



ROAD COMMISSION MEETING MINUTES ~ APPROVED

JUNE 11, 2012 AT 6:30 PM

City Hall ~ 82877 Spruce St., Westlake, OR

1. CALL TO ORDER

The Road Commission meeting was called to order by Road Chairman Troy Sathe at 6:34 pm.

2. ROLL CALL

Roll Call was taken by Road Secretary Brandie Bell.

Present: Road Chairman Troy Sathe, Vice-Chairman Jerry Curran, Commissioner Bill Harris and Commissioner Ron Tucker.

Absent & Excused: Commissioner Henry Leach and Commissioner Richard Palmer.

Others Present: Planning Chairman Lee Riechel, Planning Vice-Chairman George Burke, Gary Baker, Laurale Lorentzen, Haley Baker, City Recorder Fred Hilden, and Road Secretary Brandie Bell.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Commissioner Tucker made a motion to approve the Agenda as presented. Commissioner Harris seconded the motion. The motion passed by unanimous vote.

5. ANNOUNCEMENTS / CORRESPONDENCE

Road Secretary Brandie Bell announced that the 2013 Special City Allotment Grant has had some discussion on what road project would be suitable and wanted some input from the Commission as to the direction they wanted to take it.

The Commission discussed the possibility of the Ocean Blvd. project and Hilltop as being possibilities for the grant and in regards to the Ocean Blvd. project the Commission would like to research the relationship with the County and if there are any possibilities for help.

After much discussion Gary Baker has some new ideas for the grant and will do some more research.

Commissioner Tucker announced that in his section on Cedar Lane the road is beginning to slough off and there is a possibility to trade some square footage on Peninsula Road so that Cedar Lane can be moved over. More details will come in the next regularly scheduled meeting.

6. CITIZEN INPUT - NONE

7. NEW BUSINESS - NONE

8. UNFINISHED / OLD BUSINESS

A. Master Road Plan Review– Gary Baker

Road Secretary Brandie Bell gave her overview of the changes and additions to the Draft Master Road Plan and apologized for not giving it out sooner.

Vice-Chairman Jerry Curran stated that on page 7 of 8 in Chapter 1 under Section 1.4 that this is very urban language and we are a small City. He also expressed that the page numbering was very difficult.

The Commission reached a consensus to add a total page count at the top right corner of every page. The following changes were discussed: 1) In Chapter 4, change the title to Beyond Roads and add a section for street lights and a section on culverts. 2) In Chapter 5.4 change the title to read Director of Roads and add a 5.5 with a title of City Engineer and a description. 3) Take out Chapter 7 and re-number the sections as appropriate. 4) Merge Chapter 10 with Chapter 4. 5) In the appendix, take out Ordinances and the Oregon Transportation Rule and add Decisions of the Road Commission and the Maps.

After much discussion and not having enough time to review the Commission reached a consensus on scheduling further work sessions for the Master Road Plan. The Commission scheduled June 25, 2012 at 5:30 pm at Dunes City Hall and July 2, 2012 with Gary Baker at 5:30 pm at Dunes City Hall.

9. UNSCHEDULED ITEMS NOT LISTED ON THE AGENDA - NONE

10. FINAL COMMENTS

Gary Baker stated that my first question is do we want to merge chapter 10 with four?

Commissioner Tucker stated that is what he would like to do and he would like to see chapter 8 in four too.

Planning Vice-Chairman George Burke stated he had a question about the upcoming Iron Man for Dunes City and when that was going to be.

City Recorder Fred Hilden stated that it is scheduled for Mother's Day 2013.

Planning Vice-Chairman George Burke stated his daughter-in-law lives in Seattle and she participates in marathons and Iron Man type stuff and could have that whole group come for that.

City Recorder Fred Hilden stated that Saturday will be the triathlon and open to everyone and Sunday will be a duathlon open to mothers and daughters.

Commissioner Harris had nothing to add.

Vice-Chairman Curran stated good deliberations tonight.

Commissioner Tucker stated that we accomplished more than I thought we would.

Road Secretary Brandie Bell stated thank you for letting me work with you and I am sorry for getting this to you late; I had a lot on my plate and worked late to try to get this done and I am sorry for that.

City Recorder Fred Hilden stated that I just wanted to compliment Brandie on the splendid job she did because I have had her swamped so, good job.

Chairman Sathe stated that he would like to thank Gary Baker for coming and putting up with us and he truly appreciates all the hard work.

Gary Baker stated that he wanted to thank everyone for the opportunity and he also wanted to thank Laurale who worked feverishly with Fred and Brandie.

11. ADJOURNMENT

There being no further business to come before the Road Commission, Commissioner Tucker made a motion to adjourn the meeting. Commissioner Harris seconded the motion. The motion passed by unanimous vote.

The meeting of the Dunes City Road Commission adjourned at 8:34 pm.

The proceedings of the Dunes City Road Commission meeting were recorded on tape, and are on file at City Hall. Upon approval by the Road Commission, these minutes will be available online at www.dunescity.com.

APPROVED BY THE ROAD COMMISSION ON THE 16TH DAY OF JULY 2012.

[Signed copy available at Dunes City Hall]

Troy Sathe, Road Commission Chairman

ATTEST:

[Signed copy available at Dunes City Hall]

Laurale Lorentzen, Road Secretary