



**CITY COUNCIL MEETING MINUTES ~ APPROVED  
MARCH 10, 2016 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at [www.DunesCity.com](http://www.DunesCity.com)

**1. CALL TO ORDER**

Mayor Rebecca Ruede called the March 10<sup>th</sup> meeting of the Dunes City Council to order at 7:00 pm.

**2. ROLL CALL**

Roll Call was taken by Interim City Administrator/Recorder, Jamie Mills.

**Present:** Mayor Rebecca Ruede, Councilor Ed Scarberry, Councilor Duke Wells, Councilor Tom Mallen, and Councilor Ken Platt.

**Absent and Excused:** Council President Maurice Sanders and Councilor Sheldon Meyer.

**Also Present:** Interim City Administrator/Recorder Jamie Mills, Administrative Assistant Rapunzel Oberholtzer and several citizens.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. APPROVAL OF THE AGENDA**

**Councilor Scarberry made a motion to approve the Agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

**5. CONSENT AGENDA**

City Administrator/Recorder Mills pointed out that there was an error in the draft minutes of the February 11 regular session. The minutes state that Mr. Steve Galbraith was appointed to the Water Quality Committee for the term ending January 11, 2018 (page 6 of 8); however, the correct term ending date should be January 10, 2019 (page 6 of 8).

**Councilor Scarberry made a motion to approve the Consent Agenda as amended with the change written above. Councilor Mallen seconded the motion. The motion passed by unanimous vote.**

## 6. ANNOUNCEMENTS / CORRESPONDENCE

Mayor Ruede read aloud the list of announcements from the meeting Agenda.

- A. The Office of Emergency Management is holding a Tsunami Walk Out on March 11<sup>th</sup> and 12<sup>th</sup> to allow participants to learn and travel their route to high ground in the event of a tsunami. For those whose emergency route leads them to Dunes City Hall, write your name on the pad provided outside and drop it in the box to let us know you were here.

This Walk Out exercise is a countywide event. A statewide event will be held in April.

- B. If you need smoke detectors installed you can call the American Red Cross at 1-888-680-1455 for assistance.
- C. Dunes City is looking for nominations for Volunteer of the Year. The Volunteer of the Year program was initiated in 2012 at the suggestion of Councilor Wells as a way to recognize and honor volunteers who contribute to the community. If you know someone who has contributed significantly to the City and deserves recognition, go to the City website at [dunescityhall.com](http://dunescityhall.com) to fill out a nomination form. The winner will be announced and awarded a commemorative plaque during the June Council meeting.
- D. Dunes City was informed that its grant request has been approved by the Western Lane Community Foundation. The \$300 grant will be used to purchase a television, wall mount and DVD player for the Council Chambers and will be presented during the Rotary meeting on Tuesday, March 15<sup>th</sup>. City Administrator/Recorder Mills will accept the award on behalf of the City.
- E. March birthday wishes to Councilor Ken Platt on the 6<sup>th</sup>. Refreshments will be served after the meeting and everyone is invited.
- F. The Dunes City Triathlon will be held May 7<sup>th</sup> this year. We are looking for volunteers and sponsors for the event. This year Dunes City is offering an opportunity for the \$100 Community Sponsors to place an item in the “goody bags” that will be distributed to all of the athletes. And, again this year, the City will offer a \$250 reward to the non-profit organization that provides the most volunteers for the event.

Mayor Ruede thanked *The Siuslaw News* for its great article about the Triathlon and encouraged people to sign up as volunteers and sponsors.

## 7. CITIZEN INPUT

Mayor Ruede recognized Mr. Paul Gargis, a Dunes City resident, who signed in to provide Citizen Input. Mr. Gargis had questions about New Business Item H regarding the renewal of a contract for Director of Roads. He asked how long the Director of Roads has been employed by the City and how much the Director was paid.

City Administrator/Recorder Mills explained that there was no actual contract included in the Council meeting packets because the Council first needed to discuss further one of its 2016 goals about how roads would be maintained in the future. The discussion could include whether or not there would be a need for a Director of Roads.

Mayor Ruede asked Mr. Gargis if had any suggestions on the matter. Mr. Gargis explained that he was of the opinion that rather than paying an individual to act as Director of Roads, the City could rely on its contracted City Engineer for direction and oversight of road maintenance. City Administrator/Recorder Mills pointed out that the individual who has, in the past, been Director of Roads was paid for his work on an hourly basis.

Mayor Ruede noted that this kind of input was valuable to Councilors in their decision process and thanked Mr. Gargis for his comments.

## 8. NEW BUSINESS

### A. Mayoral Proclamation declaring April as Child Abuse Prevention Month in Dunes City

Mayor Ruede explained that the City's involvement in the Child Abuse Awareness program began last year with a proclamation declaring April as Child Abuse Prevention Month. The City is again participating April's National Child Abuse Prevention Month, and Mayor Ruede read aloud this year's proclamation:

*MAYORAL PROCLAMATION  
National Child Abuse Prevention Month  
State of Oregon  
County of Lane  
City of Dunes City*

*WHEREAS, the public cares deeply about child abuse, and a majority report that child abuse is a very important moral issue to them; and*

*WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and*

*WHEREAS, child abuse and neglect not only directly harm children, but often increases the likelihood of long-term physical and mental health problems, alcohol and substance abuse, continued family violence and criminal behavior; and*

*WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and*

*WHEREAS, child abuse and neglect can be reduced by making sure every family has the support they need in raising their children in a safe, nurturing environment; and*

*WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and*

*NOW, THEREFORE, I, Mayor Rebecca Ruede, do hereby proclaim April 2016 as Child Abuse Prevention Month in Dunes City, and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.*

*Signed this 10<sup>th</sup> day of March, 2016, by Rebecca Ruede, Mayor.*

B. Schedule Annual Expo

City Administrator/Recorder Mills reminded Councilors that last year's Expo was held in August and Mayor Ruede reminded everyone that the event was well attended by the public and supported by an informative group of exhibitors. City Administrator/Recorder Mills suggested Saturday, August 20, for this year's Expo. There were no objections. City Staff will begin making preparations and announcements.

C. Budget Committee Appointment – Term Expiring June 30, 2019

Mayor Ruede directed Councilors' attention to the Application for Appointive Office submitted by Mr. Eric Ziegler, applying for appointment to the Budget Committee.

**Councilor Scarberry made a motion to appoint Mr. Ziegler to the Budget Committee. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

D. Resolution Series 2016, No.2 (3/10/2016) Extending Workers' Compensation to Volunteers

Mayor Ruede explained that the Resolution is an annual housekeeping procedure required by Oregon Revised Statutes.

**Councilor Scarberry made a motion to approve Resolution Series 2016 No. 2 dated 03/10/2016 as presented. Councilor Wells seconded the motion.**

Councilor Mallen asked if the City was spending money on Workers' Compensation for volunteers who may not want to be covered. He explained that he felt that volunteers may not expect coverage because they are volunteering service to the community for free. He went on to comment that Oregon law requires that cities provide this coverage, as does the City's insurance carrier and he noted that if there was ever an insurance claim made by a volunteer, the City's insurance rates may go up.

City Administrator/Recorder Mills explained that Workers' Compensation for volunteers is required by CIS, the City's insurance carrier. She went on to explain that aside from elected City officials and appointed Committee members, volunteers performing service to the City are required to sign volunteer timesheets to document their hours and type of service performed.

**The motion passed by unanimous vote.**

E. Resolution Series 2016, No. 3 (3/10/2016) Certifying Dunes City Provides Four Municipal Services

City Administrator/Recorder Mills explained that this subject now requires a public hearing, which requires public notice of the hearing date. Mayor Ruede tabled further discussion to allow City Staff to publish the notice of a public hearing during April's Council meeting.

F. Resolution Series 2016, No. 4 (3/10/2016) Setting Sick Leave Accrual Rates, Sick Leave Carry Over Rates and Other Sick Leave Policies

City Administrator/Recorder Mills explained that the Oregon law now requires employers with more than ten employees to provide paid sick leave and employers who have less than ten employees to provide sick leave, although it does not have to be paid. In addition, the law requires that employees are entitled to at least forty hours of sick leave per year. She went on to explain that the City's sick leave policy is required to be adopted by Resolution, although the City can determine the amount of sick leave it provides, as long as it is at least 40 hours per year, and whether or not City employees can carry over unused sick leave from year to year. City Administrator/Recorder Mills noted that the proposed Resolution is written to set the amount of City employees sick leave at forty hours per year, but the Council can set any amount as long as it is at least forty hours.

Mayor Ruede explained that, in her experience as a business person, forty hours is the standard business practice and she thought that employees should be paid for sick leave, but carry over should not be City policy. She asked Councilors for their thoughts on the matter.

Councilor Scarberry suggested that the City adopt the most basic required amount of leave and not pay for it, noting that since most of the City's employees are actually Cardinal Services employees their sick leave would be paid by Cardinal and Cardinal is likely to pass that cost on to the City.

Councilor Wells suggested that the contract City Administrator/Recorder and Cardinal employees should be compensated for sick leave and have forty hours a year, but no carry over should be allowed. Councilor Mallen agreed with the suggestions to keep the policy simple and noted that he would not like the City to lose good employees over a policy that would not compensate them for sick leave.

City Administrator/Recorder Mills clarified that until the beginning of March this year, the City's Cardinal employees were not paid for sick leave and paying them could potentially increase the cost of City personnel services. She noted that the Council needed to decide whether employees would be paid for sick leave, how many hours per year they would receive and whether or not carry over would be permitted.

There was some discussion about whether or not sick leave would be "front loaded" so that if an employee was ill at the beginning of the year, there would be sick leave available to use, or whether sick leave should be accrued. It was generally agreed that City employees, whether or not Cardinal Services is the employer of record, should be paid for sick leave, should receive forty hours of sick leave per year and should not be permitted to carry over unused sick leave from year to year.

City Administrator/Recorder Mills suggested rewriting the Resolution to make it clear that employees would be paid for used sick leave only and that no carry over would be permitted. She also suggested that she write two versions addressing options for front loading sick leave and for accruing sick leave so that they could be discussed further at the next Council meeting. There were no objections and Mayor Ruede requested that the revised Resolution be available for the April Council meeting.

G. Resolution Series 2016, No. 5 (3/10/2016) Approving Application to Name or Rename a Road and Setting a Fee Therefore.

City Administrator/Recorder Mills explained this agenda item by saying that the City currently has an Ordinance that allows for the naming and renaming of streets but does not have an application form for doing so and does not have a set fee. She went on to clarify that streets in subdivisions were not subject to making an application for naming a street, that process is part of the subdivision application and approval process. She also explained that renaming a street requires a public hearing and public notifications (paid for by the City), and the County charges the City for the cost of changing relevant street maps.

There was some discussion about whether or not the \$600.00 fee suggested by the proposed Resolution was adequate to cover the City's administrative and County costs. City Administrator/Recorder Mills noted that the amount of the fee could be changed later, if the fee is determined to be inadequate.

**Councilor Mallen made a motion to approve Resolution Series 2016, No. 5 dated 3/10/2016 as presented. Councilor Wells seconded the motion. The motion passed with four votes in favor (Councilors Mallen, Wells, Scarberry and Platt), no nays, no abstentions, two absences (Council President Sanders and Councilor Meyer), and no vacancies.**

#### H. Renewal of Contract with Director of Roads

Councilor Wells suggested tabling discussion of the contract due to the fact that the Chairman of the Road Commission, Council President Sanders, was not present at the meeting to provide input and also because there may be citizens who would wish to provide comments on the contract. Councilor Mallen remarked that the City might not need a Director of Roads in the future, so the contract discussion would be moot but that if a contract is required the Council should discuss it before executing it.

Mayor Ruede noted that one of the Council's 2016 goals was to consolidate Committees and Commissions. City Administrator/Recorder Mills suggested that if it is the Council's desire to consolidate, then Staff could be directed to draft ordinances necessary to adopt changes to the Committees and Commissions. Mayor Ruede explained that a draft ordinance could be presented for Council discussion during the April Council meeting.

City Administrator/Recorder Mills reminded Councilors that in goal setting discussions there was a suggestion to eliminate the Road Commission. She went on to explain that the existing contract for a Director of Roads states that the Director reports to the Road Commission, so if the Commission is dissolved, the contract would need to be changed. She added that it was her understanding that the Director of Roads would oversee larger contracted street maintenance projects but a Public Works Department could be responsible for supervising day-to-day road maintenance projects such as brushing, filling potholes, and clearing culverts.

Mayor Ruede agreed to the suggestion to table further discussion until the next meeting.

#### I. Request for Funding for Video Production from Florence Chamber of Commerce

City Administrator/Recorder Mills explained that the request from the Florence Chamber of Commerce is for a pledge from Dunes City to contribute to production of a promotional video; if the Florence Chamber cannot raise the funds to go forward with the video production, Dunes City would not have to pay anything. She suggested that she invite Julie Pimentel of the Florence Chamber to attend a Council meeting to answer questions about the proposed project. Councilor Scarberry expressed concern about the fact that the video on the Florence Chamber website is focused on Florence businesses and the Chamber's request for a pledge does not include a goal amount. Mayor Ruede noted that the video included some footage of Dunes City's lakes and sand dunes, but unless people watching the video were familiar with Dunes City they would not know where the images were filmed. It was generally agreed to invite Ms. Pimentel to a future Council meeting to answer questions.

#### J. Resolution Series 2016, No. 6 (3/10/2016) Adoption of the West Lane Emergency Operations Plan

Mayor Ruede noted that she had been part of the selection committee that chose the consultant who gathered input from the community and developed the EOP. She went on to

note that the EOP has been in development stages for two or three years and has been reviewed by emergency personnel. She recommended that Dunes City pass the Resolution to adopt the EOP as presented.

**Councilor Mallen made a motion to adopt Resolution Series 2016, No. 6 dated 3/10/2016 as presented. Councilor Wells seconded the motion. The vote was two in favor (Councilors Mallen and Wells), none opposed, two abstentions (Councilors Scarberry and Platt), two absences (Council President Sanders and Councilor Meyer), and no vacancies. (Note: Mayor Ruede declared the motion passed, but the vote was actually two ayes, two abstentions and two absences which does not pass the motion.)**

Mayor Ruede and City Administrator/Recorder Mills noted that the required quorum for a vote was present. Mayor Ruede thanked all of the volunteers who participated in the many meetings during which the EOP was developed.

Mayor Ruede called for a break at 8:00 pm and reconvened the meeting at 8:04 pm.

K. Notice of Assessment Letter from Oregon Department of Forestry

Mayor Ruede directed the Councilors' attention to their meeting packets and a copy of a letter from the Oregon Department of Forestry explaining an assessment for Forest Patrol. She explained that the assessment was a surprise to many property owners of Dunes City, but many other owners are already paying the assessment in their property taxes.

City Administrator/Recorder Mills explained that in a conversation with Siuslaw Valley Fire and Rescue Chief Jim Langborg she learned that in the event of a fire SVFR will respond to residence fires, ODF would respond to forest fires and, in the event that a forest fire threatened a residence, both entities would respond. She went on to explain that when the assessment letter was sent to Dunes City property owners she received a call from a former Dunes City Mayor who pointed out that the City's Charter prohibits any special assessment or tax on City property unless approved by the City Council.

City Administrator/Recorder Mills went on to explain that she had spoken with the ODF representative, Link Smith, and reported the Charter's prohibition on assessments but was then told that the proposed fee is not a tax or a special assessment. She invited Mr. Smith to attend the Council meeting to explain ODF's position, but he was not able to attend.

City Administrator/Recorder Mills directed the Councilors' attention to an email about the proposed assessment from Dunes City resident Dennis Klosterman and proceeded to read it aloud for the record:

*"First of all thank you for the information you provided me about the proposed 'Forest Protection Assessment.' In the event that I am unable to attend the Thursday evening meeting I wish to voice my concerns and objections on this blatant 'money grab' by Oregon Department of Forestry.*



*“I have resided in Dunes City since 1983 at my address in the Tsiltcoos Heights subdivision. We have never been assessed a forest protective fee (tax) in all of the time we have resided at this address. We are in the Siuslaw Rural Fire District, and have always been. The Clear Lake Road station is a block away from our property. Any fee assessed by ODF would be and is a duplication of tax. This is a residential neighborhood with water (lakes) on three sides. We do not ‘interface’ with any forest land. In the event of a fire within our neighborhood ODF would not be the primary responder, if they responded at all. The Rural fire district would be. Again, that is why we fund them with our property tax.*

*“Historically, ODF protective fees were implemented to provide funds to prevent and fund fire protection on ‘Commercial and Industrial timberlands’ paid for largely by private forest land owners. At some point protection fees became ‘necessary’ from forest interface property owners; most likely when assessments to large tract owners went unpaid or did not cover the fire costs incurred by those owners. I might add speculatively that fires on those large private and/or government tracts were started on those tracts by logging operations or thunderstorms (lightening).*

*“The bottom line is that I am requesting the Dunes City Council pass a resolution supporting a suspension of any extension of the ODF fire protective fee within Dunes City. And further, enlist support from Siuslaw Rural Fire District (our fire department) in reviewing and revisiting the rationale for continuing this assessment within our City.”*

There was some discussion during which City Administrator/Recorder Mills pointed out that she discussed the matter at length with Mr. Smith and was told that ODF is looking to form a group to visit the area to determine whether or not this area would still be considered forest land. In further discussion, it was noted that the City did not have funds to wage a legal battle over the assessment, most of the newly assessed properties shown on the map provided by ODF are clearly in saturated residential areas, and there are Florence residents who pay the assessment and other Florence residents who are being assessed the fee now. There were questions about how the assessment was originally approved and whether or not residents who are currently paying the assessment can stop paying.

It was generally agreed that Staff would do more research into the history of how the fee was implemented, look into the ORS regulations defining forest land and report back to the Council for further discussion.

## **9. PUBLIC HEARING**

### **A. Ordinance No. 234 – Correcting Ordinance No. 231A Shared Domestic Water Supply**

Mayor Ruede read from a prepared script to open discussion of the proposed ordinance.

“A proposed ordinance requires two readings before it is enacted. City Charter Section 34(3) provides that both readings may be read by title only if (a) no council member pre-

sent at the meeting requests it be read in full or (b) a copy of the ordinance is provided for each member and all requirements for posting and advertisement have been met.”

Mayor Ruede asked Interim City Administrator/Recorder Mills whether all of the requirements for posting and advertising had been met. They had been. Mayor Ruede then asked Councilors whether any would like the ordinance to be read in full. None did.

**Councilor Mallen made a motion to read Ordinance No. 234 by title only. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

Mayor Ruede read aloud the title of Ordinance No. 234, “An Ordinance correcting Ordinance No. 231-A, and specifically Section 51.20 entitled ‘Definitions’ by amending the definition of water distribution companies to comply with Oregon Statute and Administrative Rules.”

Mayor Ruede opened the public hearing at 8:25 pm and asked if there was anyone present in the audience who would like to comment on the proposed ordinance, either for or against. There was no response and Mayor Ruede asked whether any Councilors had questions or comments about the proposed ordinance. There were none.

Mayor Ruede recognized a Dunes City resident who was in the audience. He asked if it was true that Dunes City is requiring residents to install water meters and if that requirement had anything to do with the proposed ordinance. City Administrator/Recorder Mills explained that the proposed ordinance is related to the Shared Domestic Water Agreement and that water meter installation and water use measurement is mandated by State law for all water users drawing water from Woahink Lake under the City’s water permit. She went on to note that if the resident has a State water permit that does not require him to measure usage, a water meter is not required; however, the State is not issuing any more permits so any new housing is required to get water under the City’s Domestic permit.

There were no further comments or questions and Mayor Ruede closed the public comment portion of the hearing at 8:27 pm.

**Councilor Scarberry made a motion for the second reading of Ordinance No. 234 by title only. Councilor Mallen seconded the motion. The motion passed by unanimous vote.**

Mayor Ruede read aloud the title of Ordinance No. 234, “An Ordinance correcting Ordinance No. 231-A, and specifically Section 51.20 entitled ‘Definitions’ by amending the definition of water distribution companies to comply with Oregon Statute and Administrative Rules.”

**Councilor Scarberry made a motion to accept the wording of Ordinance No. 234 as presented. Councilor Wells seconded the motion. Mayor Ruede requested a roll call vote. Councilors Mallen, Wells, Scarberry, and Platt voted in favor of the motion.**

**There were no votes against the motion, no abstentions, two Councilors were absent for the vote, and there were no Council vacancies.**

Mayor Ruede declared Ordinance No. 234 adopted and effective immediately.

## **10. UNFINISHED/OLD BUSINESS**

### **A. Oregon Dunes Triathlon and Duathlon**

City Administrator/Recorder Mills noted that Three Rivers Casino is this year's presenting sponsor, PeaceHealth Hospital and the City of Florence are gold sponsors, and Darlings Marina and RV Resort and the Old Town Inn and River House are silver sponsors. She read aloud the list of Community Sponsors that have pledged support to date:

Oregon Pacific Bank  
Councilor Sheldon Meyer  
Vend West  
West Coast Media  
Florence Yamaha  
Mo's Chowder  
Coast Insurance  
Sandland Adventures  
Sand Master Park  
C & M Stables  
Grocery Outlet  
West Coast Auto Body  
Old Cedar Tree  
On Your Feet with a Splash  
Apex Helicopters  
Planning Commission Chairman Paul Gargis

City Administrator/Recorder Mills reminded everyone that this year Community Sponsors may include their promotional items in the "goody bags" that will be assembled and distributed to participating athletes. She also reported that Dunes City is working with *The Siuslaw News*, another Community Sponsor, on a special section that will appear in the newspaper.

### **B. Hiring of New City Administrator/Recorder**

Interim City Administrator/Recorder Mills reported that the City had received several applications for the City Administrator position and the Council should decide whether it would appoint an ad hoc committee to review them and narrow the field of applicants for interviews or take other action on them. Councilor Scarberry volunteered to assist Mayor Ruede in a review of the applications.

## 11. REPORTS

Mayor's Report: Mayor Ruede reported that she planned to attend the July Mayors' Conference in Lincoln City. She thanked Councilor Wells for installing the new big screen TV in the Council Chambers.

Communication and Education Committee Report: There was no report, the Council needs to appoint a new Chairman of the Committee.

Ordinance Review Committee Report: There was no report, the Council needs to appoint a new Chairman of the Committee.

Community Center Report: Councilor Wells reported that he has a new net for the basketball hoop near City Hall and will install it when the weather is better.

Conservation Committee Report: Councilor Platt had no news to report.

Parks and Recreation Committee Report: Councilor Scarberry reported that there was no meeting because there was nothing to discuss.

Road Commission Report: On behalf of Council President Sanders, City Administrative/Recorder Mills reported that the February 15<sup>th</sup> Road Commission meeting minutes were included in the Councilors' meeting packets and she announced that Road Commissioner Michael Clifton has resigned due to health reasons.

Water Quality Committee Report: Councilor Meyer was absent from the meeting but the February water testing results were included in the Councilors' meeting packets.

Emergency Services Report: City Administrator/Recorder Mills reported that she attended the February WLEOG meeting during which she had an opportunity to meet the new manager of the Port of Siuslaw, Steven Leskin. She noted that the local CERT members and the Red Cross installed over 130 smoke alarms to date in GreenTrees and in Mapleton; if anyone needs a smoke alarm, contact the Red Cross at its toll-free number. She also reported that WLEOG is planning an Emergency Preparedness Expo, the date will be announced.

City Administrator/Recorder Report: City Administrator/Recorder Mills reported. February permit activity was very busy with more than 20 permits issued, including one for a new home. New Planning Commissioner Ken Pesnell was sworn in during the February meeting, during which there was also a lengthy discussion about septic maintenance and some research assignments on the subject assigned by Chairman Paul Gargis. Volunteers are needed for the May 7<sup>th</sup> Oregon Dunes Triathlon; Councilors and City residents are encouraged to volunteer a few hours on race day. The City received word that the International Paper property, which includes the dam on the Siltcoos River where Dunes City's portage is located, is in escrow and that may render further discussion about the portage moot. Senator Roblan's bill to establish a low-interest loan program for low- to moderate-income families to use in repairing failed septic systems has passed the Senate and is awaiting the Governor's signature. Per-

mit Technician Renee Green and City Administrator/Recorder Mills met with FEMA's Gregg Wobbe about a Hazard Mitigation Plan for Dunes City; a draft of the Plan is expected soon. The annual ethics filings are due and, this year, must be filed online. There is a tutorial available on the OGEC website for anyone who might want to watch it.

## **12. FOR THE GOOD OF THE ORDER**

Councilor Scarberry raised concern about the delays in reviewing the proposed septic maintenance ordinance. Mayor Ruede noted that a public hearing on the proposed ordinance would be on the April Council meeting agenda.

## **13. ADJOURNMENT**

**Mayor Ruede requested a motion for adjournment. Councilor Scarberry made the motion to adjourn. There was no second and no vote taken.**

Mayor Ruede adjourned the meeting at 8:46 pm.

**APPROVED BY THE DUNES CITY COUNCIL ON THE 14<sup>th</sup> DAY OF APRIL 2016.**

[Signed copy available at City Hall]

Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, Interim City Administrator/Recorder