



1. CALL TO ORDER

Mayor Rebecca Ruede called the Thursday, May 4th meeting of the Dunes City Budget Committee to order at 3:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Budget Officer Jamie Mills.

Present: Mayor Rebecca Ruede, Councilor Alan Montgomery, Councilor Robert Forsythe, Council President Sheldon Meyer, and citizen members Ric Ziegler, Brett McKnight, Ken Pesnell and Linda John.

Councilor Robert Orr arrived at 3:15 pm.

Absent and Excused: Councilors Duke Wells and Tom Mallen, and citizen members James Ryan and Keith Garvey.

Also Present: Budget Officer Jamie Mills and Administrative Assistant Rapunzel Oberholtzer.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. MOTION TO APPROVE THE AGENDA

Council President Meyer made a motion to approve the Agenda. Councilor Forsythe seconded the motion. The motion passed by unanimous vote.

5. ANNOUNCEMENTS

There were none.

6. APPROVAL OF THE MEETING MINUTES FOR MARCH 30, 2017

Council President Meyer made a motion to approve the March 30, 2017 Budget Committee meeting minutes as presented. Councilor Forsythe seconded the motion. The motion passed by unanimous vote.

7. BUDGET MESSAGE AND PRESENTATION OF PROPOSED 2017-2018 FISCAL YEAR BUDGET

Mayor Ruede asked if everyone had read the Budget Message. They had.

A COPY OF THE COMPLETE BUDGET MESSAGE IS ON FILE AT DUNES CITY HALL.

Budget Officer Mills noted that the budget message did not include a comment about the liquor tax revenue but should have because this year (2016-2017) the revenue is significantly higher than it was last year. She went on to explain that the increase was from the distribution of taxes on marijuana items to Oregon cities. She also explained that the proposed budget does not show as much projected revenue because there is pending legislation that proposes to change that distribution so that only cities that actually have retail marijuana-related businesses will receive revenue from the taxes collected on marijuana items. Since it is unknown whether or not the legislation will pass, the proposed budget shows a reduction in projected revenue from the tax on marijuana items.

Mayor Ruede explained that this was a subject discussed at last year's Mayor's Conference and small cities objected to the proposed legislation.

8. REVIEW AND DISCUSSION OF PROPOSED BUDGET

Mayor Ruede suggested reviewing the proposed budget page by page.

There were no concerns about the proposed amounts on page one. It was noted that revenue was projected to be up from last year.

There were no major concerns about the proposed amounts on page two. Budget Officer Mills noted that the increase for Campbell Productions' live meeting streaming was included in the line item for Video Programming.

Reviewing page three, Budget Officer Mills pointed out that the proposed \$10,000 would cover the cost of office expansion for storage. There were no concerns about the proposed amounts.

Looking at page four, Budget Officer Mills noted that the proposed numbers reflect at least two new subdivisions in Dunes City. She also pointed out that the School Tax fund is up as a result of a the new contract with the School District, and she explained that permit fees for stoves and fireplaces are included in the line item Mechanical Fees. There were no changes.

Reviewing page five, Budget Officer Mills pointed out that the Building Codes Fund is not allowed to make money so the Unappropriated Ending Fund Balance might need to be changed, or it could be left as is. She recommended leaving it for now.

Looking at page six, Budget Officer Mills explained that the ODOT Grant amount represents funding from a grant for which the City is applying.

On page seven, Budget Officer Mills explained that the proposed increase in Street Maintenance expense should be covered by the \$50,000 grant funding noted on page six. She noted that there is an additional \$10,000 included in the expense that was included in anticipation of a grant the City will apply for later in the year.

There were no changes or comments on page eight.

Reviewing page nine, Budget Officer Mills noted that the proposed increase for Signs anticipates grant funding that would be used to improve signage at the boat ramp and to make improvements on the trail to the river. She explained that the amount included in the Recreational Asset Preservation line item could be used for projects involving Woahink Lake and Siltcoos Lake or a bike path.

Looking at page ten, Budget Officer Mills suggested increasing the Administrative Fees item to cover the cost of new water hookups with South Coast Water District. There were no objections and line item 7 was increased from \$14,500 to \$22,800.

On page eleven, Budget Officer Mills suggested increasing line 14 (Water Meters) from \$2,000 to \$10,300 in line with the above change made to page ten. There were no other changes.

Reviewing the summary on page twelve, there were no changes suggested other than noting that the bottom line numbers would change to reflect changes on other pages.

9. CITIZEN INPUT ON BUDGET

There was none.

10. APPROVAL OF 2017-2018 BUDGET

There was no discussion of this item.

11. ADJOURNMENT

Councilor Orr made the motion to adjourn. Councilor Forsythe seconded the motion. There was no vote taken.

Mayor Ruede adjourned the Dunes City Budget Committee meeting at 3:47 pm.

The proceedings of the Dunes City Budget Committee meeting were recorded, and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at www.dunescity.com.

APPROVED BY THE BUDGET COMMITTEE ON THE 18th DAY OF MAY 2017.

[Signed copy available at City Hall]
Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Budget Officer