



**ROAD COMMISSION MEETING MINUTES ~ APPROVED
MAY 20, 2013 AT 6:30 PM**

City Hall ~ 82877 Spruce St., Westlake, OR 97493

1. CALL TO ORDER

Chairman Maurice Sanders called the meeting of the Dunes City Road Commission to order at 6:35 pm.

2. ROLL CALL

Roll Call was taken by Road Secretary Laurale Lorentzen.

Present: Chairman Maurice Sanders, Commissioner Bill Harris, Commissioner Ron Tucker and Commissioner Henry Leach.

Absent and Excused: Vice-Chairman Jerry Curran and Commissioner Richard Palmer.

Others Present: Road Secretary Laurale Lorentzen, Planning Vice-Chairman Lee Riechel, Director of Roads Gary Baker and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Chairman Sanders announced that Item A – “Approved Budget under New Business” will be deleted from the Agenda and added to the June Agenda as an adopted budget. He also brought to the Commissioners’ attention that the Street Maintenance Project Fund has been reduced to \$14,000 for the ditching project.

Commissioner Tucker made a motion to approve the amended Agenda. Commissioner Leach seconded the motion. The motion passed by unanimous vote.

5. MOTION TO APPROVE THE MINUTES FROM APRIL 15, 2013

Commissioner Leach made a motion to approve the April 15, 2013 minutes as amended. Commissioner Tucker seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Chairman Sanders announced that the next City Council meeting of June 13, 2013 will involve adoption of the 2013/2014 budget and he will distribute the street fund as adopted to the Road Commissioners.

7. CITIZEN INPUT

Dunes City Resident/Councilor Duke Wells

Mr. Wells stated that he was at this meeting not as a City Councilor, but as a private citizen and a representative for several citizens in his neighborhood. He commented that the topic of concern is the placement of two No Parking signs placed at Wright Road and Woahink Drive a few weeks ago. After researching the issue, he discovered the signs were not directed from City Council or our Code Enforcement Officer, or emergency services such as fire or ambulance. According to his understanding, an emergency service representative had been at that intersection where the signs are posted and the question was asked at that time if the truck with the trailer at the adjoining property (which was there at that time) was a problem or an interference to them and the answer was "no." His question was what was the purpose of those signs at that location and what good are they doing for Dunes City even though it's known that it is the City's right-of-way and they have the right to place those signs there. After driving around throughout the City, Mr. Wells noticed right-of-way issues all throughout Dunes City. Mr. Wells stated that as a resident for over 30 years, he knows that the history with this property has been a problem in the past, but his personal opinion is that those signs represent a different attitude now. He stated that his purpose in being at this meeting is not to micro-manage the Road Commission because they are doing an outstanding job and especially the brushing and sweeping that is being done right now throughout the City. He stated his concern is first of all, what good are the two No Parking signs doing for the City, and he would like to see the Commission take this matter into consideration and open it up for discussion.

Mr. Wells stated that his second issue he feels very uncomfortable with, but it is something he has to do. He referred to an email dated April 19, 2013 and addressed to all of the Road Commissioners. He commented that he felt the contents of the email was unwarranted, unfounded, slanderous, unbecoming of a Commissioner and has no place in Dunes City government.

Citizen Mr. Gary Dietz - 84467 Green Gate Road

Mr. Dietz presented his concerns regarding Green Gate Road and commented that the damage that is being done to the road is not, or should not be allowed. Mr. Dietz commented that the contractor onsite is building nice houses, but their excavators and bulldozers are traveling across Green Gate Road and tearing up the road. Being more specific, he stated that at the end of Green Gate Road on the left side, there are three spots where chunks of the asphalt are gone which has been caused by the caterpillar crossing the road from one side to the other. He also stated that at the end of Green Gate Road, on the left-

hand side by the common area, the road is being impaired by their excavator, and one can see the actual track marks on the road from turning and swiveling back and forth. He felt the road needs to be inspected regarding the damage that has been done.

Chairman Sanders recommended that Mr. Dietz give his phone number to Road Secretary Lorentzen so City Recorder Hilden can contact him and the issue can be researched. Chairman Sanders assured Mr. Dietz that this issue can be solved and that the Road Commission has recently been involved in similar circumstances. Commissioner Harris asked if Green Gate Road was a private street, and it was determined that it is a City street.

8. UNFINISHED / OLD BUSINESS

A. Leanza Drive Access Issue – Director of Roads Gary Baker

Director of Roads Baker stated that he is in the process of contacting two contractors for estimates of the damage done to Leanza Drive. He mentioned that City Recorder Hilden and he will investigate the situation. Chairman Sanders stated that this item will be carried over to next month's Agenda.

B. Share the Road Signs - Update

Chairman Sanders referred to an email that was sent from City Recorder Hilden this afternoon stating that the County has confirmed that the six Share the Road signs we purchased do not meet the standards for Lane County in that the letters are too small. Lane County stated they were not averse to placing the signs. After more discussion, it was determined that we will place the six signs we purchased within the City, and if the Commission agrees, we can purchase three signs that meet the standards of Lane County to be placed on Clear Lake Road. Chairman Sanders recommended Commissioner Harris meet with City Recorder Hilden and review the county's standards and pick signs that meet their standards which we will purchase and have Lane County place them on Clear Lake Road. Chairman Sanders asked that this item be carried over to next month's Agenda.

9. NEW BUSINESS

A. Approved Budget – Item Removed

10. UNSCHEDULED ITEMS NOT LISTED ON AGENDA

Commissioner Harris brought the issue of citizen's infringement into the City's right-of-ways as an ongoing and frustrating problem. Several examples were discussed including a stump in the right-of-way, a full size water fountain at 5552 Hilltop Drive, and a large stone just off the pavement. Commissioner Harris questioned the Commissioners' authority in enforcing these matters within the City's right-of-way and questioned the interpreta-

tion of Ordinance 219 36.060 under Exceptions. Chairman Sanders recommended asking the Code Enforcement Officer, Fred Hilden, to give his understanding of the Ordinance.

Commissioner Leach agreed that this is a frustrating predicament and he commented that the situation concerning the No Parking signs addressed tonight during citizen input from citizen Duke Wells is a good example of the same aggravating problems that Commissioner Harris is referring to. Commissioner Tucker stated that he is of the same opinion as Commissioner Leach and Harris, and that the Commission has no authority to implement the rules.

Chairman Sanders referred to the Commissioners' concerns about the No Parking signs placed at Wright Road and Woahink Drive and stated that his interpretation of Duke Wells' citizen input tonight was more a question of - - - should it have been done? The topic he discussed with the Commissioners was that there are many ways these problems can be approached and resolved and recommended that the Commissioners place this issue on the Agenda for next month's meeting, and they agreed. Chairman Sanders agreed to make sure the Code Enforcement Officer will be present at next month's meeting to answer questions the Commissioners may have and will put two items on the Agenda: 1) Traffic Control Regulatory Parking Signs Authority, and 2) Overuse of Woahink Drive up to 5583 Woahink Drive.

Commissioner Tucker stated that this will be his last Road Commission meeting as he is resigning for health issues.

Commissioner Leach pointed out that a tree at 5585 Woahink Drive in the right-of-way was trimmed by the Public Utilities District (PUD) and he took the tree down and wanted to know what to do with the logs he stacked off the pavement. Commissioner Tucker recommended placing a sign stating it is free wood and Commissioner Leach agreed to place the sign.

Commissioner Leach stated that he called Gary Rose of Leisure Excavating and asked him to meet him on Huckleberry Road regarding a drainage box and a possible warranty solution; although he said he would respond to him by tonight, he has not heard back from him. Chairman Sanders recommended and it was agreed that the City Recorder Hilden contact Mr. Gary Rose.

Commissioner Leach stated that a 20 mile-per-hour sign was knocked down by Commissioner Palmer during his brushing cutbacks, and although the post is up temporarily, he will replace it with a new stockpiled wooden post. He also mentioned that he had to pull a bent post on Woahink Drive and Wright Road and that he will replace it with stockpiled parts. He went on to say that a citizen asked him about a sign at Leavitt Loop and Wright Road that is unreadable because of rust and age. Commissioner Leach stated that he has a new Wright Road sign he will replace it with.

Commissioner Leach recommended extending the No Parking signs at 5595 and 5585 (correct address 5583) Woahink Drive because cars are parked half on pavement and a truck at that location is restricting traffic flow. Commissioner Sanders asked Commissioner Leach to contact City Recorder Hilden regarding the two parking issues at this location and he agreed to do so.

Planning Vice Chairman Riechel mentioned that their Committee is experiencing some of the same authority issues as the Road Commission and the conclusion for them was, when you review a complaint or do anything of that nature, it is then left in the hands of the Code Enforcement Officer to handle.

Director of Roads Baker requested a change of date for the Strategic Planning Session scheduled for June 10 because of a conflict in his schedule. After discussing with the Commission, it was decided that Director of Roads Baker will contact the Commissioners by email and determine a convenient date.

Director of Roads Baker explained that Commissioner Palmer is in the process now of brushing the streets and that it is going very well. He also stated that The Dyer Partnership is waiting for the completion of the brushing program and then they will come back to coordinate the ditching program and then proceed with the bid documents which will be ready to go out the middle of June.

Director of Roads Baker stated that he is in the final stage of the Transportation Growth Management Plan Grant applications due the 14th of June; five preliminary versions were filed about a month ago, and will be in contact with ODOT tomorrow to find out where we stand in the race. Chairman Sanders recommended that Director of Roads Baker accompany him to the next Lane Act meeting to acquire more information on potential grants.

Chairman Sanders gave “kudos” to Commissioner Palmer for his dedicated work using his equipment and his time to maintain the streets through the brushing project now underway. He recommended that Commissioner Palmer be formally recognized by this body when all is done and he lauded his willingness to make the brushing a yearly contribution on his part.

Commissioner Leach stated that he is saddened that Commissioner Tucker is leaving us because he has helped the City a lot, and many thanks went out to him.

Commissioner Tucker stated that he could store the City’s log splitter at his property if the Commission so desired, and they agreed.

ADJOURNMENT

There being no further business to come before the Road Commission, Chairman Sanders adjourned the meeting at 7:50 pm and no vote was taken.

The proceedings of the Dunes City Road Commission meeting were recorded, and are on file at City Hall. Upon approval by the Road Commission, these minutes will be available online at www.dunescity.com.

APPROVED BY THE ROAD COMMISSION ON THE 17TH DAY OF JUNE 2013.

[Signed copy available at Dunes Hall]

Maurice Sanders, Road Commission Chairman

ATTEST:

[Signed copy available at Dunes Hall]

Laurale Lorentzen, Road Secretary