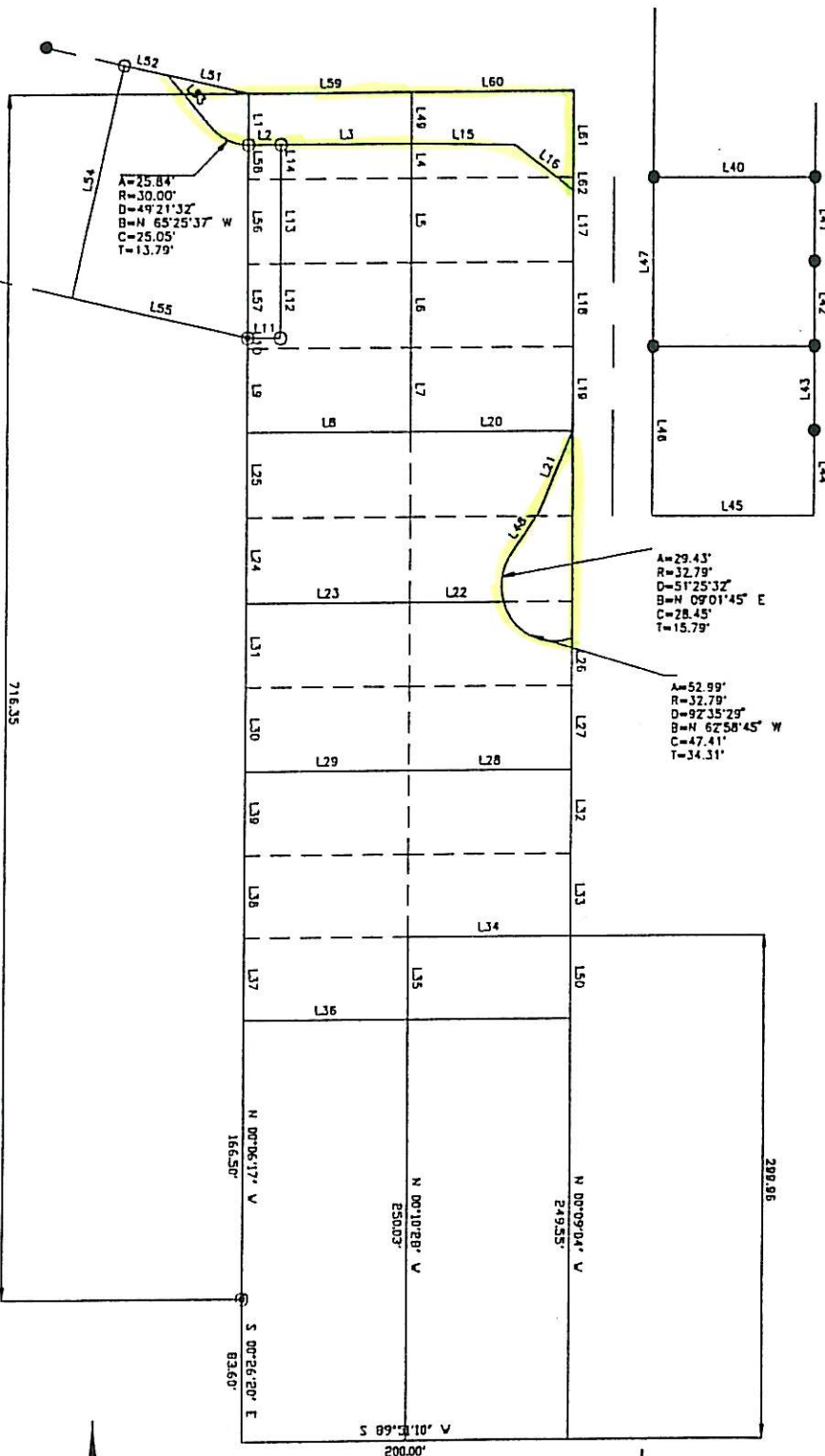

Mary Spankroy, City Recorder

Exhibit A, Page 1

● FOUND MONUMENTS AS NOTED

○ CALCULATED POSITION

LINE	BEARING	DISTANCE
L1	N 00°06'17" W	30.00'
L2	S 89°49'05" W	19.96'
L3	S 89°49'05" W	79.93'
L4	N 00°07'41" W	20.00'
L5	N 00°07'41" W	50.00'
L6	S 00°07'41" E	50.00'
L7	S 00°07'41" E	50.00'
L8	N 89°51'02" E	100.00'
L9	S 00°06'17" E	49.98'
L10	S 00°06'17" E	6.04'
L11	N 89°52'39" E	20.00'
L12	S 00°06'17" E	43.96'
L13	S 00°06'17" E	49.99'
L14	S 00°06'17" E	19.99'
L15	S 89°05'40" E	63.84'
L16	N 54°04'27" W	44.87'
L17	N 00°09'04" W	42.49'
L18	S 00°09'04" E	50.01'
L19	S 00°09'04" E	50.01'
L20	N 89°51'02" E	100.00'
L21	S 23°20'30" W	51.53'
L22	N 89°52'01" E	57.86'
L23	N 89°52'01" E	100.04'
L24	N 00°06'17" W	49.98'
L25	S 00°06'17" E	49.98'
L26	N 00°09'04" W	20.37'
L27	N 00°09'04" W	50.01'
L28	N 89°53'00" E	100.08'
L29	N 89°53'00" E	100.08'
L30	S 00°06'17" E	49.98'
L31	S 00°06'17" E	49.98'
L32	N 00°09'04" W	50.01'
L33	N 00°09'04" W	50.01'
L34	S 89°53'58" W	100.37'
L35	S 00°10'28" E	50.01'
L36	N 89°53'27" E	100.18'
L37	N 00°06'17" W	50.02'
L38	S 00°06'17" E	49.98'
L39	S 00°06'17" E	49.98'
L40	N 89°55'13" W	100.02'
L41	N 00°01'57" W	49.94'
L42	N 00°01'57" W	49.94'
L43	N 00°02'01" E	49.92'
L44	S 00°03'14" E	50.08'
L45	N 89°59'23" E	100.14'
L46	S 00°00'37" E	100.00'
L47	S 00°02'04" W	100.04'
L48	S 34°43'40" W	29.62'
L49	N 00°07'41" W	30.00'
L50	N 00°09'04" W	49.99'
L51	N 76°58'29" W	50.77'
L52	S 76°58'29" E	26.46'
L53	S 40°44'51" E	40.96'
L54	N 12°47'13" E	140.85'
L55	N 77°20'50" W	109.34'
L56	S 00°06'17" E	49.98'
L57	N 00°06'17" W	43.94'
L58	S 00°06'17" E	19.98'
L59	N 89°49'05" E	99.92'
L60	N 89°49'05" E	79.72'
L61	S 00°07'04" E	50.01'
L62	N 00°07'04" W	7.32'



DEDICATION OF A PUBLIC ROAD EASEMENT

James V. Genereaux and Susan J Genereaux GRANTOR, grants and dedicates to Dunes City, a political subdivision of the State of Oregon, GRANTEE, a public road easement on and over the following described propertys:

Two parcels of land lying in the Northwest one-quarter of the Northeast one-quarter of Section 26, Township 19 South, Range 12 West, Willamette Meridian and being a portion of tracts of land conveyed to James V. Genereaux and Susan J. Genereaux, husband and wife, by that certain Deeds. Recorded on Reel 2403R, Recorder's Reception Number 9823332; Reel 2403R, Recorder's Reception Number 9823344; Reel 2403R, Recorder's Reception Number 9823342; Reel 2440R, Recorder's Reception Number 9854225, all in Lane County Oregon Deed Records, said parcel being described as follows:

Dedication Area "A"

The True Point of Beginning being the northwest lot corner of Lot 41, Buckskin Bob's Camp, as platted and recorded in Book 4, Page 54, Lane County Oregon Deed Records, in Lane County, Oregon; thence following the northerly boundary of said Lot 41, South $89^{\circ}49'05''$ East, a distance of 199.84 feet to the northeast lot corner of said Lot 41, said point also being on the westerly right-of-way margin of Helkat Trail; thence following said westerly right-of-way margin South $0^{\circ}09'04''$ East, a distance of 57.53 feet; thence leaving said westerly right-of-way margin North $54^{\circ}04'27''$ West, a distance of 44.87 feet; thence North $89^{\circ}05'40''$ West, a distance of 63.84 feet; thence South $89^{\circ}49'05''$ West, a distance of 99.89 feet to a point on the west boundary of said Lot 41; thence North $0^{\circ}06'17''$ West, a distance of 30.00 feet to the True Point of Beginning, all in Dunes City, Lane County, Oregon.

Dedication Area "B"

The True Point of Beginning being the northeast lot corner of Lot 37, Buckskin Bob's Camp, as platted and recorded in Book 4, Page 54, Lane County Oregon Deed Records, in Lane County, Oregon; thence South $23^{\circ}20'30''$ West, a distance of 51.93 feet; thence South $34^{\circ}43'40''$ West, a distance of 29.62 feet; thence along a 32.79 foot radius curve to the left (chord bears South $9^{\circ}01'45''$ West, a distance of 28.45 feet) an arc length of 29.43 feet to a point on the southerly boundary of Lot 36 of said Buckskin Bob's Camp; thence continuing along a 32.79 foot radius curve to the left (chord bears South $62^{\circ}58'45''$ East, a distance of 47.41 feet) an arc length of 52.99 feet to a point on the westerly right-of-way margin of Helkat Trail; thence following said westerly right-of-way margin North $0^{\circ}09'04''$ West, a distance of 121.66 feet to the True Point of Beginning, all in Dunes City, Lane County, Oregon.

The bearings used herein are based on a survey to be filed in the Office of the Lane County Surveyor.


Said parcel being forever dedicated to the use of the public for road purposes and granting a public road easement.

DEDICATION OF A PUBLIC ROAD EASEMENT

This Dedication of Public Road Easements, replaces the easements recorded under Reel 2581 R, Reception Number 99071805 and Reception Number 99071807, Lane County Oregon Deed Records.

There is no consideration for this dedication.

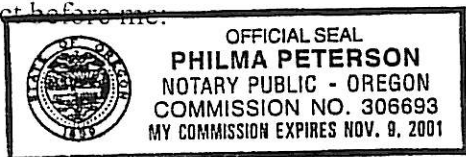
Date this 6th day of December, 1999


James V. Genereaux
JV


Susan J. Genereaux

STATE OF OREGON)
)SS
COUNTY OF LANE)

On December 6, 1999, personally appeared the above-named James ^{JP} Genereaux and Susan J. Genereaux, husband and wife, and acknowledged the foregoing instrument to be a voluntary act before me:




Philma Peterson
Notary Public for Oregon
My Commission Expires 11-9-01

Dunes City hereby accepts this dedication as described herein.

Approved _____, 1999

David Jackson, Council President

DEDICATION OF A PUBLIC ROAD EASEMENT

Page 2 of 2

Exhibit B, Page 2

DEDICATION OF A PUBLIC ROAD EASEMENT

Warren P. Grant and Ruth E. Grant, GRANTOR, grants and dedicates to Dunes City, a political subdivision of the State of Oregon, GRANTEE, a public road easement on and over the following described property:

A parcel of land lying in the Northeast one-quarter of the Northwest one-quarter of Section 26, Township 19 South, Range 12 West, Willamette Meridian and being a portion of the tract of land conveyed to Warren P. Grant and Ruth E. Grant, husband and wife, by that certain Deed, Recorded on Reel 1150R, Recorder's Reception Number 8133495, Lane County Oregon Deed Records, said parcel being described as follows:

The True Point of Beginning being at the northeast corner of Lot 4, Block 5, Second Addition to Siltcoos Heights, as platted and recorded in Book 48, Page 3, Lane County Oregon Plat Records; thence following the north boundary of said Lot 4, North 76°58'29" West, a distance of 50.77 feet; thence leaving said north boundary of Lot 4, South 40°44'51" East, a distance of 40.96 feet; thence along a 30.00 foot radius curve to the left (chord bears South 65°25'37" East, a distance of 25.05 feet) an arc length of 25.84 feet to a point on the east boundary of said Lot 4; thence North 0°06'17" West, a distance of 30.00 feet to the True Point of Beginning, all in Dunes City, Lane County, Oregon

The bearings used herein are based on a survey to be filed in the Office of the Lane County Surveyor.

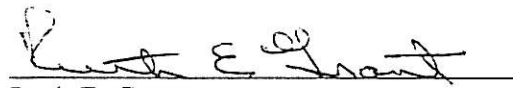
Said parcel being forever dedicated to the use of the public for road purposes and granting a public road easement.

This Dedication of Public Road Easement, replaces the easement recorded under Reel 2581 R, Reception Number 99071806, Lane County Oregon Deed Records.

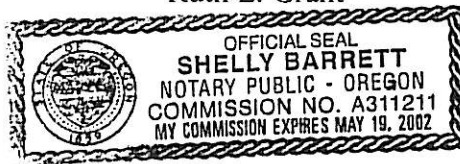
There is no consideration for this dedication.

Date this 8 day of December, 1999

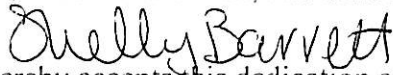

Warren P. Grant


Ruth E. Grant

STATE OF OREGON)
)SS
COUNTY OF LANE)



On December 8, 1999, personally appeared the above-named Warren P. Grant and Ruth E. Grant, husband and wife, and acknowledged the foregoing instrument to be a voluntary act before me:


Dunes City hereby accepts this dedication as described herein.

Approved _____, 1999

David Jackson, Council President