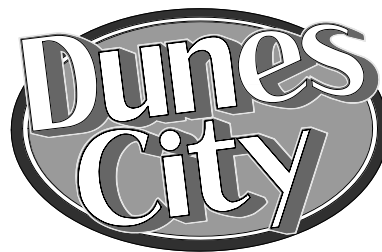


## **Budget Committee Meeting Agenda**

Tuesday, May 15, 2018 ~ 5:00 pm

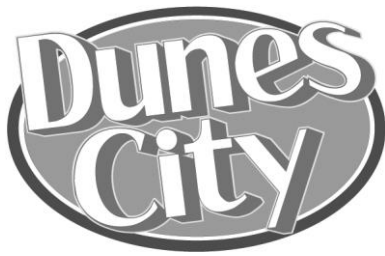


### **A G E N D A**

- 1. Call to Order** .....Mayor Bob Forsythe
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Motion to Approve the Agenda** .....**Action Item**
- 5. Announcements** .....Mayor Bob Forsythe
- 6. Approval of Meeting Minutes for April 24, 2018** .....**Action Item**
- 7. Review and Discussion of Proposed Budget** .....Budget Officer/  
Committee Members
- 8. Citizen Input on Budget**  
Maximum time 20 minutes: Speakers will be limited to three minutes. If the number wishing to speak exceeds seven speakers, each speaker's time may be reduced to fit within 20 minutes.
- 9. Approval of 2018-2019 Budget** .....Budget Officer/  
Committee Members
- 10. Adjournment**  
The meeting will adjourn not later than 8:00 p.m. If agenda items are not completed, the meeting will continue on Tuesday, May 22<sup>nd</sup>, at 5:00 p.m.

Dunes City Hall is accessible to the disabled. If special accommodations are needed, please contact the City Recorder at 541-997-3338 at least 48 hours in advance of the meeting so that appropriate assistance may be arranged.

Phone (541) 997-3338 • Fax (541) 997-5751 • PO Box 97, Westlake, OR 97493  
82877 Spruce St • [www.dunescity.com](http://www.dunescity.com)



**BUDGET COMMITTEE MEETING MINUTES ~ DRAFT**  
**OCTOBER 18, 2017 AT 3:00 PM**  
City Hall ~ 82877 Spruce St., Westlake, OR

*The proceedings of the Dunes City Budget Committee meeting were recorded, and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at [www.dunescity.com](http://www.dunescity.com).*

**1. CALL TO ORDER**

Mayor Robert Forsythe called the Wednesday, October 18, meeting of the Dunes City Budget Committee to order at 3:05 pm.

**2. ROLL CALL**

Roll Call was taken by City Administrator/Budget Officer Jamie Mills.

**Present:** Mayor Robert Forsythe, Councilor Tom Mallen, Councilor Duke Wells, and Council President Sheldon Meyer. Councilor Robert Orr arrived at 3:14 pm.

**Absent and Excused:** Councilor Alan Montgomery and citizen member Ken Pesnell.

**Absent:** Citizen members Linda John, Keith Garvey, Brett McKnight, and Ric Ziegler.

**Also Present:** Budget Officer Jamie Mills and Administrative Assistant Rapunzel Oberholtzer.

Mayor Forsythe announced that due to lack of a quorum, there would be no actions taken during the meeting but those present could discuss the budget and ask questions.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. MOTION TO APPROVE THE AGENDA**

There was no action, due to lack of a quorum.

**5. APPROVAL OF MEETING MINUTES FOR MAY 18, 2017**

There was no action, due to lack of a quorum.

**6. REVIEW AND DISCUSSION OF BUDGET VS. ACTUAL TO DATE**

Budget Officer Mills pointed out that the column entitled *% of Budget* is helpful for determining whether or not the various line items are on track for the year—they should be at about 25%.

Budget Officer Mills explained that the \$40,000 on page 15 from the Street Fund was part of the money used to acquire the property across the street, and \$51,000 on page 7 from the General Fund was the balance of the purchase price.

Budget Officer Mills went on to review other notable line items, page by page:

Page 1 – Interest in the General Fund at 100% will be spread among the other Funds later.

Page 2 – Resources in the Building Codes Fund are a little high.

Page 4 – Payroll expenses are at 100%, a result of how Quickbooks shows payroll.

Page 5 – Fiduciary Bond and Insurance at 93.7% is the City's insurance premium, paid once per year. Budget Officer Mills will look into Miscellaneous line item at 199.8%, it may be donations for the septic hardship cases.

Page 7 – Utilities at 32% are a little high, but can be distributed among other funds later.

Page 9 – Driveway permit \$400 should be allocated elsewhere, but Quickbooks doesn't allow it.

Page 13 – Building Repair and Maintenance at 42.5% can be spread among other funds later.

Page 14 – Some of the \$75,000 in Street Maintenance will be used for repairs to Kiechle Arm.

Page 15 – The \$40,000 expenditure from Road Equipment was for acquisition of the property across the street from City Hall.

Page 19 – Interest in the Motel Fund is higher than expected. There are limitations on how the City can use the money in the Motel Fund.

Page 21 - \$5,000 in the Motel Fund's City Hall Visitor Center line item could be used to allocate some of the expenses for Building Repair and Maintenance.

Budget Officer Mills noted that the auditor's review of fiscal year 2016-2017 is complete. The auditor is writing the report, which should be available soon.

## **7. CITIZEN INPUT**

There no discussion.

## **8. ADJOURNMENT**

Mayor Forsythe reminded attendees that since there was no quorum present, there could be no actions taken or decisions made.

Mayor Forsythe adjourned the meeting at 3:30 pm.

**APPROVED BY THE BUDGET COMMITTEE ON THE 24<sup>th</sup> DAY OF APRIL 2017.**

---

Robert Forsythe, Mayor

ATTEST:

---

Jamie Mills, City Administrator/Budget Officer



**1. CALL TO ORDER**

Mayor Rebecca Ruede called the Thursday, May 18<sup>th</sup> meeting of the Dunes City Budget Committee to order at 3:04 pm.

**2. ROLL CALL**

Roll Call was taken by City Administrator/Budget Officer Jamie Mills.

**Present:** Mayor Rebecca Ruede, Councilor Robert Forsythe, Councilor Robert Orr, Councilor Duke Wells, and citizen members Linda John, Ken Pesnell, and Ric Ziegler.

**Absent and Excused:** Council President Sheldon Meyer, Councilors Tom Mallen and Alan Montgomery, and citizen member Brett McKnight.

**Absent:** Citizen member Keith Garvey.

**Also Present:** Budget Officer Jamie Mills and Administrative Assistant Rapunzel Oberholtzer.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. MOTION TO APPROVE THE AGENDA**

**Councilor Orr made a motion to approve the Agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.**

**5. ANNOUNCEMENTS**

Mayor Ruede announced that the 5<sup>th</sup> Annual Oregon Dunes Triathlon was a success.

**6. APPROVAL OF THE MEETING MINUTES FOR MAY 4, 2017**

**Councilor Orr made a motion to approve the May 4, 2017 Budget Committee meeting minutes as presented. Councilor Forsythe seconded the motion. The motion passed by unanimous vote.**

## **7. REVIEW AND DISCUSSION OF PROPOSED BUDGET**

There no discussion.

## **8. CITIZEN INPUT ON BUDGET**

There was none.

## **9. APPROVAL OF 2017-2018 BUDGET**

Budget Officer Mills pointed out a few changes that were made since the last Budget Committee meeting:

- On the last page, the total for General Operating Contingency did not carry forward on the LB-1 form, but is now included on the Budget that the Council will see in the future.
- Under Water Rights Compliance Fund, line 7 (Administrative Fees), the number was increased in anticipation of receiving grant funding.

Mayor Ruede asked for comments, additions or deletions re the proposed Budget. There were no comments or recommendations for additions or deletions.

**Councilor Orr made a motion for the Budget Committee's approval to send to the City Council for approval. Councilor Wells seconded the motion. The motion passed by unanimous vote. (00:07:10)**

## **10. ADJOURNMENT**

**Councilor Orr made a motion to adjourn. Councilor Wells seconded the motion. There was no vote taken.**

Mayor Ruede adjourned the Dunes City Budget Committee meeting at 3:15 pm.

*The proceedings of the Dunes City Budget Committee meeting were recorded, and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at [www.dunescity.com](http://www.dunescity.com).*

**APPROVED BY THE BUDGET COMMITTEE ON THE 24<sup>th</sup> DAY OF APRIL 2018.**

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Robert Forsythe, Mayor

ATTEST:

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Jamie Mills, City Administrator/Budget Officer

## Budget Message ~ Fiscal Year 2018 – 2019

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Dunes City, Oregon ~ May 15, 2018



### *Time to Make Hard Choices.*



TO: Dunes City Budget Committee

Dear Members:

Pursuant to ORS 294.391, this constitutes the fiscal year 2018-2019 Budget Message and transmittal of three Proposed Budgets for consideration by the Committee. All proposed budgets are balanced between total resources and requirements as mandated by State law.

All of the proposed Budgets represent the Five (5) budgetary funds that are used to meet legal and operating requirements for the City. These budgets were compiled using beginning fund balances from last year's review by the City's auditor, actual expenses and resources from July 1, 2017, through April 30, 2018, and using projections for expenses that will be incurred during the last quarter of this fiscal year. The final budget will be adjusted to account for any substantial changes in expenses during the last quarter of 2017-2018.

Even though it is not required by State budget law, this year the Budget Committee has conducted reviews of our financial performance. These reviews continue to have substantial value by providing "continuity" in the budgeting process from one year to the next.

In an effort to meet its goal of a truly balanced budget, the City held the line on spending during the last fiscal year 2017-2018, however, beginning fund balances (carry over from prior years) from the General Fund, the Street Fund and the Motel Fund were used to acquire the real property across the street from City Hall for use as road equipment and supply storage and emergency supply storage for use in a catastrophic event.

In April of this year, the Oregon Building Codes Division sent Notice to Dunes City that the City's building permit program will be discontinued as of July 1, 2018, alleging a constitutional violation by the City in contracting out the City's building inspection program. As a result of that Notice, the City was put in immediate turmoil to, first, learn as much information as possible about the options available to the City and, secondly, how much it might all cost. In an effort to adequately budget for the various options, three proposed budgets were prepared. One budget reflects discontinuation of the City's building permit program all together. This proposed Budget is labeled "W/O Building Program." The second budget reflects meeting the demands made by the Oregon Building Codes Division by hiring a building inspector, who will also serve as the building official, and an electrical inspector – both on a part-time, as needed basis. This Budget is labeled "With 2 Building Inspectors." The third proposed Budget is labeled "W/1 Building Inspector" and reflects a proposed budget that includes one Building Inspector, who would also serve as the Building Official, but contemplates discontinuance of any electrical permit program. During review, you will note that the "With 2 Building Inspectors" proposed Budget reflects a shortfall of nearly \$60,000 in the Building Codes Fund. This budgetary shortfall can be met by an increase in building permit fees, if allowed and approved by the Oregon Building Codes Division, and/or the lay-off of the least critical position in the office.

The City Administrator recently became aware that in order to qualify to receive shared tax revenues from the State of Oregon, meaning Liquor Tax revenues, Cigarette Tax revenues, and ODOT apportionment dollars, the City must have levied a property tax last year. Dunes City, therefore, does not qualify to receive shared tax revenues. As a consequence, all proposed Budgets reflect a decrease in revenues in the General Fund and the Street Fund due to lack of shared tax revenues. All proposed Budgets also contemplate filing of litigation against the Building Codes Division as was adopted by the City Council at their Special Session of May 7, 2018. The City may wish to consider adoption of the requisite documents posing the imposition of a property tax to the voters of Dunes City on the ballot of the general election in November of 2018. If passed by the voters, this would not resolve the shared revenues issue of this year, but would allow for receipt of shared tax revenues in the future.

All proposed Budgets contemplate the City receiving all of the grants it has applied for, including: \$76,000 for street and drainage repair on Huckleberry Lane and Wright Road, \$2,400 for installation of railings and a bench on the Overlook Park trail to the river; and \$325,000 for the acquisition of land to begin work on "Rebecca's Trail," a hiking and biking trail that connects the northern portion of the City with the southern portion of the City. It also contemplates the annual planning grant from the Department of Land Conservation and Development, in case that grant is awarded as well.

During last year's full audit, the City's auditors made recommendations for the implementation of additional policies. The new policies put into place include Mayoral review of every bank statement and only allowing checks to be signed by the Mayor or President of the City Council. Additionally, staff has now been added that has knowledge of the use of Quickbooks.

### **Staffing**

Upon the recommendation of legal counsel, two of the staff have now been 'converted' to City employees subject to PERS contributions. The third will be converted when the "buy-out" requirement in the Cardinal Contract has been met. Due to the unexpected deduction of the State Shared Revenues, one staff position must be eliminated or the City will face a budget crisis in the following fiscal year due to lack of carry over. I recommend that the least critical position be eliminated, should any question to assess a property tax be posed to the voters and that question fails.

Compliance with the Building Codes Division mandate, as reflected in the second of the three proposed budgets, contemplates hiring two additional employees – a Building Inspector, who will also serve as the Building Official, and an Electrical Inspector. Both will be PERS employees, as it is likely those individuals will also be working for other municipal governments. The employer paid portion of PERS is currently set at 26.24%. I have been unable to obtain an answer as to whether that rate will remain the same if additional employees are added.

This budget does not contemplate an increase in all staff wages, but still includes the nine (9) paid holidays and includes a holiday bonus for each employee toward the end of the year, as well as two weeks of paid vacation for the City Administrator. Request is being made to add President's Day as one more holiday to the list of paid holidays.

All budgets are based on a change in the percentage of workload requirements. Salaries will be allocated to the fund where staff time is being spent. Some changes are recommended for allocation of staff time. A copy of the newest proposal for percentage allocations is attached.



Should the least critical employee be discharged, a new allocation will need to be developed. Our newest staff member is proving to be quite capable of handling a significantly greater workload. The City Administrator has taken over all of the water-related database maintenance and compliance, as it facilitates the permit compliance requirements to keep all of the information with one person. Septic ordinance compliance is, for the most part, a simple matter of sending out reminder letters each month and referral of non-compliance to the City Administrator for Code Violation actions. The permit tech position handles all building permit plan reviews for compliance with City Codes, issuance of City permits, issuance of building permits, monthly letters to permittees whose permits are going to expire soon, and maintenance of the Business License database, including sending annual renewal letters. The Planning Secretary is prompt in keeping all minutes up to date and is proficient at planning commission needs. She also assists the City Administrator when needed. The Administrative Assistant is now tasked with speaking with tourists who stop by, making copies, filing, and providing assistance to the City Administrator. She currently sends out septic reminder letters and has been writing most grant applications.

### **Audit**

Due to the retirement of our regular auditor, we are using a new firm this year, which naturally subjects the City to costly orientation expenses. Those additional costs, as reflected in the scope of work agreement with the firm of Wall & Wall, LLC, are included in all proposed Budgets.

### **General Fund**

The General Fund accounts for the majority of routine income and expense for the City. Historically, it has been the source of nearly all of the administrative salaries for the City as well as most of the legal expense.

Our general fund legal expense to date of this message is \$21,019 – a \$2,000+ increase over the FY 2017-18 budgeted amount of \$18,000. The next fiscal year may be higher as a result of current litigation against the City in Reavis vs. City, although settlement appears to be near. Also, the City Council opted to challenge the Building Code Division's actions. Additionally, land use ordinance activity requiring legal review continues as the Planning Commission moves forward with its efforts to review and amend Title XV, and longstanding issues that were never resolved come to the forefront requiring legal consultation and representation. A total of \$43,500 in legal fees across all funds, except the Motel Fund, is provided in both proposed Budgets.

While City Hall is “bursting at the seams” for lack of storage, the City is not in a financial position to move forward with the proposed addition to City Hall at this time.

The City anticipates moving forward with review and changes to our Land Use Code (Title XV). This action will require numerous meetings that will require published notice. Each notice has been running about \$150 per meeting. All proposed Budgets anticipate \$2,500 in publication fees. This will also result in an increase for legal, consulting and contracted services.

All proposed Budgets contemplate continuing activity to host the Oregon Dunes Triathlon and Duathlon.



### **Building Codes Fund**

All elements of the Dunes City Building Codes Program have been alleged to be illegal by the Building Codes Division and demand is being made that the City either hire building and electrical inspectors and a building official, enter into an IGA with no more than two other governmental entities, or abandon our building program all together. Discussion will need to take place during the budget committee meetings to identify which option the City would pursue, along with the decision to pursue litigation, since it cannot continue as it has in the past. The City Council will make the final decision.

### **State Street Fund**

The bulk of the resources the City received for this Fund in the past came from the ODOT apportionment which, as discussed earlier, is a shared tax revenue the City is not qualified to receive. The resources for this fund are restricted to administrative and maintenance expenses associated with maintaining the City's street system. Due to the lack of funding to do major road repairs, unless grant funding is awarded, regular maintenance such as sweeping, tree removal, and brushing are the only activities affordable to the City. A recent request has been made to the City that a Road Committee be created to help do some of the regular maintenance activities. If successful, that committee could be quite helpful in keeping road and right-of-way conditions looking good, so that our limited dollars can be directed at correcting horrendous drainage problems that warrant attention. Additionally, it would be very helpful if residents were asked to help "keep an eye" on our signage, which is constantly being stolen, so that we don't have to continue to expend thousands of dollars on replacing mandated signage.

The street fund Budgets reflect award/receipt of every grant application to which the City has applied. It is highly unlikely the City will receive all of the grants it has submitted, but the City has received an indication that it is likely the City will receive the requested funding to repair the drainage, rights-of-way and roadway of Huckleberry Lane from where it meets Wright Road to where the "island" is located.

The City will continue to utilize the City's engineers to protect Dunes City's position in subdivision review and in property development drainage issues. Funds have been budgeted to address these possibilities.

Lastly, the City has submitted a grant application for acquisition of property to install a bike/hiking trail that connects Clear Lake Road with the Westlake area. The budget reflects expenditures in conjunction with that project, should the City be successful in the grant award.

### **Motel Tax / Tourism Fund**

The City has filed application for grant funding to repair and improve the facilities at the Siltcoos River Overlook, including adding a handrail to the newly installed access path and providing a bench for seating closer to the water. Those dollars are reflected in this budget. Most of the labor for this project will be donated. Again, we will be pursuing actions toward the acquisition and installation of a bike and hiking trail that connects Clear Lake Road with the Westlake area. The City Administrator would also like to pursue some sort of branding for the Westlake area to honor the heritage and history of the area and to increase tourism for our local businesses. Funding has been included in the Budgets for this activity, but use of the funding is not anticipated unless a proposal is submitted and approved by the City Council.

## **Water Rights Compliance Fund**

The City will be making application for grant funding to finalize its acquisition of access to the outlet control structure as required under the terms of the City's surface water right permit. The proposed Budgets reflect a continuance of the \$100 annual administrative fee. It should be noted, however, that it may be necessary for the City to install a boom and/or dock adjacent to the outlet control structure in order to facilitate removal of debris from the structure. Staff will be seeking grant funding to alleviate the expenses anticipated for this mitigation action.

Additionally, as South Coast Water District installs its new, state-of-the-art water meters that transmit water usage data over the airways, the information regarding installation and calibration of those meters and their use will be relayed to Dunes City. Should all meters in the City be replaced with these new meters, it will be possible to read the meters very quickly by just driving around town with a laptop. This opportunity could save the City a lot of money in the long run, provide more accurate meter readings, and address the complaints we have received from elderly individuals and absentee-owners that they either cannot physically read their meter due to the meter location, or that they aren't even in town to read the meter regularly. All Budgets reflect receipt of \$20,000 in either donations or meter purchases, and expenditure of \$20,000 for meter replacement.

## **Noteworthy Changes**

A major requirement for the Budget Message is to set forth any noteworthy changes between the current and coming year. New line items under General Fund revenues have been listed to include Grants and Donations and a separate line item for Marijuana Taxes on Form LB-20. A new line item under General Fund Materials and Services has been added to reflect the Bank Service Charges being paid in conjunction with the new policy of accepting credit cards as payment. The line item previously identified as "Donations" under the Water Rights Compliance Fund has been expanded to read "Donations and Grants." Other than the unknown as to what will happen with the Building Program, there are no other noteworthy changes between the current and the coming year.

## **Summary**

With constant focus on managing operating costs, the City strives to sustain the City's business with as little deficit spending as possible. The City must guard its current revenue sources and continue to focus on identifying new funding opportunities. We must also learn creative ways to take advantage of assets that we already own.

Thank you again, for participating in the Dunes City budgeting process. We sincerely appreciate your help!

Respectfully submitted,

  
Jamie Mills

City Administrator/City  
Recorder/Budget Officer

[illegible]



[illegible]

[illegible]

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

GENERAL FUND

	Historical Data			Actual This Year 2017-4-26-2018		Annualized		RESOURCE DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018						Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017								
						Beginning Fund Balance				
1	42,000	48,000	115,000	111,759	111,759	1	Available cash on hand (cash basis)	64,389	0	
2			0	0	0	2	Grants	118,000		
3				100	100	3	Donations	500		
4	98	100	125	150	200	4	Interest	200	0	
5						5	Other Resources			
6	19,018	19,500	25,500	18,294	24,392	6	Liquor Tax	24,400	0	
7	3,034	3,000	2,500	2,308	2,308	7	Telephone Franchise	2,300	0	
8	71,741	59,000	75,000	48,577	64,769	8	PUD Franchise	64,770	0	
9	1,462	1,575	1,575	914	1,219	9	Cigarette Tax	1,200	0	
10	17,197	14,500	15,000	16,390	21,853	10	Cable TV Franchise	21,853	0	
11	1,000	1,000	5,000	5,000	5,000	11	Garbage License Fee	5,000	0	
12	1,112	1,000	1,000	410	550	12	Miscellaneous	1,000	0	
13	150	150	150	125	125	13	Building Rental	150	0	
14	0	50	100	273	364	14	City Fees	300	0	
15	1,365	1,250	1,500	1,525	2,035	15	Lien Search Fees	2,000	0	
16	1,500	2,000	2,000	100	100	16	Fines / Abatement	600	0	
17	1,100	1,400	1,400	1,400	1,400	17	Newsletter Advertising	1,500	0	
18	6,100	2,000	4,000	3,200	4,300	18	Septic Fees	4,000	0	
19	0	0	0	0	0	19	Septic License Fees	0	0	
20	8,763	2,000	4,000	2,900	2,900	20	Events / Fundraisers	3,000	0	
21	5,270	4,000	5,600	4,420	5,865	21	Business License Fees	7,000	0	
22		0	0	4,129	5,505	22	Marijuana Tax	2,100		
23						23				
24	0	0	0	0	0	24	Transfer from 911 Fund	0	0	
25	0	0	0	0	0	25	Transfer from Building Codes Fund	0		
26						26				
27	180,910	160,525	259,450	221,974	254,744	27	Total resources, except taxes to be levied	324,262	0	
28						28	Taxes necessary to balance			
29						29	Taxes collected in year levied			
30	180,910	160,525	259,450	221,974	221,974	30	Total Resources	324,262	0	

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## DETAILED REQUIREMENTS

## FORM LB-31

## GENERAL FUND

	Historical Data			REQUIREMENTS DESCRIPTION			Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017		Actual 2016-5-3-2017					
						Personal Services			
1	42,737	36,800	49,543	41,496	55,328	1	Administrative Services	37,300	0
2	1,563	2,240	2,446	4,434	5,912	2	PERS	10,000	0
3	2,845	6,381	4,717	6,690	2,720	3	Employment Taxes - UI - WC	4,650	0
4	2,165	0	0	-		4	Medical Insurance	0	0
5	49,310	45,421	56,706	52,619	63,960	5	Total Personal Services	51,950	0
6						Materials & Services			
7	7,564	5,000	5,000	4,310	5,750	7	Community Center Maintenance & repairs	6,000	0
8	0	0	0	0	0	8	Community Services(Conservation Committee)	0	0
9	2,913	2,500	2,500	1,549	2,065	9	Dues	2,100	0
10	2,056	750	2,000	1,073	1,431	10	Equipment maintenance & repairs	1,500	0
11	2,628	850	4,700	4,403	4,403	11	Fid. Bond & Insurance	4,500	0
12	1,682	250	500	960	1,280	12	Miscellaneous	1,000	0
13	0	0	0	0	0	13	Codification	0	0
14	1,478	2,120	2,000	0	0	14	Newsletter	2,000	0
15	1,246	670	5,000	3,325	3,880	15	Office equip lease-copier	4,000	0
16	6,826	3,575	5,000	3,824	5,099	16	Office supplies & postage	5,500	0
17	3,685	3,000	3,000	1,376	1,835	17	Publishing	2,000	0
18	2,057	1,020	1,800	1,560	2,080	18	Telephone	2,000	0
19	1,130	675	1,000	1,465	1,953	19	Utilities	2,000	0
20	2,940	3,200	5,350	3,900	4,680	20	Video programming (add some Special Sessions)	5,000	0
21	763	1,500	1,000	952	1,269	21	Water Quality Committee	1,000	0
22	777	2,000	2,000	612	817	22	Travel and Training	2,000	0
23	518	0	0	0	0	23	Communications & Education Committee	0	0
24	475	0	2500	925	1,233	24	Contracted Services / Abatements	1850	0
25	5,757	14,000	8,000	13,224	13,224	25	Audit	10,000	0
26	1,223	2,200	2,200	1,332	1,776	26	Fire protection & West Lane Em Ops	2,000	0
27	18,793	15,000	18,000	21,019	28,025	27	Legal	25,000	0
28	1,338	400	2,500	1,828	2,160	28	Custodial	2,200	0
29	355	300	300	300	300	29	Website & ISP Service	1,200	0
30	766	1,000	1,000	925	1,233	30	Consulting	1,500	0
31	4,128	2,000	2,000	16	296	31	Events and Fundraisers	500	0
32						32	Bank Service Charges	1,000	
33	71,098	62,010	77,350	68,878	84,789	33	Total Materials & Services	85,850	0



FY 2018-2019 Budget As Introduced 5-15-2018

Requirements for General Fund continue on page 3.

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

GENERAL FUND

	Historical Data			Actual 2017 to 5-4-2018		REQUIREMENTS DESCRIPTION		Budget for Next Year 2017-2018	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Capital Outlay			
1	0	0	51,000	130,687	130,687	1	Community Center	145,000	0
2	0	0	0	0	0	2	Equipment Building		0
3	0	0	0	0	0	3	Office Equipment	2,000	0
4	0	0	51,000	130,687	130,687	4	Total Capital Outlay	147,000	0
5						5			
6						Contingency & Tansfers			
7	0	10,000	10,000	10,000	10,000	7	General Operating contingency	10,000	0
8						8			
9						9			
10	0	10,000	10,000	10,000	10,000	10	Total Contingency & Transfers	10,000	0
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22						22			
23						23			
24						24			
25						25			
26	120,408	117,431	195,056	262,184	289,436	26	Total General Fund Expenditures	294,800	0
27	60,502	43,094	64,394	(40,210)	(67,462)	27	Unappropriated Ending Fund Balance	29,462	0
28	180,910	160,525	259,450	221,974	221,974	28	Total Requirements	324,262	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

BUILDING CODES FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized		RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	4,645	4,645	11,990	8,660	8,660	1	Cash on hand* (cash basis), or	20,947	0
2	0	200	0	0	0	2	Inspection, Investigation & Site Review Fees	1,000	0
3	9,825	10,000	11,000	11,222	14,963	3	Plan Check Fees	14,000	0
4	15,685	15,000	17,500	17,221	22,948	4	Structural Fees (& Demolition)	20,000	0
5	5,635	4,000	6,400	5,170	6,893	5	Plumbing Fees	7,000	0
6	3,397	3,000	4,000	2,975	3,967	6	Mechanical Fees	4,000	0
7	360	500	500	400	433	7	Manufactured Home Fees	800	0
8	1,248	5,000	5,000	0	0	8	Final Plat Application (All Partition/Sub-Division)	5,000	0
9	4,820	6,000	8,000	7,335	9,780	9	Electrical Fees	8,000	0
10	3,175	3,000	4,000	3,245	4,327	10	Planning & LUCS Fees	4,000	0
11	0	0	0	0	0	11	Stove/ Fireplace Fees	0	0
12	2,424	1,000	1,300	2,975	3,967	12	Excavating/ Grading Fees (& Driveway)	4,000	0
13	3,500	3,000	4,400	3,740	4,987	13	State Surcharge Fees	5,000	0
14	1,923	0	0	0	0	14	City Administrative Fees	500	0
15	1,350	1,500	1,500	0	0	15	Grant / Misc. Fee	500	0
16	0	1,000	1,000	0	0	16	Fines	0	0
17	0	0	1,500	0	0	17	Permit Contingency (New)	0	0
18	0	20,000	0	0	0	18	Planning Grant	2,000	0
19	400	0	500	0	0	19	Deposits & Refunds	500	0
20	3,500	3,000	4,000	4,538	6,050	20	Building Surcharge Fees	5,000	0
21	300	800	1,500	275	367	21	CUP/Vegetation Removal (new)	1,500	0
22	14,876	14,000	21,000	11,921	15,985	22	School Tax	15,000	0
23						23			
24						24			
25						25			
26	77,063	95,645	105,090	79,677	103,327	26	Total resources, except taxes to be levied	118,747	0
27						27	Taxes necessary to balance		
28						28	Taxes collected in year levied		
29	77,063	95,645	105,090	79,677	103,327	29	Total resources	118,747	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

BUILDING CODES FUND

	Historical Data			REQUIREMENTS DESCRIPTION			Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017		Actual 2017 to 5-3-2018					
						Personal Services			
1	13,174	10,300	11,930	5,980	7,972	1	Administrative Services	57,114	0
2	88	204	490	0	0	2	PERS	14,987	0
3	-21	2,520	945	0	0	3	Employment Taxes - UI - WC	7,082	0
4	124	0	0	0	0	4	Medical Insurance	0	0
5	13,365	13,024	13,365	5,980	7,972	5	Total Personal Services	79,183	0
6						6	Materials & Services		
7	0	1,600	2,000	200	267	7	Community Center Maintenance & Repairs	2,000	0
8	0	500	500	175	333	8	Equipment maintenance & repairs	500	0
9	0	0	0	0	0	9	Permit Contingency (new)	0	0
10	197	600	250	0	0	10	Insurance	500	0
11	419	445	500	0	0	11	Office equip lease-copier	370	0
12	453	275	500	30	40	12	Office supplies & postage	1,500	0
13	566	250	250	0	0	13	Publishing	500	0
14	603	1,020	900	462	616	14	Telephone	2,000	0
15	252	450	400	400	533	15	Utilities	350	0
16	3,008	4,500	5,700	4,193	5,591	16	State Surcharge	5,600	0
17	0	1,200	1,200	0	0	17	Travel and Training	18,000	0
18	0	0	500	470	627	18	Refunds (new)	500	0
19	17,157	13,500	14,500	11,307	15,346	19	School Tax	15,600	0
20	4,844	5,000	5,000	1,308	1,744	20	Contracted Services	1,500	0
21	1,292	1,500	1,000	1,000	1,000	21	Audit	2,000	0
22	4,536	5,000	5,000	0	0	22	Consulting	0	0
23	152	340	300	0	0	23	Custodial	340	0
24	26,381	30,000	35,000	30,254	40,339	24	Inspector (Building Dept Services)	0	0
25	0	0	0	0	0	25	Legal	10000	0
26	59,860	66,180	73,500	49,799	66,436	26	Total Materials & Services	61,260	0
27						CONTINGENCY & TRANSFERS			
28	0	0	16,441	0	0	28	General Operating Contingency	0	0
29	0	0	0	0	0	29	Transfer to State Street Fund	0	0
30	73,225	79,204	103,306	55,779	74,408	30	Total Expenditures	140,443	0
31	3,838	16,441	1,784	23,898	28,919	31	Unappropriated Ending Fund Balance	(21,696)	0
32	77,063	95,645	105,090	79,677	103,327	32	Total Requirements	118,747	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

STATE STREET FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized		RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	74,642	172,722	155,300	147,222	147,222	1	Cash on hand (cash basis)	106,638	0
2	687	500	500	617	823	2	Earning from temporary investments (Interest)	500	0
3	0	0	0	0	0	3	Transferred from other funds	0	0
4						Other Resources		0	0
5	77,963	75,500	79,000	61,288	81,717	5	ODOT State Hwy Apportionment	80,000	0
6	0	0	0	0	0	6	No Brushing	0	0
7	300	0	0	0	0	7	Permits & Fines	2,000	0
8	0	0	50,000	0	0	8	ODOT Grant	76,000	0
9	0	4,000	0	0	0	9	Other Grants	108,000	0
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22	153,592	252,722	284,800	209,127	229,762	22	Total resources, except taxes to be levied	373,138	0
23						23	Taxes necessary to balance		
24						24	Taxes collected in year levied		
25	153,592	252,722	284,800	209,127	229,762	25	Total Resources	373,138	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

STATE STREET FUND

	Historical Data			Actual 2016 to 5-3-2017			REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
							Personal Services		
1	14,429	12,900	10,970	5,769	7,692	1	1. Administrative Services	13,149	0
2	0	0	0	0	0	2	2. Inspector of Roads	0	0
3	292	611	980	0	0	3	2. PERS	3,450	0
4	107	2,503	1,885	0	0	4	3. Employment Taxes - UI - WC	1,631	0
5	525	0	0	0	0	5	4. Medical Insurance	0	0
6	15,353	16,014	13,835	5,769	7,692	6	5. Total Personal Services	18,230	0
7		Annualized >				7	Materials & Services		
8	1,492	1,500	1,000	995	995	8	Audit	1,000	0
9	336	1,600	500	213	285	9	Building Repair & Maintenance	1,000	0
10	592	600	250	0	250	10	Insurance	250	0
11	250	400	300	0	0	11	Custodial	300	0
12	0	0	0	0	0	12	Dues	0	0
13	7,636	14,000	15,000	0	7,000	13	Eng./Contract Services/Dir of Roads	0	0
14	110	500	2,000	0	0	14	Equipment Repair & Maintenance	2,000	0
15	35	200	200	0	0	15	Inspector Roads Travel (Business Mileage)	200	0
16	1,029	15,000	15,000	8,506	11,341	16	Legal	8,000	0
17	0	1,000	3,000	0	0	17	Limbing	0	0
18	0	300	250	0	0	18	Miscellaneous (& Codification, Newsletter)	100	0
19	419	445	500	185	247	19	Office Equipment lease-copier	370	0
20	448	550	1,000	0	0	20	Office Supplies/Postage	250	0
21	0	7,500	15,000	10,398	13,864	21	Street Brushing / Cleaning (Contract)	12,000	0
22	18,000	17,000	18,000	15,666	20,888	22	Street Lights	20,000	0
23	56,106	62,500	75,000	39,804	53,072	23	Street Maintenance	76,000	0
24	906	500	1,000	855	1,135	24	Street Signs	1,000	0
25	819	1,020	1,000	0	0	25	Telephone & Web Site	250	0
26	341	225	225	0	0	26	Utilities	225	0
27	2,720	6,000	8,000	4,766	6,355	27	Engineering / Supervision	27,000	0
28	0	10,000	10,000	0	0	28	Storm Sewer Construction/Study	5,000	0
29	0	6,000	10,000	0	0	29	Footpaths & bike trails	8,100	0
30	1,065	20,000	20,000	0	0	30	Emergency Road fund	20,000	0
31	92,304	166,840	197,225	81,388	115,432	31	Total Materials & Services	183,045	0

**EXPENDITURES FOR STATE STREET FUND CONTINUES ON PAGE 8.**

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

**STATE STREET FUND**

	Historical Data			REQUIREMENTS DESCRIPTION			Budget for Next Year 2018-2019	
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017	This Year 2017-2018	Actual 2017 to 5-3-2018	Annualized			
						<b>Other Expense &amp; Capital Outlay</b>		
1	0	0	0	0	0	1 Office Equipment	0	0
2	0	0	0	0	0	2 Master Transportation Plan	0	0
3	0	0	50,000	0	0	3 Road Equipment (Equip shed/chipper)	10,000	0
4	0	0	0	0	0	4 Other Grant	160,000	0
5	0	0	0	0	0	5 Ocean Blvd Project	0	0
4	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	4 <b>Other Expense &amp; Capital Outlay</b>	<b>170,000</b>	<b>0</b>
5						5		
6						6		
7						7		
8						8		
9						9		
10						10		
11						11		
12						12		
13						13		
14						14		
15						15		
16						16		
17						17		
18						18		
19						19		
20						20		
21						21		
22						22		
23						23		
24						24		
25	<b>107,657</b>	<b>182,854</b>	<b>261,060</b>	<b>87,157</b>	<b>123,124</b>	25 <b>Total State Street Fund Expenditures</b>	<b>371,275</b>	<b>0</b>
26	<b>45,935</b>	<b>69,868</b>	<b>23,740</b>	<b>121,970</b>	<b>229,762</b>	26 <b>Unappropriated Ending Fund Balance</b>	<b>1,863</b>	<b>0</b>
27	<b>153,592</b>	<b>252,722</b>	<b>284,800</b>	<b>209,127</b>	<b>352,886</b>	27 <b>Total Requirements</b>	<b>373,138</b>	<b>0</b>

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

FORM LB-10

**SPECIAL FUND**  
RESOURCES AND REQUIREMENTS  
**MOTEL TAX / TOURISM FUND**

	Historical Data			Actual 2017 to 5-3-2018		DESCRIPTION  RESOURCES AND REQUIREMENTS		Budget for Next Year 2018-2019	
	Actual		Adopted Budget  This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						RESOURCES			
						Beginning Fund Balance			
1	44,218	44,218	42,098	43,465	43,465	1	Cash on hand* (cash basis), or	40,707	0
2	2	60	50	50	67	2	Earning from temporary investments	70	0
3	0	91,600	10,000	1,775	1,775	3	Transferred from other funds/Grants	108,000	0
4	15,305	14,200	13,000	15,144	20,192	4	Lane Co. Motel Tax	15,000	0
5	16,426	10,500	17,000	14,005	18,673	5	RTMP	15,000	0
6	0	0	0	-		6	Kiosk Advertising/Promotions	0	0
7	75,951	160,578	82,148	74,439	84,172	7	Total resources, except taxes to be levied	178,777	0
8		Annualized>				8	Taxes necessary to balance		
9						9	Taxes collected in year levied		
10	75,951	160,578	82,148	74,439	84,172	10	Total Resources	178,777	0
11						REQUIREMENTS			
12						Personal Services			
13	12,496	11,100	13,135	6,900	9,200	13	Administrative Services	11,094	0
14	294	407	250	0	0	14	PERS	2,911	0
15	130	2,414	475	0	0	15	Employment Taxes - UI - WC	1,376	0
16	446	0	0	0	0	16	Medical Insurance	0	0
17	13,366	13,921	13,860	6,900	9,200	17	Total Personal Services	15,381	0
18						Materials & Services			
19	1,196	4,000	1,500	282	376	19	Office Supplies/Postage/Telephone/Website	500	0
20	1,033	4,000	1,500	0	0	20	Misc (& Bldg/Util/Ins/Audit/Cod/Cust/Equip)	500	0
21	160	550	5,000	0	0	21	Signs/Brochures/Newsletter	550	0
22	10,601	16,000	15,000	11,071	14,761	22	County Tourism/ RTMP Marketing	40,000	0
23	13,540	25,600	5,000	472	629	23	City Hall/ Visitors Center/BU Generator	500	0
24	0	5,000	20,000	1,475		24	Recreational Asset Preservation	1,000	0
25	N/A	40,000	10,000	0	0	25	Contracted Services	1,000	0
26	26,530	55,150	48,000	13,300	34,166	26	Total Materials & Services	44,050	0
27						27	Contingency & Capital Outlay		
28	347	347	0			28	Capital Outlay	108,000	0
29	0	0	0	-		29	Total Contingency & Capital	118,000	0
30	39,896	69,071	61,860	20,200	43,366	30	Total Expenditures	177,431	0
31	36,055	91,507	20,288	54,239	40,806	31	Unappropriated Ending Fund Balance	1,346	0
32	75,951	160,578	82,148	74,439	84,172	32	Total Requirements	178,777	0



## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## RESOURCES

## FORM LB-20

## WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized		RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	35,849	35,849	30,725	25,914	25,914	1	Available cash on hand (cash basis)	31,268	0
2						2			
3						3			
4	2	0	0	0	0	4	Interest	50	
5						Other Resources			
6	2,390	3,000	3,500	1,500	1,500	6	Application Fees	3,000	0
7	14,630	14,000	22,800	15,250	16,750	7	Administrative Fees	16,750	0
8	0	0	0	0	0	8	Donations/ <b>Grants</b>	20,000	0
9						9			
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22						22			
23						23			
24						24			
25						25			
26						26			
27						27			
28						28			
29	52,871	52,849	57,025	42,664	44,164	29	Total resources, except taxes to be levied	71,068	0
30						30	Taxes necessary to balance		
31						31	Taxes collected in year levied		
32	52,871	52,849	57,025	42,664	44,164	32	TOTAL RESOURCES	71,068	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## EXPENDITURE SUMMARY

## FORM LB-30

## WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized		REQUIREMENTS DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Personal Services			
1	13,992	12,900	14,525	8,172	10,896	1	Administrative Services	15,036	0
2	235	611	735	0	0	2	PERS	3,946	0
3	94	2,575	1,416	0	0	3	Employment Taxes - UI - WC	1,865	0
4	347	900	0	0	0	4	Medical Insurance	0	0
5	14,668	16,986	16,676	8,172	10,896	5	Total Personal Services	20,847	0
6						Materials & Services			
7	0	5,000	500	524	699	7	Legal	400	0
8	618	550	500	175	235	8	Office Supplies/ Postage	500	0
9	505	1,020	500	313	410	9	Telephone	300	0
10	396	225	225	0	185	10	Copier Expense	185	0
11	0	550	0	0	0	11	Publishing; Newsletter	300	0
12	566	2,024	2,000	302	400	12	Miscellaneous (& Bldg/Cust/Ins/Web/Cod)	1,000	0
13	2,000	2,500	2,500	2,500	2,500	13	Meter Reading	2,500	0
14	1,505	2,000	10,300	253	1,253	14	Water Meters	0	0
	1,188	5,000	20,000	185	10,185	15	Water Right Preservation	500	0
15	326	450	500	0	100	16	Utilities	500	0
16	1,002	1,500	250	250	0	17	Audit	0	0
17	8,106	20,819	37,275	4,502	15,967	18	Total Materials & Services	6,185	0
18						Capital Outlay			
19	0	0	0	0	0	20	Software	0	0
20	0	0	0	0	0	21	Meters	20,000	0
21	0	5,000	2,000	0	2,000	22	Weir Repair	2,000	0
22	0	0	0	0	0	23	Equipment Maintenance	0	0
23	0	0	0	0	0	24	Other	0	0
24	0	5,000	2,000	0	2,000	25	Total Capital Outlay	22,000	0
25						26	Contingency		
26	13,000	0	0	0	0	27	General Operating Contingency	0	0
27	13,000	0	0	0	0	28	Total Contingency	22,000	0
28	35,774	42,805	55,951	12,674	28,863	29	Total Expenditures	71,032	0
29	17,097	10,044	1,074	29,990	15,301	30	Unappropriated Ending Fund Balance	36	0
30	52,871	52,849	57,025	42,664	44,164	31	Total Requirements	71,068	

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DUNES CITY BUDGET SUMMARY

RESOURCES AND REQUIREMENTS (All Funds)

	Historical Data			Actual 2017 to 5-3-2018		DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						RESOURCES			
						Beginning Fund Balance:			
1	305,434	305,434	355,113	337,020		1	Cash on hand* (cash basis)	158,811	0
2	789	789	675	531		2	Interest Income	820	0
3	338,224	338,244	432,725	232,509		3	Other Income	906,361	0
4						4			
5						5			
6						6			
7	644,447	644,467	788,513	570,060		7	Total resources, except taxes to be levied	1,065,992	0
8						8	Taxes necessary to balance		
9						9	Taxes collected in year levied		
10	644,447	644,467	788,513	570,060		10	Total Resources	1,065,992	0
11						REQUIREMENTS			
12						Personal Services			
13	96,828	96,828	100,103	53,818		13	Administrative Services	133,693	0
14	2,472	2,472	4,901	209		14	PERS	31,844	0
15	683	683	9,438	4,221		15	Employment Taxes - UI - WC	18,423	0
16	6,079	6,079	0	-		16	Medical Insurance	0	0
17	106,062	106,062	114,442	58,248		17	Total Personal Services	183,960	0
18						Materials & Services			
19						19			
20						20			
21						21			
22	257,898	370,999	249,960	217,867		22	Total Materials & Services	380,390	0
23							CAPITAL OUTLAY		
24	0	347	103,000	-		24	Capital Outlay	319,000	0
25							TRANSFERS		
26	0	0	0	-		26	Total Transfers	0	0
27							CONTINGENCY		
28	13,000	0	16,441	-		28	General Operating Contingency	10,000	0
29	315,644	477,408	483,843	276,115		29	TOTAL EXPENDITURES	893,350	0
30	282,698	176,080	304,670	293,945		30	Unappropriated Ending Fund Balance	172,642	0
31	598,342	540,387	788,513	570,060		31	TOTAL REQUIREMENTS	1,065,992	0

FY 2018-2019 Budget As Introduced 5-15-2018

FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

GENERAL FUND

	Historical Data			Actual This Year 2017-4-26-2018      Annualized			RESOURCE DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
				Beginning Fund Balance					
1	42,000	48,000	115,000	111,759	111,759	1	Available cash on hand (cash basis)	64,389	0
2			0	0	0	2	Grants	118,000	
3				100	100	3	Donations	500	
4	98	100	125	150	200	4	Interest	200	0
5						5	Other Resources		
6	19,018	19,500	25,500	18,294	24,392	6	Liquor Tax	24,400	0
7	3,034	3,000	2,500	2,308	2,308	7	Telephone Franchise	2,300	0
8	71,741	59,000	75,000	48,577	64,769	8	PUD Franchise	64,770	0
9	1,462	1,575	1,575	914	1,219	9	Cigarette Tax	1,200	0
10	17,197	14,500	15,000	16,390	21,853	10	Cable TV Franchise	21,853	0
11	1,000	1,000	5,000	5,000	5,000	11	Garbage License Fee	5,000	0
12	1,112	1,000	1,000	410	550	12	Miscellaneous	1,000	0
13	150	150	150	125	125	13	Building Rental	150	0
14	0	50	100	273	364	14	City Fees	300	0
15	1,365	1,250	1,500	1,525	2,035	15	Lien Search Fees	2,000	0
16	1,500	2,000	2,000	100	100	16	Fines / Abatement	600	0
17	1,100	1,400	1,400	1,400	1,400	17	Newsletter Advertising	1,500	0
18	6,100	2,000	4,000	3,200	4,300	18	Septic Fees	4,000	0
19	0	0	0	0	0	19	Septic License Fees	0	0
20	8,763	2,000	4,000	2,900	2,900	20	Events / Fundraisers	3,000	0
21	5,270	4,000	5,600	4,420	5,865	21	Business License Fees	7,000	0
22		0	0	4,129	5,505	22	Marijuana Tax	2,100	
23						23			
24	0	0	0	0	0	24	Transfer from 911 Fund	0	0
25	0	0	0	0	0	25	Transfer from Building Codes Fund	0	
26						26			
27	180,910	160,525	259,450	221,974	254,744	27	Total resources, except taxes to be levied	324,262	0
28						28	Taxes necessary to balance		
29						29	Taxes collected in year levied		
30	180,910	160,525	259,450	221,974	221,974	30	Total Resources	324,262	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## DETAILED REQUIREMENTS

## FORM LB-31

## GENERAL FUND

	Historical Data						REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017		Actual 2016-5-3-2017					
						Personal Services			
1	42,737	36,800	49,543	41,496	55,328	1	Administrative Services	37,300	0
2	1,563	2,240	2,446	4,434	5,912	2	PERS	10,000	0
3	2,845	6,381	4,717	6,690	2,720	3	Employment Taxes - UI - WC	4,650	0
4	2,165	0	0	-		4	Medical Insurance	0	0
5	49,310	45,421	56,706	52,619	63,960	5	Total Personal Services	51,950	0
6						Materials & Services			
7	7,564	5,000	5,000	4,310	5,750	7	Community Center Maintenance & repairs	6,000	0
8	0	0	0	0	0	8	Community Services(Conservation Committee)	0	0
9	2,913	2,500	2,500	1,549	2,065	9	Dues	2,100	0
10	2,056	750	2,000	1,073	1,431	10	Equipment maintenance & repairs	1,500	0
11	2,628	850	4,700	4,403	4,403	11	Fid. Bond & Insurance	4,500	0
12	1,682	250	500	960	1,280	12	Miscellaneous	1,000	0
13	0	0	0	0	0	13	Codification	0	0
14	1,478	2,120	2,000	0	0	14	Newsletter	2,000	0
15	1,246	670	5,000	3,325	3,880	15	Office equip lease-copier	4,000	0
16	6,826	3,575	5,000	3,824	5,099	16	Office supplies & postage	5,500	0
17	3,685	3,000	3,000	1,376	1,835	17	Publishing	2,000	0
18	2,057	1,020	1,800	1,560	2,080	18	Telephone	2,000	0
19	1,130	675	1,000	1,465	1,953	19	Utilities	2,000	0
20	2,940	3,200	5,350	3,900	4,680	20	Video programming (add some Special Sessions)	5,000	0
21	763	1,500	1,000	952	1,269	21	Water Quality Committee	1,000	0
22	777	2,000	2,000	612	817	22	Travel and Training	2,000	0
23	518	0	0	0	0	23	Communications & Education Committee	0	0
24	475	0	2500	925	1,233	24	Contracted Services / Abatements	1850	0
25	5,757	14,000	8,000	13,224	13,224	25	Audit	10,000	0
26	1,223	2,200	2,200	1,332	1,776	26	Fire protection & West Lane Em Ops	2,000	0
27	18,793	15,000	18,000	21,019	28,025	27	Legal	25,000	0
28	1,338	400	2,500	1,828	2,160	28	Custodial	2,200	0
29	355	300	300	300	300	29	Website & ISP Service	1,200	0
30	766	1,000	1,000	925	1,233	30	Consulting	1,500	0
31	4,128	2,000	2,000	16	296	31	Events and Fundraisers	500	0
32						32	Bank Service Charges	1,000	
33	71,098	62,010	77,350	68,878	84,789	33	Total Materials & Services	85,850	0

FY 2018-2019 Budget As Introduced 5-15-2018

Requirements for General Fund continue on page 3.

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

GENERAL FUND

	Historical Data						REQUIREMENTS DESCRIPTION	Budget for Next Year 2017-2018	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017		Actual 2017 to 5-4-2018					
						Capital Outlay			
1	0	0	51,000	130,687	130,687	1	Community Center	145,000	0
2	0	0	0	0	0	2	Equipment Building		0
3	0	0	0	0	0	3	Office Equipment	2,000	0
4	0	0	51,000	130,687	130,687	4	Total Capital Outlay	147,000	0
5						5			
6						Contingency & Tansfers			
7	0	10,000	10,000	10,000	10,000	7	General Operating contingency	10,000	0
8						8			
9						9			
10	0	10,000	10,000	10,000	10,000	10	Total Contingency & Transfers	10,000	0
11						11			
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21						21			
22						22			
23						23			
24						24			
25						25			
26	120,408	117,431	195,056	262,184	289,436	26	Total General Fund Expenditures	294,800	0
27	60,502	43,094	64,394	(40,210)	(67,462)	27	Unappropriated Ending Fund Balance	29,462	0
28	180,910	160,525	259,450	221,974	221,974	28	Total Requirements	324,262	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

BUILDING CODES FUND

	Historical Data					RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017	This Year 2017-2018	Actual 2017 to 5-3-2018	Annualized				
						Beginning Fund Balance			
1	4,645	4,645	11,990	8,660	8,660	1	Cash on hand* (cash basis), or	20,947	0
2	0	200	0	0	0	2	Inspection, Investigation & Site Review Fees	1,000	0
3	9,825	10,000	11,000	11,222	14,963	3	Plan Check Fees	14,000	0
4	15,685	15,000	17,500	17,221	22,948	4	Structural Fees (& Demolition)	20,000	0
5	5,635	4,000	6,400	5,170	6,893	5	Plumbing Fees	7,000	0
6	3,397	3,000	4,000	2,975	3,967	6	Mechanical Fees	4,000	0
7	360	500	500	400	433	7	Manufactured Home Fees	800	0
8	1,248	5,000	5,000	0	0	8	Final Plat Application (All Partition/Sub-Division)	5,000	0
9	4,820	6,000	8,000	7,335	9,780	9	Electrical Fees	0	0
10	3,175	3,000	4,000	3,245	4,327	10	Planning & LUCS Fees	4,000	0
11	0	0	0	0	0	11	Stove/ Fireplace Fees	0	0
12	2,424	1,000	1,300	2,975	3,967	12	Excavating/ Grading Fees (& Driveway)	4,000	0
13	3,500	3,000	4,400	3,740	4,987	13	State Surcharge Fees	5,000	0
14	1,923	0	0	0	0	14	City Administrative Fees	500	0
15	1,350	1,500	1,500	0	0	15	Grant / Misc. Fee	500	0
16	0	1,000	1,000	0	0	16	Fines	0	0
17	0	0	1,500	0	0	17	Permit Contingency (New)	0	0
18	0	20,000	0	0	0	18	Planning Grant	2,000	0
19	400	0	500	0	0	19	Deposits & Refunds	500	0
20	3,500	3,000	4,000	4,538	6,050	20	Building Surcharge Fees	5,000	0
21	300	800	1,500	275	367	21	CUP/Vegetation Removal (new)	1,500	0
22	14,876	14,000	21,000	11,921	15,985	22	School Tax	15,000	0
23						23			
24						24			
25						25			
26	77,063	95,645	105,090	79,677	103,327	26	Total resources, except taxes to be levied	110,747	0
27						27	Taxes necessary to balance		
28						28	Taxes collected in year levied		
29	77,063	95,645	105,090	79,677	103,327	29	Total resources	110,747	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

BUILDING CODES FUND

	Historical Data			REQUIREMENTS DESCRIPTION			Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
				Actual 2017 to 5-3-2018					
						Personal Services			
1	13,174	10,300	11,930	5,980	7,972	1	Administrative Services	49,314	0
2	88	204	490	0	0	2	PERS	12,940	0
3	-21	2,520	945	0	0	3	Employment Taxes - UI - WC	6,115	0
4	124	0	0	0	0	4	Medical Insurance	0	0
5	13,365	13,024	13,365	5,980	7,972	5	Total Personal Services	68,369	0
6						6	Materials & Services		
7	0	1,600	2,000	200	267	7	Community Center Maintenance & Repairs	2,000	0
8	0	500	500	175	333	8	Equipment maintenance & repairs	500	0
9	0	0	0	0	0	9	Permit Contingency (new)	0	0
10	197	600	250	0	0	10	Insurance	500	0
11	419	445	500	0	0	11	Office equip lease-copier	370	0
12	453	275	500	30	40	12	Office supplies & postage	1,500	0
13	566	250	250	0	0	13	Publishing	500	0
14	603	1,020	900	462	616	14	Telephone	2,000	0
15	252	450	400	400	533	15	Utilities	350	0
16	3,008	4,500	5,700	4,193	5,591	16	State Surcharge	5,600	0
17	0	1,200	1,200	0	0	17	Travel and Training	18,000	0
18	0	0	500	470	627	18	Refunds (new)	500	0
19	17,157	13,500	14,500	11,307	15,346	19	School Tax	15,600	0
20	4,844	5,000	5,000	1,308	1,744	20	Contracted Services	1,500	0
21	1,292	1,500	1,000	1,000	1,000	21	Audit	2,000	0
22	4,536	5,000	5,000	0	0	22	Consulting	0	0
23	152	340	300	0	0	23	Custodial	340	0
24	26,381	30,000	35,000	30,254	40,339	24	Inspector (Building Dept Services)	0	0
25	0	0	0	0	0	25	Legal	10000	0
26	59,860	66,180	73,500	49,799	66,436	26	Total Materials & Services	61,260	0
27						CONTINGENCY & TRANSFERS			
28	0	0	16,441	0	0	28	General Operating Contingency	0	0
29	0	0	0	0	0	29	Transfer to State Street Fund	0	0
30	73,225	79,204	103,306	55,779	74,408	30	Total Expenditures	129,629	0
31	3,838	16,441	1,784	23,898	28,919	31	Unappropriated Ending Fund Balance	(18,882)	0
32	77,063	95,645	105,090	79,677	103,327	32	Total Requirements	110,747	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

STATE STREET FUND

	Historical Data					RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017	This Year 2017-2018	Actual 2017 to 5-3-2018	Annualized				
						Beginning Fund Balance			
1	74,642	172,722	155,300	147,222	147,222	1	Cash on hand (cash basis)	106,638	0
2	687	500	500	617	823	2	Earning from temporary investments (Interest)	500	0
3	0	0	0	0	0	3	Transferred from other funds	0	0
4						Other Resources		0	0
5	77,963	75,500	79,000	61,288	81,717	5	ODOT State Hwy Apportionment	80,000	0
6	0	0	0	0	0	6	No Brushing	0	0
7	300	0	0	0	0	7	Permits & Fines	2,000	0
8	0	0	50,000	0	0	8	ODOT Grant	76,000	0
9	0	4,000	0	0	0	9	Other Grants	108,000	0
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22	153,592	252,722	284,800	209,127	229,762	22	Total resources, except taxes to be levied	373,138	0
23						23	Taxes necessary to balance		
24						24	Taxes collected in year levied		
25	153,592	252,722	284,800	209,127	229,762	25	Total Resources	373,138	0



FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

STATE STREET FUND

	Historical Data			Actual 2016 to 5-3-2017			REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
							Personal Services		
1	14,429	12,900	10,970	5,769	7,692	1	1. Administrative Services	13,149	0
2	0	0	0	0	0	2	2. Inspector of Roads	0	0
3	292	611	980	0	0	3	2. PERS	3,450	0
4	107	2,503	1,885	0	0	4	3. Employment Taxes - UI - WC	1,631	0
5	525	0	0	0	0	5	4. Medical Insurance	0	0
6	15,353	16,014	13,835	5,769	7,692	6	5. Total Personal Services	18,230	0
7		Annualized >				7	Materials & Services		
8	1,492	1,500	1,000	995	995	8	Audit	1,000	0
9	336	1,600	500	213	285	9	Building Repair & Maintenance	1,000	0
10	592	600	250	0	250	10	Insurance	250	0
11	250	400	300	0	0	11	Custodial	300	0
12	0	0	0	0	0	12	Dues	0	0
13	7,636	14,000	15,000	0	7,000	13	Eng./Contract Services/Dir of Roads	0	0
14	110	500	2,000	0	0	14	Equipment Repair & Maintenance	2,000	0
15	35	200	200	0	0	15	Inspector Roads Travel (Business Mileage)	200	0
16	1,029	15,000	15,000	8,506	11,341	16	Legal	8,000	0
17	0	1,000	3,000	0	0	17	Limbing	0	0
18	0	300	250	0	0	18	Miscellaneous (& Codification, Newsletter)	100	0
19	419	445	500	185	247	19	Office Equipment lease-copier	370	0
20	448	550	1,000	0	0	20	Office Supplies/Postage	250	0
21	0	7,500	15,000	10,398	13,864	21	Street Brushing / Cleaning (Contract)	12,000	0
22	18,000	17,000	18,000	15,666	20,888	22	Street Lights	20,000	0
23	56,106	62,500	75,000	39,804	53,072	23	Street Maintenance	76,000	0
24	906	500	1,000	855	1,135	24	Street Signs	1,000	0
25	819	1,020	1,000	0	0	25	Telephone & Web Site	250	0
26	341	225	225	0	0	26	Utilities	225	0
27	2,720	6,000	8,000	4,766	6,355	27	Engineering / Supervision	27,000	0
28	0	10,000	10,000	0	0	28	Storm Sewer Construction/Study	5,000	0
29	0	6,000	10,000	0	0	29	Footpaths & bike trails	8,100	0
30	1,065	20,000	20,000	0	0	30	Emergency Road fund	20,000	0
31	92,304	166,840	197,225	81,388	115,432	31	Total Materials & Services	183,045	0

**EXPENDITURES FOR STATE STREET FUND CONTINUES ON PAGE 8.**

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

**STATE STREET FUND**

	Historical Data			REQUIREMENTS DESCRIPTION			Budget for Next Year 2018-2019	
	Actual		Adopted Budget				Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017	This Year 2017-2018	Actual 2017 to 5-3-2018	Annualized			
						<b>Other Expense &amp; Capital Outlay</b>		
1	0	0	0	0	0	1 Office Equipment	0	0
2	0	0	0	0	0	2 Master Transportation Plan	0	0
3	0	0	50,000	0	0	3 Road Equipment (Equip shed/chipper)	10,000	0
4	0	0	0	0	0	4 Other Grant	160,000	0
5	0	0	0	0	0	5 Ocean Blvd Project	0	0
4	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	4 <b>Other Expense &amp; Capital Outlay</b>	<b>170,000</b>	<b>0</b>
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20						20		
21						21		
22						22		
23						23		
24						24		
25	<b>107,657</b>	<b>182,854</b>	<b>261,060</b>	<b>87,157</b>	<b>123,124</b>	25 <b>Total State Street Fund Expenditures</b>	<b>371,275</b>	<b>0</b>
26	<b>45,935</b>	<b>69,868</b>	<b>23,740</b>	<b>121,970</b>	<b>229,762</b>	26 <b>Unappropriated Ending Fund Balance</b>	<b>1,863</b>	<b>0</b>
27	<b>153,592</b>	<b>252,722</b>	<b>284,800</b>	<b>209,127</b>	<b>352,886</b>	27 <b>Total Requirements</b>	<b>373,138</b>	<b>0</b>

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

FORM LB-10

**SPECIAL FUND**  
RESOURCES AND REQUIREMENTS  
**MOTEL TAX / TOURISM FUND**

	Historical Data			Actual 2017 to 5-3-2018		DESCRIPTION  RESOURCES AND REQUIREMENTS		Budget for Next Year 2018-2019	
	Actual		Adopted Budget  This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						RESOURCES			
						Beginning Fund Balance			
1	44,218	44,218	42,098	43,465	43,465	1	Cash on hand* (cash basis), or	40,707	0
2	2	60	50	50	67	2	Earning from temporary investments	70	0
3	0	91,600	10,000	1,775	1,775	3	Transferred from other funds/Grants	108,000	0
4	15,305	14,200	13,000	15,144	20,192	4	Lane Co. Motel Tax	15,000	0
5	16,426	10,500	17,000	14,005	18,673	5	RTMP	15,000	0
6	0	0	0	-		6	Kiosk Advertising/Promotions	0	0
7	75,951	160,578	82,148	74,439	84,172	7	Total resources, except taxes to be levied	178,777	0
8		Annualized>				8	Taxes necessary to balance		
9						9	Taxes collected in year levied		
10	75,951	160,578	82,148	74,439	84,172	10	Total Resources	178,777	0
11						REQUIREMENTS			
12						Personal Services			
13	12,496	11,100	13,135	6,900	9,200	13	Administrative Services	11,094	0
14	294	407	250	0	0	14	PERS	2,911	0
15	130	2,414	475	0	0	15	Employment Taxes - UI - WC	1,376	0
16	446	0	0	0	0	16	Medical Insurance	0	0
17	13,366	13,921	13,860	6,900	9,200	17	Total Personal Services	15,381	0
18						Materials & Services			
19	1,196	4,000	1,500	282	376	19	Office Supplies/Postage/Telephone/Website	500	0
20	1,033	4,000	1,500	0	0	20	Misc (& Bldg/Util/Ins/Audit/Cod/Cust/Equip)	500	0
21	160	550	5,000	0	0	21	Signs/Brochures/Newsletter	550	0
22	10,601	16,000	15,000	11,071	14,761	22	County Tourism/ RTMP Marketing	40,000	0
23	13,540	25,600	5,000	472	629	23	City Hall/ Visitors Center/BU Generator	500	0
24	0	5,000	20,000	1,475		24	Recreational Asset Preservation	1,000	0
25	N/A	40,000	10,000	0	0	25	Contracted Services	1,000	0
26	26,530	55,150	48,000	13,300	34,166	26	Total Materials & Services	44,050	0
27						27	Contingency & Capital Outlay		
28	347	347	0			28	Capital Outlay	108,000	0
29	0	0	0	-		29	Total Contingency & Capital	118,000	0
30	39,896	69,071	61,860	20,200	43,366	30	Total Expenditures	177,431	0
31	36,055	91,507	20,288	54,239	40,806	31	Unappropriated Ending Fund Balance	1,346	0
32	75,951	160,578	82,148	74,439	84,172	32	Total Requirements	178,777	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## RESOURCES

## FORM LB-20

## WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized		RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	35,849	35,849	30,725	25,914	25,914	1	Available cash on hand (cash basis)	31,268	0
2						2			
3						3			
4	2	0	0	0	0	4	Interest	50	
5						Other Resources			
6	2,390	3,000	3,500	1,500	1,500	6	Application Fees	3,000	0
7	14,630	14,000	22,800	15,250	16,750	7	Administrative Fees	16,750	0
8	0	0	0	0	0	8	Donations/ <b>Grants</b>	20,000	0
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10						10			
11						11			
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24						24			
25						25			
26						26			
27						27			
28						28			
29	52,871	52,849	57,025	42,664	44,164	29	Total resources, except taxes to be levied	71,068	0
30						30	Taxes necessary to balance		
31						31	Taxes collected in year levied		
32	52,871	52,849	57,025	42,664	44,164	32	TOTAL RESOURCES	71,068	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## EXPENDITURE SUMMARY

## FORM LB-30

## WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018    Annualized			REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017								
							Personal Services			
1	13,992	12,900	14,525	8,172	10,896	1	Administrative Services	15,036	0	
2	235	611	735	0	0	2	PERS	3,946	0	
3	94	2,575	1,416	0	0	3	Employment Taxes - UI - WC	1,865	0	
4	347	900	0	0	0	4	Medical Insurance	0	0	
5	14,668	16,986	16,676	8,172	10,896	5	Total Personal Services	20,847	0	
6							Materials & Services			
7	0	5,000	500	524	699	7	Legal	400	0	
8	618	550	500	175	235	8	Office Supplies/ Postage	500	0	
9	505	1,020	500	313	410	9	Telephone	300	0	
10	396	225	225	0	185	10	Copier Expense	185	0	
11	0	550	0	0	0	11	Publishing; Newsletter	300	0	
12	566	2,024	2,000	302	400	12	Miscellaneous (& Bldg/Cust/Ins/Web/Cod)	1,000	0	
13	2,000	2,500	2,500	2,500	2,500	13	Meter Reading	2,500	0	
14	1,505	2,000	10,300	253	1,253	14	Water Meters	0	0	
	1,188	5,000	20,000	185	10,185	15	Water Right Preservation	500	0	
15	326	450	500	0	100	16	Utilities	500	0	
16	1,002	1,500	250	250	0	17	Audit	0	0	
17	8,106	20,819	37,275	4,502	15,967	18	Total Materials & Services	6,185	0	
18							Capital Outlay			
19	0	0	0	0	0	20	Software	0	0	
20	0	0	0	0	0	21	Meters	20,000	0	
21	0	5,000	2,000	0	2,000	22	Weir Repair	2,000	0	
22	0	0	0	0	0	23	Equipment Maintenance	0	0	
23	0	0	0	0	0	24	Other	0	0	
24	0	5,000	2,000	0	2,000	25	Total Capital Outlay	22,000	0	
25							Contingency			
26	13,000	0	0	0	0	27	General Operating Contingency	0	0	
27	13,000	0	0	0	0	28	Total Contingency	22,000	0	
28	35,774	42,805	55,951	12,674	28,863	29	Total Expenditures	71,032	0	
29	17,097	10,044	1,074	29,990	15,301	30	Unappropriated Ending Fund Balance	36	0	
30	52,871	52,849	57,025	42,664	44,164	31	Total Requirements	71,068		

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DUNES CITY BUDGET SUMMARY

RESOURCES AND REQUIREMENTS (All Funds)

	Historical Data			Actual 2017 to 5-3-2018		DESCRIPTION	Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						RESOURCES			
						Beginning Fund Balance:			
1	305,434	305,434	355,113	337,020		1	Cash on hand* (cash basis)	158,811	0
2	789	789	675	531		2	Interest Income	820	0
3	338,224	338,244	432,725	232,509		3	Other Income	898,361	0
4						4			
5						5			
6						6			
7	644,447	644,467	788,513	570,060		7	Total resources, except taxes to be levied	1,057,992	0
8						8	Taxes necessary to balance		
9						9	Taxes collected in year levied		
10	644,447	644,467	788,513	570,060		10	Total Resources	1,057,992	0
11						REQUIREMENTS			
12						Personal Services			
13	96,828	96,828	100,103	53,818		13	Administrative Services	125,893	0
14	2,472	2,472	4,901	209		14	PERS	29,797	0
15	683	683	9,438	4,221		15	Employment Taxes - UI - WC	17,456	0
16	6,079	6,079	0	-		16	Medical Insurance	0	0
17	106,062	106,062	114,442	58,248		17	Total Personal Services	173,146	0
18						Materials & Services			
19						19			
20						20			
21						21			
22	257,898	370,999	249,960	217,867		22	Total Materials & Services	380,390	0
23							CAPITAL OUTLAY		
24	0	347	103,000	-		24	Capital Outlay	319,000	0
25							TRANSFERS		
26	0	0	0	-		26	Total Transfers	0	0
27							CONTINGENCY		
28	13,000	0	16,441	-		28	General Operating Contingency	10,000	0
29	315,644	477,408	483,843	276,115		29	TOTAL EXPENDITURES	882,536	0
30	282,698	176,080	304,670	293,945		30	Unappropriated Ending Fund Balance	175,456	0
31	598,342	540,387	788,513	570,060		31	TOTAL REQUIREMENTS	1,057,992	0

FY 2018-2019 Budget As Introduced 5-15-2018

FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## RESOURCES

## FORM LB-20

## GENERAL FUND

	Historical Data			Actual This Year 2017-3-31-2018    Annualized			RESOURCE DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
				Beginning Fund Balance					
1	42,000	48,000	115,000	111,759	111,759	1	Available cash on hand (cash basis)	64,389	0
2	0	0	0	-	0	2	Grants	118,000	
3			0	100		3	Donations	500	
4	98	100	125	150	200	4	Interest	200	0
5						5	Other Resources		
6	19,018	19,500	25,500	18,294	24,392	6	Liquor Tax	0	0
7	3,034	3,000	2,500	2,308	2,308	7	Telephone Franchise	2,300	0
8	71,741	59,000	75,000	48,577	64,769	8	PUD Franchise	64,770	0
9	1,462	1,575	1,575	914	1,219	9	Cigarette Tax	0	0
10	17,197	14,500	15,000	16,390	21,853	10	Cable TV Franchise	21,853	0
11	1,000	1,000	5,000	5,000	5,000	11	Garbage License Fee	5,000	0
12	1,112	1,000	1,000	100,410	100,550	12	Miscellaneous	1,000	0
13	150	150	150	125	125	13	Building Rental	150	0
14	0	50	100	273	364	14	City Fees	300	0
15	1,365	1,250	1,500	1,525	2,035	15	Lien Search Fees	2,000	0
16	1,500	2,000	2,000	100	100	16	Fines / Abatements	600	0
17	1,100	1,400	1,400	1,400	1,400	17	Newsletter Advertising	1,500	0
18	6,100	2,000	4,000	3,200	4,300	18	Septic Fees	4,000	0
19	0	0	0	-	0	19	Septic License Fees	0	0
20	8,763	2,000	4,000	2,900	2,900	20	Events / Fundraisers	3,000	0
21	5,270	4,000	5,600	4,420	5,865	21	Business License Fees	7,000	0
22	0	0	0	4,129	5,505	22	Marijuana Tax	2,100	
23						23			
24	0	0	0	-	0	24	Transfer from 911 Fund	0	0
25	0	0	0	-	0	25	Transfer from Building Codes Fund	0	
26						26			
27	180,910	160,525	259,450	321,974	354,644	27	Total resources, except taxes to be levied	298,662	0
28						28	Taxes necessary to balance		
29						29	Taxes collected in year levied		
30	180,910	160,525	259,450	321,974	354,644	30	Total Resources	298,662	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## DETAILED REQUIREMENTS

## FORM LB-31

## GENERAL FUND

	Historical Data			Actual 2017-3-31-2018    Annualized		REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017						
						Personal Services		
1	42,737	36,800	49,543	41,496	55,328	1 Administrative Services	37,300	0
2	1,563	2,240	2,446	4,434	5,912	2 PERS	10,000	0
3	2,845	6,381	4,717	2,050	2,720	3 Employment Taxes - UI - WC	4,650	0
4	2,165	0	0	-	0	4 Medical Insurance	0	0
5	49,310	45,421	56,706	47,980	63,960	5 Total Personal Services	51,950	0
6						Materials & Services		
7	7,564	5,000	5,000	4,310	5,750	7 Community Center Maintenance & repairs	6,000	0
8	0	0	0	-	0	8 Community Services(Conservation Committee)	0	0
9	2,913	2,500	2,500	1,549	2,065	9 Dues	2,100	0
10	2,056	750	2,000	1,073	1,431	10 Equipment maintenance & repairs	1,500	0
11	2,628	850	4,700	4,403	4,403	11 Fid. Bond & Insurance	4,500	0
12	1,682	250	500	960	1,280	12 Miscellaneous	1,000	0
13	0	0	0	-	0	13 Codification	0	0
14	1,478	2,120	2,000	-	0	14 Newsletter	2,000	0
15	1,246	670	5,000	3,325	3,880	15 Office equip lease-copier	4,000	0
16	6,826	3,575	5,000	3,824	5,099	16 Office supplies & postage	5,500	0
17	3,685	3,000	3,000	1,376	1,835	17 Publishing	2,000	0
18	2,057	1,020	1,800	1,560	2,080	18 Telephone	2,000	0
19	1,130	675	1,000	1,465	1,953	19 Utilities	2,000	0
20	2,940	3,200	5,350	3,900	4,680	20 Video programming (add some Special Sessions)	5,000	0
21	763	1,500	1,000	952	1,269	21 Water Quality Committee	1,000	0
22	777	2,000	2,000	612	817	22 Travel and Training	2,000	0
23	518	0	0	-	0	23 Communication Committee	0	0
24	475	0	2500	925	1,233	24 Contracted Services / Abatements	1850	0
25	5,757	14,000	8,000	13,224	13,224	25 Audit	10,000	0
26	1,223	2,200	2,200	1,332	1,776	26 Fire protection & West Lane Em Ops	2,000	0
27	18,793	15,000	18,000	21,019	28,025	27 Legal	25,000	0
28	1,338	400	2,500	1,828	2,160	28 Custodial	2,200	0
29	355	300	300	300	300	29 Website & ISP Service	1,200	0
30	766	1,000	1,000	925	1,233	30 Consulting	1,500	0
31	4,128	2,000	2,000	16	296	31 Events and Fundraisers	500	0
32	0	0	0	614	819	32 Bank Service Charges	500	
33	71,098	62,010	77,350	69,492	85,608	33 Total Materials & Services	85,350	0

FY 2018-2019 Budget As Introduced 5-15-2018

Requirements for General Fund continue on page 3.

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

GENERAL FUND

	Historical Data			Actual 2017 to 5-4-2018		REQUIREMENTS DESCRIPTION		Budget for Next Year 2017-2018	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Capital Outlay			
1	0	0	51,000	130,687	130,687	1	Community Center	145,000	0
2	0	0	0	-	0	2	Equipment Building	0	0
3	0	0	0	-	0	3	Office Equipment	2,000	0
4	0	0	51,000	130,687	130,687	4	Total Capital Outlay	147,000	0
5						5			
6						Contingency & Tansfers			
7	0	10,000	10,000	10,000	10,000	7	General Operating contingency	10,000	0
8						8			
9						9			
10	0	10,000	10,000	10,000	10,000	10	Total Contingency & Transfers	10,000	0
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22						22			
23						23			
24						24			
25						25			
26	120,408	117,431	195,056	258,159	290,255	26	Total General Fund Expenditures	294,300	0
27	60,502	43,094	64,394	63,815	64,389	27	Unappropriated Ending Fund Balance	4,362	0
28	180,910	160,525	259,450	321,974	354,644	28	Total Requirements	298,662	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

BUILDING CODES FUND

	Historical Data			Actual 2017 to 5-3-2018   Annualized		RESOURCE DESCRIPTION	Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
				Beginning Fund Balance					
1	4,645	4,645	11,990	8,660	8,660	1	Cash on hand* (cash basis), or	20,947	0
2	0	200	0	0	0	2	Inspection, Investigation & Site Review Fees	1,000	0
3	9,825	10,000	11,000	11,222	14,963	3	Plan Check Fees	1,000	0
4	15,685	15,000	17,500	17,211	22,948	4	Structural Fees (& Demolition)	0	0
5	5,635	4,000	6,400	5,170	6,893	5	Plumbing Fees	0	0
6	3,397	3,000	4,000	2,975	3,967	6	Mechanical Fees	0	0
7	360	500	500	400	433	7	Manufactured Home Fees	0	0
8	1,248	5,000	5,000	0	0	8	Final Plat Application (All Partition/Sub-Division)	5,000	0
9	4,820	6,000	8,000	7,335	9,780	9	Electrical Fees	0	0
10	3,175	3,000	4,000	3,245	4,327	10	Planning & LUCS Fees	2,000	0
11	0	0	0	0	0	11	Stove/ Fireplace Fees	0	0
12	2,424	1,000	1,300	2,975	3,967	12	Excavating/ Grading Fees (& Driveway)	3,000	0
13	3,500	3,000	4,400	3,740	4,987	13	State Surcharge Fees	0	0
14	1,923	0	0	0	0	14	City Administrative Fees	0	0
15	1,350	1,500	1,500	0	0	15	Grant / Misc. Fee	0	0
16	0	1,000	1,000	0	0	16	Fines	0	0
17	0	0	1,500	0	0	17	Permit Contingency (New)	0	0
18	0	20,000	0	0	0	18	Planning Grant	2,000	0
19	400	0	500	0	0	19	Deposits & Refunds	0	0
20	3,500	3,000	4,000	4,538	6,050	20	Building Surcharge Fees	0	0
21	300	800	1,500	275	367	21	Vegetation Removal	500	0
22	14,876	14,000	21,000	11,921	15,985	22	School Tax	0	0
23						23			
24						24			
25						25			
26	77,063	95,645	105,090	79,667	103,327	26	Total resources, except taxes to be levied	35,447	0
27						27	Taxes necessary to balance		
28						28	Taxes collected in year levied		
29	77,063	95,645	105,090	79,667	103,327	29	Total resources	35,447	0



FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

BUILDING CODES FUND

	Historical Data			Actual 2017 to 5-3-2018		REQUIREMENTS DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Personal Services			
1	13,174	10,300	11,930	5,980	7,972	1	Administrative Services	14,474	0
2	88	204	490	0	0	2	PERS	3,798	0
3	-21	2,520	945	0	0	3	Employment Taxes - UI - WC	1,795	0
4	124	0	0	0	0	4	Medical Insurance	0	0
5	13,365	13,024	13,365	5,980	7,972	5	Total Personal Services	20,067	0
6						6	Materials & Services		
7	0	1,600	2,000	200	267	7	Community Center Maintenance & Repairs	500	0
8	0	500	500	175	333	8	Equipment maintenance & repairs	500	0
9	0	0	0	0	0	9	Permit Contingency (new)	0	0
10	197	600	250	0	0	10	Insurance	500	0
11	419	445	500	0		11	Office equip lease-copier	370	0
12	453	275	500	30	40	12	Office supplies & postage	500	0
13	566	250	250	0		13	Publishing	500	0
14	603	1,020	900	462	616	14	Telephone	2,000	0
15	252	450	400	400	533	15	Utilities	350	0
16	3,008	4,500	5,700	4,193	5,591	16	State Surcharge	0	0
17	0	1,200	1,200	0	0	17	Travel and Training	500	0
18	0	0	500	470	627	18	Refunds (new)	0	0
19	17,157	13,500	14,500	11,307	15,346	19	School Tax	0	0
20	4,844	5,000	5,000	1,308	1,744	20	Contracted Services	0	0
21	1,292	1,500	1,000	1,000	1,000	21	Audit	2,000	0
22	4,536	5,000	5,000	0	0	22	Consulting	0	0
23	152	340	300	0	0	23	Custodial	340	0
24	26,381	30,000	35,000	30,254	40,339	24	Inspector (Building Dept Services)	0	0
25	0	0	0	0	0	25	Legal	7,000	0
26	59,860	66,180	73,500	49,799	74,408	26	Total Materials & Services	15,060	0
27			Annualized >			CONTINGENCY & TRANSFERS			
28	0	0	16,441	0	0	28	General Operating Contingency	0	0
29	0	0	0	0	0	29	Transfer to State Street Fund	0	0
30	73,225	79,204	103,306	55,779	82,380	30	Total Expenditures	35,127	0
31	3,838	16,441	1,784	23,888	20,947	31	Unappropriated Ending Fund Balance	320	0
32	77,063	95,645	105,090	79,667	103,327	32	Total Requirements	35,447	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

STATE STREET FUND

	Historical Data			Actual 2017 to 5-3-2018 Annualized		RESOURCE DESCRIPTION	Budget for Next Year 2018-2019		
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee	
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	74,642	172,722	155,300	147,222	147,222	1	Cash on hand (cash basis)	106,638	0
2	687	500	500	617	823	2	Earning from temporary investments (Interest)	500	0
3	0	0	0	0	0	3	Transferred from other funds	0	0
4						Other Resources		0	0
5	77,963	75,500	79,000	61,288	81,717	5	ODOT State Hwy Apportionment	0	0
6	0	0	0	0	0	6	No Brushing	0	0
7	300	0	0	0	0	7	Permits & Fines	2,000	0
8	0	0	50,000	0	0	8	ODOT Grant	76,000	0
9	0	4,000	0	0	0	9	Other Grants	108,000	0
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22	153,592	252,722	284,800	209,127	229,762	22	Total resources, except taxes to be levied	293,138	0
23						23	Taxes necessary to balance		
24						24	Taxes collected in year levied		
25	153,592	252,722	284,800	209,127	229,762	25	Total Resources	293,138	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

STATE STREET FUND

	Historical Data			Actual 2016 to 5-3-2017   Annualized			REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
							Personal Services		
1	14,429	12,900	10,970	5,769	7,692	1	1. Administrative Services	13,149	0
2	0	0	0	0	0	2	2. Inspector of Roads	0	0
3	292	611	980	0	0	3	2. PERS	3,450	0
4	107	2,503	1,885	0	0	4	3. Employment Taxes - UI - WC	1,631	0
5	525	0	0	0	0	5	4. Medical Insurance	0	0
6	15,353	16,014	13,835	5,769	7,692	6	5. Total Personal Services	18,230	0
7		Annualized >				7	Materials & Services		
8	1,492	1,500	1,000	995	995	8	Audit	1,000	0
9	336	1,600	500	213	285	9	Building Repair & Maintenance	1,000	0
10	592	600	250	0	250	10	Insurance	250	0
11	250	400	300	0	0	11	Custodial	300	0
12	0	0	0	0	0	12	Dues	0	0
13	7,636	14,000	15,000	0	7000	13	Eng./Contract Services/Dir of Roads	0	0
14	110	500	2,000	0	0	14	Equipment Repair & Maintenance	2,000	0
15	35	200	200	0	0	15	Inspector Roads Travel (Business Mileage)	200	0
16	1,029	15,000	15,000	8,506	11,341	16	Legal	8,000	0
17	0	1,000	3,000	0	0	17	Limbing	0	0
18	0	300	250	0	0	18	Miscellaneous (& Codification, Newsletter)	100	0
19	419	445	500	185	247	19	Office Equipment lease-copier	370	0
20	448	550	1,000	0	0	20	Office Supplies/Postage	250	0
21	0	7,500	15,000	10,398	13,864	21	Street Brushing / Cleaning (Contract)	12,000	0
22	18,000	17,000	18,000	15,666	20,888	22	Street Lights	20,000	0
23	56,106	62,500	75,000	39,804	53,072	23	Street Maintenance	76,000	0
24	906	500	1,000	855	1,135	24	Street Signs	1,000	0
25	819	1,020	1,000	0	0	25	Telephone & Web Site	250	0
26	341	225	225	0	0	26	Utilities	225	0
27	2,720	6,000	8,000	4,766	6,355	27	Engineering / Supervision	10,000	0
28	0	10,000	10,000	0	0	28	Storm Sewer Construction/Study	5,000	0
29	0	6,000	10,000	0	0	29	Footpaths & bike trails	8,100	0
30	1,065	20,000	20,000	0	0	30	Emergency Road fund	20,000	0
31	92,304	166,840	197,225	81,388	115,432	31	Total Materials & Services	166,045	0

**EXPENDITURES FOR STATE STREET FUND CONTINUES ON PAGE 8.**

CITY OF DUNES CITY

DETAILED REQUIREMENTS

FORM LB-31

STATE STREET FUND

	Historical Data			Actual 2017 to 5-3-2018			REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
							Other Expense & Capital Outlay		
1	0	0	0	-	0	1	Office Equipment	0	0
2	0	0	0	-	0	2	Master Transportation Plan	0	0
3	0	0	50,000	-	0	3	Road Equipment (Equip shed/chipper)	0	0
4	0	0	0	-	0	4	Other Grant	108,000	0
5	0	0	0	-	0	5	Ocean Blvd Project	0	0
4	0	0	50,000	-	0	4	Other Expense & Capital Outlay	108,000	0
5						5			
6						6			
7						7			
8						8			
9						9			
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22						22			
23						23			
24						24			
25	107,657	182,854	261,060	87,157	123,124	25	Total State Street Fund Expenditures	292,275	0
26	45,935	69,868	23,740	121,970	106,638	26	Unappropriated Ending Fund Balance	863	0
27	153,592	252,722	284,800	209,127	229,762	27	Total Requirements	293,138	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

FORM LB-10

**SPECIAL FUND**  
**RESOURCES AND REQUIREMENTS**  
**MOTEL TAX / TOURISM FUND**

	Historical Data			Actual 2017 to 5-3-2018    Annualized		DESCRIPTION  RESOURCES AND REQUIREMENTS	Budget for Next Year 2018-2019	
	Actual		Adopted Budget  This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017						
						RESOURCES		
						Beginning Fund Balance		
1	44,218	44,218	42,098	43,465	43,465	1 Cash on hand* (cash basis), or	40,707	0
2	2	60	50	50	67	2 Earning from temporary investments	70	0
3	0	91,600	10,000	1,775	1,775	3 Transferred from other funds/Grants	108,000	0
4	15,305	14,200	13,000	15,144	20,192	4 Lane Co. Motel Tax	15,000	0
5	16,426	10,500	17,000	14,005	18,673	5 RTMP	15,000	0
6	0	0	0	-		6 Kiosk Advertising/Promotions	0	0
7	75,951	160,578	82,148	74,439	40,707	7 Total resources, except taxes to be levied	178,777	0
8		Annualized>				8 Taxes necessary to balance		
9						9 Taxes collected in year levied		
10	75,951	160,578	82,148	74,439	40,707	10 Total Resources	178,777	0
11						REQUIREMENTS		
12						Personal Services		
13	12,496	11,100	13,135	6,900	9,200	13 Administrative Services	11,094	0
14	294	407	250	-	0	14 PERS	2,911	0
15	130	2,414	475	-	0	15 Employment Taxes - UI - WC	1,376	0
16	446	0	0			16 Medical Insurance	0	0
17	13,366	13,921	13,860	6,900	9,200	17 Total Personal Services	15,381	0
18						Materials & Services		
19	1,196	4,000	1,500	282	376	19 Office Supplies/Postage/Telephone/Website	500	0
20	1,033	4,000	1,500	-	0	20 Misc (& Bldg/Util/Ins/Audit/Cod/Cust/Equip)	500	0
21	160	550	5,000	-	0	21 Signs/Brochures/Newsletter	550	0
22	10,601	16,000	15,000	11,071	14,761	22 County Tourism/ RTMP Marketing	40,000	0
23	13,540	25,600	5,000	472	629	23 City Hall/ Visitors Center/BU Generator	500	0
24	0	5,000	20,000	1,475	1,967	24 Recreational Asset Preservation	1,000	0
25	N/A	40,000	10,000	-	0	25 Contracted Services	1,000	0
26	26,530	55,150	48,000	13,300	17,733	26 Total Materials & Services	44,050	0
27						Contingency & Capital Outlay		
28	347	347	0	-	0	28 Capital Outlay	108,000	0
29	0	0	0	-	0	29 Total Contingency & Capital	118,000	0
30	39,896	69,071	61,860	20,200	26,933	30 Total Expenditures	177,431	0
31	36,055	91,507	20,288	54,239	13774	31 Unappropriated Ending Fund Balance	1,346	0
32	75,951	160,578	82,148	74,439	40707	32 Total Requirements	178,777	0

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

RESOURCES

FORM LB-20

WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018   Annualized		RESOURCE DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						Beginning Fund Balance			
1	35,849	35,849	30,725	25,914	25,914	1	Available cash on hand (cash basis)	31,268	0
2						2			
3						3			
4	2	0	0	-	0	4	Interest	50	
5						Other Resources			
6	2,390	3,000	3,500	1,500	1,500	6	Application Fees	3,000	0
7	14,630	14,000	22,800	15,250	16,750	7	Administrative Fees	16,750	0
8	0	0	0	-		8	Donations/ <i>Grants</i>	20,000	0
9						9			
10						10			
11						11			
12						12			
13						13			
14						14			
15						15			
16						16			
17						17			
18						18			
19						19			
20						20			
21						21			
22						22			
23						23			
24						24			
25						25			
26						26			
27						27			
28						28			
29	52,871	52,849	57,025	42,664	44,164	29	Total resources, except taxes to be levied	71,068	0
30						30	Taxes necessary to balance		
31						31	Taxes collected in year levied		
32	52,871	52,849	57,025	42,664	44,164	32	TOTAL RESOURCES	71,068	0

## FY 2018-2019 Budget As Introduced 5-15-2018

## CITY OF DUNES CITY

## EXPENDITURE SUMMARY

## FORM LB-30

## WATER RIGHTS COMPLIANCE FUND

	Historical Data			Actual 2017 to 5-3-2018 Annualized		REQUIREMENTS DESCRIPTION	Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018				Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017						
						Personal Services		
1	13,992	12,900	14,525	8,172	10,896	1 Administrative Services	15,036	0
2	235	611	735			2 PERS	3,946	0
3	94	2,575	1,416			3 Employment Taxes - UI - WC	1,865	0
4	347	900	0	-	0	4 Medical Insurance	0	0
5	14,668	16,986	16,676	8,172	10,896	5 Total Personal Services	20,847	0
6						Materials & Services		
7	0	5,000	500	524	699	7 Legal	400	0
8	618	550	500	175	235	8 Office Supplies/ Postage	500	0
9	505	1,020	500	313	410	9 Telephone	300	0
10	396	225	225	-	185	10 Copier Expense	185	0
11	0	550	0	-	0	11 Publishing; Newsletter	300	0
12	566	2,024	2,000	302	400	12 Miscellaneous (& Bldg/Cust/Ins/Web/Cod)	1,000	0
13	2,000	2,500	2,500	2,500	2,500	13 Meter Reading	2,500	0
14	1,505	2,000	10,300	253	1,253	14 Water Meters	0	0
	1,188	5,000	20,000	185	10,185	15 Water Right Preservation	500	0
15	326	450	500	-	100	16 Utilities	500	0
16	1,002	1,500	250	250	0	17 Audit	0	0
17	8,106	20,819	37,275	4,502		18 Total Materials & Services	6,185	0
18						Capital Outlay		
19	0	0	0	-	0	20 Software	0	0
20	0	0	0	-	0	21 Meters	20,000	0
21	0	5,000	2,000	-	2,000	22 Weir Repair	2,000	0
22	0	0	0	-	0	23 Equipment Maintenance	0	0
23	0	0	0	-	0	24 Other	0	0
24	0	5,000	2,000	-	2,000	25 Total Capital Outlay	22,000	0
25						26 Contingency		
26	13,000	0	0	-		27 General Operating Contingency	0	0
27	13,000	0	0	-		28 Total Contingency	22,000	0
28	35,774	42,805	55,951	12,674	12,896	29 Total Expenditures	71,032	0
29	17,097	10,044	1,074	29,990	31,268	30 Unappropriated Ending Fund Balance	36	0
30	52,871	52,849	57,025	42,664	44,164	31 Total Requirements	71,068	

FY 2018-2019 Budget As Introduced 5-15-2018

CITY OF DUNES CITY

DUNES CITY BUDGET SUMMARY

RESOURCES AND REQUIREMENTS (All Funds)

	Historical Data			Actual 2017 to 5-3-2018		DESCRIPTION		Budget for Next Year 2018-2019	
	Actual		Adopted Budget This Year 2017-2018					Proposed By Budget Officer	Approved By Budget Committee
	2nd Preceding 2015-2016	1st Preceding 2016-2017							
						RESOURCES			
						Beginning Fund Balance:			
1	305,434	305,434	355,113	337,020		1	Cash on hand* (cash basis)	158,811	0
2	789	789	675	531		2	Interest Income	820	0
3	338,224	338,244	432,725	232,509		3	Other Income	717,461	0
4						4			
5						5			
6						6			
7	644,447	644,467	788,513	570,060		7	Total resources, except taxes to be levied	877,092	0
8						8	Taxes necessary to balance		
9						9	Taxes collected in year levied		
10	644,447	644,467	788,513	570,060		10	Total Resources	877,092	0
11						REQUIREMENTS			
12						Personal Services			
13	96,828	96,828	100,103	53,818		13	Administrative Services	91,053	0
14	2,472	2,472	4,901	209		14	PERS	20,655	0
15	683	683	9,438	4,221		15	Employment Taxes - UI - WC	13,136	0
16	6,079	6,079	0	-		16	Medical Insurance	0	0
17	106,062	106,062	114,442	58,248		17	Total Personal Services	124,844	0
18						Materials & Services			
19						19			
20						20			
21						21			
22	257,898	370,999	249,960	218,481		22	Total Materials & Services	316,690	0
23							CAPITAL OUTLAY		
24	0	347	103,000	-		24	Capital Outlay	257,000	0
25							TRANSFERS		
26	0	0	0	-		26	Total Transfers	0	0
27							CONTINGENCY		
28	13,000	0	16,441	-		28	General Operating Contingency	10,000	0
29	315,644	477,408	483,843	276,729		29	TOTAL EXPENDITURES	708,534	0
30	282,698	176,080	304,670	293,331		30	Unappropriated Ending Fund Balance	168,558	0
31	598,342	540,387	788,513	570,060		31	TOTAL REQUIREMENTS	877,092	0



FY 2018-2019 Budget As Introduced 5-15-2018

FY 2018-2019 Budget As Introduced 5-15-2018

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FY 2018-2019 Budget As Introduced 5-15-2018