



**CITY COUNCIL MEETING MINUTES ~ APPROVED
JUNE 08, 2017 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Council President Sheldon Meyer called the June 8th, 2017, meeting of the Dunes City Council to order at 7:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder, Jamie Mills.

Present: Council President Sheldon Meyer, Councilor Duke Wells, Councilor Tom Mallen, Councilor Alan Montgomery, and Councilor Robert Forsythe.

Absent and Excused: Mayor Rebecca Ruede and Councilor Robert Orr.

Also Present: Administrative Assistant Rapunzel Oberholtzer, Ms. Renee Dickerson, Mr. Bob Pine, Mr. Ken Pesnell, Mr. Blair Bronson and Ms. Staci Partridge of Best in the West Events, *Siuslaw News* community reporter Mr. Mark Brennan, and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Mallen made a motion to approve the Agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda, with amended Bills of the Session. Councilor Wells seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Council President Meyer read aloud from the list of announcements on the Agenda.

- A. Darlings Resort and Marina is organizing a fireworks display on Saturday, July 1st, and is looking for donations.
- B. There have been several cougar sightings in the area and residents are encouraged to use caution and be aware.
- C. Refreshments will be served after the meeting. All are welcome to join us.

7. CORRESPONDENCE

- A. Request by Dunes City resident that no residential limb and trim burning be allowed and that residents be required to chip debris instead.

Referring to two letters submitted by residents prior to the meeting, Council President Meyer pointed out that Dunes City has no ordinance that regulates burning of yard debris and relies on SVFR and Lane County to provide those regulations. During discussion, Councilors agreed that relying on the Fire Marshall's recommendations for when to burn should be sufficient.

- B. Request by Dunes City resident for dog control code.

Council President Meyer referred to a letter submitted by a resident concerned about off leash and unaccompanied dogs in the neighborhood that are intimidating and a nuisance. In discussion, Councilors noted that the City's animal control code was repealed because the City does not have the financial or staff resources to enforce it, nor does the City have Staff trained to handle potentially vicious dogs. It was generally agreed that the issue should not be revisited at this time.

8. CITIZEN INPUT ON ITEMS NOT LISTED UNDER PUBLIC HEARINGS

Council President Meyer recognized Mr. Ken Pesnell. Mr. Pesnell thanked Dunes City for hosting and supporting another great Oregon Dunes Triathlon and noted that the Tri/Du seems to be becoming a premier event for the area. He went on to say that he has participated the past few years and, this year in particular, noticed a lot of young athletes coming out who also participate in other area running events. He expressed his thanks to Best in the West Events as well and urged the City to continue to support the event.

Council President Meyer recognized Mr. Bob Pine. Mr. Pine introduced himself as a member of the Board of Directors of the Central Oregon Coast Amateur Radio Club (COCARC) and invited everyone to attend the annual amateur radio field day demonstration event on June 24 and June 25 at Sutton Lake Campground C. The twenty-four hour event is designed to show how amateur radios can be used to provide local and worldwide communication in an emergency and to give people an opportunity for hands-on radio operation. The hours are from 11:00 am on Saturday, the 24th until 10:59 on Sunday, the 25th.

9. NEW BUSINESS

A. Award the Organization that Provided the Most Volunteers at the Oregon Dunes Triathlon

Council President Meyer announced the winner of the \$250 reward this year is Central Oregon Coast Amateur Radio Club with twenty-four members on hand to cover the Oregon Dunes Triathlon race courses. COCARC member and triathlon volunteer coordinator, Renee Dickerson, accepted the \$250 check and thank you certificate on behalf of the club.

B. Insurance Renewal Invoice Review

City Administrator/Recorder Mills explained that when she met with the City's insurance agent she forwarded the Council's concern that certain things are not covered by the City's insurance policy. The agent suggested that the Council hold an Executive Session during which a pre-loss representative would be available to discuss coverage, or lack of.

Councilors agreed with the suggestion and asked City Administrator/Recorder Mills to schedule the meeting.

C. Consideration of Ad Placement in Contractors and Home Improvement Guide

City Administrator/Recorder Mills explained that publisher West Coast Media is soliciting advertisers for the 2017 edition of the Guide. In discussion, Councilors generally agreed that placing an ad would not benefit Dunes City and the City should not spend the money to advertise.

D. Resolution Series 2017, No. 12 (06/08/2017) Authorizing the Mayor, the Council President and the City Administrator to Sign as Signatories on All Dunes City Financial Accounts

City Administrator/Recorder Mills explained that, in the past, the City has appointed certain individuals to act as signatories; the Resolution provides documentation specifying which City Officials are the authorized signatories.

Councilor Mallen made a motion to adopt the Resolution. Councilor Wells seconded the motion. The motion passed with four votes in favor, none opposed, no abstentions, and two absences. There are no vacancies on the Council.

10. PUBLIC HEARINGS

A. Resolution Series 2017, No. 13 (06/08/2017) Adopting the 2017-2018 Fiscal Year Budget

Council President Meyer opened the public hearing on the Resolution at 7:20 pm. No one signed up to make comment and Council President Meyer closed the hearing at 7:22 pm.

Councilor Montgomery made a motion to approve the Budget. Councilor Mallen seconded the motion. The motion passed with four votes in favor, none opposed, no abstentions, and two absences. There are no vacancies on the Council.

11. OLD BUSINESS

A. Volunteer of the Year Award

City Administrator/Recorder Mills explained that there were two nominees this year for Volunteer of the Year, Dr. Jerry Wasserburg and Mr. and Mrs. Ken Platt. She went on to explain that Mayor Ruede felt both nominees were deserving of recognition and that Dr. Wasserburg's plaque could be awarded posthumously to his family, and Mr. and Mrs. Platt's award could be presented to them at next month's meeting if the Council agreed.

Council President Meyer noted that he presented Dr. Wasserburg's Certificate, which was signed by the Mayor, at a memorial service held earlier today and it was well received and appreciated by the family.

Councilor Meyer made a motion to approve Ken and Wan Platt as Volunteers of the Year. Councilor Wells seconded the motion. The motion passed by unanimous vote.

B. 2017 Oregon Dunes Triathlon and Duathlon Follow Up with Blair Bronson and Staci Partridge (Best in the West Events)

Mr. Bronson thanked Dunes City and the community for supporting the Tri/Du and introduced Ms. Partridge who presented some statistical highlights from this year's event.

- 271 individuals started the race, 9 did not finish
- 192 participants had done ten or less Tri/Du events, 22 had done two or less events, and 58 were in their first event
- Out-of-state participants came from Washington, Utah, Minnesota, Idaho, Delaware, Colorado, Arizona, California, and Canada
- The oldest participant was 76 and the youngest was 10

Mr. Bronson described some notable occurrences of this year's Tri/Du. This year was the wettest event that he and Ms. Partridge had ever participated in but, despite the weather, people enjoyed themselves. He went on to describe new features this year: water provided at the finish line, increased advance notice of traffic delays, a second shuttle between parking areas, additional parking at Honeyman Park, and Homegrown Public House catered food service at the finish line. Mr. Bronson went on to explain that he and his crew are planning to make more improvements in 2018 and suggested that if anyone has any suggestions for changes they pass them on to Dunes City Staff or to his staff—especially ideas for improving traffic flow, ideas for recruiting more volunteers and ideas for improving the impact on Dunes City.

Mr. Bronson thanked SVFR and the ambulance crew for their services, the COCARC for their help and the Dunes City Council and community for their support.

12. REPORTS

- A. Mayor's Report: Mayor Ruede was not present, there was no report.
- B. Community Center Report: Councilor Wells thanked City Administrator/Recorder Mills for having the fence installed at the back of City Hall.
- C. Site Review Report: There was no report.
- D. Water Quality Report: Council President Meyer reported that water quality still looks good.
- G. Emergency Services Report: City Administrator/Recorder Mills reported that the WLEOG notes and her report on Emergency Services were included in the Councilors' meeting packets.
- H. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills reported that she spoke with the State Watermaster and learned that the new owner of the IP property has hired a full-time onsite dam operator. She explained that in the past Siltcoos Lake water level has been kept at the higher end of the order at about 8 feet, but the intention now is to keep it closer to 5 feet—the order allows the level to be between about 5 feet and 8 feet. City Administrator/Recorder Mills went on to note that the lower lake level will take some getting used to and may impact some of the docks around the lake. She also noted that the Watermaster is monitoring the lake situation.

The comments raised concern from Councilors. Councilors generally agreed that City Administrator/Recorder Mills should find out why there is such a range of acceptable lake levels, 5 feet seems too low.

City Administrator/Recorder Mills went on to report that the CAC and the Planning Commission continued their work on Title XV in May, the grant application to FEMA Hazard Mitigation for acquisition of land for the Connectivity Trail was not successful, water usage reports continue to be updated and work has begun to identify points of diversion, Staff members have all received their Basic First Aid certification. She also noted that as the weather clears and Richard Palmer (Public Works Supervisor) has time, road repair work for the summer will begin.

13. FOR THE GOOD OF THE ORDER

There were no comments.

14. ADJOURNMENT

**Councilor Mallen made a motion to adjourn. Councilor Wells seconded the motion.
There was no vote taken.**

Council President Meyer adjourned the meeting at 7:50 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 9th DAY OF AUGUST 2017.

[Signed copy available at City Hall]
Sheldon Meyer, Council President

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Recorder