



**CITY COUNCIL MEETING MINUTES ~ APPROVED
JUNE 13, 2013 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:00 pm.

2. ROLL CALL

Roll Call was taken by Fred Hilden, City Recorder.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Duke Wells, Councilor Maurice Sanders, Councilor Ed Scarberry and Councilor Dick Anderson.

Absent and Excused: (None)

Also Present: City Recorder Fred Hilden, Road Secretary Laurale Lorentzen, Administrative Assistant Renee Green, Planning Vice-Chairman Lee Riechel and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor President Mills made a motion to approve the Agenda. Commissioner Anderson seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

Councilor Scarberry made a motion to approve the amended Consent Agenda. Council President Mills seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

A. Dunes City will host an open house to kick off our 50th anniversary celebration and open the time capsule on Saturday, June 22, 2013 from 12:00 pm to 2:00 pm in the Community Center.

- B. A Public Hearing will be held before the Planning Commission to consider a draft Ordinance to amend the Comprehensive Plan regarding Goal 1 on June 27, 2013 at 6:00 pm at Dunes City Hall.
- C. Dunes City will host a Kayak/Canoe Run on Saturday, August 17, 2013 with the start time to be announced.
- D. Dunes City Artist of the Month is local photographer Michael Gibbons.

7. CITIZEN INPUT –

Mr. John Stead – Dunes City Resident

Mr. Stead stated that he has a Comprehensive Plan Amendment Report prepared with copies for Council. He read the report into the Minutes and the three-page document is attached and respectfully submitted by David Bellemore, Mary Jo Leach, Peter Howison, Susie Navetta, Richard Koehler and John Stead.

Dr. Peter Howison – Dunes City Resident

Dr. Howison stated that he attended the May 15, 2013 CCI “proposed” meeting, although it did not represent a CCI meeting in his opinion. Emphasizing Mr. Stead’s comments, he stated that we can have a citizen involvement that is above the standard required under the state, and since this city is a small city, we can benefit by having a standard that’s higher than the state, which is to have people involved to the extent that anyone who is concerned about any situation can come and vote on it. Dr. Howison stated that he chaired several CCI meetings in the past and those votes were not binding, but they were votes that were presented to the City Council or to the Planning Commission and because of that, they took it seriously. He went on to point out that, we want a process where citizens are involved enough that they can be seriously involved in the decisions that you make as City Councilors and the same can be applied to the septic maintenance issue. We have an Ordinance that has been changed where inspections are required, and everyone should have their septic systems inspected at some point, but perhaps we can change or adjust the Septic Ordinance to be more flexible. He further noted that in this City where we have the beautiful lakes, we need something higher than the state standards.

Mark Chandler – Dunes City Resident

Mr. Chandler stated that Dunes City has a long tradition of residents that take an active interest in participating in the affairs of the City. He stated that he is deeply concerned that City Council may take action to block the efforts of citizens that remain involved in the government and that he participated in the CCI process in the past and found that to be very useful in bringing the process of democracy to the citizens of Dunes City. He encouraged Council to keep the provisions of the Comprehensive Plan to allow the residents to participate in our own affairs.

Susie Navetta – Dunes City Resident

Ms. Navetta stated that she also attended the CCI meeting and said it was boring, a waste of time, and a waste of City money. She provided some background information stating that on March 6, 2012, a special CCI meeting was held and the Planning Commission was part of the CCI plus three individuals were selected to be on that Committee including Richard Koehler, herself and John Stead. She stated that they attended the one meeting and apparently, no one approved of what they said and there was never another meeting. She stated that they watched for a meeting to be scheduled, and although they watched for a sign, nothing happened whatsoever, no contact whatsoever. A year later, the Siuslaw News published an announcement for another meeting and because she is on the Committee, she went to the meeting even though she felt suckered in. She believed there was a more appropriate way of doing this without ignoring them. Ms. Navetta went on to point out that the meeting was conducted by the new Dunes City Attorney, who admitted that she did not know anything about Dunes City, which Ms. Navetta stated she did not believe was a very good choice. According to Ms. Navetta, only two representatives were at the meeting - Council President Jamie Mills and Planning Vice-Chairman Lee Riechel. Ms. Navetta asked where the Council was since this was such an important meeting where she/we had to learn all these facts; and again she asked, why weren't you there, and who needed to know it more than you and the Planning Commission, and added certainly not us who are unheard. She stated that it did not even make sense. She stated that questions were asked during the meeting like what do you think about Dunes City, what do you not think about Dunes City, which was in her opinion silly, a waste of her time and very primary. She went on to question why was the City Attorney conducting our meeting, why did they refuse to record the meeting, and stated that this was the first time she had ever been to a Dunes City meeting that was not recorded, which was unbelievable to her. Another question was why did they not follow the agenda. Why was the City Council and the Planning Commission not in attendance, but mostly important, who requested the meeting, who setup the meeting and that was the answer we got there too nobody. If and when the Council did give approval for the meeting, when was that? You don't know that answer either. that's good. And what was the cost of this touchy-feely meeting that I had to attend? No courtesy on that either, thank you so much. Mayor Ruede recommended that Ms. Navetta research the answers to the questions she asked.

8. PUBLIC HEARING

A. Resolution Series 2013, No. 2 (06/13/2013) Adopting Dunes City Fiscal Year 2013-2014 Budget

Mayor Ruede announced the opening of a Public Hearing on the Dunes City Budget for Fiscal Year 2013-2014. She thanked everyone that served on the Budget Committee and added that the budget was an easy task this year with only three meetings and noted that the prudent planning was definitely beneficial. She stated that a notice of this hearing had been published in the Siuslaw News on June 8, 2013, consistent with State Budget Law and that a copy of the Budget as approved by the Dunes City Budget Committee on May 14, 2013 has been available at City Hall since that date. Mayor Ruede opened the Public Hearing for the Dunes City Budget for fiscal year 2013-2014 at 7:25 pm. Mayor

Ruede asked for comments on the budget from anyone in the audience; City Recorder Hilden noted that no one had signed up for comments. After addressing the Council for questions, Councilor Sanders clarified for anyone who reads the Resolution, that this document does not contain revenues. City Recorder Hilden explained that this is a state designated form called the LB-1, which only includes appropriations (aimed in particular for property tax purposes) and is designed to inform the public about how the City intends to spend the money for the next fiscal year. He went on to point out that since Dunes City is not a taxed based municipality, that portion of the form does not apply and in response to Councilor Sanders' question, typically the Resolution not being posted on the website, but the budget document is and it includes revenues and expenses. After asking for further questions from the Councilors and there being none, Mayor Ruede closed the public hearing at 7: 28 pm.

Councilor Sanders made a motion to adopt and approve the Dunes City Fiscal Year 2013-2014 Budget, Resolution Series 2013, No. 2. Councilor Anderson seconded the motion. The motion passed by unanimous vote.

9. UNFINISHED / OLD BUSINESS

A. Carpet for Council Chambers (F. Hilden)

City Recorder Fred Hilden reported that the new carpet and cove base was installed on June 7th and the areas carpeted included the lobby, the main council chambers and the dais. He went on to explain that although we have samples of a lighter weight carpet for applying on the walls for acoustical purposes, we are waiting to evaluate the impact the new carpet will make on the audio. He stated that the bill for the work completed is slightly under budget and he is anticipating it to be on next month's Bills of the Session for Council approval. Councilor Anderson commented that he noticed that the sound is much improved compared to the past and City Recorder Hilden stated he is very pleased with the results. Sitting in the audience, Planning Commissioner George Burke commented that the sound is drastically improved and he no longer hears an echo and can now hear clearly what the Council is saying.

B. Condition of Highway 101

City Recorder Hilden conveyed that the letter requested by Council regarding the condition of Highway 101 has taken a back seat position while working feverously on the Transportation Growth Management Grant. He went on to explain that he anticipates the draft he is in the process of writing now will be ready next week, and he will advance to Council for review and then it will be sent out.

C. Schedule Next City Council Special Session Comprehensive Plan Review

Mayor Ruede asked to schedule another work session for the Comprehensive Plan in which the citizens are invited to attend. The tentative date accepted by Council was July 9, 2013 at 3:00 pm.

D. Oregon Dunes Triathlon & Duathlon (F. Hilden)

Mayor Ruede announced the Oregon Dunes Triathlon & Duathlon on May 11, 2013 as a fantastic event and a great success with ongoing compliments and praise from citizens and onlookers. City Recorder Hilden stated that 53 bicyclists riding 25 miles without a single safety or mechanical incident is quite significant and he felt the occasion was an absolutely stellar event. He went on to point out that the feedback from the 53 participants was most important which included their excitement of the venue of Dunes City in the Florence Area, the course layout, Honeyman State Park; and that the event itself was very well done. According to City Recorder Hilden, the participants noticed none of the few hiccups in the logistics. He affirmed that a final budget report would be available at the July Council Meeting and that with no surprises; he does not expect much revenue from this event for the City, but that it was within budget as expected.

Mayor Ruede made a special presentation announcing and awarding City Recorder Hilden with a Certificate of Achievement that acknowledged that City Recorder Hilden has gone above-and-beyond his call of duty organizing the US Bank Oregon Dunes Triathlon & Duathlon, 2013, on behalf of Mayor Ruede and the entire Council. City Recorder Hilden accepted the award and a round of applause followed.

10. New Business

A. Mayor's Conference July 25-29 in Corvallis (Approval to attend)

Mayor Ruede stated that she would like to hear a vote of confidence from the Council regarding her attendance at the Mayor's Conference in Corvallis. **Councilor Duke Wells made a motion that Mayor Ruede attend the Mayor's Conference July 25-29, 2013 in Corvallis, Oregon. Councilor Sanders seconded the motion. The motion passed by unanimous vote.** Mayor Ruede recommended that any future Mayor of Dunes City attend this conference. She stated that the conference is very worthwhile and beneficial by gaining knowledge and understanding from other Mayors' experience.

B. Volunteer of the Year Award Selection

Mayor Ruede announced that the Councilor's packet contained a nomination form for the volunteer of the year and a presentation will be made at the July City Council Meeting. Mayor Ruede asked for a motion to approve this year's nomination for the Volunteer of the Year Award to Mr. Lee Riechel. She stated that Mr. Riechel has provided years of selfless dedicated service to Dunes City, particularly as it relates to planning and development issues; he has given freely of his expert knowledge for the benefit of the residents of Dunes City, and stands out as a shining example of volunteerism in our community. In his 17 years of service to Dunes City, he has served on the Road Commission, Planning Commission, and City Council. **Council President Mills made a motion to nominate and accept Lee Riechel as the Volunteer of the Year for 2013. Councilor Anderson seconded the motion. The motion passed by unanimous vote.**

C. Resolution Series 2013, No. 3 (06/13/2013) - Certifying Four Municipal Services

Mayor Ruede entertained a motion to approve Resolution Series 2013, No. 3, a Resolution Certifying Dunes City Provides Four Municipal Services Enumerated in Section 1, ORS 221.760. City Recorder Hilden stated it was not necessary to read the Resolution but stated that it is a housekeeping resolution that facilitates the City's receipt of the portion of funding that we get for cigarette tax and OLCC (Oregon Liquor Control Commission) tax in order to be the recipients of those benefits, we need to certify that we supply these four of the seven municipal services. He went on to point out that the City of Dunes City does provide 1) fire protection; 2) street construction, maintenance and lighting, 3) storm sewers; and 4) planning, zoning, and subdivision control. Councilor Sanders questioned if storm sewers is in reference to the culverts that allow storm water to be drained off the properties and not for roads. City Recorder Hilden answered yes to the question and added that the City of Dunes City does have three or four real live storm sewers within the City. Council President Mills questioned if the language has been checked with the current ORS 221; City Recorder Hilden agreed to check on this before the Resolution is signed. Councilor Sanders stated he would like to see the Resolution reflect what the Oregon Revised Statute says. **Council President Mills made a motion to table this item C on the Agenda until the bottom of the New Business Agenda and after Item G. Councilor Sanders seconded the motion. The motion passed by unanimous vote.** (See Item H below)

D. Resolution Series 2013, No. 4 (06/13/2013) - Workers' Compensation Coverage for Volunteers

Mayor Ruede asked for a motion to approve the above Resolution. **Council President Mills made a motion to adopt Resolution Series 2013, No. 4 dated June 13, 2013, a Resolution Extending Dunes City's Workers' Compensation Coverage to Volunteers of Dunes City. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.**

E. Resolution Series 2013, No. 5 (06/13/2013) - ODOT Transportation Growth Management Grant

Mayor Ruede explained that in order to comply with the requirements of this Grant, and as a component of the application, Dunes City Council needs to approve this Resolution, which is a Resolution of Support for Dunes City's Application for an Award for a Transportation and Growth Management (TGM) Grant to Local Governments for 2013. **Commissioner Sanders made a motion to approve Resolution Series 2013, No. 5 for ODOT Transportation Growth Management Grant. Commissioner Wells seconded the motion. The motion passed by unanimous vote.** Commissioner Sanders explained the elements of the TGM Grant, and that our Public Works Director Gary Baker, Road Secretary Laurale Lorentzen and City Recorder Fred Hilden had their hand in putting the documents for this grant together fairly rapidly, and that the document was delivered today in hard copy because it was due tomorrow. He further noted that the grant includes a request of approximately \$95,000, which includes a process for further updating and

changing the Master Road Plan (MRP) to a Master Transportation Plan (MTP). Councilor Sanders also stated that because of our Public Works Director Baker and our City Recorder Hilden, we stand an excellent chance of being awarded part, if not all of the money we requested.

F. City Recorder Job Title

Commissioner Sanders provided some background as to the reason he requested City Recorder Hilden's job title be changed to City Administrator/City Recorder and used as an example, the anticipated drawback of his signature being just City Recorder on the grant application submitted to ODOT earlier this month. After an extended discussion, it was the consensus of the Council to delay any action on this request until input is received from the City Attorney concerning the liabilities of using both names interchangeably. The Council also agreed to add this to July's Agenda as an action item.

G. Contents of Year 51-100 Time Capsule

Regarding the contents of the time capsule for the next 50 years, the following suggestions were made from City Council and the audience. City Recorder Hilden - Triathlon & Duathlon documents; Councilor Wells - a cell phone; Councilor Sanders - the old gavel; Council President Jamie Mills - a current flag; Councilor Anderson - a CD of our website; Councilor Scarberry - photographs of City Hall, a septic tank, and Dunes City signs; Planning Vice-Chairman Lee Riechel - documents regarding our notable Sister City in France (Dunes City); Amy Bartlett of the Siuslaw News - a bottle of French wine, a recording of the event opening the time capsule, and citizen Mr. Riesenhuber - a water sample from Woahink Lake.

H. Resolution Series 2013, No. 3 Certifying Four Municipal Services - (Continued from Item C above as tabled earlier in the meeting).

Continuing the discussion of Item C, City Recorder Hilden reported that after checking the ORS, 221.760, the wording in the Resolution questioned above is listed, punctuated and spelled correctly. **Council President Mills made a motion to approve Resolution Series 2013, No. 3 Certifying Four Municipal Services, enumerated in 221.760. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.**

Mayor Ruede called a five-minute recess at 8:15 pm; the meeting reconvened at 8:22 pm.

11. REPORTS

Mayor's Report: Mayor Ruede commented and commended the applicable individuals responsible for sprucing up City Hall with landscaping, new carpet, front-page coverage of Dunes City's Triathlon & Duathlon and an invitation for everyone to join us on June 22, 2013 to celebrate and open the time capsule.

Communication & Education Committee Report: Council President Mills stated that the Committee did not meet this month.

Ordinance Review Committee Report: Council President Mills stated that the Committee did not meet this month.

Water Quality Committee Report: Council President Mills gave a report of the water quality of the lakes, their involvement in looking at the Comprehensive Plan regarding natural resources and outdated information, public input, and the concern of fireworks in regards to contaminants.

Community Center Report: Councilor Wells reported about the on-going landscaping upgrades at City Hall, the new carpet and the 50th anniversary celebration.

Conservation Committee Report: Councilor Anderson reported an update regarding the condition of the danger tree (according to a tree specialist) is no longer considered a danger tree. He stated there were no complaints or observations of any conservation problems.

Parks & Recreation Commission Report: Councilor Anderson discussed the option of installing a sign by the kiosk listing businesses in Dunes City with an estimated cost under \$2,000 with monies from the hotel or tourism fund. **Councilor Sanders made a motion for Councilor Anderson to move forward with this business sign for the City. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

Road Commission Report and May Road Commission Draft Minutes: Councilor Sanders read his report into the record.

Emergency Services Report: City Recorder Hilden read his written report into the record. His comments included that even though we only have 41 Dunes City residents in the local tsunami inundation zone, he thought we had a good response to the drill. Regarding the WLEOG meeting on June 17th, he does not believe there will be any adjustments for the revenue side of the budget.

City Recorder/Planning Staff Report: City Recorder Hilden read his written report into the record and added special appreciation to Administrative Assistant Renee Green and Road Secretary Laurale Lorentzen for their continued support by making him look good for the achievement plaque he received tonight. He mentioned that citizen input was disturbing to him tonight because he does not understand where the notion came from implying that the City is not allowing citizen input. He announced that the website for the Oregon Dunes Triathlon is now being managed by a local Florence resident, Ave Bernard of WestCoast Media and that a second video has been added and Mr. Bernard will be making the updates.

12. FOR THE GOOD OF THE ORDER

Mayor Ruede admitted she got the idea from Councilor Sanders, but from the moment she blew the 8:00 whistle for the beginning of the Triathlon & Duathlon this year, the countdown is now 10 months, 26 days, 11 hours and 13 minutes before the next event in 2014.

Councilor Sanders stated that his words of wisdom for tonight were that he is not going to say anything.

Council President Mills wanted to thank whoever is mowing Byrd Park and commented that it looks nice.

Councilor Wells commented that the triathlon for next year will come quickly and we need to stay on top this and start getting some new sponsors lined up now.

Councilor Anderson announced that a member of the Parks and Recreation Committee would not be renewing her position; therefore, there is an opening for one or two people for this Committee.

13. ADJOURNMENT

Councilor Anderson made a motion for adjournment. Councilor Scarberry seconded the motion and no vote was taken. Mayor Ruede adjourned the meeting at 8:47 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 11th DAY OF JULY 2013.

[Signed copy available at City Hall]

Jamie Mills, Council President

ATTEST:

[Signed copy available at City Hall]

Fred Hilden, City Recorder