



**ROAD COMMISSION MEETING MINUTES ~ APPROVED
JUNE 15, 2015 AT 6:30 PM**

City Hall ~ 82877 Spruce St., Westlake, OR 97493

1. CALL TO ORDER

Chairman Maurice Sanders called the meeting of the Dunes City Road Commission to order at 6:30 pm.

2. ROLL CALL

Roll Call was taken by Road Secretary Laurale Lorentzen.

Present: Chairman Maurice Sanders, Commissioner Bill Harris, Commissioner Richard Palmer and Commissioner Christopher John.

Absent and Excused: None

Others Present: Road Secretary Laurale Lorentzen and Public Works Director Gary Baker.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

There were no objections to the Agenda. Chairman Sanders declared the Agenda approved by consensus.

5. MOTION TO APPROVE THE MINUTES FROM THE APRIL 20, 2015 MEETING

Chairman Sanders made a motion to accept the April 20, 2015 Minutes as presented. Commissioner Harris seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

A. All Russell Drive and Rio Drive project bids were opened on May 28th and the low bidder was Johnson Rock.

Chairman Sanders verbally confirmed with Public Works Director Baker that the bid was awarded to Johnson Rock. Public Works Director Baker stated that the starting date for the project is not certain at this time, but would probably start in a couple of months.

7. CITIZEN INPUT (NONE)

8. BUDGET REPORT

Chairman Sanders discussed the Road Commission budget and referred to the City's Budget that was approved by the Budget Committee and then adopted by City Council at their last meeting on June 11, 2015. In reference to the only correction to the document located on line 10 of page 6 of 13, Chairman Sanders stated that the line item that was added to the document was a citizen-shared project revenue statement. He stated that the upcoming fiscal year Road Commission budget is \$147,393 and if there are any questions regarding the budget, the Commissioners are to contact City Administrator Hilden during business hours.

9. UNFINISHED / OLD BUSINESS (NONE)

10. NEW BUSINESS

A. Review need for NO PARKING signs at Woahink & Wright Road

Chairman Sanders noted that he and Public Works Director Baker and Road Secretary Lorentzen checked the location at Woahink Drive and Wright Road and determined that the NO PARKING signs were necessary. The Commissioners discussed the ramifications of why the NO PARKING signs were installed earlier, and the Commissioners' decision was to take no action at this time and leave the NO PARKING signs where they are.

B. All street PCI's were updated during April and May, 2015. The new data is being input to the Pavement Management System (PMS) and should be available to the Road Commission for review at this meeting.

Public Works Director Baker distributed a packet to the Commissioners that summarized the latest re-evaluation of the entire street system with current PCI's and graphs. He discussed the 3 different strategies that are predicted for the upkeep of the roads for the next 5 years, breaking them down into 3 repair strategies as shown in the document. He added that the cost to continue to maintain the system for the next 5 years, using current prices, totaled \$352,484.

Public Works Director Baker mentioned that because this is just a preliminary report, the next report will include prioritizing slurry, patch and repair projects by packaging it differently so that the report lists the projects geographically. Chairman Sanders asked when this report would be ready, and Public Works Director Baker replied that it will be ready by the next meeting in July, 2015.

11. UNSCHEDULED ITEMS NOT LISTED ON AGENDA

Commissioner John stated that he inspected areas 5 and 6 and listed the streets that needed brushing and emailed it to Road Secretary Lorentzen.

Chairman Sanders mentioned that Ocean Blvd. is the only street that needs to be brushed in his section.

Commissioner Harris suggested installing 3 of the Share the Road signs at the following locations: one to be placed at Lake Drive and Cherry Street just after the end of the County pavement; one should be placed on Parkway Drive for Boy Scout Road; and one at Tsiltcoos Drive by Clear Lake Road. He also stated that he is in the process of conversing with someone at ODOT regarding placing City Limit signs for Dunes City from both the north and south direction on Highway 101. On a different note, he stated that in the near future he will be relocating his residence to North Bend; but until then, he will carry out his term as a Road Commissioner.

Road Secretary Lorentzen distributed a list of the priority-based street maintenance projects that were discussed at the last meeting. She also showed the Commission's Woahink Drive and Wright Road street signs that were recently received and ready for installation.

Chairman Sanders mentioned that the Road Commission's brushing budget located in line 21 of the City's budget report was bumped up to \$10,000 to make sure the brushing and sweeping issues are met for the City. He also brought to the Commissioner's attention that the City did not apply for the TGM grant this year and that Chet's trail is a viable project that he and the Public Works Director will be pursuing.

Public Works Director Baker noted that his main objective at this time is to apply for more funding for the City.

12. ADJOURNMENT

There being no further business to come before the Road Commission, Chairman Sanders adjourned the meeting at 6:59 pm.

The proceedings of the Dunes City Road Commission meeting were recorded, and are on file at City Hall. Upon approval by the Road Commission, these minutes will be available online at www.dunescity.com.

APPROVED BY THE ROAD COMMISSION ON THE 20TH DAY OF JULY 2015.

Maurice Sanders, Road Commission Chairman

ATTEST:

Laurale Lorentzen, Road Secretary