



**CITY COUNCIL MEETING MINUTES ~ APPROVED
MARCH 12, 2015 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the March 12th meeting of the Dunes City Council to order at 7:01 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Fred Hilden.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Ed Scarberry, Councilor Ken Platt, Councilor Maurice Sanders, Councilor Duke Wells, and Councilor Sheldon Meyer.

Also Present: City Administrator/Recorder Fred Hilden, Administrative Assistant Renee Green, Administrative Assistant Rapunzel Oberholtzer, Planning Commission Chairman Paul Gargis, Planning Commission Vice Chairman Ken Henderson, and other citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Scarberry made a motion to approve the Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

Councilor Sanders made a motion to approve the Consent Agenda. Councilor Meyer seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Mayor Ruede read aloud the list of announcements from the meeting Agenda.

A. The Ford Family Foundation contacted City Staff to acknowledge that a grant in the amount of \$15,000 has been awarded to fund the Emergency Generator for Dunes City

Hall. Special thanks to Administrative Assistant Linda Stevens for all her extra efforts on the grant application.

There was some discussion about when the grant funds would be distributed to the City. Mayor Ruede noted that the City could invite the Foundation representatives to present the funds to the City. There was also some discussion about where the funds would be deposited. City Administrator Hilden explained that the money would be deposited into the City's General Fund for now and allocation would be determined during the 2015-2016 budget discussions and the money could be spent after June 30th this year. Councilor Wells added his thanks to Linda Stevens for the amount of work she put into the grant application and went on to say that the generator project has been in the works for some time and he was looking forward to getting it installed.

Mayor Ruede continued with the reading of announcements.

- B. The 3rd Annual Oregon Dunes Triathlon and Duathlon is May 9th, 2015.
- C. March birthday wishes to Councilor Ken Platt on the 6th.

Mayor Ruede invited everyone present to stay after the meeting for refreshments in honor of Councilor Platt's birthday.

7. CITIZEN INPUT

Mayor Ruede recognized Planning Commission Chairman Paul Gargis who signed in to make comments. Chairman Gargis explained that the Planning Commission had spent the last three years meeting twice a month, or more, in three-hour meetings reviewing the ordinance (Chapter 155) as well as meeting regularly to review a new septic maintenance ordinance. He expressed concern about the length of time it has taken to make progress on getting the work reviewed by the City Attorney, headed toward approval by the City and on to codification. He noted that the City Council's stated goal was to finish the process later this year but, in his opinion, that was not soon enough or satisfactory. He explained that he, and the rest of the Planning Commissioners would like help to perhaps set aside dedicated time for the work to move forward more quickly.

Mayor Ruede thanked Chairman Gargis for taking the time to attend the meeting and present his comments. She went on to note that the City appreciates all of the many hours of work by the Planning Commission on these projects. She explained that the City spent some time making necessary changes to the City's Comprehensive Plan and has been working with the City Attorney to make sure that the processes move forward lawfully. Going forward, she added, a clearer timeline should become more apparent. City Administrator/Recorder Hilden pointed out that work on Chapter 155 has been ongoing periodically since 2010 when he became City Recorder. He went on to note that the Planning Commission also worked on Chapters 151, 152, 154, and 157. One of the obstacles for City Staff, he noted, is that as the Planning Commission reviewed sections of City Code, it also assigned specific tasks to Staff, resulting in a list of things that need to be done to finish the draft Code and Staff is working as quickly as possible.

Chairman Gargis pointed out that he would like to know what still needs to be finished. City Administrator/Recorder Hilden suggested that Staff put together a list of outstanding tasks to present at the next Planning Commission meeting. Mayor Ruede pointed out that codification is a priority goal for the Council.

Mayor Ruede recognized Councilor Wells who remarked that City Staff, the Planning Commission, the Road Commission, and others do a lot of work for the City that residents are unaware of. He went on to note that the Planning Commission, in particular, has volunteered a huge number of hours, and added that City Staff, in his opinion, should have the tools and authority to move forward as quickly as possible.

Mayor Ruede recognized Planning Commission Vice Chairman Ken Henderson who was also present to present comments to the Council. Vice Chairman Henderson pointed out that out of the original Planning Commissioners who undertook this work, two have moved out of town, one passed away, and another was diagnosed with Parkinson's Disease. He requested that work continue as fast as possible, especially in honor of former Commissioner Darlene Beckman. Mayor Ruede thanked Vice Chairman Henderson for his remarks. Council President Mills volunteered to help Staff, if needed.

8. UNFINISHED/OLD BUSINESS

A. 3rd Annual Oregon Dunes Triathlon and Duathlon

Mayor Ruede asked City Administrator Hilden for a status report. He reported that, so far, 72 athletes have registered for the event only 57 days away. He went on to note that one of his biggest concerns was a lack of volunteers; with the expected turnout of athletes, the City needs 175-200 volunteers this year so there will need to be a big push to get those people signed up. This year, he pointed out, there is an effort by some Florence residents to get volunteers from the gated communities but word needs to go out to neighboring communities to solicit volunteers—volunteers can call Renee Green at City Hall (541-997-3338) to sign up. He went on to note that a goal this year is to have extra volunteers who can rotate to various positions and provide relief to volunteers assigned at various course locations, further noting that in the past volunteers have not been able to leave their posts during the event because there was no one to cover the location.

City Administrator Hilden noted that, to date, 72 sponsor packets have been mailed and City Staff is following up on those. So far, about 15 sponsors have been signed and although they are not necessarily big dollar sponsors, there are more sponsors than there were for the previous events. Staff will continue to work on significant sponsors. He went on to report that a merchandise order will be placed soon; this year's color is red with white lettering. He also reported that contract modifications regarding the potential sale of the event continue to be discussed with Best in the West Events owner, Blair Bronson, and there is potential for a larger revenue share for the City. More information will be available at a future meeting.

There was some further discussion about the event. Councilor Sanders asked whether any consideration had been given to the possibility of using RTMP funds to provide stipends to organizations that provided volunteers to work the event, the idea being that the more volunteers there are, the safer and more organized the event would be. Councilor Meyer agreed with Councilor Sanders' remarks and added that it might also be possible to gift unsold event merchandise to the organizations as additional incentive to provide volunteers. Councilor Wells suggested that Councilors could be more proactive in finding volunteers. Council President Mills and Councilor Scarberry agreed with the ideas and Councilor Scarberry pointed out that it was important that the event this year not fail just because of a lack of volunteers. Councilor Platt agreed as well and noted that the Florence and Reedsport Masonic Lodges had agreed to send volunteers. Mayor Ruede agreed that the stipend/contribution idea was good but expressed reservation about paying individuals to work the event, should anyone request that. She went on to note that Blair Bronson has been resourceful at hiring support teams in the past and suggested that the City could offer him some RTMP funds to hire additional people, if necessary.

Mayor Ruede requested adding an Agenda item for next month's meeting to include a Staff report on the status of the event volunteer recruiting.

B. City Council Order Re: Draft Septic Ordinance

City Administrator Hilden introduced the Agenda item by noting that during the February Council meeting, Councilors discussed the Planning Commission's recommendation that a Citizen Advisory Committee (CAC) not be appointed to review the draft septic maintenance ordinance, but that the Planning Commission and City Council move forward with the Type IV legislative process. He went on to remind Councilors that during discussion of the recommendation, there were some concerns about the recommendation and City Staff was asked to seek advice from the City Attorney. He explained that the Attorney determined that a CAC was not required at this time but recommended that the City adopt a formal process for initiating the Type IV process—the Order before the Council for consideration.

Mayor Ruede requested an explanation about what an Order is. City Administrator/Recorder Hilden explained that this Order was the first he was aware of since he has worked at City Hall. He went on to say that an Order is a directive by the Council and acknowledgement that the Council recognizes that it has the power and authority to take a certain action. It's similar to an Ordinance, but it does not have the power to command citizens of the City to behave in a specific manner; it can command City Staff or, as in this case, the Planning Commission, to take certain action or behave in a certain way.

City Administrator/Recorder Hilden proceeded to read the proposed Order for the record:

**CITY OF DUNES CITY
LANE COUNTY, OREGON**

ORDER 2015, No. 1 (03/12/2015)

**AN ORDER INITIATING THE PROCESS TO PROPOSE A LAND USE
ORDINANCE REGULATING SEPTIC SYSTEM MAINTENANCE
IN THE CITY OF DUNES CITY**

WHEREAS, on July 24, 2014, the Dunes City Planning Commission formed a Citizen Advisory Committee (CAC) to consider changes to Ordinance No. 203; and

WHEREAS, on August 26, 2014, after discussions in the original CAC stalled, the Planning Commission disbanded the original CAC and appointed itself as a CAC to consider changes to Ordinance No. 203; and

WHEREAS, acting as the CAC, the Planning Commission held meetings on September 10, 2014, September 25, 2014, October 9, 2014, October 30, 2014, November 13, 2014, and December 11, 2014 to solicit public input; and

WHEREAS, the Planning Commission, acting as the CAC received public input in the form of 16 written submissions and 2 oral presentations; and

WHEREAS, taking into consideration the public input it received, the Planning Commission acting as the CAC has recommended that the City Council initiate a Type IV legislative procedure to consider and potentially adopt proposed amendments to Ordinance No. 203; and

WHEREAS, Ordinance No. 223, which amended the Dunes City Comprehensive Plan to clarify the role of citizen participation in land use planning and decisions as well as the City's citizen involvement program policy adopted by Resolution Series 2014, No. 2 (01/09/2014) provide that except during periodic review, the City Council may, but is not required to, direct the Planning Commission to appoint a CAC;

NOW, THEREFORE, THE CITY OF DUNES CITY ORDERS AS FOLLOWS:

Section 1. Pursuant Dunes City Code Section 155.4.1.7, the City Council hereby initiates a Type IV legislative procedure to consider and potentially adopt the proposed amendments to Ordinance No. 203.

Section 2. Staff are directed to send the notice required by Dunes City Code Section 155.4.1.7.B.2.d and ORS 197.610 to the Department of Land Conservation and Development.

Section 3. *The City Council finds that since the Planning Commission, acting as a CAC, has already solicited and received public input on the idea of amending Ordinance No. 203 it is not necessary to form another CAC and the City Council hereby declines to order the Planning Commission to appoint a CAC to consider the proposed amendments to Ordinance No. 203.*

Section 4. *This Order shall take effect immediately.*

ORDERED BY THE DUNES CITY COUNCIL THIS 12TH DAY OF MARCH, 2015.

City Administrator/Recorder Hilden explained that the Type IV legislative process requires a public hearing on the proposed new septic maintenance ordinance by the Planning Commission after which it can make a recommendation to the City Council to deny or adopt the proposed changes to Ordinance No. 203, or choose to do nothing. The City Council will hold its own public hearing on the proposed new ordinance during which additional public comment could be presented before the Council takes any action.

Mayor Ruede requested the record show that as the second Whereas was being read aloud, the date was read as August 24, 2014, but was written as August 26, 2014, and the record should reflect the correct date.

Councilor Meyer made a motion to approve Order 2015, Number 1 dated 03/12/2015. Councilor Wells seconded the motion.

During discussion of the proposed Order, Councilor Sanders pointed out that the use of the word “stalled” in the second Whereas seemed insufficient and suggested adding “without soliciting or receiving any citizen input,” after it. He explained that his reason for making the suggestion was to make it clear that the original CAC did not solicit or receive any input from citizens. There was a discussion about the language during which some concern was expressed about changing the Attorney’s recommended language and whether or not the proposed Order sufficiently addressed all of the facts that might be brought up in a DLCD hearing about the original CAC’s failure to gather citizen input. It was noted by Mayor Ruede that the Planning Commission took on the role of the CAC and solicited citizen input, effectively accomplishing the CAC’s goal to gather that input. Council President Mills pointed out that if the proposed new ordinance moves forward in public hearings, there will be Staff Reports and Findings from the Planning Commission and the City Council that would fully detail the actions leading to any decision on the ordinance. Councilor Sanders withdrew his concern over the language, noting that he wanted to be assured that all of the actual facts are recorded during the process.

City Administrator/Recorder Hilden explained that the Council’s action on the proposed Order would initiate the record on the proposed new ordinance and Councilor Sanders’ comments would become part of the record. Councilor Sanders expressed satisfaction with that explanation.

There being no further discussion, Mayor Ruede requested that the motion be read and it was. **Councilor Meyer made a motion to approve Order 2015, Number 1 dated 03/12/2015.** Mayor Ruede noted that the motion was seconded and requested a roll call vote that was performed by City Administrator/Recorder Hilden.

The motion passed unanimously with six votes in favor. Council President Mills and Councilors Meyer, Wells, Sanders, Scarberry, and Platt all voted in favor. There were no nays, no abstentions, no absentees, and no vacancies.

C. Active Shooter Task Force Report

Council President Mills presented her report on the Active Shooter Planning Taskforce meeting she attended on February 20th. She pointed out the plan of action for Dunes City:

1. Draft and adopt an Active Shooter Plan;
2. Provide a diagram of the building, in digital format, to SVFR for distribution to emergency services agencies;
3. Conduct Active Shooter Training;
4. Have a law enforcement and fire assessment done on City Hall; and
5. Identify actions that can be taken to eliminate or curtail injury to individuals and property during an active shooter situation, including addressing the issue of keys to get into locked locations.

Council President Mills assured Councilors that the diagram of the building would not be shared publicly and would only be used by emergency services. She went on to note that Lane County Deputy Sheriff Aaron Hoberg offered to provide training at Dunes City Hall in June at a time convenient for Staff and added that in addition to law enforcement and fire assessment on City Hall, she would also like to see an earthquake assessment performed.

Presenting her draft Active Shooter Emergency Plan (ASEP) for Dunes City, she explained that she researched the FEMA website for a sample ASEP and combined that information with a Plan from Clark University to create the draft that could be adopted to Dunes City's needs. Council President Mills suggested that the Council adopt the Plan as a draft, noting that as the Plan is put into practice modifications may be identified and need to be incorporated.

Mayor Ruede thanked Council President Mills for spearheading the effort to create the draft Plan, noting that it seemed to be very comprehensive. Councilor Sanders requested that the protocols for Hostile or Threatening Situations and Active Shooter (pages two and three) be removed from the document so that they are not made public. During discussion of Councilor Sanders' request, Council President Mills explained that in prior meetings on this subject it was agreed that building layouts and safe rooms would not be publicly disclosed but the protocols were general enough that they should not be an issue. Councilor Sanders disagreed, noting that given his experience he can identify content that should not be included in the document. Council President Mills recommended that Staff should

gather Councilors' suggestions for change so that editing the draft is an internal, administrative function for now, rather than adopting the draft as a policy. Mayor Ruede asked Councilors to give Staff recommendations for changes. Councilor Sanders requested that pages two and three containing the Hostile or Threatening Situation and Active Shooter protocols be removed from the published Council packet.

Council President Mills made a motion to remove pages two and three from the draft document and return to City Staff. Councilor Wells seconded the motion. There was no vote taken.

While Councilors returned their document pages, there was a question about whether further action on the draft document should or could be done in Executive Session. City Administrator/Recorder Hilden offered to confer with the City Attorney and report back.

Mayor Ruede called for a break in the meeting at 8:00 pm and reconvened the meeting at 8:07 pm.

9. NEW BUSINESS

A. Future Revenue Ideas/Options

Mayor Ruede reminded Councilors that this subject was discussed briefly at the last meeting and it was agreed that the subject should be agendaized for future meetings.

Council President Mills reported that she had received an email from a Dunes City resident suggesting that the City hold a yard sale with donated items to raise money. She pointed out that a yard sale was a lot of work, but had potential to generate some revenue.

Councilor Scarberry broached the subject of business licenses. He explained that he has heard over the years that some vendors doing business in Dunes City pay the license fee and others do not, perhaps not realizing that they are supposed to have a license to work in Dunes City. He went on to say that although he was not necessarily in favor of the license fee, or tax, requirement as written, it was not fair to vendors who paid the annual fee to be in competition with others who do not pay the fee. If vendors are not paying the fee but still doing business in the City, the requirement to have a City license is not effective and the business license Ordinance language might need to be revisited.

During discussion, Council President Mills pointed out that the intent of the business license Ordinance was to protect City residents from vendors who are unscrupulous or abusive. She went on to point out that the existing Ordinance cannot be enforced because Staff does not have time to check on every vendor working in the City to make sure they are licensed and added that, at this point, the City relies on residents to ask vendors whether or not they are licensed to do business in the City. Her recommendation would be to do away with the license requirement, except for septic-related service providers.

In further discussion, Mayor Ruede commented that she also did not support the original business license requirement because the City could not enforce it, but relied upon residents to report unlicensed vendors. At the time the Ordinance was implemented, she added, she also felt that the fee cost would be passed on to consumers. City Administrator/Recorder Hilden explained that the original intent, as already mentioned, was to protect citizens from unscrupulous vendors but the gatekeeper was not the citizen, it was the permit process—vendors doing repairs, construction, electrical, etc. are required to obtain a permit from the City and if they do not have a business license they do not get a permit. He went on to say that City Staff does check the license status and is actively pursuing license renewals, adding that the annual revenue from licenses is about \$5,000. He also pointed out that the business license requirement does not apply to all types of businesses, which is not entirely fair. He suggested that perhaps there could be some public education about the need for residents to make sure their service providers are licensed, perhaps through a newsletter article. Councilor Sanders pointed out that since the purpose of the business license is to protect the public, the application process should also include a criminal background check and the fee for the license should cover Staff time to process the permit and perform a background check. Mayor Ruede pointed out that at the time the Ordinance was created, the authors asked City Staff how long it took to process a permit and the fee was based upon that input. Administrative Assistant Green commented that in-home day care providers are not currently required to obtain a business license and went on to note that City licenses are required for all CCB license holders and Staff checks to make sure that CCB licenses are current with insurance coverage in place before issuing a permit. Everyone generally agreed that the license issue and process could use some further work.

Councilor Scarberry's second revenue topic for discussion related to collection of the school construction excise tax. He noted that at the time the tax was approved he was on the school board and was not in favor of the tax, but it was passed as a way to provide schools with money they needed to build more facilities to meet the demands of a growing population. He went on to explain that, currently, Dunes City receives 1% of the total collected tax money and uses it to cover the costs of processing permits, which (at about \$20) is probably not sufficient. He explained that Lane County receives 4% of the tax and suggested that the City could revisit the Intergovernmental Agreement (IGA) between the school district and the City to determine if the percentage can be renegotiated.

Mayor Ruede asked for comments about how to proceed. City Administrator/Recorder Hilden suggested that the Council review and discuss the IGA and agreed to have it included in the Council packets for the next meeting. There was some further discussion about the Senate Bill that authorized the tax and the IGA and whether or not it was worth the cost for Staff to continue to collect the tax.

On another subject, Councilor Wells reported that he has been contacted by various local and non-local septic pumping vendors. He suggested that as the new septic maintenance ordinance progresses it would be a good idea to look at having one licensed pumper, known to the City, to do all of the pumping in the City for a set fee.

There was no further discussion about revenue ideas.

B. Child Abuse Prevention Proclamation

Mayor Ruede announced that the month of April, 2015, is Child Abuse Prevention Month and explained that the Proclamation was initiated at the request of concerned Dunes City citizens. She read aloud the Mayoral Proclamation for the record:

*Mayoral Proclamation
National Child Abuse Prevention Month*

WHEREAS, we all have a responsibility, as individuals, neighbors, community members, and citizens of the City of Dunes City to help create healthy, safe and nurturing experiences for children; and

WHEREAS, safe and healthy childhoods help produce confident and successful adults; and

WHEREAS, child abuse and neglect often occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, child abuse and neglect can be reduced by making sure every family has the support they need and deserve to raise their children in a healthy environment; and

WHEREAS, it is recognized that no one person can do everything, but that everyone can do something, and together we can create change for the better; and

WHEREAS, effective prevention programs succeed because of partnerships among agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, displaying a pinwheel or planting a pinwheel garden in April will serve as a positive reminder that together we can prevent child abuse and keep children safe;

Now, therefore, I, Mayor Rebecca Ruede do hereby proclaim April 2015 as Child Abuse Prevention Month in Dunes City, and I urge all citizens to engage in activities that strengthen families and communities to provide the optimal environment for children to learn, grow and thrive so that all children have the benefit happy, healthy and safe childhoods.

Signed this twelfth day of March, 2015.

Mayor Ruede remarked that she was happy to be able to do this on behalf of the community and hoped to see pinwheels throughout Dunes City.

10. REPORTS

Mayor's Report: Mayor Ruede reported that she and several City Councilors attended City Day at the Capitol—70% of the Mayors in Oregon were represented at the event, a great opportunity for networking. During the day, she and Councilors met with State Representative Caddy McKeown and her staff, challenged them to participate in the Oregon Dunes Triathlon and Duathlon and asked Ms. McKeown to extend the challenge to State Senator Roblan and his staff. While they were there, they were also able to talk to Ms. McKeown about water, funding and access to water. They also met with Mayor Sandra Lawson of Veneta and made plans for a publicity opportunity to issue a similar Tri/Du challenge to her and her staff.

Communication and Education Committee Report: Council President Mills reported that there was no meeting but that she has been working on articles for the next newsletter, which is looking like it will be full of information. She also reminded everyone that there is still an opening on the Committee.

Ordinance Review Committee Report: Council President Mills reported that the Committee did not meet.

Water Quality Committee Report: Councilor Meyer reported that there was no quorum for an official meeting but he and Committee Member Bonnie Allen discussed the Secchi and pH readings and they looked very good. He and Ms. Allen had a meeting with Dan Schewlakow from Honeyman State Park to talk about changing the boat washing signs to boat flushing and he agreed the change was appropriate. Mr. Schewlakow also agreed to provide staff to monitor the boat ramp and report incidents to the Park Administrator to track, and to work with Dunes City on reinforcing the dive park area to prevent erosion. Councilor Meyer also reported that there is a water meeting at Oregon State later in the month that he would like to attend.

Community Center Report: Councilor Wells reminded everyone that now that the City has been awarded the \$15,000 grant from the Ford Family Foundation, the next steps are to determine where to place it and the propane tank.

Conservation Committee Report: There was no report as newly elected Councilor Platt has not yet called a meeting, but there have been no complaints.

Parks and Recreation Committee: Councilor Scarberry reported that the next meeting will be on April 16th. Meanwhile, he looked at the Overlook area and the possibility of enclosing it; he will discuss the issue further with the City Administrator and determine the best enclosure.

Road Commission Report and February Draft Minutes: Councilor Sanders reported that there was no quorum present at the last meeting, so although there was a meeting no decisions were made; minutes of the meeting are included in the Council packets. He reminded everyone that there are still vacancies on the Commission, there may be more in the near future and, so far,

no volunteers have applied to fill the vacancies. The lack of Commissioners means that the City cannot respond quickly to cut trees, replace signs, etc. and the City may have to hire a contractor to do those tasks. Councilor Sanders congratulated City Administrator Hilden on the clean audit review and broached the subject of the Street Fund bicycle path reserve that now includes about twenty years' worth of funding. He requested an agenda item for next month's meeting to discuss asking Staff to contact ODOT about a waiver to release the funds so that the City can spend the money on street projects. He went on to point out that the proposed Rio Road/Russell Road area maintenance projects could cost about \$100,000. He expressed concern that the annual ODOT apportionment, along with the potential revenue from the vehicle registration fee increase, does not cover that expense let alone the overhead associated with meetings, preparations of minutes, etc. He also expressed concern about City Staff's overwhelming workload and budget limitations, lack of succession planning and lack of budget to hire high quality replacement employees if any current Staff left the City. He explained that he mentioned these concerns because it may be time for the Council to look at how the City would operate in the future if volunteers do not step up where needed and revenue cannot adequately cover Staff and operating expenses.

Mayor Ruede asked Councilors for comments. Councilor Wells agreed in general with Councilor Sanders' remarks noting that it may be time for residents to think about what kind of City they want, whether they want the good roads the City has now, whether they want the quality Staff there is now and, if so, how they would pay for it.

Mayor Ruede thanked Councilors for their remarks suggested that Councilors think about these issues.

Emergency Services Report: Council President Mills noted that her report was included in the meeting packets. She went on to report that a key discussion during the EOP Executive Planning Committee centered around whether or not response to a catastrophic event would be managed by an Emergency Operations Center (EOC) or an Incident Command Center (ICC). The topic will be discussed at future meetings. The Planning Committee agreed to a three-level emergency response structure, Routine Response, Non-routine Response and Critical Incident, and agreed that the incident commander would have authority to issue orders to employees of other agencies if there was an emergency declaration. Council President Mills also reported that she attended the WLEOG EOP meeting on Disaster Sheltering and Housing during which the EOP consultant assigned cities several "homework" tasks including identifying individuals to manage various disaster-related tasks, provide a map indicating evacuation assembly areas, shelter open spaces, etc., developing an Excel Resource Management tracking system, and doing an assessment of facilities to determine earthquake survivability. She emphasized that FEMA will only prioritize help for Dunes City if its personnel are 100, 200 and 700 certified. Councilor Sanders and Council President Mills offered to provide the City with their certifications.

City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Hilden read highlights of his report: 72 sponsorship packets for the 3rd Annual Triathlon and Duathlon have been mailed and potential sponsors are being contacted with follow up calls by City Staff; the Tri/Du is in dire need of volunteers; the City's website was hacked in February, but

a new host has been acquired and the site is being rebuilt; now that funding has been acquired, Staff is working on refining the emergency generator requirements; Staff continues collection efforts on past due water rights admin fees; and, the annual audit review was completed with the auditor reporting that this is the best City performance in five years and no material modifications were recommended. City Administrator/Recorder Hilden displayed a glass award presented to Dunes City by City County Insurance Services in recognition of the 30-year relationship between the City and the insurance provider and he pointed out that there has not been a claim for the last six years.

11. FOR THE GOOD OF THE ORDER

Councilor Wells invited Dunes City residents watching the video of the meeting to stop by his shop to talk about future funding sources and/or the direction of the City in terms of service and maintenance needs.

Council President Mills requested adding an item to next month's meeting Agenda, provide direction to Staff for moving the Comprehensive Plan revisions forward.

Mayor Ruede announced that she was approached by a resident about planning a cleanup event for the Canary Road area. She noted that the cleanup could be extended to other areas of the City and asked that the matter be added to the Agenda for discussion at next month's meeting.

12. ADJOURNMENT

Mayor Ruede requested a motion for adjournment. Councilor Scarberry made the motion to adjourn. Councilor Meyer seconded the motion. There was no vote taken.

Mayor Ruede adjourned the meeting at 9:25 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 9th DAY OF APRIL 2015.

[Signed copy available at City Hall]

Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]

Fred Hilden, City Recorder