



**CITY COUNCIL GOAL SETTING MINUTES ~ APPROVED  
JANUARY 25, 2012 AT 5:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at [www.DunesCity.com](http://www.DunesCity.com)

**1. CALL TO ORDER**

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 9:02 am.

**2. ROLL CALL**

Roll Call was taken by City Recorder Fred Hilden.

**Present:** Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Troy Sathe, Councilor Richard Koehler, Councilor Richard Anderson and Councilor Ed Scarberry.

**Absent:** None.

**Also Present:** Guest Facilitator Phil Brubaker, City Recorder Fred Hilden and several citizens.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. APPROVAL OF THE AGENDA**

**Councilor Scarberry made a motion to approve the Agenda as presented. The motion was seconded by Council President Mills. The motion passed by unanimous vote.**

**5. ANNOUNCEMENTS / CORRESPONDENCE**

Mayor Ruede announced that there will be a Dunes City Budget Committee meeting on Tuesday, January 31, 2012 at 6:00 pm.

**6. CITIZEN INPUT - None**

## 7. UNFINISHED/OLD BUSINESS

### A. Approval of agreement with The Building Department LLC

**Council President Mills made a motion to approve the agreement with The Building Department LLC. The motion was seconded by Councilor Scarberry. The motion passed by unanimous vote.**

## 8. CITY COUNCIL GOAL SETTING (WORKING LUNCH PROVIDED)

Mayor Ruede opened the goal setting session by thanking Phil Brubaker for taking time out of his busy schedule to facilitate the goal setting meeting and turned the meeting over to Mr. Brubaker.

Mr. Brubaker began the session by reviewing the citizen input that had been provided to the City Council for discussion at the meeting. These items are included as an attachment to the minutes. After considering the citizen input to the goal setting meeting, Mr. Brubaker opened the meeting up to brainstorming goals by the City Council. Each Councilor had an opportunity to make input to the process and suggested goals were listed on chart paper by the City Recorder.

Once the brainstorming process was complete, Mr. Brubaker reviewed all of the ideas with the Council and guided them through a process of categorizing the goals. This process was also documented on charts. The four groups with all goals listed under each group are as follows:

- I. Improve Emergency Preparedness within City Limits
  - A. Generator for City Hall (need to budget)
  - B. Staff Smart Phone (need to budget)
  - C. Emergency Procedures / Communication Protocol
  - D. Primary Contact / Emergency Services Coordinator
  - E. Expand GMRS Radio Network
  - F. Web Cameras for Woahink & Siltcoos (need to budget)
  - G. Deer Hunting Season (February 2012 Agenda Item)
  
- II. Financial Stability
  - A. Continue Efforts to keep the Budget Balanced (First Budget Meeting)
  - B. Identify Grant Writer (Like Road Commission)
    1. Endowment Fund – Road Commission
    2. Promote Use of Volunteer(s)
  - C. Establish a Goal for Un-Restricted Reserve Fund (City Council / Budget Comm.)
  - D. Fundraisers (Each Committee)
  - E. Establish Feasibility of Temporary Employee Holiday and Sick Pay

III. Credibility / Confidence / Good Governance

- A. Comprehensive Plan Review (Need to schedule Council Work Session)
- B. Identify Public Information Person
  - 1. Fairness in Representing the Whole Council
- C. Monthly Press Release (Image Related)
- D. Complete Codification Process 12/31/2012
  - 1. Council Review Section by Section (Baby Steps)
- E. Feasibility of Scotch Broom Bounty Program

IV. Water Quality

- A. Continue the Work on Septic Education Program Adopted as part of 211A.
- B. Continue Work on Water Supply in Woahink Lake
- C. Siltcoos Lake – Dunes City Fronts 8% of the lake
  - 1. Communication and Education Committee (6/30/12)
- D. Determine Feasibility of a Web Camera (Mayor Ruede - due 3/30/12)
- E. Perform Full Panel Water Tests (Councilor Mills - need to budget).

At the completion of the meeting, everyone thanked Mr. Brubaker for the generous contribution of his time. Mayor Ruede presented a gift certificate to Mr. Brubaker in appreciation for his efforts.

**9. FOR THE GOOD OF THE ORDER**

**10. ADJOURNMENT**

**There being no further business to come before the City Council, Councilor Anderson made a motion to adjourn the meeting. The motion was not seconded and no vote was taken.**

Mayor Ruede adjourned the meeting of the Dunes City Council at 3:35 pm.

**APPROVED BY THE DUNES CITY COUNCIL ON THE 9<sup>th</sup> DAY OF FEBRUARY 2011.**

[ Signed copy available at City Hall ]

Rebecca Ruede, Mayor

ATTEST:

[ Signed copy available at City Hall ]

Fred Hilden, City Recorder