

**RESOLUTION NO. 1-13-05**

**A RESOLUTION ADOPTING A COORDINATED POPULATION PROJECTION  
FOR THE CITY OF DUNES CITY**

**The City Council of the City of Dunes City finds as follows:**

**A.** ORS 195.025(1) provides that counties are responsible for coordinating all planning activities affecting land uses within the county, including planning activities of the county, cities, special districts and state agencies; and

**B.** ORS 195.025(4) allows a voluntary association of local governments to assume a county's coordination responsibilities if the voluntary association of governments adopts a resolution authorizing the delegation of those responsibilities and the resolution is ratified by each participating county and a majority of the participating cities; and

**C.** On July 25, 1974 the Board of Directors of the Lane Council of Governments (LCOG), a voluntary association of local governments, passed a resolution accepting the review, advisory and coordination functions assigned to Lane County by ORS 195.025(1); and

**D.** The resolution passed by the LCOG Board of Directors was ratified by the governing bodies of Lane County and a majority of the cities in Lane County; and

**E.** ORS 195.036 requires the coordination body under ORS 195.025(1) to establish and maintain a population forecast for the entire area within its boundary; and

**F.** The Oregon Office of Economic Analysis (OEA) is responsible for making population projections for the state and counties and the local coordination body is responsible for allocating the projected county population among the cities and the county; and

**G.** LCOG staff, using existing sources of population projections, historic trends and input from the staff of the county and cities within Lane County, has allocated the OEA population projection for Lane County among the county and its cities; and

**H.** The allocated population projections must be reviewed by the cities within Lane County prior to approval of the allocated population projections by the Board of Directors of the Lane Council of Governments.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF DUNES CITY, a Municipal Corporation of the State of Oregon, as  
follows:**

**Section 1.** The urban growth boundary allocation of projected population for Lane County, Oregon, as set forth in Exhibit A attached hereto, is hereby adopted.

**Section 2.** Unless and until otherwise modified by the City Council, the population projections that pertain to the City in Exhibit A shall be used in land use, transportation and public facility planning by the City.

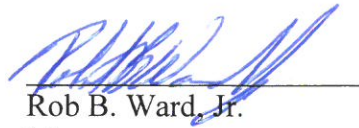
**ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 13<sup>th</sup> DAY OF JANUARY, 2005.**

Ayes: 6

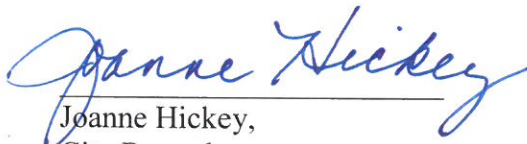
Nays: 0

Abstain:       

Absent:       

  
\_\_\_\_\_  
Rob B. Ward, Jr.  
Mayor

ATTEST:

  
\_\_\_\_\_  
Joanne Hickey,  
City Recorder

# EXHIBIT A

Population Allocation for Urban Growth Boundary Areas in Lane County with Annual Average Growth Rates

Year	Lane County			EUG/SPR COBURG	COTTAGE GROVE	CRESWELL	DUNES CITY	FLORENCE	JUNCTION CITY*	LOWELL	OAKRIDGE	VENETA	WESTFIR	OUTSIDE UGBs	Total of UGBs & Outside UGBs
	Low	Forecast	High												
1990		282,912		190,180	763	7,950	1,081	6,334	4,596	785	3,207	2,519	278	62,043	282,912
2000		322,977		222,503	969	8,890	1,241	8,751	5,858	880	3,270	2,762	280	63,664	322,977
2004		333,350		231,420	1,050	9,450	1,300	9,310	6,000	900	3,780	3,660	330	61,710	333,350
2025	390,251	410,790	431,330	297,500	3,300	12,500	1,800	15,600	8,500	1,500	4,000	5,200	400	56,500	414,100
2030	410,362	431,960	453,558	314,700	4,200	13,400	2,000	17,200	9,800	1,700	4,050	5,600	410	56,000	437,060
1990															
2000		1.33%		1.58%	2.42%	1.12%	1.39%	3.29%	2.46%	1.15%	0.19%	0.93%	0.07%	0.26%	
2004		0.79%		0.99%	2.03%	1.54%	1.17%	1.56%	0.60%	0.56%	3.69%	7.29%	4.19%	-0.78%	
2000-2025		0.97%		1.17%	5.02%	1.37%	1.50%	2.34%	1.50%	2.16%	0.81%	2.56%	1.44%	-0.48%	
2000-2030		0.97%		1.16%	5.01%	1.38%	1.60%	2.28%	1.73%	2.22%	0.72%	2.38%	1.28%	-0.43%	

1990 and 2000 population figures are based on Census data. 2004 county figures are population estimates produced by the Population Research Center at PSU.  
 2004 UGB estimates are based on 2004 PSU city estimates and estimates of population outside cities inside UGBs if applicable.

\* Junction City population projection will be affected by prison construction although timing is not known. Once prison construction moves forward, the projections will be modified.

December, 2004

Population Allocation for Urban Growth Boundary Areas in Lane County with Percent of Forecasted County Population																
Year	Lane County			EUG/SPR	COBURG	COTTAGE GROVE	CRESWELL	DUNES CITY	FLORENCE	JUNCTION CITY*	LOWELL	OAKRIDGE	VENETA	WESTFIR	OUTSIDE UGBs	Total of UGBs & Outside UGBs
	Low	Forecast	High													
1990		282,912		190,180	763	7,950	3,176	1,081	6,334	4,596	785	3,207	2,519	278	62,043	282,912
2000		322,977		222,503	969	8,890	3,909	1,241	8,751	5,858	880	3,270	2,762	280	63,664	322,977
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2030	410,362	431,960	453,558	314,700	4,200	13,400	8,000	2,000	17,200	9,800	1,700	4,050	5,600	410	56,000	437,060
1990																
2000				72.4%	0.8%	3.0%	1.8%	0.4%	3.8%	2.1%	0.4%	1.0%	1.3%	0.1%	13.8%	
2004				72.9%	1.0%	3.1%	1.9%	0.5%	4.0%	2.3%	0.4%	0.9%	1.3%	0.1%	13.0%	

1990 and 2000 population figures are based on Census data. 2004 county figures are population estimates produced by the Population Research Center at PSU.

2004 UGB estimates are based on 2004 PSU city estimates and estimates of population outside cities inside UGBs if applicable.

\* Junction City population projection will be affected by prison construction although timing is not known. Once prison construction moves forward, the projections will be modified.

**CITY OF DUNES CITY  
LANE COUNTY, OREGON**

**RESOLUTION NO. 02-10-05**

**A RESOLUTION ADOPTING A PUBLIC RECORDS/INFORMATION REQUEST FEES  
SCHEDULE**

**MISCELLANEOUS RECORDS**

**Contract Documents:**

Containing 20 – 50 pages:	\$15.00/document
Containing over 50 pages:	\$25.00/document

**Personnel Costs:**

Will be charged for requests requiring more than ½ hour of staff time. Requests requiring attorney review or assistance will be charged at the same rate the City is charged for attorney time.

**Photocopy Charges:**

All miscellaneous, up to 8 ½ x 14 inch: \$ 0.25/page

**Fax Charges:**

To include actual cost of any long distance charges applicable plus...	\$ 1.00/page
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<b>Digital Photos:</b>	\$ 5.00/each
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<b>Audio Tapes:</b>	\$15.00/each
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<b>CD-ROM/Floppy Discs</b>	\$10.00/each
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**CITY RECORDER RECORDS**

City Code	\$50.00
Master Road Plan	\$50.00
Updates	per page fee

**COMMUNITY DEVELOPMENT/BUILDING RECORDS**

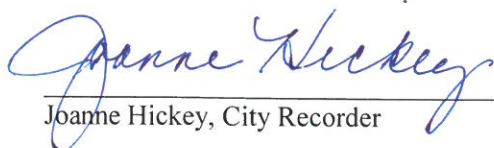
Comprehensive Plan:	\$25.00/copy
Land Use Sections:	\$40.00/copy

**FINANCE RECORDS**

Audit:	\$25.00/copy
Budget:	\$15.00

**ADOPTED by the City Council of Dunes City this 10 day of February, 2005.**

Ayes: 6      Nays: 0      Abstain: \_\_\_\_\_      Absent: \_\_\_\_\_

  
Joanne Hickey, City Recorder

  
Robert B. Ward, Jr., Mayor

**CITY OF DUNES CITY, LANE COUNTY, OREGON**

**RESOLUTION NO. 03-10-05**

**RESOLUTION ENDORSING THE LANE COUNTY REGIONAL TOURISM  
STRATEGY TASK FORCE RECOMMENDATIONS**

**WHEREAS**, at the 2004 Tourism Summit of Lane County, leaders of public and private tourism agencies recommended that Lane County Government take the lead in tourism development coordination; and

**WHEREAS**, the Lane County Board of Commissioners have established the Regional Tourism Infrastructure Strategy Task Force, hereinafter referred to as the "Task Force," to identify, analyze and provide recommendations for developing a strategy to address deficiencies in tourism infrastructure throughout Lane County; and

**WHEREAS**, the Task Force has outlined a strategy for tourism infrastructure development that includes an initial recommendation that Lane County formally adopt a goal statement related to its desire to continue to support tourism development efforts; and

**WHEREAS**, Lane County adopted a goal statement pledging to work with Eugene and Springfield towards retaining its position as the largest regional hub of tourism and convention activity outside of the Portland metropolitan area on January 25, 2005; and

**WHEREAS**, Lane County desires that Dunes City and other Lane County cities support its goal statement.

**NOW THEREFORE BE IT RESOLVED**, that Dunes City hereby adopts the following tourism goal statements:

1. Dunes City will work with Lane County and other cities throughout Lane County to retain our collective position as the largest hub of tourism and convention activity in Oregon outside of the Portland metropolitan area.
2. Dunes City endorses the Task Force recommendation that the Lane County Board of County Commissioners work with its city partners to form an interim technical working group to assess various structures and to recommend an appropriate inter-jurisdictional entity that would assess, build and operate tourism-related infrastructure.

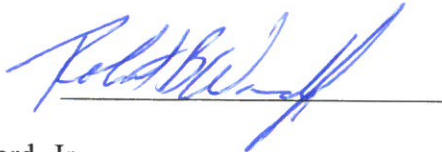
**ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 10TH  
DAY OF MARCH, 2005.**

Ayes: 6

Nays: 0

Abstain: \_\_\_\_\_

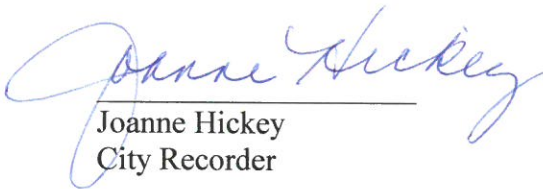
Absent: \_\_\_\_\_



Ward, Jr.

Robert B.

Mayor



Joanne Hickey  
City Recorder



CITY OF DUNES CITY  
LANE COUNTY, OREGON

RESOLUTION NO. 04-14-05

RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TRANSFER  
FUND TO THE GRANTS-PLANNING ASSISTANCE FUND

**WHEREAS**, Dunes City's fiscal year 2004-2005 budget, adopted June 10, 2004, appropriated \$248,966 to the General Fund; and

**WHEREAS**, \$30,000 was allocated to the Transfer Fund; and

**WHEREAS**, there have been no transfers from the General Fund's Transfer Expenditures to date during this fiscal year; and

**WHEREAS**, an unexpected condition under ORS 294.326(4) has resulted in a smaller carry forward amount than was budgeted; and

**WHEREAS**, there is a need to transfer \$2,000 from the General Fund's Transfer Expenditure to the Grants-Planning Assistance Fund to ensure that necessary resources are available to cover Materials & Services related to Ordinance revisions and other related Planning issues.

**NOW THEREFORE BE IT RESOLVED THAT THE DUNES CITY COUNCIL OF THE CITY OF DUNES CITY, OREGON, DOES HEREBY AUTHORIZE THE FOLLOWING TRANSFER OF FUNDS FROM THE GENERAL FUND'S TRANSFER EXPENDITURE:**

**Two thousand (\$2,000) to the Grants-Planning Assistance Fund.**

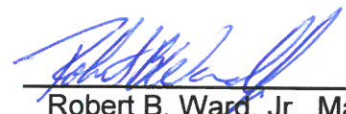
**ADOPTED:** April 14, 2005.

Ayes: 6

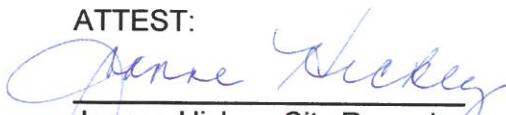
Nays: 0

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

  
Robert B. Ward, Jr., Mayor

ATTEST:

  
Joanne Hickey, City Recorder



**CITY OF DUNES CITY  
LANE COUNTY, OREGON**

**RESOLUTION NO. 4-14-05 (A)**

**RESOLUTION ADOPTING A <sup>PERSONNEL</sup>~~PERSONAL~~ MANUAL FOR DUNES CITY**

**WHEREAS**, the City Council of Dunes City recognizes the importance of providing quality services to the public and that city employees are an essential method in the accomplishment of this task; and

**WHEREAS**, the City Council recognizes that its employees are a valuable resource of the City; and

**WHEREAS**, the City Council believes that it is necessary to set forth policies and operating procedures which help City employees in achieving the objectives of better serving the public and of providing City employees with fair and uniform treatment in all personnel functions.

**NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF DUNES CITY, OREGON, DOES HEREBY ADOPT THE DUNES CITY PERSONNEL MANUAL ATTACHED AS EXHIBIT A AND INCORPORATED BY REFERENCE INTO THIS RESOLUTION.**

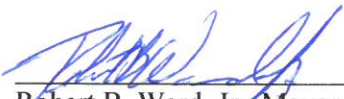
**ADOPTED: April 14, 2005.**

Ayes: 6

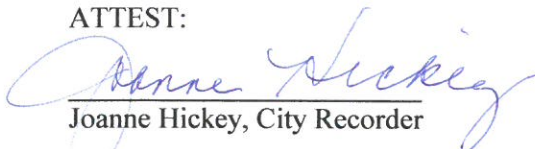
Nays: 0

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

  
Robert B. Ward, Jr., Mayor

ATTEST:

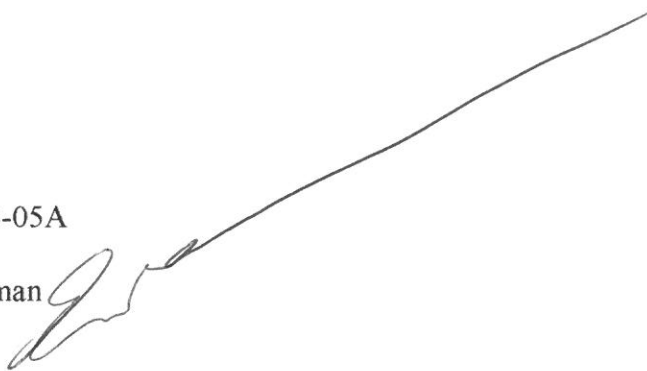
  
Joanne Hickey, City Recorder

February 21, 2008

Memo to File

RE: Resolution 4-14-05A

From Mayor Hauptman

A long, sweeping handwritten signature in dark ink, starting from the left and extending towards the right, positioned above the 'From Mayor Hauptman' text.

Pursuant to the discretion given to the Mayor in paragraph 2 of Section XII page 18 of the Personnel Manual, I hereby direct and inform that budgeted Health Insurance will not be available to employees until they have completed their six-month probationary period.

I also hereby direct the City Recorder to incorporate this action into the Personnel Manual and give a copy to all current and future employees.

A handwritten signature in dark ink, consisting of a stylized 'E' followed by a horizontal line, located at the bottom right of the page.

**CITY OF DUNES CITY  
LANE COUNTY, OREGON**

**RESOLUTION NO. 04-14-05 (B)**

**RESOLUTION CERTIFYING DUNES CITY PROVIDES FOUR  
MUNICIPAL SERVICES ENUMERATED IN SECTION 1, ORS 221.760**

**WHEREAS, ORS 221.760** provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection; (2) Fire protection; (3) Street construction, maintenance, and lighting; (4) Sanitary sewer; (5) Storm sewers; (6) Planning, zoning, and subdivision control; (7) One or more utility services, and

**WHEREAS**, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

**NOW THEREFORE BE IT RESOLVED** that the City of Dunes City hereby certifies that it provides the following four municipal services enumerated in Section 1, ORS 221.760:

- (1) Fire protection;
- (2) Street construction, maintenance, & lighting;
- (3) Storm sewers; and
- (4) Planning, zoning, and subdivision control.

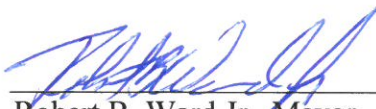
**APPROVED** by the City of Dunes City this 14th day of April, 2005.

Ayes: 6

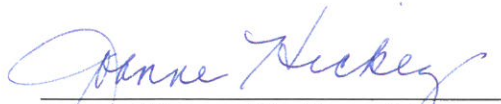
Nays: 0

Abstain:     

Absent:     

  
\_\_\_\_\_  
Robert B. Ward Jr., Mayor  
City of Dunes City

ATTEST:

  
\_\_\_\_\_  
Joanne Hickey, City Recorder

4-14-05(B)

# DUNES CITY

P.O. Box 97 • Westlake, Oregon 97493 • (541) 997-3338 • Fax: (541) 997-5751

April 15, 2005

Department of Administrative Services  
Operations Division  
155 Cottage Street NE U90  
Salem, OR 97301-3972

Dear Mr. Herburger,

Enclosed is Resolution 04-14-05 (B) certifying that Dunes City provides four municipal services enumerated in Section 1, ORS 221.760. It was adopted on April 14, 2005.

Thank you for your anticipated cooperation,

Sincerely,

*Joanne Hickey*  
Joanne Hickey  
City Recorder

Cc: Mayor/City Council

U.S. Postal Service™

CERTIFIED MAIL™ RECEIPT

## SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

Article Addressed to:

Dept of Admin Services  
Operations Division  
155 Cottage St NE U90  
Salem OR 97301-3972

## COMPLETE THIS SECTION ON DELIVERY

- A. Signature ☐ Agent  
☒ *Apur Banerjee* ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery  
*Apur Banerjee* *4/18/05*
- D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

3. Service Type  
☐ Certified Mail ☐ Express Mail  
☐ Registered ☐ Return Receipt for Merchandise  
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

Article # 7003 3110 0000 3007 7839  
(Transfer)

**CITY OF DUNES CITY  
LANE COUNTY, OREGON**

**RESOLUTION NO. 04-14-05 (B)**

**RESOLUTION CERTIFYING DUNES CITY PROVIDES FOUR  
MUNICIPAL SERVICES ENUMERATED IN SECTION 1, ORS 221.760**

**WHEREAS, ORS 221.760** provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection; (2) Fire protection; (3) Street construction, maintenance, and lighting; (4) Sanitary sewer; (5) Storm sewers; (6) Planning, zoning, and subdivision control; (7) One or more utility services, and

**WHEREAS,** city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

**NOW THEREFORE BE IT RESOLVED** that the City of Dunes City hereby certifies that it provides the following four municipal services enumerated in Section 1, ORS 221.760:

- (1) Fire protection;
- (2) Street construction, maintenance, & lighting;
- (3) Storm sewers; and
- (4) Planning, zoning, and subdivision control.

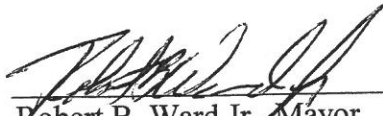
**APPROVED** by the City of Dunes City this 14th day of April, 2005.

Ayes: 6

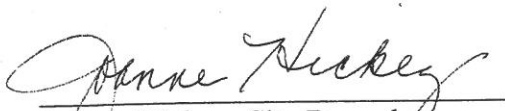
Nays: 0

Abstain:     

Absent:     

  
Robert B. Ward Jr., Mayor  
City of Dunes City

ATTEST:

  
Joanne Hickey, City Recorder





# Oregon

Theodore R. Kulongoski, Governor

## Department of Administrative Services

Operations Division

155 Cottage St NE U90

Salem, OR 97301-3972

(503)378-2350 ext 329

FAX (503)373-1273

Kevin.Herburger@state.or.us

April 06, 2005

CITY OF DUNES CITY  
CITY TREASURER  
PO BOX 97  
DUNES CITY WESTLAKE OR 97493

Finance Director,

The Operations Division is responsible for certification of eligibility of cities for state-shared revenues (cigarette, liquor and highway taxes) under ORS 221.760.

The law provides that cities located within a county having more than 100,000 inhabitants, according to the most recent decennial census (2000), must provide four or more of the following municipal services to be eligible to receive the revenues:

- Police protection,
- Fire protection,
- Street construction, maintenance, and lighting,
- Sanitary sewers,
- Storm sewers,
- Planning, zoning, and subdivision control,
- One or more utility services.

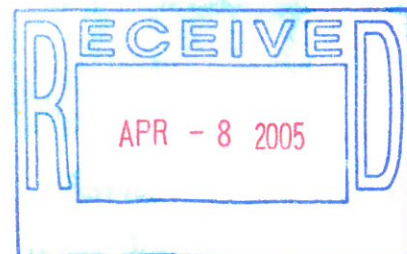
In order to gain this certification, we will need to have a Resolution from your Council which states that four or more of these services are being provided. A model resolution, applicable to your city under ORS 221.760 is enclosed for your City Council action.

Please return a copy of the Resolution to this office by July 31, 2005, to assure your city's certification. ***If you are not certified by July 31, 2005, you will not receive your portion of the state-shared revenues.***

If you have any questions, you can contact me Monday through Friday 8:00 AM – 5:00 PM.

Sincerely,

Robert Shike  
Disbursement Accountant  
Operations Division





# Oregon

Theodore R. Kulongoski, Governor

## Department of Administrative Services

Operations Division  
155 Cottage St NE U90  
Salem, OR 97301-3972  
(503)378-2350 ext 329  
FAX (503)373-1273

RETURN TO:

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OPERATIONS DIVISION  
ATTN FAYE STEVENSON  
155 COTTAGE ST NE U-90  
SALEM OR 97301-3972

RESOLUTION NO. \_\_\_\_\_

Whereas, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services

and

Whereas, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now, therefore,

Be it resolved, that the City of DUNES CITY hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- |                                                                       |       |                                                          |
|-----------------------------------------------------------------------|-------|----------------------------------------------------------|
| <input type="checkbox"/> Police protection                            | _____ | One or more utility services<br>not checked off on left: |
| <input type="checkbox"/> Fire protection                              | _____ |                                                          |
| <input type="checkbox"/> Street construction, maintenance, & lighting | _____ |                                                          |
| <input type="checkbox"/> Sanitary sewer                               | _____ | _____                                                    |
| <input type="checkbox"/> Storm Sewers                                 | _____ | _____                                                    |
| <input type="checkbox"/> Planning, zoning, and subdivision control    | _____ | _____                                                    |

Approved by the City of DUNES CITY

this \_\_\_\_\_ day of \_\_\_\_\_, 2005.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Recorder





# Oregon

Theodore R. Kulongoski, Governor

## Department of Administrative Services

Operations Division

155 Cottage St. NE U-90

Salem, OR 97301-3872

(503)378-2350 ext 329

FAX (503)373-1273

Kevin.Herburger@state.or.us

April 06, 2005

CITY OF DUNES CITY  
CITY TREASURER  
PO BOX 97  
DUNES CITY WESTLAKE OR 97493

*Faye*

Finance Director,

State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law mandates public hearings be held by the city, certification of these hearings is required.

In order to receive state revenue sharing in 2005-2006, your city **must have levied property taxes** in the preceding year and:

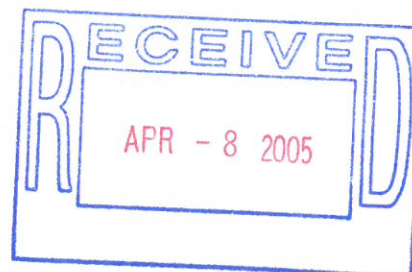
1. Pass an ordinance or resolution approving participation in the program and file a copy of that ordinance with Operations prior to July 31.
2. Hold the following hearings on the use of state revenue sharing funds:
  - a) a public hearing before the budget committee to discuss possible uses of the funds;
  - b) a public hearing before the city council on the proposed uses of the funds in relation to the entire budget.
3. Certify to Operations by **completing the attached ordinance/resolution form**, prior to July 31, that these hearings have been held.

If you have any questions, you can contact me Monday through Friday 8:00 AM – 5:00 PM.

Sincerely,

*Kevin R Herburger*

Robert Shike  
Disbursement Accountant  
Operations Division





# Oregon

Theodore R. Kulongoski, Governor

## Department of Administrative Services

Operations Division  
155 Cottage St. NE U-90  
Salem, OR 97301-3972  
(503)378-2350 ext 329  
FAX (503)373-1273

RETURN TO:

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OPERATIONS  
ATTN FAYE STEVENSON  
155 COTTAGE ST NE U-90  
SALEM OR 97301-3972

### AN ORDINANCE/RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of DUNES CITY ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2005-2006.

Passed by the Common Council the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

Approved by the Mayor this \_\_\_\_\_ day \_\_\_\_\_, 2005.

Mayor \_\_\_\_\_

Attest \_\_\_\_\_

I \*certify that a public hearing before the Budget Committee was held on \_\_\_\_\_, 2005 and a public hearing before the City Council was held on \_\_\_\_\_, 2005, giving citizens an opportunity to comment on use of State Revenue Sharing.

\_\_\_\_\_  
City Recorder

**DEADLINE JULY 31, 2005**

\* NOTE: Please return certification only. We do not need copies of notice

**CITY OF DUNES CITY  
LANE COUNTY, OREGON**

**RESOLUTION NO. 5-12-05**

**RESOLUTION ADOPTING A FORMULA FOR DETERMINING A MONETARY  
PENALTY UNDER SECTION 10.99 OF THE DUNES CITY CODE**

**WHEREAS**, Section 10.99(B) of the Dunes City Code sets out general factors that must be considered when computing a penalty for a violation of the Code where no other specific penalty has been provided; and

**WHEREAS**, the City Council of Dunes City believes that in order to assess penalties that are fair and consistent it is necessary to develop objective standards in applying the penalty calculation factors of Section 10.99(B) of the Dunes City Code.

**NOW THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF DUNES CITY, OREGON, DOES HEREBY ADOPT THE FOLLOWING OBJECTIVE STANDARDS FOR THE DETERMINATION OF A MONETARY PENALTY UNDER SECTION 10.99(B) OF THE DUNES CITY CODE:**

**Section 1.** The amount of the monetary penalty to be assessed under Section 10.99 of the Dunes City Code above shall be determined in accordance with the following formula, as described herein.

- (A) The dollar amount of the assessment is calculated by multiplying the amount of the BASE (subsection (B)) by the MULTIPLIER (subsection (C)) and multiplying that by \$10. Notwithstanding this formula, the maximum assessment for a violation for a single day shall be \$500.
- (B) The BASE is the sum of "H" plus "P" plus "R" plus "C" plus "E" where:
  - (1) "H" is the history of the responsible person taking all feasible steps of procedures necessary or appropriate to correct the violation. The value of "H" shall be:
    - a. 0, if the responsible person has taken a major, active role in attempting to resolve the violation. There must have been a physical effort that resulted in significant improvement. Verbal communication is not sufficient by itself, but it may be considered a part of the necessary effort.
    - b. 1, if the person has made minor attempts to correct the violation, but not significant improvement resulted. Verbal communication is not sufficient by itself, but it may be considered as a part of the necessary effort.
    - c. 4, if the person took little or no action whatsoever. This includes verbal contact or assurances that the problem will be resolved, but with no noticeable physical effort to correct the violation.
  - (2) "P" is the number of prior failures to comply or violations of the code provision upon which the current violation is based. This number is based on prior similar complaints verified as valid, whether or not further enforcement action occurred. The value of "P" shall be:

- a. 1, if the present violation is the first violation within the past two years.
  - b. 2, if the present violation is the second similar occurrence within the past two years.
  - c. 4, if the present violation is the third or subsequent similar occurrence within the past two years.
- (3) "R" is the nature of the occurrence, considering whether it was repeated or continuous as opposed to a single occurrence. The value for "R" shall be:
- a. 1, if the violation was a one-time occurrence.
  - b. 2, if the violation was repeated or continuous in nature.
- (4) "C" is whether the cause of the violation was an inadvertent, negligent, or a reckless or intentional act. The value of "C" shall be:
- a. 1, if the violation was unavoidable accident or caused by others. This category is used when the monetary penalty is assessed either (a) against a person who is responsible for the property, such as an owner, but who was not physically in charge of the property when the violation occurred; or (b) against someone who did cause the violation but could not have reasonably foreseen that the violation would occur.
  - b. 2, if the violation was caused by a responsible person's negligence. Negligence is the failure to exercise the care that a prudent person would exercise under the circumstances. This category is used where someone either caused the violation by carelessness or was negligent in taking the necessary corrective steps within the allowed time period.
  - c. 4, if the violation was due to reckless or intentional acts. A reckless act is marked by a lack of proper caution, or carelessness or consequences. An intentional act is an act done by intention or design.
- (5) "E" is the responsible person's cooperativeness and efforts directed toward correcting the violation. The value of "E" shall be:
- a. 0, if the person was cooperative resulting in the need for minimal enforcement effort on the part of the enforcement officer.
  - b. 2, if the person was not cooperative.
- (C) The MULTIPLIER is the product of "A" multiplied by "G" where:
- (1) "A" is the number of prior enforcement actions taken against this responsible person by Dunes City, whether at this property or another, and whether for this type of violation or another. The value of "A" shall be:
- a. 1, if this violation is the first enforcement action against this responsible person.

- b. 2, if there has been one prior enforcement action taken against this person within the past three years.
  - c. 3, if this violation is at least the third enforcement action taken against this responsible person within the past three years.
- (2) "G" is the immediacy and magnitude of the violation. This factor is evaluated at the time the enforcement officer initiates compliance efforts. The value of this factor does not decrease if, after enforcement action is initiated, City efforts reduce the gravity of the occurrence or the responsible person makes corrections only at the insistence of City staff. The value of "G" shall be:
- a. 1, for a violation that is not an immediate threat to health, safety or the general welfare and has only minor potential consequences. These situations pose no immediate threat to lives or property such that the violation can be tolerated while corrective action is taken.
  - b. 2, for a violation that is significant, but does not pose an immediate threat to health, safety or the general welfare. These occurrences pose significant potential consequences, though the threat is not immediate. These situations can be tolerated for a limited period of time with interim measures taken to minimize the threat. For purposes of this factor, a violation shall be considered significant if it occurs on property located within the Dunes City Wetland and Riparian Overlay Zoning District.
  - c. 3, for a violation that is substantial and poses an immediate threat to health, safety or the general welfare. These situations pose immediate threats to lives such that the threat cannot be tolerated. Action must be taken immediately to prevent occupancy of the premises or to remove the hazard.

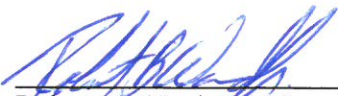
ADOPTED: May 12, 2005.

Ayes: 4

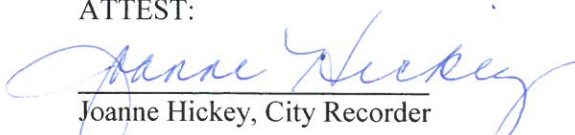
Nays:     

Abstain:     

Absent: 2

  
Robert B. Ward, Jr., Mayor

ATTEST:

  
Joanne Hickey, City Recorder



CITY OF DUNES CITY  
LANE COUNTY, OREGON

RESOLUTION NO. 05-12-05 (B)

RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TRANSFER  
FUND TO THE GRANTS-PLANNING ASSISTANCE FUND

**WHEREAS**, Dunes City's fiscal year 2004-2005 budget, adopted June 10, 2004, appropriated \$248,966 to the General Fund; and

**WHEREAS**, \$30,000 was allocated to the Transfer Fund; and

**WHEREAS**, there has been one transfer in the amount of \$2,000 from the General Fund's Transfer Expenditures to date during this fiscal year; and

**WHEREAS**, an unexpected condition, as defined by ORS 294.326(4) has resulted in a smaller carry forward amount than was budgeted; and

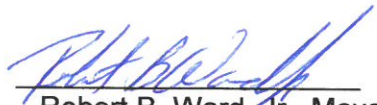
**WHEREAS**, there is a need to transfer an additional \$1,500 from the General Fund's Transfer Expenditure to the Grants-Planning Assistance Fund to ensure that necessary resources are available to cover Materials & Services related to Ordinance revisions and other related Planning issues.

**NOW THEREFORE BE IT RESOLVED THAT THE DUNES CITY COUNCIL OF THE CITY OF DUNES CITY, OREGON, DOES HEREBY AUTHORIZE THE FOLLOWING TRANSFER OF FUNDS FROM THE GENERAL FUND'S TRANSFER EXPENDITURE:**

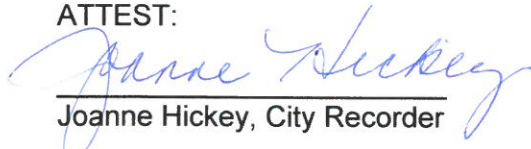
**One thousand five hundred (\$1,500) to the Grants-Planning Assistance Fund.**

**ADOPTED:** May 12, 2005.

Ayes: 4 Nays:      Abstain:      Absent: 2

  
Robert B. Ward, Jr., Mayor

ATTEST:

  
Joanne Hickey, City Recorder

CITY OF DUNES CITY  
LANE COUNTY, OREGON

RESOLUTION NO. 05-12-05 (A)

**A RESOLUTION EXTENDING DUNES CITY'S WORKERS' COMPENSATION COVERAGE TO  
VOLUNTEERS OF DUNES CITY.**

**WHEREAS**, Dunes City elects the following:

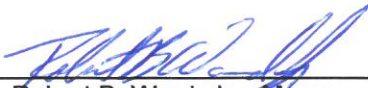
Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the attached Volunteer Election Form (Exhibit A).

1. An assumed monthly wage of \$800.00 will be used for public officials; and
2. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and
3. An assumed aggregate annual payroll amount of \$2,500 will be used for unpaid Boards, Commissions and Councils; and
4. A roster of active non-public safety volunteers will be kept monthly for reporting purposes. It is acknowledged that City/County Insurance Services may request copies of these rosters during year-end audit; and
5. Unanticipated volunteer projects or exposure not addressed herein will be added onto Dunes City's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

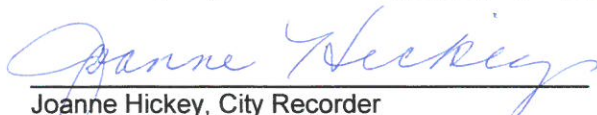
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Dunes City to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

**ADOPTED** by the City Council of Dunes City this \_\_\_\_\_ day of May, 2005.

Ayes: 4      Nays: \_\_\_\_\_      Abstain: \_\_\_\_\_      Absent: 2

  
\_\_\_\_\_  
Robert B. Ward, Jr., Mayor

ATTEST by City Recorder this 12 day of May, 2005:

  
\_\_\_\_\_  
Joanne Hickey, City Recorder



CITY OF DUNES CITY, LANE COUNTY; OREGON

RESOLUTION NO. 06-09-05

RESOLUTION ADOPTING THE 2005-2006 FISCAL YEAR BUDGET,  
AND MAKING APPROPRIATIONS

WHEREAS, the annual budget for the fiscal year 2005-2006 has been duly completed and submitted to the Mayor and City Council of the City of Dunes City, and;

WHEREAS, said budget has been reviewed by the Budget Committee, the Mayor and the City Council of the City of Dunes City,

NOW THEREFORE BE IT RESOLVED:

1. That the City Council of the City of Dunes City, Oregon, does hereby adopt the budget for the fiscal year 2005-2006 approved by the Budget Committee of the City of Dunes City on April 21, 2005 in the sum of \$922,438 now on file at the Dunes City Hall, Dunes City, Oregon.

2. That Dunes City does not levy a property tax. Therefore there are no taxes to levy and assess upon any property within the City of Dunes City as of 1:00 a.m., January 1, 2005.

3. That the amounts for the fiscal year beginning July 1, 2005, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personal Services	36,060	
Materials and Services	47,300	
Capital Outlay	4,500	
Contingencies/Transfers	<u>148,490</u>	
TOTAL		236,350

STATE STREET TAX FUND

Personal Services	16,410	
Materials and Services	60,300	
Contingencies	<u>27,140</u>	
TOTAL		103,850

EMERGENCY COMMUNICATIONS FUND

Materials and Services	<u>9,712</u>	
TOTAL		9,712

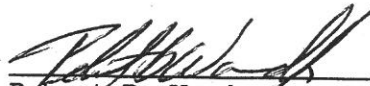
PLANNING ASSISTANCE GRANT FUND		
Personal Services	7,755	
Materials and Services	<u>28,958</u>	
TOTAL		36,713
COUNTY/CITY ROAD PARTNERSHIP FUND		
Personal Services	15,000	
Materials and Services	329,070	
Contingencies	<u>39,800</u>	
TOTAL		383,870
MOTEL TAX FUND		
Personal Services	7,510	
Materials and Services	<u>16,534</u>	
TOTAL		24,044
BUILDING CODES FUND		
Personal Services	21,150	
Materials and Services	50,550	
Contingencies	<u>10,525</u>	
TOTAL		82,225
WATER RIGHT COMPLIANCE FUND		
Personal Services	13,350	
Materials and Services	7,874	
Capital Outlay	13,500	
Transfers	3,750	
Contingencies	<u>7,200</u>	
		45,674
TOTAL APPROPRIATIONS - ALL FUNDS		922,438

4. That the City Recorder submit to the County Assessor of Lane County, Oregon, two copies of this resolution and shall file with the County Clerk a true copy of the budget as finally adopted.

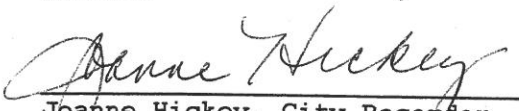
ADOPTED BY THE CITY COUNCIL OF DUNES CITY, OREGON, THIS 9TH DAY OF JUNE 2005.

Ayes: 6 Nays: 0 Abstain:      Absent:     

Dated this 9 day of June 2005.

  
Robert B. Ward, Jr., Mayor  
City of Dunes City

ATTEST:

  
Joanne Hickey, City Recorder