

Dunes City Council ~ Goal Setting Session



Tuesday, February 13, 2018 ~ 4:00 pm

The meeting will adjourn not later than 6:00 pm.

AGENDA

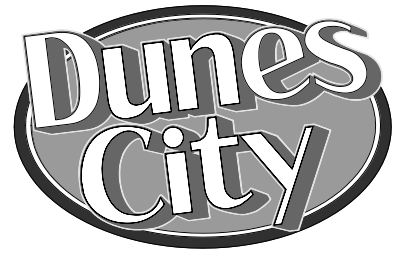
1. **Call to Order**..... Mayor Robert Forsythe
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Motion to Approve the Agenda**..... **Action Item**
5. **Announcements / Correspondence**
6. **Status of Prior Goals**
 - A. **Financial Stability**
 - (1) Balanced Budget, meaning no deficit spending
 - (2) Negotiate a better Contract for the Oregon Dunes Triathlon
 - (3) Explore other revenue resources
 - (4) Review and change staff practices to improve financial efficiency
 - B. **Good Governance**
 - (1) Councilors work harder to talk to citizens about what they want for the City in the future
 - (2) Clarify and streamline the land development process
 - (3) Update the Comprehensive Plan
 - (4) Finalize Title 15 updates
 - (5) Continue to update the website
 - C. **Water Quality**
 - (1) Certificate Permits as possible
 - (2) Acquire access to the outlet control structure on Woahink Lake
 - (3) Install appropriate measuring devices
 - (4) Continue to correct water user issues
 - D. **Emergency Preparation**
 - (1) Develop an Emergency Operations Plan specific to Dunes City in the event the bridges are out and not useable.
 - (2) Repair the fireplace and install a 'Rocket Stove' type insert that allows for a cook top And a water heater in one unit.
 - E. **Economic Development**
 - (1) Resolve the portage issue
 - (2) Pursue planning, acquisition, and installation of a bike/hiking trail that connects Clear Lake Road with the Westlake area
 - (3) Mark Siltcoos River Trail as Closed on all signage
 - (4) Acquire property in close proximity to City Hall
7. **Set Goals for 2017-2018**
8. **For the Good of the Order**
9. **Adjournment**

Dunes City Hall is accessible to the disabled. If special accommodations are needed, please contact the City Recorder at 541-997-3338 at least 48 hours in advance of the meeting so that appropriate assistance may be arranged.

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Goal Setting Status Report to City Council

February 13, 2018 ~ Prepared by Jamie Mills



Dunes City Goals 2017

A. FINANCIAL STABILITY

1. Balanced Budget – meaning no deficit spending:

Some deficit spending occurred in the Street Fund and the Motel Fund for purchase of the property across the street from City Hall.

2. Negotiate a better Contract for the Oregon Dunes Triathlon and Duathlon

Contract provisions will remain the same.

3. Explore other revenue sources

Constantly. Some suggestions brought forth include:

- Leasing out a cell tower location.
- Holding additional events throughout the year.
- Franchise Agreements with telephone service providers.

4. Review and change staff practices to improve financial efficiency.

Focus has primarily been on hiring and training, however, during that process, some procedural changes have been made to clarify process and cut through red tape.

B. GOOD GOVERNANCE

1. Councilors work harder to talk to citizens about what they want for the City in the future

Councilors must answer this question.

2. Clarify and streamline the land development process

Still in progress.

3. Update the Comprehensive Plan

No progress made.

4. Finalize Title 15 updates

Still in progress.

5. Continue to update the website.

This is continual.

C. WATER QUALITY

1. Certificate Permits as possible.

Funding required to make additional progress; working with State on funding; State is providing technical assistance.

2. Acquire access to the outlet control structure on Woahink Lake.

Negotiations were put on hold due to the passing of Dick Anderson.

3. Install appropriate measuring devices

Met with engineering firm; preparing to meet with second engineering firm; working with the State to receive funding to help defray costs; trying to obtain property to install measuring device at confluence of Woahink Creek into Siltcoos Lake.

4. Continue to correct water user issues.

Have made significant progress, but there may still be some gaps.

D. EMERGENCY PREP

1. Develop an Emergency Operations Plan specific for Dunes City in the event the bridges are not useable

Need for form a committee to meet regularly on this issue.

2. Repair the fireplace and Install a 'Rocket Stove' type insert that allows for a cook top and a water heater in one unit

Seeking funding.

E. ECONOMIC DEVELOPMENT

1. Resolve the portage issue

Need guidance and help.

2. Pursue planning, acquisition, and installation of a bike/hiking trail that connects Clear Lake Road North Beach area with the Westlake area.

Grant application in progress of being prepared.

3. Mark Siltcoos River Trail as Closed on all signage.

Done, then changed to “Use at your own risk.” Signage.

4. Acquire property in close proximity to City Hall.

Done.

Meeting at Dunes City

January 30, 2018, 10:00 am

Topics: Law enforcement, Septic inspections, Siltcoos lake

Law Enforcement: After reporting the following incident, as it happened to the Lane County Sheriff dispatcher last March, 2017, in which my wife and I were awakened by small arms fire at 4:30 am, in which 40 to 50 rounds were fired, many of which were snapping and whizzing over our house located at 4636 Pacific Ave, Westlake, I would like to make the following comment:

1. The dispatcher told us that there was a unit on the way, there was not.
2. I waited for 3 hours for the unit to arrive, it did not.
3. At 8:00 am I called the dispatcher and told her I needed to go to work. She put me through to the sergeant in charge who told me that they did not have a deputy to send.
4. Three days later a Sheriff deputy showed up unannounced and took my information and issued a case number.

Dunes City needs an emergency plan and someone to call locally for assistance. You might call the positions a Sheriffs assistant. This person must have certain authority and ability to arrest and detain, as well as render life saving assistance. With regards to the incident I reported, we have no idea if anyone was injured or possibly killed. It is my opinion that this was a drug related event as dealing is conducted in the Tye campground on a regular basis, more so when the campground is closed than open..

Septic Inspections: I recently purchased a home at 4720 Pacific Ave., in Westlake. It was supposed to have a new septic system, it did not. The seller had a local contractor remove an old metal tank which was leaking and replace it with a new 1000 gallon plastic tank. The new tank was not re-hooked up to the old plugged drain field. As a matter of fact Dunes City exempted the seller from having a septic inspection at the time of my purchase in December of 2016 because a new septic system was supposedly installed, only 8 months before. I took Dunes City's exemption from a septic test as an endorsement that a new septic system had been installed 8 months earlier. Because a new system was not installed Dunes City's false endorsement cost me \$20,000 plus for a new bottomless sand filter system as Lane County would not let me just replace the old plugged drain field but required the new more expensive sand filter system. Why did this happen?

Siltcoos Lake and Dam: Why is the Dam still in place when the specific purpose was for back up water for the paper mill in Gardiner. There was no other purpose given prior to construction of the dam. The Paper Mill was removed 18 plus years ago, why was the dam not removed also? I have heard many people say that the level of the lake will drop dramatically to the extent that the whole lake would drain away. I started coming to Siltcoos lake with my Dad in 1949, 13 years before the dam was put in. Prior to the dam being put in, the lake would fluctuate about as much as it does now. Before the dam, every spring when the rains would subside, the lake would drop about as low as it gets now at its lowest point with the dam. Prior to the dam going in, the sand at the beach would start to slowly close off the lake

from the ocean. The dune would rise thereby blocking the outlet water which then raised the level of the lake naturally. Every March and September during the equinox the high tides would over ride the natural dune dam at the beach and flow backward into the lake bringing with it the heavier salt water which flowed into the lake killing the weeds on the bottom. I remember vast rafts of weeds flowing out of the lake and down the outlet when the high tides subsided. The fishing was many times better than now, you would catch more and bigger fish because the lake was not choked with weeds as it is today. As a marine biology major at Humbolt State College, I learned that fish will grow to fit their environment, fish grow bigger with less weeds. I also remember there would be 50 to 100 boats on the lake, most every day during the summer months before the dam, all catching fish and spending their money at the local resorts. In addition there was never a problem with algae blooms as the twice a year flushing of the lake during the equinox tides remedied this now recurring problem. In all fairness and to test what I have said, I propose that Dam be left open for a 2 year period.

I saw and experienced Siltcoos Lake before and after the dam going in, believe me when I say Siltcoos Lake was far healthier before the dam than it is today with the dam.

Michael Johnson, 4636 Pacific Ave, Westlake, OR.97439, 541-999-0836

DATE: January 18, 2018

TO: City of Dunes City, Mayor Robert Forsythe, Members of the Council, and Administrator Jamie Mills.

FROM: Steve Burton*
P.O. Box 61, Westlake, Oregon 97493

RE: Suggestions for upcoming 2018 Goal Setting/Planning Session.

Given the intensity and scope of wildfires in Oregon and California in 2017, I respectfully ask Dunes City to begin working on additional fire safety measures to help our community mitigate the threat of wildfires. Specifically, after speaking with Siuslaw Valley Fire & Rescue District (District), I suggest the following for the Council's consideration:

- Coordinate with the District so Dunes City can effectively adopt the fire safety "code" that I understand the District is in the process of adopting. Edit the District's new "code" language as necessary to apply to Dunes City.
- Adopt a fine schedule for violations of what can then be a Dunes City fire safety code.
- Take steps to more formally establish a working relationship between the District and Dunes City. When Dunes City identifies a possible violation of a Dunes City fire code, those mechanisms would allow Dunes City to then ask the District's Fire Marshall to investigate and provide a written opinion. If the Fire Marshall determines there is a fire safety issue, then Dunes City could more effectively move forward to address the violation by enforcing Dunes City's fire safety code.

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- Begin working with the District to facilitate the District's ability to establish firefighting "battle plans" of sorts, which could include information for the database that the District is creating. I understand that database will be a resource for site specific information which could be reviewed by District command staff as the District responds to a fire emergency. For example, instead of having fire fighters showing up to a fire in the middle of the night where they have to develop an action plan once on scene, the database could eventually include area/neighborhood specific information such as a dead end street without a turnaround, extremely narrow streets, steep inclines, dense woods, locked gates, and so on. Armed with this type of information when minutes and seconds count, the District's database could contain information that would enable District command staff to more quickly direct deployment of equipment and firefighters.

- Engage the entire community including wooded areas adjacent to Dunes City since fire knows no map boundaries (e.g., Canary Road area, State of Oregon/Honeyman Park, Lane County, etc.). We most likely need a formal mechanism enabling citizens to provide input regarding concerns in their neighborhoods. Citizen input could help the District establish priorities so the District can conduct site/neighborhood visits to evaluate tight turnarounds, slopes, and so forth, and then the District can enter relevant information into its database. This would be an ongoing process and could easily take a calendar year or so to populate the database.

- **EDUCATION/PREVENTION.** I understand most fires are extinguished by people who are paying attention or who are alerted by smoke detectors and who have the ability to respond such as with a fire extinguisher. However, the threat of wildfire is serious and everyone needs to do their part to take reasonable steps around their

homes and properties to minimize that threat. Proper storage of flammable liquids for power equipment, safe operation of burning pits, and disposal of cigarettes are examples of simple issues for area residents to pay attention to as they go about their daily routines.

While I am sure there is going to be a lot more to this effort, establishing the goal and setting milestones for completion would be a good start. Providing information to help keep the District's new database current will be an ongoing process as conditions change over time. Thank you for your consideration. Please have Ms. Mills contact me if you have any questions.

** Note: While I am an attorney, I am not submitting this suggestion in a representative capacity.*

Dunes City Recorder

From: catherine Caudle <caudlecatherine@yahoo.com>
Sent: Wednesday, February 07, 2018 10:00 AM
To: Dunes City Recorder
Subject: Road issues on Woodland

For the record wish to include that Woodland has multiple holes in the asphalt being filled in by vegetation possible slurry seal. We also have encroachment into the road salal and bamboo (someone is growing it right by the road it's invasive) and blackberry too.

Wish to thank you for including this during your discussion regarding goals and for the roads,

Catherine Caudle

Dunes City Recorder

From: catherine Caudle <caudlecatherine@yahoo.com>
Sent: Tuesday, February 06, 2018 5:03 PM
To: Dunes City Recorder; Bob Forsythe; Sheldon Meyer
Subject: City's monthly bills question

Hi Jamie

Review of the city's monthly bills shows that the city pays a internet bill, a verizon bill, city phone bill, and reimburses Jamie Mills for her cell phone bill too. Why? Any chance the city could save money by consolidating these bills? The Verizon bill is only 50 bucks per month so seems paying for two lines would double that bill and would be cheaper than reimbursing the administrator expensive cell bill.

It's important that the city use its funds wisely.

Another question is the plastic bottled water needs to be replaced with reusable sources. Plastic individual water bottles are causing alot of issues in our ocean and waste is a problem. Can we agree that the city could purchase one of those dispensers and buy reusable large water containers with dixie cups? Reduce and reuse is a good motto.

Saving a little can help alot. Oh, when is the city going to see free cable on it's monthly bills? Spectrum offers internet service it could be cheaper to go that route.

Thank you for your time

Catherine Caudle

Dunes City Recorder

From: catherine Caudle <caudlecatherine@yahoo.com>
Sent: Wednesday, January 24, 2018 9:27 AM
To: Dunes City Recorder; Bob Forsythe; Sheldon Meyer
Subject: Goal Setting/Town Hall Meeting

Please place this in the record for the upcoming "goal setting" meeting on February 13th 2018 and the city council meeting held on February 14th 2018

Good Day,

Concerned that goal setting is occurring prior to the town hall meeting regarding roads. How can the city council know what concerns need to be addressed if the town hall meeting is after the goal setting meeting?

I reviewed the city's list of complaints regarding roads of the past few months and don't recall those issues being addressed before the city council or mentioned. Therefore, I am requesting under the freedom of information act that the city council receive all copies of records pertaining to road complaints over the prior 1 year including telephonic messages, letters of all kinds, and emails. This request is for the "common good" and should not incur a personal charge. Rest assured those who wrote complaints wish to have this information shared and do have concerns regarding our roads. They may or may not attend the town hall meeting, but regardless their complaints should be put in the record for the goal setting regarding our roads.

The city council should refrain from deciding on goals until all facts regarding city issues are addressed. Perhaps having the town hall meeting prior to the goal setting would allow this to occur.

Catherine Caudle
Dunes City Resident