



**CITY COUNCIL MEETING MINUTES ~ APPROVED  
MAY 9, 2013 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at [www.DunesCity.com](http://www.DunesCity.com)

**1. CALL TO ORDER**

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:02 pm.

**2. ROLL CALL**

Roll Call was taken by Fred Hilden, City Recorder.

**Present:** Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Maurice Sanders, and Councilor Dick Anderson.

**Absent and Excused:** Councilor Ed Scarberry.

**Also Present:** City Recorder Fred Hilden, Road Secretary Laurale Lorentzen, Administrative Assistant Renee Green, Planning Chairman Lee Riechel and several citizens.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance lead by Alex Osbon, an 8<sup>th</sup> grade student from Siuslaw Middle School.

**4. APPROVAL OF THE AGENDA**

**Councilor Anderson made a motion to approve the Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.**

**5. CONSENT AGENDA**

**Councilor Sanders made a motion to approve the amended Consent Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.**

**6. ANNOUNCEMENTS / CORRESPONDENCE**

A. The US Bank Oregon Dunes Triathlon & Duathlon is scheduled for this Saturday, May 11<sup>th</sup> at Honeyman State Park. The event begins at 8:00 am at the East Woahink Lake Day-Use Area. Volunteers are asked to arrive at 5:30 am and packet pickup opens at

- 6:00 a.m. The finish line and award ceremony that starts at noon will be at the large day-use parking area on the south side of Cleawox Lake.
- B. The Budget Committee approved the 2013-2014 Fiscal Year budget and it will be before the Council for adoption at the June 13th City Council meeting.
  - C. There will be a City Council Special Session on Tuesday, May 14<sup>th</sup> from 3-5 pm to continue the review of the City's Comprehensive Plan.
  - D. A Tsunami Rally is scheduled for May 14<sup>th</sup> at the Florence Event Center. Doors open at 6:30 pm and the presentation by the Oregon Department of Geology starts at 7 pm.
  - E. On Wednesday, May 15<sup>th</sup> from 6-8 pm there will be a Committee for Citizen Involvement meeting at Dunes City Hall.
  - F. A Tsunami Evacuation Drill is scheduled for all areas in Dunes City that are in the "Near Tsunami" inundation zone on Thursday, May 30<sup>th</sup> at 10 am. This will be thoroughly explained at the Tsunami Rally on May 14<sup>th</sup>.
  - G. Nominations for the Volunteer of the Year Award are open during May with selection taking place at the June City Council meeting. Contact City Hall for a nomination form.
  - H. Dunes City Artist of the Month is local photographer Michael Gibbons.
  - I. May birthday wishes to Mayor Rebecca Ruede on the 20<sup>th</sup> and City Recorder Fred Hilden on the 18<sup>th</sup>.

## 7. CITIZEN INPUT –

### Mary Jo Leach - Resident of Dunes City

Citizen Mrs. Leach stated that she has a couple of subjects to address and she has before her the Public Information Request (PIR) which is a request for a septic and/or water database and she has copies for anyone here who wants it. Mrs. Leach stated that she became aware when someone contacted her a couple of weeks ago that they had been trying to get this information for months and was not able to get it. She stated that she titled her request septic/and or water database and she believes that is correct and it is document that is within \$5 - \$6,000. She stated that after attending the budget meeting, there are delinquent users who are going to receive nasty letters and collection agencies and liens and negative info on their credit reports. She stated that she does not agree with the policy because she still has not seen that the City has .... there have been no reports, despite years of complaining, mainly her complaints in particular, about bringing people into compliance who are not listed as users. She stated she does not know the status of this. Mrs. Leach showed the document that she prepared which reflects the water fund straight from the auditor's statements. She stated that when she was canvassing the neighborhood, because she had neighbors with complete PIRs; it was kind of an information trip about the septic and the water. She stated that people who are involved in this particular issue have costs of a quarter of a million dollars that only 130 of us have paid in. She stated she is concerned about some of these, and no one is unwilling to pay \$100; that's not what it was; they/we want the money administered properly, dispersed appropriately and preserved judicially. She stated that she would urge the City to desist in their efforts to obtain a municipal water system.

## 8. PRESENTATION

### A. "If I Were Mayor" 2013 Student Contest Award

Mayor Ruede gave some background regarding the "If I Were Mayor" contest and explained how Alex Osbon became the winner of this award. Alex Osbon introduced his family and Mayor Ruede presented him with a certificate and a \$25 cash award and announced that he will also be eligible for a new laptop computer. He then read his award-winning essay and received a round of applause. The topic of his essay was that if he were Mayor, he would start a volunteer program that would meet once a year to cut down beach grass and scotch broom. The unpaid helpers would assemble after the work was finished, and he would have two full tables of free snacks and refreshments for them. Mayor Ruede commented that anyone who would treat volunteers with two full tables of refreshments would be a definite winner.

## 9. UNFINISHED / OLD BUSINESS

### A. Ordinance No. 222 (M. Sanders)

Repealing Ordinance No. 171 Establishing the Master Road Plan for Dunes City  
Second Reading & Public Comment

City Recorder Hilden provided some background information to this Ordinance stating that the plan was that Ordinance No. 222 would repeal Ordinance No. 171 and that we would adopt a new Master Road Plan (MRP) by Resolution. However, after consulting with the City Attorney, he explained that the MRP is a part of the Statewide Planning Goal #12, and therefore it needs to be adopted by an Ordinance. He went on to point out the good news is that the Appendix to the MRP includes the Pavement Management System which is the piece that has to be kept up-to-date every year, and because of this, we would not be modifying Code every year. City Recorder Hilden suggested that a Councilor make a motion directing staff to revise Ordinance No. 222 as a Lane Use Ordinance and follow the necessary process.

**Councilor Sanders made a motion to direct staff to revise Ordinance 222 as a Land Use Ordinance, then prepare and send the required 45-day notice to DLCDC. Council President Mills seconded the motion. The motion passed by unanimous vote.**

### B. Resolution Series 2013, No. 1 (05/09/2013) (M. Sanders)

Adopting the "Master Road Plan – March 2013" for Dunes City

Mayor Ruede made mention that the previous motion supports Item B as well.

### C. Oregon Dunes Triathlon & Duathlon (/F. Hilden)

Since Mayor Ruede felt her Report was related to this Agenda item, she presented her report. Mayor Ruede provided some background of how the Oregon Dunes Triathlon &

Duathlon started with a dream and through action, is now becoming a reality. With great passion and enthusiasm, Mayor Ruede expressed her appreciation to the volunteers for the many hours spent preparing for this event. City Recorder Hilden introduced Brian and Chris Douglass from the Smith Rock Race Group. Brian Douglass informed the audience that US Bank owns the Title and Peace Health is the presenting sponsor along with additional sponsors. He went on to point out that as a first-year Triathlon/Duathlon event in Oregon, this will be a very impressive event and an even greater event next year. Chris Douglass stated that he was impressed with the activity of the Council and thanked City Recorder Hilden and Administrative Assistant Renee Green for diligently working with him. City Recorder Hilden unveiled one of the awards a handmade myrtlewood bowl created by Councilor Duke Wells. Councilor Sanders questioned if there would be a debriefing after the event and Chris Douglass confirmed that a debriefing would take place and lessons learned will be discussed.

#### D. Carpet for Council Chambers (F. Hilden)

City Recorder Hilden reported that he anticipates submitting the order for the carpet next week and installation is expected before the June Council meeting and before June 22<sup>nd</sup> when the time capsule is opened.

### **10. New Business**

#### A. Condition of Highway 101

Councilor Sanders provided some background information regarding the poor and unrepaired condition of Highway 101, pointing out details such as the article in the Siuslaw News, some people took issue with the facts that were presented by ODOT and there was some feedback. He personally made contact with Franny Brindle, who is the Area 5 ODOT Manager for our area. He added that Ms. Brindle admitted that the road was in worse condition than was represented in the Siuslaw News and they have reassessed the situation. Councilor Sanders stated he spoke with David Warren of ODOT and that if we write a letter of appreciation for the stopgap work that was done between Clear Lake Road and Pacific Avenue, it should be addressed to Mr. Warren and Ms. Brindle. Councilor Sanders recommended that City Recorder Hilden represent the City by composing a letter of appreciation to ODOT and City Recorder Hilden agreed to do so.

### **11. REPORTS**

Mayor's Report: Mayor Ruede's report is recorded earlier in these Minutes under Item C of Unfinished/Old Business – Oregon Dunes Triathlon & Duathlon.

Communication & Education Committee Report: Council President Mills stated that the Committee did not meet this month.

Ordinance Review Committee Report: Council President Mills stated that the Review Committee did not meet this month.

Water Quality Committee Report: Council President Mills read her report into the record.

Community Center Report: Councilor Wells reported that the Dunes City landscaping committee has been busy trying to realize the mayors vision and we will continue to work until we get it done. Mayor Ruede commented that we have a wonderful landscaping committee.

Conservation Committee Report: Councilor Anderson explained that we had a shoreland vegetation removal permit and after his site visit with the City Recorder, it was decided that this was a danger tree and removal would be permitted.

Parks & Recreation Commission Report: Councilor Anderson announced that they have been working on putting a sign next to the kiosk and he would appreciate comments and ideas about each business having a listing. The Commission would also like to request staff to investigate the future use of Chet's Trail to be a hiking or biking trail. The Commission also decided not to pursue placement of the sign at Little Woahink Lake.

Road Commission Report and April Road Commission Draft Minutes: Councilor Sanders read his report into the record and announced that Commissioner Palmer offered to sweep and brush the streets using his own equipment and time as a contribution to the City.

Emergency Services Report: City Recorder Hilden read his written report into the record. Councilor Sanders questioned if we have identified the physical addresses of the homes or businesses within the inundation zone and what efforts has the City taken to notify those residents. Further discussions ensued and it was determined that most of the residents have or will be notified through either Council President Mills' efforts or the door-to-door campaign that City Recorder Hilden will be coordinating.

City Recorder/Planning Staff Report: City Recorder Fred Hilden read his written report into the record.

## **12. FOR THE GOOD OF THE ORDER**

Mayor Ruede announced that Councilor Scarberry has a new granddaughter named Amelia.

Councilor Wells thanked the Douglass Family from the Smith Rock Race Group, City Recorder Hilden and Administrative Assistant Green for all their hard work in preparing for the Triathlon & Duathlon event.

Councilor Sanders announced he also is a new grandfather. He also proposed that the Council consider authorizing our City Recorder to use the title of City Administrator. Mayor Ruede stated that this request would be added to next month's Agenda.

In regards to the Triathlon & Duathlon, Councilor Anderson acknowledged he did not catch the vision quickly, but he is now thrilled with what we have accomplished so far.

**13. ADJOURNMENT**

**Councilor Anderson made a motion for adjournment. Councilor Sanders seconded the motion and no vote was taken. Mayor Ruede adjourned the meeting at 8:17 pm.**

**APPROVED BY THE DUNES CITY COUNCIL ON THE 13<sup>th</sup> DAY OF JUNE 2013.**

[ Signed copy available at City Hall ]

Rebecca Ruede, Mayor

ATTEST:

[ Signed copy available at City Hall ]

Fred Hilden, City Recorder