



**CITY COUNCIL MEETING MINUTES ~ APPROVED  
AUGUST 9, 2012 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at [www.DunesCity.com](http://www.DunesCity.com)

**1. CALL TO ORDER**

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:02 pm.

**2. ROLL CALL**

Roll Call was taken by City Recorder Fred Hilden.

**Present:** Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Troy Sathe, Councilor Richard Koehler, Councilor Dick Anderson and Councilor Ed Scarberry.

**Also Present:** City Recorder Fred Hilden and several citizens.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. APPROVAL OF THE AGENDA**

**Councilor Ed Scarberry made a motion to approve the Agenda. Council President Jamie Mills seconded the motion. The motion passed by unanimous vote.**

**5. CONSENT AGENDA**

- A. City Council Special Session Minutes from June 19, 2012
- B. City Council Meeting Minutes from July 12, 2012
- C. Bills of the Session through August 2, 2012
- D. Receipts of the Session through August 2, 2012

**Councilor Ed Scarberry made a motion to approve the Consent Agenda. Council President Jamie Mills seconded the motion. The motion passed by unanimous vote.**

**6. ANNOUNCEMENTS / CORRESPONDENCE**

Mayor Rebecca Ruede announced that the Artist of the Month is Mel Vincent, with prints provided by Roberta Dalbeck. Mrs. Dalbeck also provided other prints of the local area. Mayor

Ruede further announced that Dunes City is seeking artists and photographers to display their art in the Council Chambers.

August birthday wishes were sent out to Administrative Assistant Selena Carter.

Mayor Ruede also invited everyone to join her on the celebrity Relay for Life walk from 10:00 am to 12:00 pm on Saturday.

## **7. CITIZEN INPUT**

Sue Slonecker, Dunes City resident: Read a letter into the record regarding the anonymous post-cards that had been mailed out. A copy of the letter was distributed to all the Councilors.

## **8. PUBLIC HEARING (NONE)**

## **9. UNFINISHED/OLD BUSINESS**

### Presentation by Petitioners of Ordinance No. 211A LUBA Appeal

At 7:12 pm., Ms. Susie Navetta, a Dunes City resident, introduced herself and indicated she coordinated the presentation and that all presenters were speaking on behalf of the petitioners in the LUBA Appeal.

First introduced was Dr. Gerald Wasserburg, a Dunes City resident, who spoke on behalf of the Woahink Lake Association. Dr. Wasserburg's presentation addressed life cycles of lakes, the importance of clean drinking water, septic usage and the potential hazards of failed septic. He stressed the need for regular maintenance of septic systems to ensure proper, safe operation. Dr. Wasserburg explained various contaminants that adversely affect lake water quality and gave examples of several lakes across the country that had algal and cyanobacteria problems as a result of increased phosphorous. He also presented a history of the development of Ordinance 203 from his prospective as a participant in that development and referenced the findings of a 2006 study that can be found in City records, upon which the Council relied to make a fully informed decision regarding Ordinance 203. He ended by stating it is the responsibility of all of us to protect our water resources.

John Stead, a Dunes City resident, was introduced next. Mr. Stead was also speaking on behalf of the Woahink Lake Association and explained why the Association is involved in this issue. Mr. Stead read a list of facts into the record. Mr. Stead spoke of the Dunes City Comprehensive Plan and presented his understanding of the history of Ordinances 210 and 211, which ultimately resulted in the repeal of Ordinance 203 and adoption of Ordinance 211A. He also spoke of letters sent to the City Attorney which he stated indicated a desire on the part of the petitioners to negotiate, rather than go to LUBA. He ended by stating they are here this evening to hear what the Council intends to do and how they intend to move forward.

Lastly, Keith Hull, a Dunes City resident, read a letter into the record from the Oregon Coastal Alliance (ORCA). A copy of that letter was distributed to all the Councilors.

Ms. Navetta thanked the City Council for the opportunity to make a presentation and for the list of concerns that was presented to them at about 4:30 this afternoon, stating that there was no time to prepare a response to those concerns. She summed up the presentation by requesting that an hour long, video-taped special session of the Council be scheduled for the petitioners and the City Council to collaborate on how best to protect the City's water resources and to implement Ordinance 203.

Mayor Ruede asked the Councilors if anyone had questions of those presenting. Ms. Navetta indicated that none of the presenters were prepared to answer questions at this time.

Councilor Sathe stated that the presentation was not what he was hoping to see. What he needs from the petitioners is a presentation on how the Council can make 203 enforceable. Without an enforcement ordinance, this law is unenforceable. The fact that we can't enforce it is his biggest issue.

Ms. Navetta responded that that is a ridiculous thing to ask, as they are not into enforcement.

Councilor Wells commented regarding the correlation being made with phosphorous in the lake, he believes that you can actually track the improvements in the lake water with the ban on phosphorous in cleaning products that was done by the state and the feds. Councilor Wells disagreed with the statement that a lot of thought went into 203 as there is no consideration for size of household, frequency of use, and things like that. He also indicated his disappointment that we didn't hear from a representative of ORCA in person this evening. As far as he was concerned, he heard way too many "musts" in the presentation.

Councilor Koehler stated he thought everyone who is interested, and that means everyone who lives in Dunes City, should have an opportunity to come to a meeting where everyone can talk. It is important that we get together to review some of the documents that were presented and to be able to confer with the experts who prepared them.

Council President Mills clarified that the list of concerns that Ms. Navetta received were strictly her concerns and not anyone else on the Council nor on behalf of the Council as a whole. She went on to say that as far as she was concerned Ordinance No. 203 was in effect, that letters were being sent to property owners who had not yet complied, and that there was nothing more to talk about.

Councilor Anderson stated that somehow some people have the impression that we (the City Council) don't want clean water and that we are conspiring or something. There is not one of us here who wouldn't do all that we can to put clean water in both of those lakes. We are under 203 now, but it needs to have some flexibility. We are always going to have problems with the lakes because of where we live and the animals, but we are on the same page. We just need to get together and modify the language to allow for more flexibility. We also have some people who cannot afford it. We need to do something that will make it more affordable for them. We all want the same thing. Let's get our heads together and figure it out rather than arguing back and forth.

Councilor Scarberry said he believes it boils down to the word “mandatory” and the time frame is ridiculous. One size doesn’t fit all. I think it comes down to different philosophies. Tonight it sounds like the City is still under 211A, but we aren’t, we’re under 203 and it is being enforced. He, too, heard too many “musts.” He said there are things the Council will need to do before this can go any further.

Mayor Ruede thanked everyone from the Woahink Lake Association for coming here tonight because they are the people we want to hear from, not ORCA. She stated she had prepared questions for tonight, at the request of the petitioners, because she thought that after the presentation there would be discussion. She was disappointed that they are not prepared to have interaction.

Ms. Navetta asked when the City was going to start sending out notices on 203. City Recorder Fred Hilden reported that the City acknowledged that 203 was in effect at the June 14<sup>th</sup> City Council meeting and staff was directed to send out letters at that time. Before sending out those letters, staff had to bring their records current with all those that had complied since the passage of 211A. He reminded everyone that initial compliance letters were sent out last fall. He stated that approximately 230 properties with structures on them are not in compliance at this time. He explained that can mean they inspected and pumped, but the City does not have a map in the file, or it can mean that they inspected and mapped, but didn’t pump. There are a number of scenarios that could exist that would make a property not in compliance. Letters have been prepared, with help from Council President Mills, for all those different scenarios. As of today, over 120 letters were mailed to those who are not compliant in any manner – inspection, pumping or mapping. The next group of letters to go out in the next 30 days will be those who have not pumped or inspected, but who we have maps.

Mr. Hilden went on to say that he believes there are a number of residents who have had their systems pumped and inspected because they are diligent in their septic maintenance, but are listed in the City’s records as not being compliant because they chose not to report to the City. Those people just don’t want government oversight.

Mr. Hilden also clarified that the perception that the staff doesn’t want to enforce 203 is totally wrong. He reminded everyone that prior to him being the City Recorder, he participated in the development of the language in 203.

Mayor Ruede asked Ms. Navetta if that answered her question. Ms. Navetta responded “sort of.” Mayor Ruede asked her to explain. Ms. Navetta stated that she is very concerned about the people with the oldest systems – the first people that received notice and were never contacted again. Those are the worst systems and those are the smallest systems. Mayor Ruede asked how she knows that. Ms. Navetta said all she knows is that there was no follow up with a second letter.

Del Riesenhuber, an audience participant, asked for clarification as he didn’t understand why the City cannot enforce 203. Mayor Ruede explained that we are struggling with how to make people comply. We can go do it for them and then bill them and it becomes a lien on their property that we can never recover until it changes hands. Mr. Riesenhuber asked, well, isn’t that better than doing nothing? Mayor Ruede said she didn’t know; that is something to discuss.

Councilor Koehler stated that it is important to realize that some of these enforcement procedures are included in the Ordinance and once everyone in the City is in compliance, we can get into a conversation about what changes should be made. Councilor Koehler also stated that there seems to be a problem with “one size fits all”, but explained that the inspectors, who are specially qualified and knowledgeable, don’t use “one size fits all” when they are doing their inspections.

Councilor Sathe stated to Mr. Riesenhuber that this is why he was hoping to hear some suggestions on how to enforce 203. The biggest problem we have is getting it enforced.

Councilor Wells stated that he agreed that enforcement was the issue, but he believes the biggest problem with 203 is the mandatory language and until that is gone, we aren’t going to go anywhere. The mandatory language with the mandatory five year pumping and inspection requirement as it is now is not going to pass muster with people.

Council President Mills corrected Councilor Wells and stated that it is not mandatory five year pumping, only five year inspection. She pointed out that the City has the authority to abate, but it is important to remember that what we are abating is pumping, inspection and mapping. If the system doesn’t pass inspection, even under 203 we don’t have authority to do anything but turn it over to the County. 203 does assess a penalty, and we can assess a penalty, we just can’t collect it because we don’t have a municipal judge. Our Charter grants original and exclusive authority over penalties and fines to our municipal judge. We have the authority to abate now. We have to go to a judge to get a warrant to enter onto a property to do the abatement, but we can abate.

Mr. Riesenhuber stated, but right now mandatory is the law and you have no choice but to enforce. There is no need to worry about one size fits all or any of that.

City Recorder Fred Hilden concurred in Council President Mills comments and pointed out that the five years have lapsed since the first inspections were done and many are not in compliance now. Ms. Navetta asked if they have been noticed, and he replied they had not.

Mayor Ruede recognized Sue Slonecker for a comment. Ms. Slonecker stated that she received a letter for her system on a property that the house burned down over 20 years ago. She bought the property for the sole purpose of being a replacement field for her septic on another property, should it ever be needed. She asked why should she have to have this septic that isn’t being used inspected, pumped and mapped. She stated that on her property, she pumps her system every two years – three years at the outside – but if the City wants her to pump every five years, she can guarantee there will be sh\*\* flowing into the lake. Everything has to be considered on an individual basis. I am in compliance with more frequent pumping on one and out of compliance on a dead septic on another. I am not going to pay a fine for a dead septic that I will not pay to have pumped.

Mayor Ruede asked what the pleasure of the Council is. Councilor Sathe said he wants to meet with the citizens and hear what the citizens have to say. If ORCA is at the meeting, he will not even attend.

Councilor Scarberry asked what is it we want to meet with someone about? The law is in effect. There is no reason to discuss it. We have enough going on. The law is in effect. There is nothing to talk about.

Council President Mills agreed with Councilor Scarberry, stating that if we had a proposal to amend 203 before us, then yes, I would say let's send it to the Planning Commission, appoint a CCI get a CAC going, but we don't. We have a law in effect, we extended the deadline, everyone is in compliance until that deadline expires except those people who did their inspections five years ago. They're the ones that are not in compliance at this time, but she does not see a reason to meet unless someone brings forward a new ordinance.

Councilor Scarberry also added that we heard about abatement and warrants and court orders. If that is the case, we may as well take the sign down (pointing to the "Dunes City – A Nice Place to Live" sign) because it is not going to be a nice place to live. Going on people's property when they don't want you to? I don't want any part of it.

Councilor Wells stated that out of respect for the upcoming elections, he isn't going to push anything until after the election. 203 is in effect and he doesn't see anything to talk about.

Councilor Anderson addressed the petitioners stating that 203 is in effect now, so there aren't any problems, correct?

Dr. Wasserburg stated that if 203 is in effect, then the City has to take an action to acknowledge that and take actions to enforce and let people know. Mayor Ruede said she thought they had with so many public meetings and it being on the Agenda, but that perhaps we should do a press release. Council President Mills pointed out that all of the letters had been prepared, but that they were being staggered in being sent out so as to not inundate the inspectors with too many jobs at once.

Siltcoos River Dam Portage: Mr. Hilden reported that the portage on the Siltcoos River has been repaired by Ian Wright, a contractor for International Paper. He pointed out that these repairs are only a temporary fix and that the City will be on the trail for complete repairs in a year or so. Question was raised as to the status of the debris removal. Mr. Hilden reported that he is still awaiting final approval from the State to get access to remove the debris.

Ordinance No. 215, Amending Chapter 91 "Nuisances": Council President Mills explained that this Ordinance is on the Agenda for discussion and consideration of possible amendments. Councilor Koehler has previously indicated a desire to add language regarding yard art. Councilor Koehler stated he was unable to find any sample language anywhere as there is no definition of yard art, so we are in a stalemate there. Councilor Anderson expressed concern about people setting their garbage cans out for collection and would that be a violation. He suggested that there be a time limit or something on having debris piled on the right-of-way. Discussion followed. Councilor Sathe stated he had concerns regarding §91.04, the noise provisions, as the language does not appear to be specific. Discussion followed. Council President Mills pointed out that this is a nuisance violation, so someone would have to file a written complaint. Secondly, the Committee considered basing a violation on a decibel reading, but that would require a

special instrument that requires regular calibration and the initial cost was something like \$5,000 and you have to have someone who is specially trained to use it, so it was not something the Committee thought the City could do. Further discussion ensued. Councilor Koehler suggested we look at the language a little closer. He volunteered to look for sample language in other jurisdictions.

Letter from Gaydos, Churnside & Balthrop, PC: City Recorder Hilden reported that there was apparently a misunderstanding between the property owners and their attorney and that he has an appointment with the property owners on Monday.

Back-Up Generator for City Hall: Councilor Wells thanked all those involved in the work group. He stated there are two camps, those who support a large generator and those who support a small generator. He also reported that the Mayor met a gentleman from the State Department of Energy who asked if there was anything the State could do for the City. The information was relayed to Mr. Hilden, who is looking into it now. Further discussion followed.

## **10. NEW BUSINESS**

Ordinance No. 216, Amending the Master Road Plan: Councilor Sathe indicated he did not have the formal Ordinance written at this time, but what is in the packets is the draft of the Master Road Plan that the Councilors need to look over. Councilor Sathe described the process that was used to draft this Master Road Plan and explained that all references to Ordinances have been removed. Councilor Sathe asks the Council members to review the document and be ready to consider it at a future meeting. Discussion followed.

Materials for Dunes, France: City Recorder Hilden refreshed everyone's memory that at the last meeting the City Council voted to maintain its relationship as a sister city with Dunes, France, and as a result, he worked with Dr. Peter Howison's wife, Lina, to draft a friendship declaration recognizing that continued relationship. Mr. Hilden read the friendship declaration into the record. **Council President Mills made a motion that the Council adopt and sign the friendship declaration to re-establish and maintain the sister city relationship with the City of Dunes, France. Councilor Sathe seconded the motion. The motion passed by unanimous vote.**

Oregon Dunes Triathlon: City Recorder Hilden presented a brief history on how the notion of an Oregon Dunes Triathlon developed and came into a possible reality as a fundraiser for Dunes City. He explained that his research eventually lead him to a group called the Smith Rock Race Group and that he had been in discussions with that organization ever since. Councilor Scarberry explained that next year would be the first year of the event and it would coincide well with the 50<sup>th</sup> anniversary of Dunes City and get a lot of attention from throughout the northwest. Council President Mills explained her involvement came about when the City Recorder asked her to start drafting contract language, which she did and which the Council has before them. Discussion followed. Concerns were raised by Councilors Koehler and Sathe that the Contract needs to include an outline of the events that are expected to take place. Councilor Anderson suggested that Smith Rock come to a future meeting and make a presentation. Discussion regarding the start up costs took place. City Recorder Fred Hilden shed more light on the discussions that have already taken place with Smith Rock Race Group. Payback is proposed to be

15% of the gross receipts, which includes everything – sales, food, advertising, use of the logo, sponsorships, etc.

**Councilor Wells made a motion to send the draft Professional, Specialized or Technical Services Contract between Dunes City, Oregon and Smith Rock Race Group, LLC, to the City Attorney for review and comment. The motion was seconded by Councilor Sathe.** Discussion followed. **The motion passed upon a vote of five ayes and one nay (Councilor Koehler).** The Mayor instructed the City Recorder to invite the Smith Rock Race Group to the next meeting to make a presentation.

## **11. REPORTS**

Mayor Ruede reported on the Mayor's Conference held in July. She stated that the emphasis now throughout the state is collaboration at all levels. She spoke with the director of the Energy Department and invited us to contact him directly with needs. She recommends that the City send a representative to the conference every year.

Communication and Education Committee Report: Councilor Anderson presented the draft of the summer newsletter for input from the Councilors. Additional articles can be presented, but we need them in the next two or three days. Councilor Sathe asked if there was going to be a Festival of the Lakes or a pot luck or Christmas party or anything. To date, nothing is planned. Councilor Sathe also asked if the plan is still in place to give each Councilor their own email address, such as troysathe@dunescity.com? The answer was yes.

Conservation Committee Report: Councilor Anderson reported that there were no applications for tree removal or other activities within the shoreland zone, so there is nothing to report.

Parks and Recreation Commission Report: Councilor Koehler reported there was no meeting this month, but that they were looking forward to getting the request for proposal on the new sign (Little Woahink) in June and July, but that was not done. The next meeting will be in September.

Ordinance Review Committee Report: Council President Mills reported that the Ordinance Review Committee did not meet in July, so there is no report. There will be a meeting in August, but it has not been scheduled at this time.

Water Quality Committee Report: The Water Quality Committee met on July 11<sup>th</sup>. The water testers reported that Woahink looks a little greener with Secchi disk reading between 17 and 19 feet. Siltcoos has been the clearest water testers can remember with disk readings of 8 feet. The State test results won't be available until September or October. Steve Hager is attending the monthly TMDL Stakeholder meetings, but he was unavailable for the last meeting so no report was given. The next meeting will be the second Wednesday in September.

Weir Ad Hoc Committee Report: The Woahink Weir Ad Hoc Committee met on July 18, 2012 and did an update and review of the work that has been done to date. We discussed possible articles for the newsletter. Council President Mills was instructed to complete her research as soon

as possible. The Committee will meet on August 15<sup>th</sup>, at 10 am. Councilor Koehler commented that the report does not show that there were three Councilors and two others present at that meeting and one of the biggest things that came up was to get the meters read so we don't lose our water right. What's going on with that? City Recorder Hilden indicated he has not been able to find anyone interested in doing it. He has contacted all those who had done it in the past, and no one wants to do it. Councilor Sathe reported that the mockup of the postcard survey is ready to be picked up. Council President Mills indicated that her husband had expressed an interest in doing the meter readings, but she didn't know what kind of restrictions there are since she is a Councilor. Discussion followed.

Road Commission Report: Councilor Sathe reported that the Road Commission met on July 16, 2012 where more work was done on the draft of the Master Road Plan. He also reported that the vehicle in the right of way on Wright Road has been removed. The next meeting will be the third Monday of September at 6:30 pm.

Revenue Committee Report: Councilor Scarberry reported that the Revenue Committee met and welcomed new member Maurice Sanders. Having finally achieved a quorum, we conducted business and the first item was to select a secretary and there were no volunteers, so I had to run the meeting and take notes at the same time. The Committee discussed entering into a franchise agreement with a local water delivery company and passed a motion recommending that the Council treat the company as a public utility and implement a franchise fee with that company. An update regarding the triathlon was given and the Committee voted to pass along its support for the event to the City Council. Under new business, the idea for a kayak or canoeing event in 2013 is still on the table for discussion and the idea of some kind of a 50<sup>th</sup> anniversary celebration was discussed and the Committee felt it would be better to pass that event on to the Communication and Education Committee. Grants were discussed and the Committee asks that the Council come up with maybe five priority items they would like to see the Committee try to find grants for. Other items discussed included the \$100 for the water meters and how to handle those who don't pay. The next meeting will be August 16<sup>th</sup> at 3:30 pm.

Discussion took place regarding franchise agreements and their purposes. Councilor Sathe reported that the Road Commission also thought a franchise agreement is in order.

Community Center Report: Councilor Wells reported that there are some minor repairs that need to be made on the building and they will be taken care of. Council President Mills asked if there was some way to put the lights under the front porch onto a sensor or something because it is a little awkward to pull up in broad daylight and see the lights on. City Recorder Fred Hilden will get a quote on what it would cost to put the front two lights and the back porch light on a sensor like the other lights have.

Site Review Committee Report: The Site Review Committee meeting was held on July 19, 2012 at 3:00 pm at Dunes City Hall. All members were present, including Milton Farrand, David Dumas and Ken Platt. Old business included discussion of the nuisance complaint on Lake Blvd. Nothing has been done on the property as of July 30, 2012. Under new business, a discussion was had on abatement of health and safety nuisances on vacant lots in the City. The Committee chose to start those abatements with the vacant lot on Little Woahink. A visit to the property is

scheduled for our next meeting, August 16<sup>th</sup>. Photos will be taken and notes made in order to fill out an official complaint form.

Emergency Services Report: City Recorder Fred Hilden read his report into the record.

City Recorder / Planning Staff Report: City Recorder Hilden read his report into the record. Councilor Koehler asked if notices have gone out on 203. City Recorder Fred Hilden reiterated his earlier report about updating the database and the 120+ letters that have been mailed out today.

## **12. FOR THE GOOD OF THE ORDER**

Councilor Wells thanked Councilor Anderson and his Committee and staff for the work they did on the newsletter. It is very nice.

Councilor Sathe said he has seen the signs that the Water Quality Committee has worked on and they look really good. Council President Mills held up one of the signs for all to see.

Councilor Anderson stated that he has people stop him all the time and thank him for the work the City Councilors are doing and he wants the other Councilors to know that they are appreciated.

Council President Mills reminded the citizenry that they can call her to have a map your neighborhood class in your home and how much it will help following an emergency.

Mayor Ruede again invited everyone to come out to Relay for Life on Saturday.

## **13. ADJOURNMENT**

**There being no further business to come before the City Council, Council President Mills made a motion to adjourn the meeting. The motion was not seconded and no vote was taken.**

Mayor Ruede adjourned the meeting of the Dunes City Council at 9:47 pm.

**APPROVED BY THE DUNES CITY COUNCIL ON THE 13<sup>th</sup> DAY OF SEPTEMBER 2012.**

[ Signed copy available at City Hall ]  
Jamie Mills, Council President

ATTEST:

[ Signed copy available at City Hall ]  
Fred Hilden, City Recorder

Site Review Committee Report to Council  
August 9, 2012 ~ Prepared by Duke Wells

The Site Review Committee meeting was held on July 19, 2012 at 3:00 pm at Dunes City Hall. All members were present, including Milton Farrand, David Dumas and Ken Platt.

Old Business -

Discussed courtesy call regarding a nuisance complaint on Lake Boulevard. Nothing has been done on the property as of July 30, 2012.

New Business -

Discussed approval from City Council to move ahead on abating vacant lots and unoccupied properties in Dunes City.

The Committee chose a property located on Little Woahink Drive to start abatement of health and safety nuisances. A visit to the property is scheduled for August 16, 2012, which is also the date of our regular scheduled meeting. We will take photos and make a list of violations, then fill out and sign an official complaint form for Dunes City Staff.

The next Site Review Committee meeting is August 16, 2012 at 3:00 pm.

Thank you,  
Duke Wells  
Site Review Chairman

Emergency Services Report to City Council  
August 9, 2012 ~ Prepared by Fred Hilden

I attended the West Lane Emergency Operations Group meeting on Monday, July 16, 2012, representing Dunes City. Council President Mills was also present.

The Budget for Fiscal Year 2012-2013 was unanimously approved, including the \$2,000 needed to support the ODOT permit requirements for access to Old Ferry Road at the southwest corner of the Siuslaw River Bridge.

A substantial amount of discussion took place regarding the “process” for disaster evacuation, including initial assembly areas, evacuee record keeping and shelter locations. The ideas about how all of this should work are about as diverse as the Board’s membership. One thing is clear, we need to finalize and communicate this process to residents and visitors to the area.

Efforts to revitalize the local CERT Program are underway. Community Emergency Response Teams can be a very valuable group in assisting everyone during a disaster, provided they are well-trained and well-organized.

A “Disaster Communications” and “Hazard Mitigation” class is scheduled for Saturday, August 11, 2012. Also, an “Improve the Earthquake Survivability of Your Home” class is scheduled for Saturday, September 8, 2012. All classes are held at Siuslaw Valley Fire and Rescue, 2625 Highway 101 in Florence. The classes start at 9:30 am and end at 12:30 pm. Call 541-997-3212 to sign-up.

The approved minutes of the WLEOG meeting from June 2012 and the approved WLEOG Budget for FY 2012-2013 are attached for your review.

Respectfully submitted,

Fred Hilden  
City Recorder

City Recorder / Planning Report to City Council  
August 9, 2012 ~ Prepared by Fred Hilden

July permits totaled fifteen, including another new residence on Meadow Lake Way. Permit activity is up substantially, including renovation questions and due diligence inquiries on potential purchases of existing homes. Copies of permits to Lane County and Lane Council of Governments are on schedule.

We received the City Attorney's response to the Code Enforcement Ordinance on Jul 24, 2012. Since there are substantial changes, it will be referred back to the Ordinance Review Committee before being brought to City Council again.

During July, the Road Commission completed work on the draft Master Road Plan that contract Director of Roads, Gary Baker has been working on with Staff. This was a very large undertaking over several months that involved the Planning Commission, with the primary objective of making the MRP a maintenance planning document for our streets and related infrastructure. All reference to ordinances and City code have been removed and placed in Title XV. This project required a substantial amount of Staff time, but the effort will prove to be very worthwhile.

We received our check from the State of Oregon for the Federal Emergency Management Association reimbursement for the January 17<sup>th</sup> – 21<sup>st</sup> storm damage. The final amount came to \$19,555.43, with most of this going into the State Street Fund. The City is very blessed to have so many great volunteers that made the tree and debris clean-up and reimbursement to the City possible.

As a reminder, we have four positions available on the ballot in the November general election. The Mayor position is open for a term of two years and three City Councilor positions are open each for a term of four years. At this time, one candidate has filed a prospective petition for Mayor and three candidates have filed prospective petitions for City Councilor. I expect completed petitions with signature sheets to be filed with me between August 8<sup>th</sup> and August 20<sup>th</sup>, providing me with the time needed to validate signatures through Lane County Elections, before the filing deadline of August 28<sup>th</sup>.

Respectfully submitted,

Fred Hilden  
City Recorder