



**1. CALL TO ORDER**

Mayor Ruede called the Tuesday, May 19<sup>th</sup> meeting of the Dunes City Budget Committee to order at 2:00 pm.

**2. ROLL CALL**

Roll Call was taken by City Administrator/Budget Officer Fred Hilden.

**Present:** Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Sheldon Meyer, Councilor Maurice Sanders, Councilor Ed Scarberry, Councilor Duke Wells, and citizen members Robert Read and April Dumas.

**Also Present:** Budget Officer Fred Hilden and Administrative Assistant Rapunzel Oberholtzer.

**Absent and Excused:** Councilor Ken Platt and citizen members Rob Ward and Wally Shoults (there are three citizen member vacancies).

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. MOTION TO APPROVE THE AGENDA**

**Council President Mills made a motion to approve the Agenda. Councilor Meyer seconded the motion. The motion passed by unanimous vote.**

**5. ANNOUNCEMENTS**

Mayor Ruede announced that she gave a presentation to the Florence Rotary Club earlier in the day.

**6. APPROVAL OF THE MEETING MINUTES FOR MAY 12, 2015**

**Councilor Meyer made a motion to approve the May 12<sup>th</sup> Budget Committee meeting minutes as submitted. Council President Mills seconded the motion. The motion passed with five votes in favor and two abstentions (Councilors Scarberry and Wells).**

**7. CONTINUE PRESENTATION/REVIEW OF 2015-2016 BUDGET**

Mayor Ruede called upon Budget Officer Hilden to lead the discussion.

Budget Officer Hilden referred to the single page spreadsheet which detailed the re-allocated payroll by Fund.

**Councilor Sanders made a motion to adopt the Proposed Payroll Allocations for the 2015-2016 Budget as presented on May 19<sup>th</sup>. Citizen member Dumas seconded the motion.**

Council President Mills pointed out the increased payroll allocation for the Water Rights Fund and requested that Staff take visible actions on tasks associated with the Water Rights Fund to justify the increased allocation. Budget Officer Hilden explained that the State-required report was filed last year and would be filed again this year. In addition, Staff will monitor the amount of time spent administratively to make sure that the City is charging the correct fee for using Dunes City water rights and the payroll allocation is correct.

**The motion passed by unanimous vote.**

Budget Officer Hilden referred to the thirteen page Budget document, explaining that the changes previously discussed at Budget Committee meetings were incorporated into the document and highlighted in yellow for easy identification.

Budget Officer Hilden explained that the Budget document reflected the payroll re-allocations in each Fund.

In a page by page discussion of the Budget, Budget Officer Hilden pointed out the changes made since the May 12<sup>th</sup> meeting.

- Page one: \$1,500 of the Building Codes Fund beginning balance was transferred into the General Fund.
- Page two: The Codification allocation was reduced to zero, the allocation for the Communication and Education Committee was increased to \$500 and the Legal allocation was increased from \$18,000 to \$20,000.
- Page three: The General Operating Contingency was reduced from \$25,000 to \$10,000.
- Page four: Cash on Hand (Building Codes Fund) was reduced from \$1,500 to zero.
- Page five: There were no changes other than the slight increase in Personal Services.
- Page six: The Cash on Hand in the State Street Fund was increased from \$180,000 to \$190,235. Following a suggestion from Councilor Sanders, it was agreed to add line item 10 "Cost Sharing Maintenance Revenue" with a zero balance.
- Page seven: In Materials and Services for the State Street Fund, allocation for Legal was reduced from \$3,000 to \$1,000, Miscellaneous was reduced from \$1,000 to zero, and Emergency Road Fund was reduced from \$10,000 to \$7,500.
- Page eight: The changes listed above resulted in an increased Unappropriated Ending Fund Balance of \$118,292.
- Page nine: Reflected an added line item "Recreational Asset Preservation with \$12,000 in funding transferred out of the General Operating Contingency allocation.
- Page ten: Water Rights Compliance Fund, there were no changes.
- Page eleven: Reflected an added line item "Water Right Preservation" with a \$12,000 allocation transferred out of the General Operating Contingency.

Discussing page thirteen, Budget Officer Hilden noted that there were errors in the numbers for Capital Outlay, Transfers and Contingency that would be corrected for the final Budget.

8. **CITIZEN INPUT ON BUDGET – None**

9. **APPROVAL OF 2015-2016 BUDGET**

10. **Councilor Sanders made a motion to adopt all Funds as presented and amended and recommend the Budget to the City Council. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.**

11. **CONFIRM NEXT MEETING DATE**

It was agreed that there was no need for a meeting on May 26<sup>th</sup>.

11. **ADJOURNMENT**

**Councilor Sanders made a motion to adjourn the meeting. Councilor Scarberry seconded the motion. There was no vote taken. Mayor Ruede adjourned the Dunes City Budget Committee meeting at 2:26 pm.**

The proceedings of the Dunes City Budget Committee meeting were recorded, and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at [www.dunescity.com](http://www.dunescity.com)

**APPROVED BY THE BUDGET COMMITTEE ON THE 23<sup>rd</sup> DAY OF FEBRUARY 2016.**

  
Rebecca Ruede, Mayor

ATTEST:

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Jamie Mills, Acting City Recorder/Budget Officer