



**CITY COUNCIL MEETING MINUTES ~ APPROVED
AUGUST 8, 2018 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, August 8, 2018, meeting of the Dunes City Council to order at 6:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Tom Mallen, Councilor Robert Orr, and Councilor Susan Snow.

Absent: Councilor Alan Montgomery.

Also Present: Administrative Assistant Rapunzel Oberholtzer, several Dunes City residents and *Siuslaw News* reporter Jared Anderson.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Orr made a motion to approve the Agenda. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda. Councilor Orr seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills read from the list of announcements on the Agenda:

A. The Citizens Advisory Committee meeting regarding final review of the first three

sections of Chapter 155 of the Dunes City Code is scheduled for August 20, 2018, at 5:00 pm.

- B. The next Planning Commission meeting is scheduled for Thursday, August 23 at 5:00 pm.
- C. The deadline to submit petitions for election as City Councilor or Mayor is 4:00 pm on August 23, 2018. Please get your petitions in as soon as possible.

7. CITIZEN INPUT ON ITEMS NOT LISTED ON THE AGENDA

There was none.

8. NEW BUSINESS

A. Lane County Animal Services IGA

City Administrator/Recorder referred Councilors to a copy of a letter from the Lane County Office of Legal Counsel that was included in their meeting packets and noted that “The only way the County could provide these services (animal control) would be with an IGA between the City and County and the City adopting the County’s animal control regulations in Lane Code 7.0.” She went on to note that if the City chose to adopt Lane County Code, a City ordinance would have to be prepared and adopted.

There was some discussion about whether or not there were enough complaints to warrant adopting Lane County Code and paying the County for services from time to time. Following discussion, it was generally agreed that City Administrator/Recorder Mills would provide copies of County Code and Dunes City’s old animal control code for Councilors to review and they would revisit this issue in the September meeting.

B. Set Values of Unimproved Roadways

City Administrator/Recorder Mills provided a short history about how the roadways came to be Dunes City property, noting that Lane County deeded the roadway lands to the City. She explained that since the roadways were Dunes City property, the City would need to dispose of them following State law for disposing of city assets.

There was some discussion about the potential costs involved in transferring ownership of the land and City Administrator/Recorder Mills explained that the costs for surveys and property line adjustments would be borne by the landowners, not the City. Mayor Forsythe asked her to find out what the State law for city disposition of assets was and she agreed to do so.

9. EXECUTIVE SESSION

- A. Held pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Mayor Forsythe announced that he would adjourn the regular meeting to go into Executive Session held pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. He also announced that only designated Staff and members of the media would be allowed to attend Executive Session and members of the media could not report on the proceedings of the meeting.

Mayor Forsythe adjourned for Executive Session at 6:26 pm and reconvened the regular Council meeting at 6:55 pm.

10. OLD BUSINESS

- A. Any Decision Relating to Items Discussed in Executive Session

Councilor Mallen made a motion to declare Rapunzel Oberholtzer is a PERS employee. Councilor Orr seconded the motion. The motion passed by unanimous vote.

11. REPORTS

- A. Mayor's Report: Mayor Forsythe reported that on July 26, Dunes City hosted visiting Mayors for a formal dinner prepared by City Administrator/Recorder Mills and Staff. He noted that it was a lot of work, but it was well received by attendees.
- B. Community Center Report: Councilor Wells reported that he had cleaned moss off the City Hall roof and would broadcast moss killer to prepare it for winter.
- C. Water Quality Report: Council President Meyer reported that the water quality is still very good on Woahink Lake.
- D. Public Works Maintenance Supervisor's Report: City Public Works Maintenance Supervisor Richard Palmer reported that the City received two quotes for Huckleberry Lane improvements, one from Ray Wells, Inc. in the amount of \$43,752.00 and one from DJ Miller Construction in the amount of \$62,950.00. Mr. Palmer explained that he had spoken to Norm at Ray Wells to find out why that bid was much lower; essentially, the company is willing to do the work at a deep discount as a favor to the City.

Councilor Wells made a motion to accept the Ray Wells bid of \$43,752. Council President Meyer seconded the motion. The motion passed by unanimous vote.

- E. Emergency Services Report: City Administrator/Recorder Mills noted that her report was included in the Councilors' meeting packets. She referred Councilors to copies of a handout from ODF that illustrated various restrictions in place now that fire danger is at the extreme level.
- F. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills noted that her report was included in the Councilors' meeting packets. Of note, all of the financial material requested by the auditor have been provided, and the ballot question referrals have been submitted to and accepted by the County Elections Official and will appear on the November ballot.

12. FOR THE GOOD OF THE ORDER

Council President Meyer suggested that the next newsletter contain an article about the extreme fire level and detail the restrictions outlined in the ODF handout.

Councilor Wells complimented City Administrator/Recorder Mills on her response to a road complaint and thanked Richard Palmer for his continuing work on keeping City roads in good shape.

13. ADJOURNMENT

Mayor Forsythe adjourned the meeting at 7:11 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 12th DAY OF SEPTEMBER 2018

[Signed copy available at City Hall]

Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, City Administrator/Recorder