



**CITY COUNCIL MEETING MINUTES ~ APPROVED
MAY 10, 2012 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:00 pm.

2. ROLL CALL

Roll Call was taken by City Recorder Fred Hilden.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Troy Sathe, Councilor Richard Koehler, Councilor Richard Anderson and Councilor Ed Scarberry.

Also Present: City Recorder Fred Hilden and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Anderson made a motion to approve the Agenda as presented. Council President Mills seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

- A. City Council Meeting Minutes from April 12, 2012 (Amended)
- B. Bills of the Session through May 3, 2012 (Amended and Corrected)
- C. Receipts of the Session through May 3, 2012

Councilor Scarberry made a motion to approve the Consent Agenda as amended and corrected. Councilor Anderson seconded the motion. The motion passed by 5 ayes and 1 abstain (Councilor Koehler).

6. ANNOUNCEMENTS / CORRESPONDENCE

- A. Mayor Ruede announced that the artist of the month is Artist Carl Jaynes.
- B. May birthday wishes to Mayor Rebecca Ruede (20th) and City Recorder Fred Hilden (18th).

C. The Dunes City Budget Committee will meet on Tuesday, May 22, 2012 at 5:00 pm to approve the 2012-2013 Fiscal Year Budget.

7. CITIZEN INPUT

Mayor Ruede explained that we allow each citizen 3 minutes for their comments.

Paul Floto, Dunes City Resident:

Paul Floto stated that he has been thinking about the dam portage issue and agrees that the City shouldn't spend any City money on it but it could be our major tourist attraction. The City has the money to promote tourism. There are other groups that do use it and other groups could be asked to help fix it. Mr. Floto thinks it is a mistake to give it away. What if someone takes it over then abandons it, we have no way to get it back from them, he asked? The City has lots of tourism money, it's one of our tourist attractions and we should fix it and promote it. He knows it is outside of the City but people associate that with Dunes City and he would like the Council to look at that some more.

Susie Navetta, Dunes City Resident:

Susie Navetta stated that she agrees with Paul Floto. She worked on the project when it came in and that project came in under budget and the \$3,800 was returned to the City. There is money there. She further stated that she keeps hearing tourism, tourism, tourism, well let's give them something to tour. Her grandson enjoys using the portage with his son and meets his wife out on the beach and it would be a shame to let it go.

Casey Baze (Input was after announcement of Agenda Item 8A), Dunes City Resident

Casey Baze stated that he was wondering if the Council looked at getting the materials and/or labor donated for the dam portage. He continued stating that there are a lot of kayak groups around that if you search for Siltcoos River Portage you will find many groups that may help. He feels that it would probably cost just as much to take it out as it would to just fix it. There are places in Westlake, like Fishmill Lodge where they rent out kayaks and people come to take the whole trail. Maybe some of the businesses that would potentially suffer from this would maybe donate money or labor. He hopes he can take his family out on the trail in the future.

Mayor Ruede asked Casey Baze if he would be willing to volunteer.

Casey Baze stated absolutely and there is nothing on the Coast that doesn't require maintenance.

8. Unfinished / Old Business

A. Confirm Date for City Council Work Session (Employee Title/Pay Scale)

The Council reached a consensus to schedule a Work Session to discuss the Recorder job description and pay scale for May 29th at 5:30 pm.

B. Siltcoos River Dam Portage (E. Scarberry)

Councilor Scarberry stated that in your packets is the press release that was sent to the local media and Eugene TV Stations. He had also contacted via the internet several addresses for Kayak and Canoe Clubs and they, too, received this press release. The morning after the local press release he received two phone calls volunteering to help. There are two problems here, making it safe to cross this summer and what we are going to do in 2015. He has not made any further contact with the groups and he is seeking input from the Council on what direction they want to take.

City Recorder Fred Hilden stated that he had been contacted by a local government authority and a local business. Both expressed interest in helping the City with the transition. As Mr. Baze stated, there are donated resources available and I think there are also donated resources available in terms of materials and labor. International Paper has told us that they are looking at assisting us with the repairs. We have had several people say they would donate labor. Staff is proceeding with an evaluation through DSL and Fish and Wildlife on what it is going to take permit-wise to remove it. There is Community interest in keeping it and I think we could put together the resources with minimal cost to the City.

Council President Mills asked how hard it would be to put a flyer box out by the dam for information or donations.

City Recorder Hilden stated that would not be hard and we could probably get that donated.

Councilor Koehler stated that the Parks Commission has approved the repair for this. The Commission wanted to have an open bid for what the whole cost would be. There may be potential for donation and a major cooperation for this so we can save this important tourist attraction.

Councilor Sathe stated that if we are going to get donations we should create an endowment fund before we take any donation.

Mayor Ruede stated endowment funds are a little tricky for you need \$10,000 to start one but we need to work on it.

Councilor Wells stated that we are going about it the right way and I am all for fixing it.

Councilor Anderson asked what permits and drawings do you have to have before you do a repair or can you just go in and repair?

Mayor Ruede stated that Mark Reavis went out there to do a bid.

Councilor Anderson stated but can we do it legally without permits and drawings?

City Recorder Hilden stated we are in the process of finding that out.

Councilor Scarberry stated it is currently our responsibility and we need to get it fixed.

Councilor President Mills made a motion to accept the Parks and Recreation Commissions recommendation and to direct the City Recorder to go through the bid process. Councilor Koehler seconded the motion. The motion passed by unanimous vote.

- C. Letter to Gaydos, Churnside & Balthrop, PC (F. Hilden)
City Hall encroachment on neighboring property

City Recorder Hilden stated that in the packet is a letter he wrote, at the direction of the Council, to Mr. Gaydos regarding resolution of this matter. We are waiting to confirm where the agreed upon lot line will be and then the surveys will be done.

- D. Resolution Series 2012, No 2 (5/10/2012)
Volunteer of the Year Award

Councilor Wells read the Press Release – Volunteer of the Year Award into the record.

Council President Mills read Resolution Series 2012, No 2 (5/10/2012) into the record.

Councilor Sathe made a motion to adopt this Resolution as presented. Councilor Anderson seconded the motion. The motion passed by unanimous vote.

- E. Draft Ordinance to Amend Chapter 32 (J. Mills)
Ordinance Review Committee Recommendation

Council President Mills made a motion to have the first reading of the Draft Ordinance to Amend Chapter 32 on the next Agenda. Councilor Sathe seconded the motion. Councilor Koehler stated that he would recommend that we don't subscribe to the 24 hours after notice is given because this has been a problem in the past. So I would extend that out so the public can respond. Also, on page four "Communication and Education" should be struck. On page 6 in 32.11 Purpose, the web should be included if that is what we are going to do. Under Members, Qualifications; Compensation, mixes issues that are also under the Ordinance Review Committee as well as the Revenue Committee. He expressed his concern that if the Planning Commission takes on the responsibilities of the City Council that could be a problem. He would also like to see the members increased to five for the Ordinance Review Committee and the Revenue Committee. On page 11 for the Water Quality Committee under duties he would like to see "annual goals" changed to "long term" goals. On page 12 he would like to see C and H merged for they are similar. On page 13, "If the elected Vice-Chairperson is not present, the City Council may appoint an acting Chairperson." The question is timing, when can we do that?

Council President Mills stated that was something that was put into the Road Commission language because something had happened where everyone resigned or something and we needed this. I see this as a very rare occasion but we needed something to cover instances such as this. Councilor Sathe concurred, explaining the situation that caused the addition of this language.

Councilor Koehler stated on page 14 on E, he would like to see who is doing the minutes.

Mayor Ruede stated you bring up a good point because at one time we requested the minutes to be in word form so they could be emailed. Maybe that could be included in the language.

Councilor Koehler stated on page 18 there has been a valuable phrase cut out of there under 32.92 “maintain the public health, welfare, and safety of its citizens...” this is part of the Constitution and I prefer to leave that in.

Councilor Sathe stated he would only like to bring up one item and that is where it says where a meeting will be done no quicker than 24 hours after posting, that’s State Law and that can’t be changed.

Mayor Ruede stated take this back to your Commissions and Committees and take a good hard look at these and if you need more help now is the time to ask.

Council President Mills stated that each Commission and Committee were asked on the numbers of members needed that is why it is written the way it is here.

Councilor Anderson stated that it is hard to get a quorum if we can’t even fill the number of members that we have now so I think the input from the various Committees needs to be looked at.

Councilor Koehler stated we can always state the quorum could be based on the number of persons signed up. The 24 hour rule is a minimum and we can always do better than the minimum. **The motion passed by unanimous vote.**

F. Backup Generator for City Hall (T. Sathe/F. Hilden)

Councilor Sathe stated that he was working with Duke and got bids for this and feels that this item should be in Duke’s hands as it is for City Hall.

Councilor Wells stated that he agreed with that and can take all the information from Councilor Sathe and go from there.

Mayor Ruede stated that someone had mentioned to her about the propane tank not being listed here so you might want to ask some of the dealers if they would provide that for free and in some cases they do.

Councilor Wells stated he could follow up on that.

Council President Mills stated that she would suggest the Beckman's since they live off of a generator, be asked to participate in this.

Councilor Wells stated if they are willing to volunteer he would love to have them help.

Councilor Koehler stated that during the Budget Committee meeting someone stated that there was a surplus generator from the Sheriff's Department that would mitigate some of this cost. The other thing that is not being looked at is the installation, hook-up costs, the gas and the maintenance of the propane tank.

Councilor Sathe stated that Councilor Wells will have all the information for you in regards to that and the amount of gas costs as talked about in the Budget Committee those numbers were off.

G. Audio System Upgrade for City Hall (F. Hilden)

City Recorder Fred Hilden stated that the City has budgeted for the last two years to install a digital audio system. What I am looking from the City Council tonight is a motion to direct staff to obtain bids and present them for the next Council meeting. We have spent approximately \$350 on audio cassette tapes this year and the price of tapes continues to rise.

Councilor Wells stated that would be great for the Community Center.

Councilor Wells made a motion that we have the City Recorder look into the upgrade of the audio system for City Hall. Council President Mills seconded the motion. Councilor Koehler stated that when he looked into this and gave several different ideas it would cost around \$500. This motion does not contain a number value.

Councilor Wells stated that I thought we already had budgeted for it.

City Recorder Hilden stated we have \$2000 in the capital fund and I don't think it will be a capital expenditure as Councilor Koehler pointed out. The rack mount ones that I have looked at are around \$500-\$800. **Councilor Wells revised his motion to have the City recorder look into the costs of upgrading the audio system for City Hall and present that information at the June City Council meeting. Council President Mills seconded the motion. The motion passed by unanimous vote.**

9. NEW BUSINESS

A. Membership in Florence Area Chamber of Commerce (D. Anderson)

Councilor Anderson stated, "As Chairman of the Communications and Educations Committee, I am recommending that Dunes City re-join the Florence Chamber of Commerce. Even though we stopped paying dues years ago, we have continued to use the Chamber's

bulk mailing permit for all of our newsletter mailings. In addition to being able to use their bulk mailing permit, membership in the Chamber will provide validation and credibility to Dunes City, networking opportunities for our board members and citizens, better access to information regarding local events, government advocacy and even purchasing benefits. I have included the membership brochure from the Florence Area Chamber of Commerce and as you can see, annual membership dues are only \$100.”

Councilor Anderson made a motion to re-join the Florence Area Chamber of Commerce. Councilor Wells seconded the motion. Councilor Sathe stated that he would like to see Councilor Anderson be in charge of this and amended the motion. **Councilor Anderson amended the motion to include himself as being the representative. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

B. Resolution Series 2012, No 3 (05/10/2012)
Workers’ Compensation Coverage for Volunteers

City Recorder Fred Hilden stated that maybe this should be tabled because he does not have an answer to Councilor Sathe’s question regarding, “an assumed monthly wage of \$800 will be used for public officials” as stated in the Resolution.

Council President Mills stated that she had gotten more information. The \$800 only covers public officials. The volunteers are still covered under the rates stated in the handout as exhibit A from City County Insurance Services (CCIS).

Councilor Sathe stated that his concern was that the \$800 dollars breaks down to \$5 an hour which is well below minimum wage now. Those numbers are from the early 90’s and we can’t pass this Resolution because it would break State Law.

Councilor Koehler stated that in the past we were documenting volunteer hours from all Committees and assessing the volunteer contributions. At the time we could get grants using their volunteer hours at \$15.80 an hour or something like that. If that was part of the Ordinance or this would it help to re-start doing that.

Councilor Sathe stated he would be willing to give a copy of his volunteer sheet for everyone to use.

Councilor Koehler stated that he had a table that calculated the hours so that it would be easy to give to the City Recorder. He continued to state that he felt we should include that as a requirement.

Council President Mills stated that she was sorry but she doesn’t know why it isn’t in here because the Ordinance Review Committee had actually included that as part of the draft Chapter 32 language on minutes, that the number of volunteer hours were to be recorded.

Mayor Ruede stated we are tabling this until the next meeting.

- C. Resolution Series 2012, No 4 (05/10/2012)
Certifying Dunes City Provides Four Municipal Services

Councilor Sathe made a motion to adopt Resolution Series 2012, No 4 (05/10/2012) as presented. Councilor Wells seconded the motion. Councilor Koehler stated what is a storm sewer and what does that consist of?

Councilor Sathe stated we have one on Ocean Blvd and one on Spruce Street.

Planning Commissioner George Burke stated we also have one on Lake Blvd.

Councilor Sathe continued by stating it consists of storm water going down and being collected in the catch basins, which is certified by the State as a storm sewer so, we do have three and that meets that criteria. **The motion passed by 5 ayes and 1 nay (Councilor Koehler).**

- D. Proposed Charter Amendment (J. Mills)
Ordinance Review Committee Recommendation

Council President Mills made a motion to ask legal council and the planning consultant to develop language proposed to amend the Charter as it relates to the Municipal Judge provisions, including alternatives to a Municipal Judge, and that such consideration be placed on the next regular Agenda for discussion and decision on possible action. Councilor Sathe seconded the motion. Councilor Koehler stated that when he looked at the Oregon Municipal Recorders site that the recorder could serve as the judge, is that part of this.

Council President Mills stated that it could be one of the alternatives. **The motion passed by unanimous vote.**

- E. Draft Ordinance to Amend Chapter 10 (J. Mills)
Ordinance Review Committee Recommendation

Council President Mills made a motion that the draft ordinance to amend Title 1, Chapter 10, General Provisions, be placed on the next regular Council Agenda for first reading. Councilor Wells seconded the motion. The motion passed by unanimous vote.

- F. Draft Ordinance to Amend Chapter 92 (J. Mills)
Ordinance Review Committee Recommendation

Council President Mills made a motion that Title IX, Chapter 92, Animal control, (Adopted as Ordinance No. 178) be repealed and that the matter be placed on the next regular Council Agenda for first reading. Councilor Sathe seconded the motion. Councilor Koehler stated that at one time we had police chief that took care of this,

the other thing is that we had an agreement with Lane County, I think that was called the dog bite agreement, that if a dog did bite someone they would come and assist us.

Mayor Ruede stated that would be a good example of why we should abolish this.

Councilor Sathe stated there a lot of people that I have talked to that have mixed feelings about this that is why we should put it on the Agenda next month so people can have citizen input.

Council President Mills stated that under nuisances loud dogs and such are covered. **The motion passed by 5 ayes and 1 nay (Councilor Koehler).**

10. REPORTS

A. Mayor's Report

Mayor Ruede stated that she has accepted an invitation to participate in a ceremony on Memorial Day with the Military Heritage Museum. Also, in a year from now Dunes City is in the pre-planning stages of providing an Oregon Dunes Triathlon and it will be held Mother's Day weekend so, good things are happening. She continued by stating that she wishes everyone a happy Rhody day weekend and see you all at the parade.

B. Communication & Education Report

Councilor Anderson stated that we are coming along well with the new website and the things we are seeing are very promising and I want to thank all the Committee members for all the input they have had.

C. Community Center Report

Councilor Wells stated that we are just proceeding with the clean-up here in Dunes City doing a little yard work and that is about it.

D. Conservation Committee Report

Councilor Anderson had nothing to report.

E. Ordinance Review Committee Report

Council President Mills stated that we have already discussed everything from Ordinance Review.

F. Parks and Recreation Commission Report

Councilor Koehler stated that no meeting took place in April.

G. Revenue Committee Report

Councilor Scarberry had nothing to report.

H. Road Commission Report & December RC Draft Minutes

Councilor Sathe stated that the Road Commission met on April 16th at Dunes City Hall and we're happy to announce that all the storm clean-up is complete. Gary Baker was at the

meeting to go over the first draft of the Master Road Plan (MRP). The next meeting is scheduled for June 11th for a work session for the MRP. We had a citizen come before the Commission on Russell Drive and we gave him some remedies for the proposed violations. The next Road Commission meeting will be on June 18, 2012 at 6:30 pm at Dunes City Hall.

Councilor Koehler asked what was going on with the bike trails.

Councilor Sathe stated that Road Commissioner Bill Harris is in charge of this and is looking into what this entails. This is something we would like the Parks and Recreation Committee to get involved with. He would like to invite Councilor Koehler to the next Road Commission meeting.

Councilor Koehler stated, "excellent."

I. Site Review Committee Report

Councilor Wells stated the Site Review Committee met on the third and at the meeting under Old Business we had an opportunity to visit the Alder Court property and do a final inspection and am glad to report that the nuisance is abated. Before we send our report to the recorder the Committee members wanted to meet with the person who complained so they can know what was done.

Councilor Sathe stated that he would like to invite Councilor Wells to the next Road meeting to discuss the Woahink Drive complaint.

J. Water Quality Committee Report

Council President Jamie Mills read her report into the record.

K. Weir Task Force Report

Council President Mills read her report into the record.

Councilor Sathe stated that at the next Council meeting he should have a card for everyone to review to find out where everyone is getting their water from.

L. Emergency Services Report

City Recorder Fred Hilden read his report into the record.

Councilor Sathe asked the question if the City has a plan if we can't get citizens across the bridge.

City Recorder Fred Hilden stated that we need to update that. Right now it is the Fire Station and Saint Mary's.

Council President Mills stated that she talked to the Fire Chief and he stated they were in the process of re-writing their emergency plan and when they are done Dunes City could tie into that. She continued stating that she didn't feel we could wait that long.

M. April Planning Commission Minutes

There were no comments or questions regarding the minutes.

N. City Recorder / Planning Staff Report

City Recorder Hilden read his report into the record. He also reported that the initiative petition was withdrawn on this day with the intent to re-draft and he was successful in stopping the hearing notice so you will not see it in Saturday's paper.

11. FOR THE GOOD OF THE ORDER

Councilor Koehler would like to see the expenses for LUBA.

Councilor Wells stated that he is excited to hear about the Dunes City triathlon and it ties in with the volunteer of year for we will probably need lots of volunteers for that.

Councilor Koehler stated it would be nice to see more people participate in the triathlon and wonder if the Mayor is going to lead the way.

Mayor Ruede stated oh no.

Council President Mills stated that if anyone is interested, the pictures you see are by Carl Jaynes, who is deceased now but was my husband's great uncle and the pictures belong to my husband except the red tree picture belongs to me.

12. ADJOURNMENT

There being no further business to come before the City Council, Council President Mills made a motion to adjourn the meeting. The motion was not seconded and no vote was taken.

Mayor Ruede adjourned the meeting of the Dunes City Council at 9:20 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 14th DAY OF JUNE 2012.

[Signed copy available at City Hall]

Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]

Fred Hilden, City Recorder

DUNES CITY ORDINANCE REVIEW COMMITTEE
REPORT TO CITY COUNCIL
MAY, 2012

The Ordinance Review Committee met on April 23, 2012 and April 30, 2012. The Committee continued its discussion regarding the language for the committee and commission formation ordinances, made minor changes and makes the following recommendation:

THE COMMITTEE RECOMMENDS THAT THE DRAFT ORDINANCE TO AMEND CHAPTER 32 OF THE DUNES CITY CODE BE PLACED ON THE CITY COUNCIL AGENDA FOR DISCUSSION AND DECISION ON POSSIBLE FUTURE ACTION.

The Committee reviewed the draft language for two Ordinances to amend the Comprehensive Plan. These drafts were prepared by the City's contract planner, Melissa Anderson. The Committee made the following recommendation:

THE COMMITTEE ACCEPTS THE RECOMMENDED CHANGES REGARDING THE COMPREHENSIVE PLAN AMENDMENTS AND RECOMMENDS THAT THE TWO ORDINANCES BE SENT BACK TO THE PLANNING COMMISSION FOR FURTHER ACTION.

The Committee discussed the difficulties arising from the language in the Dunes City Charter regarding a municipal judge and makes the following recommendation:

THE COMMITTEE RECOMMENDS THE CITY COUNCIL CONSIDER ASKING LEGAL COUNSEL AND THE PLANNING CONSULTANT TO DEVELOP LANGUAGE PROPOSED TO AMEND THE CHARTER AS IT RELATES TO THE MUNICIPAL JUDGE PROVISIONS, INCLUDING ALTERNATIVES TO A MUNICIPAL JUDGE, AND THAT SUCH CONSIDERATION BE PLACED ON THE NEXT REGULAR AGENDA OF THE COUNCIL FOR DISCUSSION AND DECISION ON POSSIBLE FUTURE ACTION.

The Committee reviewed all of the Code again and makes the following recommendation:

THE COMMITTEE RECOMMENDS THAT THE CITY COUNCIL ADOPT THE RECOMMENDED AMENDMENTS TO TITLE I, CHAPTER 10, GENERAL PROVISIONS, AND THAT THE MATTER BE PLACED ON THE NEXT REGULAR COUNCIL AGENDA FOR DISCUSSION AND DECISION ON POSSIBLE FUTURE ACTION.

THE COMMITTEE RECOMMENDS THAT TITLE IX, CHAPTER 92, ANIMAL CONTROL, (ADOPTED AS ORDINANCE NO. 178) BE REPEALED AND THAT THE MATTER BE PLACED ON THE NEXT REGULAR COUNCIL AGENDA FOR DISCUSSION AND DECISION ON POSSIBLE ACTION.

The next meeting of the Committee is scheduled for Monday, May 7, 2012, at 10:00 a.m. at Dunes City hall.

Road Commission Report to Council
May 10, 2012 ~ Prepared by Troy Sathe

The Road Commission met on April 16, 2012 at 6:30 pm at Dunes City Hall

The Road Commission announced they were happy to say that the storm cleanup was complete with no problems arising. Gary Baker was present at the meeting and reviewed the first draft of the Master Road Plan. Gary received some very good input from the Road and Planning Commission. There was a meeting scheduled for Monday, June 11, 2012 to review the Master Road Plan.

A resident from Russell Drive went before the Road Commission and received some input on how he could fix violations that need to be remedy.

The next regularly scheduled meeting of the Road Commission will be on May 21, 2012 at 6:30 pm unless the time is otherwise changed. For those who are interested in attending the Road Commission meetings, you can view the City's calendar in the display case located outside of City Hall, at the Westlake Post Office, or online at www.dunescity.com.

DUNES CITY WATER QUALITY COMMITTEE
REPORT TO CITY COUNCIL
MAY 2012

The Water Quality Committee met on April 18th. The water testers reported that both lakes look pretty good. The sample taken in February showed no microcystins present. Bacterial samples from Woahink in April came back with good low numbers. The State will be doing full spectrum analysis sometime in late June.

The State Department of Environmental Quality has begun holding monthly TMDL Stakeholder meetings (TMDL means total maximum daily loads) with a goal to establish TMDLs for various constituents (such as nitrogen, phosphorous, arsenic, etc.), as well as recommendations on how to maintain or correct levels that exceed recommended TMDLs. Those meetings are held on the third Wednesday of every month in Newport, which conflicts with the regular meeting day of the Water Quality Committee. Consequently, the regular meeting day for the Water Quality Committee has been changed to the second Wednesday of every month.

Mark Chandler announced that the Surf Riders will be holding a Festival at East Woahink, including a two mile fun run, on September 22nd. They are looking for sponsorships and if anyone would like to set up a display booth. Contact Mark for further information.

The next meeting will be May 9th, at 3:00 p.m.

**DUNES CITY
WEIR TASK FORCE REPORT
MAY, 2012**

The Weir Task Force Committee met on Wednesday, April 25th, at 5:00 p.m.

The proposed survey letter was discussed and a budget request of \$800 established. This request will be made to the budget committee for inclusion in the coming year's budget for the Communication and Education Committee.

Jamie reported on the status of her research on water sources for each parcel in Dunes City.

THE COMMITTEE MAKES RECOMMENDATION TO THE DUNES CITY COUNCIL THAT COUNCIL DIRECT STAFF TO INPUT THE WATER SUPPLY DATA INTO THE EXISTING SEPTIC DATABASE SO WE HAVE INFORMATION ON FILE AND READILY AVAILABLE ON WHERE EACH PARCEL GETS ITS DRINKING WATER.

No future meeting date has been scheduled at this time.

Emergency Services Report to City Council
May 10, 2012 ~ Prepared by Fred Hilden

Council President Mills attended the West Lane Emergency Operations Group meeting on Monday, April 16, 2012, representing Dunes City.

Florence Mayor Phil Brubaker and City Manager Jacque Betz were slated to talk about guidelines for the use of the Florence Events Center during an emergency.

An “Are You Ready” and “Map Your Neighborhood” class is scheduled for May 12, 2012. All classes are held at Siuslaw Valley Fire and Rescue, 2625 Highway 101, Florence. The classes start at 9:30 am and end at 12:30 pm. Call 541-997-3212 to sign-up.

The approved minutes of the WLEOG meeting from March 2012 are attached for your review.

Respectfully submitted,

Fred Hilden
City Recorder

City Recorder / Planning Report to City Council
May 10, 2012 ~ Prepared by Fred Hilden

April permits totaled fifteen, including a new residence in Sunset Cove. Copies of permits to Lane County and Lane Council of Governments are caught up and on schedule.

During April the Planning Commission continued their work on Chapter 155, Zoning and Development, in three special sessions.

The oral argument in the Land Use Board of Appeals case on the Septic Ordinance is scheduled for Thursday, May 10, 2012. I should have a verbal update from the City Attorney for the Council meeting on that date.

We continued working on the required paperwork for the Federal Emergency Management Association reimbursement. We have until June 9th to finalize our storm damage claim.

A substantial effort went into preparation of the 2012-2013 Fiscal Year budget for our April 24th Budget Committee meeting. Additional meetings were held on May 1st and May 8th. The final meeting of the Budget Committee to approve the 2012-2013 Fiscal Year budget is scheduled for Tuesday, May 22nd at 5:00 pm.

The new external hard drives and software were installed and all City computers are now being “mirrored” to prevent loss of data should we have a hard drive failure.

Respectfully submitted,

Fred Hilden
City Recorder