



**CITY COUNCIL MEETING MINUTES ~ APPROVED
FEBRUARY 9, 2012 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:01 pm.

2. ROLL CALL

Roll Call was taken by City Recorder Fred Hilden.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Troy Sathe, Councilor Richard Koehler, Councilor Dick Anderson and Councilor Ed Scarberry.

Also Present: City Recorder Fred Hilden and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Anderson made a motion to approve the Agenda as presented. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

- A. City Council Meeting Minutes from January 12, 2012
- B. City Council Goal Setting Meeting Minutes from January 25, 2012
- C. City Council Special Session Meeting Minutes from January 31, 2012
- D. Bills of the Session through February 2, 2012
- E. Receipts of the Session through February 2, 2012

Councilor Scarberry made a motion to approve the Consent Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

- A. Mayor Ruede announced that the artist of the month is Artist Judy Godsey.

- B. February birthday wishes to Councilor Troy Sathe (23rd) and Administrative Assistant Haley Nelson (11th).
- C. A Shelter In Place class is scheduled for February 11, 2012 and a Safe Water, Safe Sanitation class is scheduled for March 10, 2012. All classes will be held at Siuslaw Valley Fire and Rescue, 2625 Highway 101, Florence. The classes will start at 9:30 am and end at 12:30 pm. Call 541-997-3212 to sign-up.
- D. There will be a Dunes City Budget Committee Meeting on February 22, 2012 at 5:00 pm.

7. CITIZEN INPUT

Mayor Ruede explained that we allow each citizen 3 minutes for their comments.

Norman Martin, Panning Commissioner/Dunes City Resident:

Commissioner Norman Martin discussed the two Ordinances up for review in tonight's meeting. The first is a draft presented from the Ordinance Review Committee pertaining to Goal 1 and the Comprehensive Plan. He discussed the changes in verbiage he would like to see. The second draft Ordinance pertaining to creating a City Manager position he stated that the interference in administrative affairs (proposed section 31.15) just makes things more difficult for business. Commissioner Martin continued stating that this Ordinance did not have proper notification and within the Dunes City Code there is no mention of a position of City Manager. This should have gone through the correct channels before bringing it up for discussion or even having it in the packet and he is against that.

Mayor Ruede stated that the Ordinance is just up for discussion and will be put on a future Agenda for clarification and citizens will have an opportunity to have input. Commissioner Martin interrupted stating that this will have to go through the Planning Commission and have citizen input. Mayor Ruede stated, "Yes."

Jerry Curran, Vice-Chairman of the Road Commission/Dunes City Resident:

Vice-Chairman Jerry Curran stated he just laid eyes today on what is to be the proposed Ordinance 31 creating a City Manager position and he does know the impact it has had or if any citizens have had input outside of the creators but if it aint broke don't fix it. He further stated we have a system where we don't have a City Manager and now according to this, we want to transfer all responsibilities to the City Manager and the City Manager is going to be the same as the Recorder. So, now there are two people who is going to be one person who has vested interest and conflict of interest. If you want to have an employee, as you do in a big City, that will cost the City \$40,000 create a City Manager job. Vice-Chairman Curran further stated this is not appropriate for what we have here and unless you want a tax base you need to nail this right now. He also feels that it will do away with democracy and if you want something recorded you can't even talk about that without having to go to the Council. The Council would have to give the Road Commission permission to cut down a tree or sharpen a chain saw, it would be totally dysfunctional. We don't need this especially without real good clarification and input and all this is already done by the Recorder, you don't need a City Manager.

Mayor Ruede stated she appreciated his comments as it tells her that he is a citizen that is involved and he gets the Agenda and reads it and she appreciates his comments very much.

Vice-Chairman Curran stated that it wasn't easy trying to get this information and it wasn't publicized as it should be and there was no community input solicited. Look seriously at this before you vote.

Mayor Ruede stated, "we will, thank you very much."

Bruce Herbert, Dunes City Resident:

Bruce Herbert stated that he had trouble with the link on the Dunes City website for Code 155 or he would have come better prepared but he thought he would let the City know so they could check on it. He went on to state that he is aware that the City is looking into revisions of the Code and in 155.4.3.210 Transfer of Property, he feels this section puts limitations when there doesn't need to be. He further stated that in other areas regarding guest houses there is a restriction on adding kitchens and he feels that we need to take a look at that. Again, he would have liked to have things printed out but the computer was not letting him so when that becomes available he will bring that in.

Councilor Koehler asked City Recorder Fred Hilden to check the link and if there is a problem to please let him know since he is currently the web master.

Ron Tucker, Road Commissioner/Dunes City Resident:

Commissioner Ron Tucker stated that he just got a copy of the proposed Ordinance 31 and asked the question, "Was this discussed in the last meeting?" Mayor Ruede stated, "No." Commissioner Tucker stated that was ironic because it is listed in the Agenda as Unfinished / Old Business.

Mayor Ruede stated, "President Mills has a clarification."

Council President Jamie Mills stated, "Yes, it was discussed in April, well it actually would have been March of 2010. It was brought up when the Council voted to change the contract with the City Recorder. We promised at that time that we would introduce legislation to give the authority to the City Recorder to do his job because right now there is no description, no job description in Ordinance, his position doesn't even exist under Ordinance. It exists under the Charter but does not exist under Ordinance and the suggestion at that time was that we name him City Manager so that he would have the authority to do the things that he does. So, that's what this is all about and I might as well go ahead and tell you right now the language comes from a combination of The Dalles, Reedsport, and Depoe Bay."

Commissioner Tucker stated, "Because these functions if I am not mistaken, prior to this Council were the function of the Mayor and when this Council was elected the Mayor was removed of these functions and that is why the previous Mayor left. So, now we are creating a bureaucracy because we now have a Mayor and a City Manager and a City Recorder which to me it's quite ironic that this very conservative Council is creating more government in the City, in Dunes City. Anyway, I just wanted to make a comment that if we start doing these

sorts of things and we create the bureaucracy that this is starting to do, it's going to make people like myself reconsider their need to volunteer. If we are going to have a large staff of people doing things, volunteering is going to be less of a desirable thing to do and I think that's an important factor in a City. Almost all the jobs that are done in the City except for very few are done by volunteers and we don't want to get into a situation where we are having to pay for all the work that is being done. If we do then it's going to cost a lot of money, we are going to end up with taxes and it will make living here in Dunes City a lot less popular. That's my point. Thank you."

Susie Navetta/Dunes City Resident:

Susie Navetta read a letter from Del Riesenhuber. "When Mayor Ruede requested citizen input on goals for the Dunes City council, I submitted the following: The most important goal is the preservation of our water quality. Next would be to restore integrity to the Dunes City Council. This would include, but not be limited to, holding meetings in public. To begin to achieve these goals they should reinstate Ordinance 203. Council members must pledge integrity and honesty in dealing with City affairs. What about lack of police protection? Seems like a very significant goal that was not listed. We do not read about arrests in Dunes City, not because there are no crimes, but because there are no police. From the council planning session, as reported in the Siuslaw News, February 4, these goals really did not seem to be paramount on the minds of the council members and they discussed a laundry list of wants and seemed to miss the target about setting goals. As an example, is a cell phone for the city recorder a goal of the council? Is the desecration of wildlife in Dunes City a goal? (Not to mention that discharging deer rifles in a confined area such as Dunes City seems like a good way to shoot someone's neighbor.) Putting out press releases favoring the council's actions does not exonerate them from their actual acts."

8. Unfinished / Old Business

A. Appoint Lane Council of Governments Representative

Mayor Ruede stated that she had a conversation with Councilor Sathe and asked him if he would be willing to be appointed for the Lane ACT representative and if so she would be willing to be appointed for the Lane Council of Governments representative.

Council President Mills made a motion to appoint Councilor Sathe to be the Lane ACT representative and to appoint Mayor Ruede to be the Lane Council of Governments representative. Councilor Wells seconded the motion. Councilor Koehler asked if there would be any costs to the City that would have to be budgeted. City Recorder Fred Hilden stated that in his experience there has been no overnight trips for the Lane ACT meetings but the City has reimbursed for mileage. Mayor Ruede stated that she has never requested reimbursement for it is a reporting issue but that may be different for Councilor Sathe. She further stated that if we are going to be part of something we should show up and be represented.
The motion passed by unanimous vote.

B. City Council Meeting Minutes from November 10, 2011

City Recorder Fred Hilden stated that the minutes were remanded back to staff as Councilor Koehler had submitted two documents, one for his testimony and one for missing 1300 words. Councilor Koehler's testimony is red lined for the Council's review on pages 20 and 21 of 23. After careful review of the 1300 words, two members of staff felt very strongly that they did not represent the testimony that was provided. So, at this moment staff is making a recommendation that the 1300 words not be added and if the Council would like the DVD and digital recordings to be reviewed, he is guessing that it would take 4 to 6 hours more staff time, minimum. At the last Council meeting he heard loud and clear that the Council was not in favor of spending any more staff time on this effort. City Recorder Hilden further stated that his recommendation is that the minutes be approved as presented.

Councilor Sathe stated that since we have spent this much time on this that we need to make sure Councilor Koehler is happy even though last month he stated that he didn't want to see these again. He further stated we should do this to Councilor Koehler's satisfaction or he is not going to let it drop.

Mayor Ruede stated that she would like to point out one discrepancy in that 1300 words that Councilor Koehler is recommending we add. She stated, 'sir you are out of order because there was no Planning Commission meeting.' Mayor Ruede continued by saying that is what she said but Councilor Koehler in his 1300 words wrote that she continued talking after the end of that statement when in fact it was David Bellemore discussing a quorum. There are so many discrepancies like that, that is why our Recorder has diligently listened to the DVD and made his recommendation.

Councilor Sathe stated that he understood that and feels we should do those sections verbatim and be done.

Councilor Koehler stated that he did the 1300 words verbatim but maybe there was a confusion as to what section those belonged to and felt it was unusual to have so many words left out. He further stated there might be minor mistakes but he has done the work and would appreciate having accurate minutes, if this is happening during a legislative decision, he wonders if where else we are missing things. The only recommendation that he would have is to look into this and be more open and trustworthy and have those minutes be verbatim.

City Recorder Fred Hilden stated that if they were verbatim he would have been more than happy to include that in the packet but the fact is they were not. They are full of mistakes and the Mayor just read a mistake out of the very first paragraph so, he apologizes about making a big deal about this but our minutes are better than they ever have been. The City Council used to have meetings that lasted until 1:00 am and those meetings would be summarized on six or seven pages of minutes so don't begin to try to say that the minutes aren't as good or better than they ever have been. He apologized for being defensive but he feels very strongly about that. The 1300 words are full of errors and we cannot put them in the minutes that way and he will not attest to them.

Mayor Ruede stated, "Thank you, nor will I."

Councilor Koehler made a motion to have staff re-write the sections of concern verbatim. Councilor Sathe seconded the motion. Councilor Anderson stated we have spent so much time on this and whatever it takes to get this done let's do it. Councilor Scarberry stated that he thought we already decided not to spend any more time on this. **The motion passed by 4 ayes and 2 nays (Councilor Wells and Councilor Scarberry).**

C. Code Enforcement Ordinance

Council President Mills made a motion to direct staff to send the proposed draft Code Enforcement Ordinance to Legal Council for review and if it is approved put this on the next Agenda, first reading. Councilor Scarberry seconded the motion. Councilor Koehler would like to have discussion on the cost to the City such as in Recovery of Administrative Cost 36.040 as well as Complaint Deposit 36.080, which we have a hard time with in a small town such as ours.

Councilor Sathe stated it is not ready for review because under 36.020 Administrative Enforcement Authority the City Recorder made it very clear in the last meeting that he did not want to be the Code Enforcement Officer. Councilor Sathe asked the City Recorder Fred Hilden if that had changed. The City Recorder stated, "No." Councilor Sathe continued by stating in 36.040 Recovery of Costs, he would not vote for an Ordinance that does not have a fee schedule with it, such as our other Ordinances. The final item in 36.080 states, "amount set by resolution of the City Council." He stated that we need to have \$75 dollars in the Ordinance and not have an open-ended amount to ensure that the citizens are not abused.

Mayor Ruede stated the reason for having the fees by Resolution is to eliminate the costs to re-write the Ordinance if we want to change the fees in the future.

Councilor Anderson stated that his concern was that if the City Recorder is not going to be the Code Enforcement officer that the City would have additional costs by adding an additional staff member. His understanding was the City Recorder and the Code Enforcement Officer are one in the same and if not that means an additional expense and we could not justify that at this time.

Council President Mills understood that City Recorder Fred Hilden was to be the Code Enforcement Officer and have the freedom to work with the Site Review Committee or whatever Committee deemed necessary, depending on what type of complaint was filed. When this Ordinance came before Council we didn't have a deposit in it and was asked to put the deposit provisions back in and now I am hearing we want them out again. As far as the Resolution goes, instead of going through a hearing process to change the amount we would rather adopt the fee via Resolution. As far as the Committee is concerned, George Burke is here to answer any questions as she doesn't want to speak on behalf of the Committee. She further stated that if we do not adopt some kind of Code Enforcement Ordinance that nothing we are doing in 155 will fly.

Planning Commissioner George Burke stated that we need to have a Code Enforcement Ordinance and as the Council is aware we cannot currently enforce anything. We have to have this. All the fees have to be adopted by Resolution by adding to the Ordinance it makes it a very long process if it ever needs to be changed and we would have to re-write the code every time we want to change a fee. The City has had problems with this in the past and to get things squared away all the fees should be adopted by Resolution.

Councilor Anderson stated that we can't justify an additional expense. The City has not had one before so we can't operate without one now?

Planning Commissioner Burke stated as you recall a couple of months ago the City's legal staff recommended that we stop sending out volunteers for Code Enforcement. None of the volunteers for the Committee in which they belong should be going out on private property. The City needs a Code Enforcement Officer whether we hire one or have the City Recorder do it, Fred doesn't have time but the City needs someone to do this work. It doesn't have to be a paid position but it still needs to be a position. Along with this we need to get rid of the Site Review Committee and the Conservation Committee and that should be taken over by Code Enforcement and that is also the recommendation of our legal staff.

Councilor Sathe stated he is happy with the Ordinance except that it needs to go back to the Ordinance Review Committee to have someone else be the Code Enforcement Officer for the City Recorder does not want to do it.

Mayor Ruede stated that it does not have to go back to the Ordinance Review Committee we can appoint a Code Enforcement Officer here; we can amend it here.

City Recorder Fred Hilden stated there is some confusion on the Code Enforcement Officer and the Code Enforcement Investigator. What he is concerned about is not that he doesn't want to do it or have time to it, he feels there would be a potential conflict of interest. City Recorder Hilden further stated that he thinks the intention was to appoint the City Recorder as the Code Enforcement Officer and have the City Recorder with the Council's permission appoint, or the Council can appoint the Investigator who would be an unbiased third party who would go and do the investigation. His understanding was that the investigator was going to be a volunteer position. What this Ordinance is trying to do is make the City more up to Code and in 36.060 Authority to Inspect, "With the permission of the property owner," it makes it very clear that we have no authority to enter upon any property without the permission of the property owner and that is very clear in the Ordinance. This is something that can be administered out of the City Recorder's office and a volunteer can be the actual Investigator. The City Recorder's recommendation is that the Code Enforcement Officer be appointed by the Council, to keep it from being biased.

Councilor Koehler asked Planning Commissioner George Burke what the difference would be from a volunteer from one of our Committees to an appointed volunteer from the Council.

Planning Commissioner Burke stated that his understanding is just the size of it instead of one person it is not many volunteers going out onto private property.

Council President Mills stated for clarification that legal council pointed out that there should be either an Officer or an appointed Official of the City, it could be any member of the Council as we are elected Officials and there were concerns about insurance coverage.

Councilor Wells stated when he talked to Mr. Burke we as a Council can appoint whoever we want. It doesn't have to be a paid position. He has been the Site Review Chairman and the City and the citizens would be better served by having a Code Enforcement Officer and Investigator as it can take months to get anything done the way it is now. We need to move ahead on this to better serve our citizens.

Councilor Koehler stated the Chairs of the Committees are the Officials instead of having all the members go out and investigate just send the Chair and report back to the Committee.

Councilor Wells stated I think you are missing it here because this way it would expedite what is happening and not having to have the meetings and the quorum for a vote and all that. If you have the Code Enforcement Investigator they can receive the complaint and be there the next day on site, make an evaluation and have a report back to the City Recorder.

Councilor Sathe stated that he never goes to a site without a witness. He suggests that the City Recorder be the Code Enforcement Officer and the Chair of whatever Committee be the Investigator and go to the site for review. **The motion passed by 4 ayes and 2 nays (Councilor Sathe and Councilor Koehler).**

D. Ordinance Review Committee Recommendation

Comprehensive Plan Amendment for Goal 1 and Buildable Lands Inventory.

Council President Mills read her report into the record. **Council President Mills made a motion to have the City Council appoint the Planning Commission as the Committee for Citizens Involvement (CCI); that the Council direct the Planning Commission to appoint a Citizens Advisory Committee (CAC); and that the Planning Commission refer the draft language back as amended to the City Council no later than April 2012. The motion was seconded by Councilor Wells.** Councilor Sathe stated that Planning Commissioner Norman Martin was not pleased with the way this was written and how it worked with the Comprehensive Plan and he wants to make sure this is right.

Planning Commissioner Burke stated for clarification that our current Comprehensive Plan, items 1-6, are summarized in our Comprehensive Plan. Everything that you see here comes from State Code. That is why it is expanded and says a lot more things. What is in the Comprehensive Plan right now is just a summary of these and we decided as a Committee to put everything in there that is from the State in each of those items.

City Recorder Fred Hilden stated that his concern is meeting the April deadline because they need time for proper notice and meetings. There is not a problem trying to make that a target date but trying to meet that date.

Planning Commissioner Norman Martin stated his job was to help write this Goal 1 and he went to one meeting and then never heard anything about it again and was left out of this. He might agree with this but he was out of the loop.

Planning Commissioner Burke stated that Commissioner Martin was at every meeting that we had. They canceled one meeting, he didn't come to the first meeting that we had because we didn't discuss it and he couldn't attend one meeting. Therefore, he was at every meeting that he could attend.

City Recorder Hilden stated that Mr. Floto just pointed out a flaw that warrants recommendation and that it stated Citizens Action Committee and it should be Citizens Advisory Committee.

Councilor Sathe stated that he would like to see this go back one more time as the Council asked Norman Martin to help out with this and he wasn't there the last meeting and it came out different than he thinks it should be.

Council President Mills stated that Mr. Martin is on the Planning Commission and he will have the opportunity to see it twice as it has to go through the Planning Commission and all his verbiage is in there.

Mayor Ruede asked Mr. Martin if he believed that all his input was added.

Planning Commissioner Martin stated that it does have to go through the Planning Commission for all the proper input and that he couldn't attend the meeting as he couldn't get out of the house due to the snow storm and since they had the meeting he didn't see it so felt out of the loop and does not know.

Councilor Koehler stated that part of this motion includes the Buildable Lands Inventory and State Law says we don't need one, he doesn't see the need to have it in there and having this part of the motion is not effective.

Council President Mills stated the reason why it is in there is because it is a very lengthy process to amend the Comprehensive Plan. We currently have it referenced in the Comprehensive Plan and it is outdated and erroneous and the purpose of this is to correct that so that our Comprehensive Plan is correct. **The motion passed by 4 ayes and 2 nays (Councilor Sathe and Councilor Koehler).**

E. Commission / Committee Chair Appointment
Parks and Recreation Commission Chairperson

Councilor Koehler made a motion to appoint Councilor Koehler as the Chairperson of the Parks and Recreation Commission. Councilor Wells seconded the motion. The motion passed by unanimous vote.

Mayor Ruede stated that Councilor Wells is willing to help get an additional member for the Committee.

F. City Recorder / Manager Duties & Job Title

Council President Mills made a motion to have this referred to the Ordinance Review Committee for work and further consideration. Councilor Anderson seconded the motion. Councilor Sathe stated this needs a lot of work and there are at least 17 points that need to be reviewed and everyone he showed it to were mortified by this. He believes this should go to an Ad Hoc Committee or an Executive Session instead of going through the Ordinance Review Committee that way Jamie would only have to do it once. Council President Mills stated, "I think that is a great idea. I will amend my motion." **Council President Mills amended her motion to have this referred to a work session for the City Council for further consideration. Councilor Anderson seconded the motion.** Councilor Koehler stated as previous testimony pointed out this language came from three different cities which all have a tax base and does not see this going forward to a work session. City Recorder Hilden stated that this Ordinance does not have any impact on the City Recorder's salary and Council President Mills is just moving forward with Council's recommendation. **The motion passed by 5 ayes and 1 nay (Councilor Koehler).**

The City Council set the work session for April 18, 2012 at 5:30 at Dunes City Hall.

9. NEW BUSINESS

A. Follow-up from Goal Setting Special Session

Councilor Anderson stated we should have the goals listed for our use but not printed in the paper as these are brainstorming ideas and we should pick maybe the top three for discussion. Councilor Koehler reminded Council that there was to be a work session to review the Comprehensive Plan and that needs more input and the goals are already defined. Mayor Ruede stated she doesn't think we can do that at the same time as it would be too much and she doesn't want to be here for another all day deal. Councilor Sathe stated that we could do it like the Road Commission and the Planning Commission where they take one day of the week and spend a couple of hours discussing the items. City Recorder Fred Hilden will take a look at the Calendar to see what would work for everyone and announce the meeting time.

10. REPORTS

A. Mayor's Report

Mayor Ruede reported that in January of 2012 gale force winds hit our town and caused thousands of dollars worth of damage however, we are glad to report there was no physical suffering or loss of life. Thank you to every citizen that reached out to their neighbor during this time and would like to recognize the efforts of our City Recorder Fred Hilden and our staff for keeping her informed. She would like to recognize Councilor Sathe and the members of the Road Commission and all the countless volunteers for working tirelessly on the behalf of the City. She would also like to recognize Council President Jamie Mills for helping Staff call citizens to compile information on the damage to compile a report. Finally, she

would urge everyone to learn more on Emergency Preparedness by contacting the City or the Fire Department for more information. In conclusion, she expressed her gratitude and the gratitude of the Council to Mayor Brubaker of Florence for facilitating the Goal Setting Work Session and thanked the many citizens who took the time to give us input. The Council will continue to work on refining and prioritizing these goals into practical obtainable projects.

B. Communication & Education Report

Councilor Anderson reported that they had two Committee meetings this month and made great progress on some projects and will report on that next month. He would like to invite the different Committees to submit something for the newsletter and also would like to use the Mayor's remarks on thanking the Community for the newsletter. Mayor Ruede asked when the deadline would be on receiving the information. Councilor Anderson stated the sooner the better but no later than March 1st. Councilor Koehler stated that he understands that the Committee is discussing taking the website apart and farming it out and was curious on the cost. Councilor Anderson stated that he would like to talk about that when he has his minutes done and have a presentation ready and he does appreciate Councilor Koehler's effort on that but feels we need to update the site. He continued to state that the bids are within the City's budget and that they have had only one meeting on that and it was yesterday so he could not get the minutes and presentation ready for this meeting. Councilor Koehler stated that for the last six years he has been making sure that City business, such as agendas, are a big part of the website. Councilor Anderson stated all of that would still take place but we would also like to promote our City, recreation, motels, and other such businesses.

C. Community Center Report

Councilor Wells stated that this month he moved the mailboxes from the front lobby at Dunes City Hall to the road room and went down and got some samples of carpet and a couple of preliminary bids per Council President Mills request. Councilor Sathe stated that the issue with telecast is not from echo. It appears to be a grounding issue and some digital equipment updates might be required. Councilor Koehler stated that he had worked on the wiring and he noticed there was a problem with it.

D. Conservation Committee Report

Councilor Anderson stated during the whole storm we had only one call for a danger tree. Planning Chairman Lee Riechel and himself went out to look at it and the tree was split from top to bottom. Nothing on the lake shore that we know of actually came down.

E. Ordinance Review Committee Report

Council President Mills read her report into the record.

F. Parks and Recreation Commission Report

Councilor Koehler stated they only met one time in the month of January and the minutes for the December meeting are included in the packet. He continued stating that they discussed promotions for motels in the area in order to help out tourism and recreation. They have a plan and once they get a quorum they will be able to bring more information. Councilor Sathe asked how the Committee is going to spend the RMTP funds they received last year.

Councilor Koehler stated that the projects that we had don't amount to the whole amount that was received but there is potential to use some of that through the advancement of the hospitality industry. Right now he would like to get it so the Committee members can discuss this and present it to you but he does not have a quorum right now. Also, he needs the feedback from staff and the Road Commission on the validity of the parks. Councilor Sathe stated we have scheduled the surveyors for next week to locate monuments and pin the areas. Councilor Anderson stated in the minutes for December, second paragraph, it states that Gary said there will be a new dock or walkway put in by the County. Is this something we don't know about? Councilor Koehler stated that was something he found out on his own and does not know the validity of that, he was just reporting what he said on the minutes and they are still draft. He continued stating that he will follow up on some of these things and the dock is supposed to be on Siltcoos apparently. Here is the other thing, in years past we had the opportunity to make a handicap kayak ramp on a dock. Now if a new dock were to be put in we would have the only handicap dock on the coast. The problem is the approval process takes as long as 18 months minimum for the Feds and then the Feds relay to the State and the State to us. That is one of the projects that could take place. Mayor Ruede had a question on the minutes as well in regards to the reference of the disrepair of the Overlook. Councilor Koehler stated a few years ago we had to fill in under the Overlook to keep transients out so it is in better repair but there is still some graffiti.

G. Revenue Committee Report

Councilor Scarberry stated we are still looking for another member to have a quorum so we did not have a meeting.

H. Road Commission Report & December RC Draft Minutes

Councilor Sathe stated that he would like to invite Councilor Scarberry to come to a Road Commission meeting. The Road Commission met on January 16th at 6:30 pm at Dunes City Hall. A citizen came in about a fence he had built in the right-of-way. When presented with the Code saying the fence could not be there he withdrew his objection and said he would remove it. Councilor Sathe continued by stating that Jamie Mills made him aware that when his Committee made that decision we needed to let him know that he can come in and appeal to the Council. Council President Mills stated that is the same for all Committees. Councilor Sathe just wanted to mention that as they did not even think about that at the time. Gary Baker is still working on the Master Road Plan and should have a draft at the next scheduled Road Commission meeting. The Road Commission came up with this year's projects right on schedule so that the City Recorder can come up with the budget for the next meeting. At the next Council meeting he will have a list of all the projects scheduled. Commissioner Tucker scheduled the next work party for Saturday to continue tree clean up in the right-of-way. The next Road Commission Meeting is February 20th at 6:30 pm and the next Special Session is February 13th both at Dunes City Hall. Everyone is welcome to come, we love to have guests. Council President Mills stated with Troy and staff help as the result of the storms we had an opportunity to make a claim with Lane County who then forwarded that to the Governor's Office. The Governor did declare to have Lane County included in the disaster area as part of that storm which will release Federal Funding. She is unsure on what that means but on behalf of Dunes City we have claimed almost \$21,000 worth of damages to be reimbursed and hopefully we will get that. Councilor Anderson asked the question on how often you do a

Master Road Plan. Councilor Sathe stated the last time was, Fred do you recall the year. City Recorder stated it was in 2004. Councilor Anderson asked if that was Petersdorf. Councilor Sathe stated that it was. We are having our Road Inventory updated and getting it to match our current Ordinances. We do not have the draft yet but when we get it all the Councilors will get a copy.

I. Septic Ad Hoc Committee Report

Councilor Wells stated that the Committee met on January 26, 2012 at Dunes City Hall. The meeting was called to order at 2:10 pm and Committee member Tim Walls was absent and excused. Under New Business, Planning Commissioner Norman Martin presented us with an EPA manual and 16 pages entitled A Homeowner's Guide to Septic Systems. He has been looking that over and there is a lot of information in it. Their main focus was to see how many Agency's they could get to make a presentation at a Dunes City function. They are looking at getting link-up information from DEQ, EPA, the State, and County websites to be on our Dunes City website so that citizens can have access to septic information anytime. We are making this homework and we will discuss our findings at our next scheduled meeting on February 9, 2012 at 2:00 pm at Dunes City Hall. Since today is the 9th Roy was working on the link-up information and is down to two. He feels the DEQ information is the best for our City. Councilor Wells stated that he had two Agency's, with a little warning, would be willing to present information and those would be DEQ and Lane County. This is going to be our last meeting and we will have a presentation ready for Council for the March meeting.

J. Site Review Committee Report

Councilor Wells stated the Site Review Committee met on January 26, 2012. The meeting was called to order at 1:45 pm with Milton Ferrand being absent and excused. The purpose of this meeting was to have a quorum to approve sending out abatement letters to three properties they had visited. Those have been done and given to the City Recorder. The next Site Review meeting will be March 7, 2012 at 2:00 pm at Dunes City Hall.

K. Water Quality Committee Report

Council President Jamie Mills stated that the Water Quality Committee did not meet in January as the day scheduled for the meeting was the day the power went out from the big storm. The meeting will be February 15, 2012 at 3:00 pm at Dunes City Hall.

L. Weir Task Force Report

Council President Mills read her report into the record. At the February 8th meeting staff presented the usage rates for the past 2-3 years and the next scheduled meeting is February 29, 2012 at 4:00 pm at Dunes City Hall. Councilor Sathe stated we are making good progress and have a good game plan and by the next meeting Council President Mills can update the Council. Councilor Koehler stated in the assessment of water usage it usually includes the number of the pumps in the lake. Is it the course of that Committee to actually take an assessment of how many pumps that are in the Lake? Council President Mills stated that what we have identified is a need to make that determination. The State has indicated that they would take over from there or they would work with us with those that may not have a permit and there is a lot of information in regards to that. We hope to build on the data base that we already have in the office, expand upon that and use that as a tool.

M. Emergency Services Report

City Recorder Fred Hilden stated that he does not have his reports in the packet because he was dealing with a death in the family and he appreciates the Council's consideration regarding that.

N. November Planning Commission Minutes

There were no comments or questions regarding the minutes.

O. City Recorder / Planning Staff Report

City Recorder Hilden stated that there has been a considerable amount of work to Chapter 155 with the Planning Commission as well as the help of the Road Commission. There was a considerable amount of time spent on the phones and running interference to help the Road Commission with the work related to the storm. The Road Commission has done a great amount of work in regards to the storm and tree clean up. The other thing to mention is the amount of time spent by staff over the last two months on the Land Use Board of Appeals regarding Ordinance 211A. He distributed an email from the City Attorney to the Council earlier this week. Of the three record objections made by the petitioners of that suit only one was included for consideration and LUBA denied the other two.

11. FOR THE GOOD OF THE ORDER

Councilor Wells stated that he would like to see an annual volunteer of the year award.

Councilor Sathe stated that maybe each Committee Chair could make a recommendation for a volunteer of the year.

Councilor Anderson stated maybe we could announce that in the newsletter and give the Community a chance to vote.

Councilor Koehler suggested having the packet contents available on the website for transparency.

Councilor Anderson is glad he missed the storm, he couldn't get home and had to stay in the valley.

12. ADJOURNMENT

There being no further business to come before the City Council, Councilor Koehler made a motion to adjourn the meeting. The motion was not seconded and no vote was taken.

Mayor Ruede adjourned the meeting of the Dunes City Council at 9:35 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 8th DAY OF MARCH 2012.

[Signed copy available at City Hall]
Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]
Fred Hilden, City Recorder

Mayor's Report
February 9, 2012

January 2012 came in like a lion to the Oregon coast and Dunes City. Gale force winds buffeted our small town. Massive trees fell causing obstruction of roads, driveways and wide spread loss of power. In all, the January storm caused thousands of dollars of damage to the property of the citizens in our small town. However great the storm damage, we are truly thankful that there was no reported physical suffering or loss of life.

Thank you so much to every citizen that reached out to their neighbor during this time. I would like to recognize the efforts of our City Recorder Fred Hilden and our professional staff for keeping me informed. I would like to recognize the efforts of Councilor Troy Sathe, members of our Road Commission and countless other volunteers for working tirelessly on our behalf. I would like to recognize the efforts of Council President Jamie Mills who volunteered many hours helping staff call citizens to compile damage statistics.

Finally, I urge everyone to learn more about emergency preparedness. There are many opportunities available in and around our community. Contact us here at City Hall for more information or you could also contact the Siuslaw Valley Fire Department.

In closing, I would like to express my gratitude and on behalf of the Council to Florence Mayor Phil Brubaker for facilitating our Goal Planning Work Session held at the end of January. Thank you to the many Citizens who took time to write down their ideas and forwarded them to us in a timely manner. We learned that, yes, this council is in tune with our citizenry in planning goals for our future. And thank you to every single Councilor for contributing to this session by being thoughtfully prepared, and keeping the best interest of the City in mind. We will continue to refine and prioritize these goals into practical attainable steps.

Thank you all.

Mayor Ruede

DUNES CITY ORDINANCE REVIEW COMMITTEE
REPORT TO CITY COUNCIL
FEBRUARY, 2012

The Ordinance Review Committee met on January 9 and January 16, 2012.

Discussion, language revisions, and recommendation to the City Council is finished on the Code Enforcement Ordinance and the Comprehensive Plan Amendment Ordinance. Those two items are on the agenda for the City Council's consideration.

The Committee has received recommended language changes from a few of the other committees, but is ready to compile all of Chapter 32 for consideration and recommendation to the City Council. Please make every effort in your committees to finalize the recommendations to the Ordinance Review Committee.

As the City Council, at its goal planning session, requested consideration of each Title independently, rather than as a whole, the Committee will attempt to get at least one Title on the agenda for each City Council meeting in the future.

The next meeting of the committee is scheduled for February 13, 2012, at 9:00 a.m. at Dunes City hall.

Septic Education Ad Hoc Committee Report
February 9, 2012 ~ Prepared by Duke Wells

The Septic Education Ad Hoc Committee met on January 26, 2012. The meeting was called to order at 2:10 pm with Committee Member Tim Walls absent and excused.

New business

Norman Martin presented an E.P.A. manual with 16 pages of extensive information titled, *A Homeowners Guide to Septic Systems*.

We continued discussion and work on concept, sources and presentation. Our main focus at the meeting was to see how many agencies we could get that are willing to have a representative make an in person presentation at a Dunes City function. We are also going to work on getting link-up information from D.E.Q., E.P.A., State and County websites to our Dunes City website so that citizens can have access to septic information anytime. We made both of these topics homework projects.

We will discuss our findings at our next scheduled meeting on February 9, 2012 at 2:00 pm at Dunes City Hall.

Thank-you,

Duke Wells, Chairman

Site Review Committee Report to Council
February 9, 2012 ~ Prepared by Duke Wells

The Site Review Committee met on January 26, 2012. The meeting was called to order at 1:45 pm with Committee Member Milton Farrand absent and excused.

New Business

The purpose of this meeting was to have a quorum of members from the Site Review Committee to approve sending out the abatement letters to the three properties we recently visited. The contents of each letter was discussed and we will have all three letters ready for the City Recorder by February 1, 2012.

The next scheduled Site Review meeting will be on March 7, 2012 at 2:00 pm at Dunes City Hall.

Thank you,

Duke Wells, Chairman.

DUNES CITY WATER QUALITY COMMITTEE
REPORT TO CITY COUNCIL
FEBRUARY 2012

The Water Quality Committee did not meet in January as the day scheduled for the meeting was the day the power went out from the big storm. The next meeting will be February 15, 2012, at 3:00 p.m. at City Hall.