



**CITY COUNCIL MEETING MINUTES ~ APPROVED
MAY 14, 2015 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the May 14th meeting of the Dunes City Council to order at 7:07 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Fred Hilden.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Ed Scarberry, Councilor Ken Platt, Councilor Maurice Sanders, Councilor Duke Wells, and Councilor Sheldon Meyer.

Also Present: City Administrator/Recorder Fred Hilden, Administrative Assistant Rapunzel Oberholtzer, Best in the West Events owner and race director Blair Bronson, Best in the West Events co-owner and race director Staci Partridge, and other guests.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Council President Mills made a motion to approve the Agenda. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

Councilor Scarberry made a motion to approve the Consent Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Mayor Ruede read aloud the list of announcements from the meeting Agenda.

- A. The Budget Committee held its first meeting on Tuesday, May 5th and its second meeting on Tuesday, May 12th. The next Budget Committee meeting is scheduled for May 19th at 2:00 pm.
- B. The 3rd Annual Oregon Dunes Triathlon and Duathlon was held on May 9th, 2015 and was another huge success.
- C. May birthday wishes to Mayor Rebecca Ruede on the 20th and City Administrator Fred Hilden on the 18th.

Mayor Ruede invited everyone present to stay after the meeting for cake and ice cream to celebrate the May birthdays.

7. CITIZEN INPUT

Mayor Ruede introduced Blair Bronson of Best in the West Events who presented a review of the Oregon Dunes Triathlon and Duathlon. Mr. Bronson introduced Staci Partridge, who assisted in the presentation.

Mr. Bronson announced the final count of participants in this year's event: over 220! Forty-two athletes were from the Oregon Coast area, with others from other parts of Oregon, as well as Washington, Idaho, Utah, and California. He thanked all of the volunteers who came out to support the event—without them, the event would not be as successful. He added that next year's event should be bigger with more participants and visitors to the area for the event itself as well as throughout the year as visitors become familiar with the area.

Ms. Partridge presented a short video of the event featuring participants along the various routes, the beautiful venue and challenging finish line (in an aerial shot from a drone). The video will be available on the City's website and is available on the oregondunestriathlon.com website and Facebook pages for the Tri/Du and Best in the West Events. Mayor Ruede and the Councilors thanked Mr. Bronson and Ms. Partridge for the video and outstanding view of the finish line.

Mr. Bronson explained that as the event continues to grow, parking will be an issue; he will be working with Honeyman State Park and local businesses to address that issue. More volunteers will be needed to staff the event and more local and regional sponsors will be needed to help promote the event throughout the northwest and the rest of the nation. He noted that feedback from the participants was very positive with many commenting on how supportive the volunteers were. He went on to thank the staff at Honeyman, Dunes City and all of the sponsors for their support before opening the discussion to questions from the Councilors.

Among the questions/comments/suggestions during the discussion were:

- Provide water at the finish line on top of the dune.
- Dunes City did not have a permit to sell merchandise during the event; Best in the West Event staff will make sure that the proper permits are in hand next year.

- Registration on race day went very well and smoothly this year.
- Mayor Ruede and Councilors can use the video to help promote the event.
- Several Dunes City residents expressed interest in forming teams to participate in next year's event.
- Consider changing the packet pickup location and time to allow for an athlete appreciation/social picnic or barbecue event early in the day.
- Try to get sponsors selling or promoting merchandise at the finish line area.
- Educate athletes about the importance of their timing/tracking chips.
- Venue and course difficulty rank among top events in the northwest.
- Volunteers are vital to the enjoyment and success of the event; City and Councilors should increase efforts to enlist volunteers for next year.
- Provide food for volunteers, especially those assigned to specific, and possibly isolated, stations for a long period of time.
- This year's event was better organized and more fun than last year.
- Event organizers would like to see about 20% growth next year, a pace that grows the event but keeps it manageable.
- Major sponsorship packages for next year are expected to cost about the same as this year so sponsors can be pursued at any time between now and the next event.

Mayor Ruede thanked Mr. Bronson and Ms. Partridge for all of their hard work, and the dedication of their crew and their families, to make the event successful and fun. She noted that this year's event received some significant local publicity that benefits all of the Florence/Dunes City area. She also announced that the Florence team, sponsored by Florence Mayor Joe Henry, beat the Dunes City team she sponsored in the event by just under four minutes. This means that Mayor Ruede will perform a few hours of "community service" in Florence—the Mayors' challenge added to the fun of the event.

8. UNFINISHED/OLD BUSINESS – None

9. NEW BUSINESS

A. Resolution Series 2015, No. 1, City Services

City Administrator/Recorder Hilden explained that the Resolution is an annual housekeeping task. The Resolution certifies that Dunes City provides four of the seven municipal services required by ORS 221.760. The services provided by the City are: 1) fire protection, 2) street construction, maintenance, and lighting, 3) storm sewers, and 4) planning, zoning and subdivision control. He went on to note that the first Resolution relative to these services was approved in 1972.

Councilor Meyer made a motion to approve Resolution Series 2015, No. 1. Councilor Scarberry seconded the motion.

Councilor Sanders requested clarification of the fire protection services provided by the City, noting that the City pays \$1,000 per year to the Fire District for fire protection services and equipment housed at the substation on Clear Lake Road. City Administrator/Recorder Hilden explained that the payment is to enhance fire protection for the City. Councilor Sanders also noted that the Road Commission is responsible for maintenance of City Streets, the storm sewers are the drainage ditches the Road Commission also maintains and the planning, zoning, subdivision control functions are provided by City Staff. City Administrator/Recorder Hilden concurred.

The motion passed by unanimous vote.

B. Resolution Series 2015, No. 2, Workers Compensation for Volunteers

City Administrator/Recorder Hilden explained that this Resolution was an annual City housekeeping task required by ORS 656.031 and the City's insurance carrier, CIS. He went on to explain that Workers Compensation is provided for volunteer boards, commissions and councils performing administrative duties, non-public safety volunteers, public events volunteers (such as the Oregon Dunes Triathlon and Duathlon), and any other volunteers for whom the City may request coverage.

Mayor Ruede thanked all of the volunteers who helped during the Oregon Dunes Triathlon and Duathlon, noting that if any of them did not register with the City, they should call City Hall and let City Staff know they worked the event.

Councilor Sanders made a motion to approve Resolution Series 2015, No. 2. Council President Mills seconded the motion. The motion passed by unanimous vote.

10. REPORTS

Mayor's Report: Mayor Ruede noted that the City has been busy with preparations for the Oregon Dunes Tri/Du and with the roadside cleanup prior to the event. She reported that the cleanup resulted in about six pickup truck loads full of debris hauled away and the cleanup could potentially become an annual event—the idea for removing Scotchbroom during the cleanup might need more thought as the weed is extremely difficult to pull out. She also reported that during the cleanup a fishing pole was found; to claim it, the owner can contact City Staff at City Hall.

Communication and Education Committee Report: Council President Mills reported that there was no meeting but a volunteer is needed to fill the vacant position on the Committee. She also reported that she is working on articles for the next newsletter and is open to hearing ideas.

Ordinance Review Committee Report: Council President Mills reported that the Committee did not meet and City Staff is looking into whether there are any issues the Committee needs to address.

Community Center Report: Councilor Wells reported that he spread new bark around City Hall and will continue to work on beautification in the area.

Conservation Committee Report: Councilor Platt reported that there was no news to report.

Parks and Recreation Committee Report: Councilor Scarberry reported that the Committee members spent two hours cleaning around the Outlook area. The debris needs to be moved and the deck needs to be pressure washed. Some of the hanging limbs need to be trimmed, which will likely require a professional.

Road Commission Report: Councilor Sanders reported that the Road Commission met last month and finalized its budget requirements for this year, and that budget was presented to the Budget Committee. Minutes from the April meeting were not available for this Council meeting due to the Road Commission Secretary having been ill. The Commission is waiting for road work bids to be submitted.

Water Quality Committee Report: Councilor Meyer distributed copies of the water quality reports for the past three months. He reported that he would distribute copies of the report each month in the future. The test results remain consistently good. City Staff is provided the report data and is working on uploading the data to the City website. Councilor Meyer also reported that he and the Committee are working on ideas for signage indicating that a property is a “Scotchbroom-free” property, with a potential goal for all of Dunes City to be rid of Scotchbroom altogether. Mayor Ruede noted that State Senator Roblan’s office has information about water rights and water quality that will be provided to Dunes City.

Emergency Services Report: Council President Mills reported that she attended the April 20th WLEOG meeting during which the owner and manager of KCST Radio submitted a request for support in their efforts to obtain grant funding to install a backup transmitter on the station’s property and WLEOG members voted in favor of providing support. Various emergency and disaster preparedness forums continue to be held in the Florence area. There was some discussion about WLEOG’s proposal to increase membership dues; more information will be available as WLEOG’s budget discussions continue.

City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Hilden noted that much of the information in his report, which was included in the Council packets, had been discussed earlier in the meeting. He went on to note that while there was no Planning Commission meeting in April, Staff continued to work on updates to Chapter 155. He also reported that the April 26th Keep Our Coast Clean event volunteers cleaned both sides of the highway from south of the Siuslaw River bridge through Glenada and along Canary Road from Highway 101 to Clear Lake Road. The seismic and wind evaluation of the City Hall building was completed and the final report should be submitted to the City soon.

11. FOR THE GOOD OF THE ORDER

Councilor Wells remarked that City Staff is doing an outstanding job and went on to ask the Council to think about the work agreement with City employees and their employment status.

Councilor Meyer agreed. Mayor Ruede requested that the subject be included on the Agenda for the next City Council meeting.

12. ADJOURNMENT

Mayor Ruede requested a motion for adjournment. Councilor Sanders made the motion to adjourn. Councilor Scarberry seconded the motion. There was no vote taken.

Mayor Ruede adjourned the meeting at 8:07 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 11th DAY OF JUNE 2015.

[Signed copy available at City Hall]

Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]

Fred Hilden, City Recorder