

**CITY OF DUNES CITY
LANE COUNTY, OREGON**

RESOLUTION SERIES 2018, No. 7 (6-13-2018)

**A RESOLUTION REFERRING TO THE VOTERS OF DUNES CITY, OREGON, A
MEASURE FOR ADOPTION OF AN AMENDMENT TO SECTION 21 OF THE CITY
CHARTER.**

WHEREAS, Dunes City has determined that certain revisions should be made to the Dunes City Charter of November, 1980, as amended; and

WHEREAS, the City Council, in establishing the Dunes City Goals for 2018, has identified a need to contract for services for a municipal judge for purposes of enforcing Dunes City Code provisions; and

WHEREAS, in order to contract for said municipal judge, the Dunes City Charter of 1980, as amended, will need to be amended to eliminate the provisions regarding a municipal judge as currently worded in Section 21 of the Dunes City Charter of 1980, as amended; and

WHEREAS, the City Administrator, in consultation with the City Attorney, has reviewed the Dunes City Charter of 1980, as amended, and recommended a revision to Section 21 thereof, entitled "Municipal Judge"; and

WHEREAS, the Dunes City Council concurs with the recommendation as proposed, and wishes to refer the proposed amendment of Section 21 to the Dunes City Charter of 1980, as amended, to the voters of the City.

**NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF DUNES CITY
RESOLVES:**

Section 1. The proposed amendment to Section 21 of the Dunes City Charter of 1980, as amended, attached as Exhibit A, is approved for submission to the voters of the City, and the Council hereby directs and authorizes that a City election be held and that the Dunes City Charter of 1980, as amended, be submitted to the legal voters of the City at the election to be held on November 6, 2018.

Section 2. Ballots from the election shall be counted and tabulated and the results certified as provided by law, and if a majority of the legal voters of the City of Dunes City voting in the November 6, 2018 election approve the measure, Section 21 of the Dunes City Charter of 1980, as amended, shall become effective on January 1, 2019.

Section 3. The election will be conducted by Lane County. The County Clerk for Lane County is hereby instructed to prepare the ballots and take other actions necessary to conduct the election.

Section 4. The proposed ballot title for the measure is attached as Exhibit B.

Section 5. This Resolution, including the proposed ballot title, shall be filed with the City Recorder at Dunes City Hall.

Section 6. The City Recorder shall give at least ten (10) days' notice of this election by posting notice thereof in a public place in City Hall, posting notice in the post office at Westlake, and by publishing a notice thereof in a newspaper of general circulation that serves the City of Dunes City. The notice shall contain the ballot title, under which the question shall appear as on the ballot, and shall set forth the time and place of the election. The City Recorder is directed to create an impartial explanatory statement for publishing in the voters' pamphlet as required by ORS 251.345 and shall follow any requirements of the Lane County Clerk in preparing such statement. The City Recorder shall take such other actions and otherwise proceed with the election as provided in State law.

Section 7. This Resolution shall become effective immediately upon its adoption.

ADOPTED BY THE DUNES CITY COUNCIL THIS 11TH DAY OF APRIL, 2018

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____ Vacant: _____

Robert Forsythe, Mayor

ATTEST:

Jamie Mills, City Administrator

EXHIBIT A

Proposed Amendment to the City Charter of Dunes City

Section 21 of the City Charter of Dunes City is to be deleted and replaced in its entirety with the following:

“Section 21. Municipal Court and Judge.

“A. The City Council may appoint and remove a municipal judge. A municipal judge will hold court in the City or such other location as the City Council directs. The court will be known as the Municipal Court.

“B. All proceedings of this Municipal Court will conform to state laws governing justices of the peace and the justice courts.

“C. All areas within the City and areas outside the City as permitted by State law are within the territorial jurisdiction of the Municipal Court.

“D. The Municipal Court has jurisdiction over every offense created by Dunes City ordinance. The Court may enforce forfeitures and other penalties created by such ordinances. The Court also has jurisdiction under State law unless limited by City ordinance.

“E. The Municipal Judge may:

- “1. Render judgments and impose sanctions on persons and property;
- “2. Order the arrest of anyone accused of an offense against the City;
- “3. Commit to jail or admit to bail anyone accused of a City offense;
- “4. Issue and compel obedience to subpoenas;
- “5. Compel witnesses to appear and testify and jurors to serve for trials before the Court;
- “6. Penalize contempt of Court;
- “7. Issue processes necessary to enforce judgments and orders of the Court;
- “8. Issue search warrants; and
- “9. Perform other judicial and quasi-judicial functions assigned by ordinance.

“F. The City Council may appoint and may remove Municipal Judges *pro tem*.

“G. The City Council may transfer some or all of the functions of the Municipal Court to an appropriate State court.”

EXHIBIT B.

BALLOT TITLE

Caption

Measure to amend the City Charter of Dunes City.

Question

Shall the City Charter of Dunes City be amended to clarify the authority of the Municipal Judge and creation of a Municipal Court?

Summary

Approving this measure amends the City Charter of Dunes City, by replacing Section 21 with a new Section 21. Adoption of this Charter amendment requires an affirmative vote of the people.

Section 21 of the Charter authorizes the City Council to appoint a Municipal Court Judge. This proposed new Section 21 would replace the current provisions and provide more details as to the Municipal Judge's authority. The proposal allows a Municipal Court Judge the authority granted by State law, unless the City Council adopts an ordinance specifically limiting such authority. The proposal would also allow the City Council to contract for the services of a Municipal Court Judge and allow the City Council to authorize holding Municipal Court at a location outside the City limits.

The proposal is based upon a League of Oregon Cities model that is in use by many other cities throughout Oregon. If approved, the Charter amendment would take effect January 1, 2019.

A Copy of the proposed amendment is available at City Hall, 82877 Spruce Street, Westlake, Oregon.

**CITY OF DUNES CITY
LANE COUNTY, OREGON**

RESOLUTION SERIES 2018, No. 8 (6-13-2018)

**A RESOLUTION CALLING FOR AN ELECTION WITHIN THE CITY
OF DUNES CITY REFERRING TO THE VOTERS A MEASURE
IMPOSING A 5-YEAR LOCAL OPTION LEVY TO FUND GENERAL
OPERATING EXPENSES OF THE CITY AND ADOPTING A BALLOT
TITLE.**

WHEREAS, the Oregon Constitution and ORS Chapter 250 authorize the City to refer a local option levy to the City voters; and

WHEREAS, historically, the City has received shared revenues from the State of Oregon, including liquor taxes, cigarette taxes, and gas taxes; and

WHEREAS, according to ORS 221.770, in order to qualify to receive shared tax revenues from the State of Oregon, the municipality must have levied property taxes in the preceding year; and

WHEREAS, the City has determined there is a need for the City to receive shared tax revenues, including liquor taxes, cigarette taxes, and gas taxes assessed by the State and paid by Dunes City residents; and

WHEREAS, the City has determined that there is a need for funds for the City to continue its general operations; and

WHEREAS, the City is proposing a 5-year local option levy,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Dunes City, as follows:

Section 1. An election is called to be held in the City of Dunes City on November 6, 2018, for the purpose of submitting to the qualified voters of the City a local option levy in the amount of \$.005 per \$1,000.00 of assessed value for five (5) years, the proceeds of which will be used to fund general operations of the City of Dunes City.

Section 2. The election will be conducted by Lane County. The County Clerk of Lane County is hereby instructed to prepare the ballots and take other actions necessary to conduct the election.

Section 3. The ballot title, attached as Exhibit A and incorporated by reference, is hereby adopted.

Section 4. Ballots from the election shall be counted and tabulated and the results certified as provided by law. If the measure is approved by a majority of legal voters who vote on the measure, the local option levy shall be imposed and shall take effect June 15, 2019.

Section 5. This Resolution, including the proposed ballot title, shall be filed with the City Recorder at Dunes City Hall.

Section 6. Upon filing of this Resolution, the City Recorder shall give notice of the election by posting notice thereof in a public place in City Hall and by publishing a notice thereof in a newspaper of general circulation in Dunes City. The notice shall contain a statement that the ballot title was received, a statement that an elector may file a petition for review of the ballot title, the deadline by which petitions for review must be filed the ballot title caption, question, and summary, the date of the election, and information on where the full ballot title may be reviewed.

Section 7. The City Recorder is authorized and shall take such other actions to proceed with the election as provided in state law and is further authorized to act so as to carry out the purposes of this Resolution.

Section 8. This Resolution shall become effective immediately upon its adoption.

PASSED BY THE DUNES CITY COUNCIL this 13th day of June, 2018.

ROBERT FORSYTHE, MAYOR

ATTEST:

JAMIE MILLS, CITY ADMINISTRATOR/RECORDER

NOVEMBER 2018 ELECTION

Caption: Five-year local option tax for city operations.

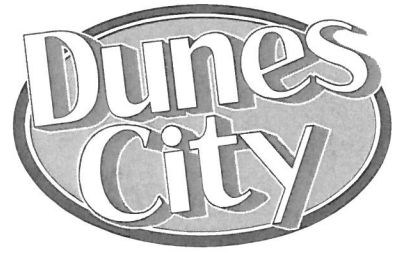
Question: Shall Dunes City impose \$1,215.70 each year for five years for operations beginning in 2019-2020? This measure may cause property taxes to increase more than three percent.

Summary: The City of Dunes City seeks to impose a local option levy to raise \$1215.70 per year for five years. The total levied over five years would be total \$6,078.50. The money raised would be used for general operations. The taxes will be used for operating purposes and to qualify the City to receive State shared tax revenues.

It is estimated that the proposed tax levy will result in a property tax rate of \$.005 per \$1,000 of assessed value in the first year. For example, a property with an assessed value of \$300,000 would be assessed a tax of \$1.50 by this proposal. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression, and the collection rate.

Emergency Services Report to City Council

May 21, 2018 ~ Prepared by Jamie Mills



I attended the West Lane Emergency Operations Group meeting held on Monday, May 21, 2018 at the Siuslaw Valley Fire and Rescue Station #1 in Florence. The Agenda and packet materials are included in this packet.

There will be a training held, beginning at 9:00 a.m., on Wednesday, May 23rd. This is the first of about four years' worth of training events designed to test the ability of first responders and hospital personnel to deal with surge events, that is, events where the patients far outnumber the available beds and caregivers. This year the number of patients is set at 27.

Frank Nulty reported that the portable water processing units designed by the Boy Scout Camp are tested and ready to be placed in the various locations throughout the City of Florence. A U-Tube video will be posted on the SVFR website to show entities how to make their own. He recommends that these be purchased and installed before an event occurs.

The WLEOG Budget for the 2018-2019 fiscal year was adopted unanimously. Dunes City's contribution this coming year will remain the same at \$1,331.86.

The Oregon Health Authority gave a lengthy presentation on, first, flu, and secondly, on wildfire. The majority of flu reports come from long term care facilities. Employees of long term care facilities are not required to get vaccinated, so between exposure from employees and exposure from visitors, the result is a higher illness rate for those in long term care. Anyone who is contemplating placement in long-term care facilities should contact the Oregon Health Authority, as vaccine rates for long-term care facilities employees must be reported by each facility.

The upcoming fire year is setting up to be a dangerous one. Emphasis was placed on how to understand the varying levels of wildfire warnings and what they mean. I will include an article containing the information in the next newsletter.

Bob Pine from Amateur Radio Emergency Service (ARES)/Radio Amateur Civil Emergency Service (RACES) reported that FEMA has recommended that WLEOG obtain a SHARES license so it will not have to relay information through ham radio operators, but will be able to communicate with FEMA directly.

Bob also reported that the annual field day will begin at 11:00 a.m. on Saturday, June 23rd and end at 11:00 a.m. on Sunday, June 24th. The event will be held in the empty lot across the street from the Fire Station in Florence.

The next WLEOG meeting will be held at the Fire Station in Florence on Monday, June 18th at 10:00 a.m.

WEST LANE EMERGENCY OPERATIONS GROUP
Siuslaw Valley Fire and Rescue
2625 Hwy 101
Florence OR 97439

May 21, 2018

AGENDA

10:00 AM

Members

City of Florence Confederated Tribes of Coos, Lower Umpqua & Siuslaw Indians Dunes City
Mapleton Fire District Peace Harbor Medical Center Port of Siuslaw
Siuslaw Valley Fire and Rescue Western Lane Ambulance

Associate Members

American Red Cross Apex Helicopter Greentrees Village Florence Area Chamber
Florence Area Humane Society Florence Emergency Cold Weather Shelter Lane Community College
Lane County Public Health Oregon Department of Transportation Oregon Episcopal Diocese
Oregon Parks and Recreation Oregon State HSPR Program Senior and Disabled Services
Siuslaw School District United States Coast Guard West Lane ARES/RACES Camp Baker

Call to order

Roll Call/Establishment of Quorum

Approval of Minutes: Of the Regular WLEOG meeting of April 16, 2018

Reports & Discussion Items:

Emergency Management Coordinator's

Report Chair's Report

FY 2018-2019 Budget Approval: Attached Draft Budget

CERT Coordinator Report

Emergency Preparedness Expo

OHA Preparedness Liaison Haleigh Leslie

Financial Statements Profit and Loss Budget vs. Actual, Year to date (2017-2018) Bank account register.

Other Business/Round Table Next Meeting: Monday June 18, 2018 Location TBD

WEST LANE EMERGENCY OPERATIONS GROUP

MINUTES April 16, 2018

MEMBERS PRESENT:

Siuslaw Valley Fire & Rescue: Jim Dickerson
WLA: Matt House
CTCLUSI: Brian DuBray
Dunes City: Jamie Mills
City of Florence: Megan Messmer
Peace Health: Pat Kirby
Mapleton Fire: Department: Not Present
Port of Siuslaw: Not Present

ASSOCIATE MEMBERS:

West Lane ARES/RACES: Present
Greentrees: Not Present
American Red Cross: Present
United States Coast Guard: Present
Florence Area Chamber: Not Present
Florence Emergency Cold Weather Shelter: Not Present
Lane County Public Health: Not Present
Oregon Episcopal Diocese: Not Present
Oregon Parks and Recreation: Present
Florence Area Humane Society: Not Present
Lane Community College: Not Present
Oregon Department of Transportation: Not Present
Oregon State HSPR Program: Not Present
Senior and Disabled Services: Present
Siuslaw School District: Present
Apex Helicopter: Not Present
Camp Baker: Present

CALL TO ORDER

The meeting was called to order by Megan Messmer 10:03 a.m.

APPROVAL OF MINUTES: Pat Kirby made a motion and Jamie Mills seconded the motion to approve the minutes from the March 19, 2018 Meeting, Motion was then approved.

Agenda Items:

Chairs Report: Megan is working on the budget, any additions or changes to the Budget FY 2018-2019 can be emailed to Megan. The dues increase will be based on the CPI 3%. Megan will bring the Budget for approval at the May Meeting.

Emergency Management Coordinator's Report:

CERT:

Discussed the water purification and distribution of the 3 50-gallon barrels we have stored presently. Frank would like to see the barrels distributed to SVFR for the EOC, Dune City and Camp Baker. Megan asked that Frank send out a plan and a proposal to be presented at the May Meeting. On Friday June 22nd Frank will represent WLEOG at the Aging in place Event and will need a \$75.00 booth fee. Frank is also providing info for public outreach to groups, some of the topics include windstorms and wildfire. Megan asked Frank to reach out to other WLEOG members for help when needed for these types of events.

Other Business:

- Frank asked the group to approve the ordering of 10 survival kits for door prizes and extra ones to have on hand for future events to be coded under line item 5026. Pat Kirby made a motion and Matt House seconded the motion to approve the purchase of 10 survival kits, motion was approved.

- Jim Dickerson reported that the Repeater has been repaired, there is a reimbursement to SVFR coming for the bill for that which was paid through SVFR account. Wildland Events are happening so be prepared for wildland season.
- Matt House informed the group this Thursday April 19 there will be a Tabletop discussion with Police, Fire, and EMS. May 23rd is the Surge Exercise at LCC, Matt will discuss with the school district about getting a bus to help with the transportation of patients. There will be another stop the bleed training at the rod and gun club taking place in the future.
- Pat Kirby reported that he met with other hospitals as a coalition, some of there topics were Fuel and water supply.
- ARES/RACES reports, that after the Demo the digital communications has been tested and is up and running.
- Jamie Mills reminded the group that the Dune City Triathlon will take place on May 12th, Jamie will have Blair communicate EMS needs for the event through Matt House.

FINANCIAL REPORT

Current balance is \$26,347.93 Bills paid since 3/19/2018 were \$1,024.45 to; Coast Broadcasting \$288.00; Central Lincoln \$30.23; VIASAT EXCEDE Internet \$59.98; West Coast Media \$100.00; Day Wireless Systems \$546.24; 53.9% of the Budget has been expended YTD excluding Contingency.

Future Agenda Business:

ADJOURNMENT

The meeting was adjourned by Megan Messmer @ 10:45 a.m.

The next scheduled WLEOG Meeting will be May 21, 2018 at 10:00 a.m. at Siuslaw Valley Fire and Rescue.

**Mary Dimon
Administrative Assistant
Recording Secretary**

**West Lane Emergency Operations Group
Profit Loss Budget vs. Actual**

	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018	2018-2019
	Actuals	Actual	Budget	YTD	Estimate	Estimate
Resources						3.0% Dues
4000 · Member Contributions						
4001 · Western Ambulance Contr.	4,725.00	5,197.50	5,327.44	5,327.44	5,327.44	5,487.26
4002 · Siuslaw Valley Fire Contr.	4,725.00	5,197.50	5,327.44	5,327.44	5,327.44	5,487.26
4003 · City of Florence Contr.	4,725.00	5,197.50	5,327.44	5,327.44	5,327.44	5,487.26
4004 · Conf. Tribal Police Contr.	2,362.50	2,598.75	2,663.72	2,663.72	2,663.72	2,743.63
4005 · Port of Siuslaw Contr.	1,181.25	1,299.38	1,331.86	1,331.86	1,331.86	1,371.82
4006 · Dunes City Contr.	1,181.25	1,299.38	1,331.86	1,331.86	1,331.86	1,371.82
4007 · Mapleton FD Contr.	380.10	418.11	428.56	428.56	428.56	441.42
4008 · PeaceHealth Hospital Contr.	4,725.00	5,197.50	5,327.44	5,327.44	5,327.44	5,487.26
4000 · Total Member Contributions	24,005.10	26,405.62	27,065.75	27,065.76	27,065.76	27,877.73
4100 · Grant Income						
4100 · Grant Income Other	5,000.00	-	-	-	-	-
4100 · Total Grant Income	5,000.00	-	-	-	-	-
4300 · Reimbursements/Refunds	-	136.00	-	-	-	-
4600 · Interest Income	10.53	9.58	-	10.13	12.00	-
Total Current Year Resources	29,015.63	26,551.20	27,065.75	27,075.89	27,077.76	27,877.73
Expenditures						
5000 · Materials & Services						
5005 · Advertising	8,257.00	7,576.00	8,200.00	6,712.00	8,949.33	8,500.00
5006 · Neighborhood Training Programs	1,500.00	1,500.00	1,500.00	-	1,500.00	1,500.00
5009 · Dues and Fees	156.69	196.69	200.00	58.01	200.00	200.00
5010 · Siren Maintenance Agreement	2,689.20	1,092.48	2,150.00	-	2,000.00	2,150.00
5011 · Satellite Phones	2,129.88	1,774.08	1,500.00	634.44	1,500.00	1,500.00
5012 · Radios	984.00	1,092.48	1,200.00	1,638.72	1,700.00	1,200.00
5014 · Miscellaneous Supplies	977.71	365.63	500.00	510.12	525.00	500.00
5015 · Education/Professional Development	-	-	3,000.00	175.00	300.00	3,000.00
5017 · Internet Network Service & Website	2,078.89	2,041.23	2,300.00	1,473.19	2,209.79	2,300.00
5019 · Special Districts Dues & Insurance	2,180.00	2,441.00	2,500.00	2,351.00	2,351.00	2,500.00
5024 · CERT Recognition Event	-	200.00	200.00	-	200.00	200.00
5025 · Community Events	-	95.00	200.00	-	200.00	200.00
5026 · CERT Program Expenses	5,416.71	5,049.92	2,000.00	-	500.00	2,000.00
5027 · Siren Battery Replacement/Labor	-	-	1,000.00	-	-	1,000.00
5040 · Grant Expense	5,000.00	-	-	-	-	-
5000 · Total Materials & Services	31,370.08	23,424.51	26,450.00	13,552.48	22,135.12	26,750.00
6900 · Contingency	-	-	615.75	-	-	1,127.73
Total Current Year Expenditures	31,370.08	23,424.51	27,065.75	13,552.48	22,135.12	27,877.73
Current Year Resources over (under) Expenditures	(2,354.45)	3,126.69	0.00	13,523.41	4,942.64	-
Beginning balance	10,236.17	10,104.61	9,693.16	7,881.72	13,231.30	21,405.13
Ending balance	7,881.72	13,231.30	9,693.16	21,405.13	18,173.94	21,405.13
Financial Summary						
Total Current Year Resources	29,015.63	26,551.20	27,065.75	27,075.89	27,077.76	27,877.73
Total Current Year Expenditures	(31,370.08)	(23,424.51)	(27,065.75)	(13,552.48)	(22,135.12)	(27,877.73)
Current Year Resources over (under) Expenditures	(2,354.45)	3,126.69	0.00	13,523.41	4,942.64	-
Carryover from Previous Year	10,236.17	7,881.72	9,693.16	11,008.41	11,008.41	15,951.05
Ending Fund Balance	7,881.72	11,008.41	9,693.16	24,531.82	15,951.05	15,951.05

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Cash Basis

W.L.E.O.G.
Profit & Loss Budget vs. Actual
July 1, 2017 through May 15, 2018

	Jul 1, '17 - May ...	Budget	\$ Over Budget	% of Budget
Income				
4000 · Member Contributions				
4001 · WLAD	5,327.44	5,327.44	0.00	100.0%
4002 · Siuslaw Valley Fire	5,327.44	5,327.44	0.00	100.0%
4003 · City of Florence	5,327.44	5,327.44	0.00	100.0%
4004 · Tribal Police	2,663.72	2,663.72	0.00	100.0%
4005 · Port of Siuslaw	1,331.86	1,331.86	0.00	100.0%
4006 · Dunes City	1,331.86	1,331.86	0.00	100.0%
4007 · Mapleton Fire Department	428.56	428.56	0.00	100.0%
4008 · Peace Harbor Hospital	5,327.44	5,327.44	0.00	100.0%
4000 · Member Contributions - Other	0.00	0.00	0.00	0.0%
Total 4000 · Member Contributions	27,065.76	27,065.76	0.00	100.0%
4100 · Grant Income				
4101 · HPP FY 11/12 Grant	0.00	0.00	0.00	0.0%
4102 · HPP FY 12/13 Grant	0.00	0.00	0.00	0.0%
4103 · Grant Income-Other	0.00	0.00	0.00	0.0%
4100 · Grant Income - Other	0.00	0.00	0.00	0.0%
Total 4100 · Grant Income	0.00	0.00	0.00	0.0%
4300 · Reimbursements/Refunds	0.00	0.00	0.00	0.0%
4500 · Sale Proceeds/LOSG Material	0.00	0.00	0.00	0.0%
4600 · Interest Income	12.42	0.00	12.42	100.0%
Total Income	27,078.18	27,065.76	12.42	100.0%
Expense				
5000 · Materials & Services				
5005 · Advertising	7,660.00	8,200.00	-540.00	93.4%
5006 · Neighborhood Training Programs	1,575.00	1,500.00	75.00	105.0%
5007 · Emergency Operations Center	0.00	0.00	0.00	0.0%
5008 · Volunteer Coordination	0.00	0.00	0.00	0.0%
5009 · Dues and Fees	58.01	200.00	-141.99	29.0%
5010 · Siren Maintenance Agreement	0.00	2,150.00	-2,150.00	0.0%
5011 · Satellite Phones	634.44	1,500.00	-865.56	42.3%
5012 · Radios	2,184.96	1,200.00	984.96	182.1%
5013 · CENS	0.00	0.00	0.00	0.0%
5014 · Miscellaneous Supplies	570.66	500.00	70.66	114.1%
5015 · Education/Prof. Dev.	175.00	3,000.00	-2,825.00	5.8%
5016 · Warehousing/Disaster Supplies	0.00	0.00	0.00	0.0%
5017 · Internet/Website Service	1,793.15	2,300.00	-506.85	78.0%
5018 · Siuslaw Bridge Failure	0.00	0.00	0.00	0.0%
5019 · Special Districts Dues/Ins	2,351.00	2,500.00	-149.00	94.0%
5020 · Professional Services	0.00	0.00	0.00	0.0%
5021 · SVFR Staff Time Reimbursement	0.00	0.00	0.00	0.0%
5022 · Mass Casualty Trailer Supplies	0.00	0.00	0.00	0.0%
5023 · Volunteer Coordinator	0.00	0.00	0.00	0.0%
5024 · CERT Recognition Event	0.00	200.00	-200.00	0.0%
5025 · Community Events	0.00	200.00	-200.00	0.0%
5026 · CERT Program Coordinator	361.90	2,000.00	-1,638.10	18.1%
5027 · Siren Battery Replacement/Labor	0.00	1,000.00	-1,000.00	0.0%
5028 · Grant Planning	0.00	0.00	0.00	0.0%
5040 · Grant Expense	0.00	0.00	0.00	0.0%
5000 · Materials & Services - Other	0.00	0.00	0.00	0.0%
Total 5000 · Materials & Services	17,364.12	26,450.00	-9,085.88	65.6%
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
6900 · Contingency	0.00	615.75	-615.75	0.0%
Total Expense	17,364.12	27,065.75	-9,701.63	64.2%
Net Income	9,714.06	0.01	9,714.05	97,140,600.0%

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05/15/18

Accrual Basis

W.L.E.O.G.
Profit & Loss
April 16 through May 15, 2018

	<u>Apr 16 - May 15, 18</u>
Income	
4600 · Interest Income	1.12
Total Income	1.12
Expense	
5000 · Materials & Services	
5005 · Advertising	660.00
5006 · Neighborhood Training Programs	1,575.00
5014 · Miscellaneous Supplies	30.31
5017 · Internet/Website Service	159.98
5026 · CERT Program Coordinator	361.90
Total 5000 · Materials & Services	2,787.19
Total Expense	2,787.19
Net Income	<u><u>-2,786.07</u></u>

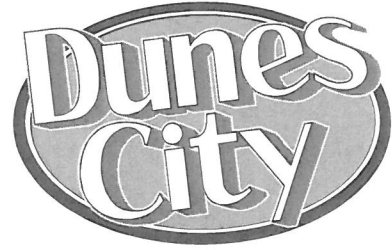
Register: Oregon Pacific Bank

From 04/16/2018 through 05/15/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/17/2018	1423	Florence Area Comm...	20000 · Accounts Paya...	Exhibiter for A...	75.00	X		26,274.10
04/17/2018	1424	Shipping Shack	20000 · Accounts Paya...	Walking Map I...	1,500.00	X		24,774.10
04/17/2018	1425	Siuslaw News	20000 · Accounts Paya...	Invoice #'s 352...	372.00	X		24,402.10
04/20/2018	1426	Frank Nulty	20000 · Accounts Paya...	Reimb. 10 3 da...	361.90	X		24,040.20
05/05/2018			4600 · Interest Income	Interest		X	1.12	24,041.32
05/05/2018	1427	Central Lincoln	20000 · Accounts Paya...	Acct.# 305763...	30.31			24,011.01
05/05/2018	1428	Coast Broadcasting	20000 · Accounts Paya...	Inv# 816-0012...	288.00			23,723.01
05/05/2018	1429	Westcoast Media Gro...	20000 · Accounts Paya...	Inv.# 18-2165 ...	100.00			23,623.01
05/08/2018	EFT	VIASAT INC	5000 · Materials & Ser...		59.98			23,563.03

City Administrator/City Recorder Report to City Council



June 6, 2018 ~ Prepared by Jamie Mills

There were 6 building permits issued in May: 3 electrical, 1 mechanical, and 2 structural. There were 3 Public Works vegetation removal permits issued.

The Oregon Dunes Triathlon was held on May 12th and, once again, was a huge success. More than 275 athletes registered for the event and, except for a couple of bicycle accidents, there were no major incidents or problems.

The CAC met on May 23rd, where it continued its review of the Design Standards of 155.3. The next CAC meeting will be June 20, 2018, at 5:00 p.m. Planning Commission met on May 29th, at which time it held a public hearing on a Conditional Use Application submitted by Sophia Beth Kerner for a small beekeeping operation. The next Planning Commission meeting will be held on June 28, 2018 at 5:00 p.m.

The City received numerous complaints regarding tree and brushing cutting noise after 7:00 p.m. Residents are being reminded that the Dunes City Code does not allow loud noises (noise that can be heard from 50 yards away) after 7:00 p.m. or before 7:00 a.m.

The Water Management and Conservation Plan has been submitted to the State Division of Water Resources for review. The Water Use Report for the October 2016 to October 2017 water year has been corrected and submitted as well. Residents are reminded that they must report their water meter readings monthly. I will be pursuing fines and penalties for those who are non-compliant as failing to report the water use it puts the City's water right at risk for loss.

Requests for quotes for widening of Huckleberry Lane and installation/repair of the stormwater drainage will be going out shortly, as soon as the survey has been completed and specific needs identified.

Toward the end of this month, I will be meeting with Bob Long of CwM-H2O to move forward with the installation of the water measurement device on Woahink Creek. Mr. Debriac, owner of the land associated with the Woods on Little Woahink subdivision, requested an extension within which to file his final plat plan. City Code allows for one extension to be granted, so that extension was issued on May 29, 2018, so Mr. Debriac now has until May 29, 2019 to finalize the plat plan as no further extensions may be granted.

Respectfully submitted,

Jamie Mills
City Administrator/Recorder

Dunes City, Oregon - Mail Tracking Log -
May 2018

2018				M a i l L o g	
Date	Via	From	Type of Document	Forwarded To	
5/1/2018	Mail	Central Lincoln	Invoice	Recorder	
5/2/2018	Email	NW Code Professionals	Invoice	Recorder	
5/2/2018	Mail	Wally's	Statement and Report	Recorder	
5/2/2018	Mail	Vend West Services	Statement	Recorder	
5/2/2018	Email	Marineau & Assoc.	Invoice for Grant	Recorder	
5/3/2018	Email	Speer Hoyt, LLC	Invoice	Recorder	
5/3/2018	Mail	County Transfer	Invoice	Recorder	
5/3/2018	Hand	Sunset Cove PUD/Steve Burton	Notice of Violations x 3	Recorder	
5/7/2018	Email	Appraisal & Consulting Group, LLC	Professional Service Agreement-Grant Review	Recorder	
5/7/2018	Mail	LaneAct	Agenda	Recorder	
5/7/2018	Mail	True Cut Engraving	Invoice	Recorder	
5/7/2018	Mail	Oregon Forestry	Stmnt of Acres	Recorder	
5/7/2018	Mail	Carlson Testing	Water Report for Fire Station	Recorder	
5/7/2018	Mail	Umpqua Bank	Statement	Recorder	
5/7/2018	Mail	Oregon Pacific State Bank	Statement	Recorder	
5/7/2018	Fax	Dunes City Home Services	Invoice	Recorder	
5/7/2018	Fax	Gary Walker Trust	Deed	Recorder	
5/8/2018	Email	Montgomery Estates	Suit Answer Reavis	Recorder	
5/8/2018	Hand	Richard Palmer	Invoice x 4	Recorder	
5/8/2018	Email	Lynn Smelker	CUP Application Response	Recorder/Planning	
5/8/2018	Mail	Quill.Com	Invoice	Recorder	
5/9/2018	Fax	Florence Shipping Solutions	Invoice	Recorder	
5/9/2018	Email	CIS	Caudle Insurance Claim	Recorder	
5/9/2018	Email	Wally's	Invoice for Lapping 2014	Recorder	
5/9/2018	Hand	Sandra Jones	Letter about Building Codes	Recorder	
5/9/2018	Hand	Sunset Cove PUD/Steve Burton	Violation Notice Lot 12	Recorder	
5/9/2018	Hand	Donna Embree	Debris Cutting/Piles	Recorder	
5/10/2018	Mail	Wally's	Septic Reports - Nelson & Status List	Recorder	
5/10/2018	Mail	Wally's	Septic Reports - Lucus & Status List	Recorder	
5/10/2018	Mail	Florence Shipping Solutions	Invoice for Shipping	Recorder	
5/10/2018	Email	UW Oceanography Lab	Invoice for Testing	Recorder	
5/10/2018	Email	Department of Admin OR	Cigarette Tax Distribution Notice	Recorder	
5/10/2018	Hand	John Murphey, CIS	Coverage/Premium Proposal and Annual Rept.	Recorder	
5/10/2018	UPS	National Business Solutions	Black Toner Cartridge	Permit	
5/14/2018	Mail	Lynn Smelker	Complaint about Hobby Bee Keeping	Permit	
5/14/2018	Mail	Wells Fargo	Invoice Konica Copier	Permit	
5/14/2018	Mail	Sophia Kerner	USPS Mail Certified Receipt	Permit	
5/14/2018	Mail	WHA Insurance	Workers Compensation	Permit	

Dunes City, Oregon - Mail Tracking Log -
May 2018

5/14/2018	Email	UW Oceanography Lab	Chlorophyll test	Permit
5/14/2018	Email	First American	City Lien Request 83343 Clear Lake Road	Permit
5/14/2018	Email	Pamela Johnson OR Social Security	Invoice Annual Admin Fee 2018-2019	Recorder
5/14/2018	Email	Department of Admin OR	Cigarette Tax Distribution Notice	Recorder
5/14/2018	Email	PERS	Debit Notification	Recorder
5/15/2018	Mail	Quill.Com	Invoice	Recorder
5/15/2018	Mail	Wally's	Septic Reports - Vermilyea & Rose & Status List	Recorder
5/15/2018	Mail	U S Post Office	Returned Undelivered Campbell Certified Letter	Recorder
5/15/2018	Email	CIS	Work Comp Invoice	Recorder
5/15/2018	Email	CIS	Public Liability Invoice	Recorder
5/16/2018	Mail	Renee Hansen	Complaint About Dumping of Brush	Permit
5/16/2018	Mail	Oregon Forest Resources Institute	Workshop Invite	Permit
5/16/2018	Mail	Charter Communications	Franchise Fee Remittance Quarterly	Permit
5/16/2018	Mail	Domain Listing	Invoice	Permit
5/21/2018	Hand	Volunteer of the Year Nomination Form	Stan and Ann Gough Volunteer Nomination	Permit
5/21/2018	Mail	Preferred Long Distance	License Tax	Permit
5/21/2018	Mail	Carlson Testing	Concrete Testing	Permit
5/21/2018	Mail	International League of Cities	Annual Membership & Directory Listing Notice \$22:	Permit
5/21/2018	Mail	Campbell Productions	Camera/Live Internet/DVD-R	Permit
5/21/2018	Mail	ICMA	Membership Application	Permit
5/21/2018	Email	Andrea Simmons, BCD	Withdrawal of April 24, 2018 letter	Recorder
5/21/2018	Email	Tom Hart, The Dyer Partnership	Comments on Kiechle Arm Drainage Plan	Recorder
5/21/2018	Email	PERS	PERS EDX	Recorder
5/22/2018	Email	First American	City Lien Request 82835 Lake Blvd	Recorder
5/22/2018	Email	Appraisal & Consulting Group, LLC	Invoice	Recorder
5/23/2018	Mail	Charter Communications	Invoice	Recorder
5/24/2018	Mail	Dunes City Hall	Public Hearing for Ord. #247 Marijuana	Planning
5/24/2018	Mail	Oregon DCBS	Notice of Letter Withdrawal -Building Codes x 2	Recorder
5/24/2018	Email	Lane County Elections	Notice of Election Forms	Recorder
5/29/2018	Email	Curtis McNeely	Information Request	Recorder
5/29/2018	Email	Cardinal Services, Inc.	Invoice	Recorder
5/29/2018	Email	PERS	Invoice-Debit	Recorder
5/29/2018	Mail	Oregon DCBS	Building Program Application Materials	Recorder
5/29/2018	Mail	Quill.Com	Statement	Recorder
5/29/2016	Mail	Central Lincoln	Invoice x 2	Recorder
5/29/2018	FEDEX	Oregon Building Codes	Code Book	Recorder
5/29/2018	Mail	CenturyLink	Invoice	Permit
5/29/2018	Email	Oregon Department of Corrections	Agreement	Recorder
5/30/2018	Fax	Dunes City Home Services	Invoice	Recorder
5/31/2018	Mail	Susie Navetta	Veg Permit	Recorder

Dunes City Hall

June 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2	1	2	3	4	5	6	7
10	11	12	13	14	8	9	8	9	10	11	12	13	14
17	18	19	20	21	15	16	15	16	17	18	19	20	21
24	25	26	27	28	22	23	22	23	24	25	26	27	28
					29	30	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 27	28	29	30	31	Jun 1 Closed	2
3	4	5	6	7	8 Closed	9
10	11	12	13 3:00pm Lane Act (Eugene) 6:00pm Budget Public 6:00pm Public Hearing 6:00pm City Council	14	15 Closed	16
17	18 10:00am WLEOG (SVFD)	19	20 5:00pm CAC Meeting	21	22 Closed	23
24	25	26	27	28 5:00pm Planning Commission Meeting	29 Closed	30

Dunes City Hall

July 2018

July 2018

August 2018

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 1	2	3	4	5	6 Closed	7
8	9	10	11 3:00pm Lane Act (Eugene) 6:00pm City Council Meeting	12	13 Closed	14
15	16 10:00am WLEOG (SVFD)	17 8:00am FEMA Construction Class (Dunes City Hall)	18	19	20 Closed	21
22	23	24	25	26 Mayors Conference Dinner 5:00pm Planning Commission Meeting	27 OMA Summer Conference Closed	28
29	30	31	Aug 1	2	3	4

Dunes City Hall

August 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	1
12	13	14	15	16	17	18	9	10	11	12	13	14	8
19	20	21	22	23	24	25	16	17	18	19	20	21	15
26	27	28	29	30	31		23	24	25	26	27	28	22
							30						29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 29	30	31	Aug 1	2	3 Closed	4
5	6	7	8 3:00pm Lane Act (Eugene) 6:00pm City Council Meeting	9	10 Closed	11
12	13	14	15	16	17 Closed	18
19	20 10:00am WLEOG (SVFD)	21	22	23 5:00pm Planning Commission Meeting	24 Closed	25
26	27	28	29	30	31 Closed	Sep 1