



**CITY COUNCIL MEETING MINUTES ~ APPROVED
JULY 11, 2013 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Council President Jamie Mills called the meeting of the Dunes City Council to order at 7:00 pm and announced that Mayor Rebecca Ruede was unavailable for the meeting.

2. ROLL CALL

Roll Call was taken by City Recorder Fred Hilden.

Present: Council President Jamie Mills, Councilor Duke Wells, Councilor Maurice Sanders, Councilor Ed Scarberry and Councilor Dick Anderson.

Absent and Excused: Mayor Rebecca Ruede

Also Present: City Recorder Fred Hilden, Administrative Assistant Renee Green, Planning Chairman George Burke, Planning Vice Chairman Lee Riechel and Road Commissioner Richard Palmer.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Sanders made a motion to approve the Agenda. Councilor Anderson seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

City Recorder Hilden explained the changes made to the amended Bills of the Session and pointed out why the Bills of the Session are unusually high this month (\$30,482.68).

Councilor Sanders made a motion to approve the amended Consent Agenda. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

- A. The regular Road Commission meeting scheduled for Monday, July 15, 2013 has been cancelled and will not be rescheduled, as there is no urgent business to conduct.
- B. A Planning Commission Special Session is scheduled for Tuesday, July 16, 2013 at 2:00 pm to continue the review of Chapter 154.
- C. The 2nd Annual Volunteer of the Year Award Presentation previously announced for tonight's meeting will take place at the August 8th City Council Meeting.
- D. There will be a Public Hearing on Ordinance No. 223 Amending the Comprehensive Plan regarding Goal 1 during the August 8th City Council Meeting.
- E. As part of the City's Semi-Centennial Celebration, the Communication & Education Committee has scheduled a "Paddle Only Poker Run" on Siltcoos Lake for Saturday, August 17th. Council President Mills added that registration begins at the boat dock at 8:00 am with lunch at City Hall at noon.

7. CITIZEN INPUT (NONE)

8. UNFINISHED / OLD BUSINESS

A. Condition of Highway 101 (F. Hilden)

City Recorder Fred Hilden discussed the draft letter regarding Highway 101 maintenance addressed to Ms. Fannie Brindle at ODOT to be signed by Mayor Rebecca Ruede. After discussing the letter, the Council recommended changes be made and they consented to have City Recorder Hilden make the appropriate changes they suggested and to send the letter out. City Recorder Hilden agreed to contact the City of Florence to determine their position regarding the condition of Highway 101.

9. New Business

A. Road Commission Appointment

Council President Mills stated that the only applicant for the Road Commission vacancy is Christopher John who works with her on the Water Quality Committee.

Councilor Sanders made a motion that the Council appoint Christopher John as a Road Commissioner to occupy the seat vacated by Ron Tucker whose term expires December 31, 2013. Councilor Wells seconded the motion. The motion passed by unanimous vote.

B. Disposition of Original Time Capsule Contents – See Agenda Attachment A

City Recorder Hilden spearheaded the discussion regarding what to do with the contents of the time capsule opened on June 22, 2013. The Council agreed to present the coins to the appropriate Dunes City parents of the first girl and boy born after June 1, 2013 as soon as it is determined; display the antiquated photos on the website; and acquire a

display case to exhibit the remainder of the objects in the time capsule on a rotating basis, if necessary.

Councilor Sanders made a motion that the Council instruct the City Recorder to obtain an approximate 4-foot by 6-foot sized glass door case for displaying the material from the time capsule. Councilor Wells seconded the motion. The motion passed by unanimous vote.

C. Determination of 2013 – 2063 Time Capsule Contents – See Agenda Attachment B

Council discussed and recommended enclosing the following items in the new 2013 time capsule: newsletters, website contents, 2012 storm including photos illustrating the city's involvement in this calamity, the portage, the Comprehensive Plan, a savings bond or stock, and a State of the City Address (including challenges, financial status, and the stability of Staff). The Council agreed this should not be a short time-issue project, but agreed to think it through by leaving this item on the Agenda as Unfinished Old Business and add more ideas each month until they are satisfied with the results. Other recommendations included directing the City Recorder to obtain citizen input through a press release, and assist in making a public service announcement to the local radio station on an on-going basis. Other ideas included each Council member writing what they feel is the State of the City, list their ideas, and forward them to the City Recorder. Council also recommended that Staff start a list and add more ideas with updates after each Council meeting.

10. REPORTS

Communication & Education Committee Report: Council President Mills stated that the Committee did not meet last month, but there will be a meeting on Monday, July 15 at 9:00 am.

Ordinance Review Committee Report: Council President Mills stated that the Ordinance Review Committee did not meet last month.

Water Quality Committee Report: Council President Mills stated that her written report is in the packet, but that she wanted to report verbally that for the first time in recorded history in Dunes City, the clarity testing on Siltcoos Lake was better than Woahink Lake. She also stated that after a vote was taken and an algae count and identification test was made on Woahink Lake, an algae was discovered, but the good news is that it was not blue green algae and not considered to be a toxin of any kind, and we are still waiting for the comprehensive test from the state.

Community Center Report: Councilor Wells stated that their next project is to refurbish the basketball hoop for the kids. He also stated that quite a few people who attended the time capsule celebration mentioned that this was the largest gathering ever seen at a Dunes City function.

Conservation Committee Report: Counselor Anderson reported there were no complaints along the lakeshore.

Parks & Recreation Commission Report: Councilor Anderson stated that the City's directory kiosk sign has been contracted out, and the proof has been received. He announced that Councilor Ed Scarberry will Chair the Parks and Recreation Committee starting tonight.

Road Commission Report and June Road Commission Draft Minutes: Councilor Sanders read his written report into the Minutes and recapped on 3 items which included: 1) the Road Commission and its regulatory authority regarding traffic signs; 2) no action taken on the "No Parking" signs at Woahink Drive and Wright Road; and 3) the Code Enforcement Officer does not need a signed written complaint for a violation in the roadway or public right-of-way, but he does need one for a complaint upon private property. Councilor Sanders lauded Commissioner Richard Palmer for his extensive brushing and sweeping volunteer endeavors for the City, which followed by a round of applause.

Emergency Services Report: City Recorder Hilden read his report into the record and added that at a per capita basis, Dunes City had a greater participation than Florence in the Tsunami evacuation drill. He also reported that he is in the process of resolving the issue of an emergency access at the south end of the Siuslaw River Bridge. Another issue spurred by concerns of Councilor Sanders regarding the recent retirement of Chief Buchanan and his replacement, resulted in a discussion inquiring about the possibility of Dunes City being involved in the process of choosing his replacement. City Recorder Hilden stated that he would check into this question on Monday. Councilor Sanders initiated a discussion regarding the fact that Dunes City is not a tsunami/storm ready city, and offered his assistance on this project, stating that he has had successful previous experience in Florence. The Council consented to designate Councilor Sanders as the person in charge of this project.

City Recorder/Planning Staff Report: City Recorder Hilden read his report into the record. He addressed two additional issues not in his report and they were: 1) The State Department of Geology and Mineral Industries and FEMA flood insurance map group have asked Dunes City to host the meeting to review the status the maps on July 31, 2013 at 1:00 pm, and 2) at the state and government level, the State of Oregon Regional Solution team will be in Dunes City on August 8, 2013 at 1:30 pm. Their mission is to discuss what things we might need help with, which gives us a great opportunity for Staff and Council to address issues of concern. A suggestion was made to recommend the team take the Clear Lake Road loop from Florence in order to see more of the city, our two lakes, and the condition of Highway 101. City Recorder Hilden announced that a photo of the Council will be taken on August 8th.

11. FOR THE GOOD OF THE ORDER

Councilor Anderson announced that he just became aware that Dunes City is in The Port of Siuslaw and there could be some benefits for Dunes City that we have not realized yet.

Councilor Sanders asked for a consensus from the Council to allow Commissioner Richard Palmer (during his right-of-way brushing and sweeping project) to cut and leave 8 to 10 foot

long trees alongside the road for anyone to take free of charge. Council consented to the request. He also asked who, from Dunes City, attends the quarterly meetings of the League of Oregon Cities. After discussion with the Council, the Council decided to add this to next month's Agenda and appoint someone to attend. Councilor Sanders asked City Recorder Hilden if there had been any responses for the Council position opening, and the answer was "no."

Councilor Wells reminded everyone concerning the "Paddle Only Poker Run" scheduled August 17 at 8:00 am with registration at the Siltcoos Lake boat dock. Council President Mills mentioned that the logistics of an online pre-registration accommodation is in the process.

Council President Mills expressed a concern regarding fallen trees in Woahink Lake that can break away from the root balls attached to the land and damage the outlet control structure. Councilor Anderson stated that even now, when the level of the lake is low, the trees are striking against the pilings of the weir. City Recorder Hilden stated there are available funds in the water rights budget for this work. Council President Mills asked for a consensus from the Council to have Mayor Ruede sign a Purchase Order no greater than \$1,500 to have the fallen trees in Woahink Lake removed; the Council agreed.

12. ADJOURNMENT

Councilor Scarberry made a motion for adjournment. Councilor Anderson seconded the motion. The motion passed by unanimous vote. Council President Mills adjourned the meeting at 8:05 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 8th DAY OF AUGUST 2013.

[Signed copy available at City Hall]
Jamie Mills, Council President

ATTEST:

[Signed copy available at City Hall]
Fred Hilden, City Recorder