



**CITY COUNCIL MEETING MINUTES ~ APPROVED
OCTOBER 10, 2018 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Acting Council President Duke Wells called the Wednesday, October 10, 2018, meeting of the Dunes City Council to order at 6:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Councilor Duke Wells, Councilor Tom Mallen, Councilor Alan Montgomery, and Councilor Robert Orr.

Absent: Mayor Robert Forsythe, Council President Sheldon Meyer and Councilor Susan Snow.

Also Present: Administrative Assistant Rapunzel Oberholtzer, and two Dunes City residents.

3. APPROVAL OF THE AGENDA

Councilor Mallen made a motion to approve the Agenda. Councilor Orr seconded the motion. The motion passed by unanimous vote.

4. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda. The motion was seconded by Councilor Orr. The motion passed by unanimous vote.

City Administrator/Recorder pointed out for the record that an amended Bills of the Session was distributed prior to the start of the meeting and included the cost of repairs to Huckleberry and Wright Roads.

Councilor Orr made a motion to approve the amended Bills of the Session. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

5. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills read from the list of announcements on the Agenda:

- A. The Planning Commission, acting as the Citizens Advisory Committee, will begin review of the proposed flood ordinance in October.
- B. There will be a Budget Committee meeting on Wednesday, November 14, beginning at 5:00 pm.

City Administrator/Recorder Mills also noted that a letter-to-the-editor in the current edition of *The Siuslaw News* inaccurately stated that Dunes City does not provide fire protection service to its residents. She clarified that Dunes City is a member of the Siuslaw Valley Fire and Rescue District for which it pays a small annual membership fee, and property owners' annual property tax bills include an assessment levied by the District for fire protection. That means that Dunes City does provide fire protection to residents.

City Administrator/Recorder Mills went on to announce that Siuslaw Vision will host Siuslaw Play Day on Saturday, October 13, where fun, free activities will be available for children and adults.

6. CITIZEN INPUT ON ITEMS NOT LISTED ON THE AGENDA

There was none.

7. NEW BUSINESS

- A. Annual Report on the Citizen Involvement Program

City Administrator/Recorder Mills pointed out that the written report was included in the Councilors' meeting packets: There was some discussion about the most recent CAC's completion of its assignment to review changes made to the City's Chapter 155, Sections 1,2 and 3. It was noted that this was the first Citizens Advisory Committee to finish the task assigned to it. Councilors thanked all of the residents who participated in the CAC.

A COPY OF THE COMMITTEE FOR CITIZEN INVOLEMENT REPORT IS ON FILE AT CITY HALL.

8. EXECUTIVE SESSION

There was none.

9. OLD BUSINESS

- A. Feeding Animals

City Administrator/Recorder Mills explained that she spoke with an ODFW representative about whether or not there were any State prohibitions on feeding wild animals and learned that there were none on the books, but ODFW strongly discourages feeding wild

animals of any kind. She also reported that she spoke with an ODOT representative about installing additional deer caution signs in the City and adding “Do Not Feed Deer” signs. She explained that ODOT did not find records of accident reports that would justify ODOT’s cost to add more signs in Dunes City, but would support the City’s installation of such signs at the City’s own expense.

It was agreed to revisit the subject during the November Council meeting.

B. Reavis v. Dunes City v. Montgomery

City Administrator/Recorder Mills referred Councilors to copies of the General Judgment of Dismissal that were included in meeting packets. She explained that the Reavis lawsuit was dismissed by the Court, and that Mr. Montgomery has submitted a request for reimbursement for his legal expenses to the City. She went on to explain that no Council action was required at this time.

C. Half-Court Basketball Court at Byrd Park

City Administrator/Recorder Mills explained that she had spoken with a contractor about installing a half court in the park. The contractor suggested using concrete for the court, which volunteers could help install. With volunteer labor, the cost could run about \$2,500. She also noted that a resident offered to donate a backboard and hoop for the project.

More information will be available at the November Council meeting.

10. REPORTS

A. Mayor’s Report: With Mayor Forsythe’s absence there was no report.

B. Community Center Report: Acting Council President Wells reported that he had not heard about any issues at the City Hall building.

C. Water Quality Report: With Council President Meyer’s absence there was no oral report but the Water Quality Committee’s test results were included in the Councilors’ meeting packets and, as of the last test, quality was still good. City Administrator/Recorder Mills reported that water testers are closely monitoring an algal bloom on Siltcoos and testing at several Siltcoos Lake locations.

D. Public Works Maintenance Supervisor’s Report: City Administrator/Recorder Mills reported that work on Huckleberry Lane went well and everyone involved in the project is looking forward to finding out if the work will keep water from pooling on the road, as planned. City Administrator/Recorder Mills also reported that the City will apply for other small cities grants to make repairs on Alder Drive and Parkway Drive.

E. Emergency Services Report: City Administrator/Recorder Mills reported that she attended the September WLEOG meeting during which WLEOG members reviewed the proposed

changes to WLEOG Rules of Procedure for the 2018-2019 Fiscal Year and the Agreements between WLEOG and members. The City Council will have an opportunity to approve the documents when a final version is available.

- F. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills reported that, to date, there are no applicants to the CAC that will review proposed changes to City Flood Damage Prevention Code, but the City will continue to recruit. She also reported that letters were being sent to residents asking them to provide the source of their drinking water—residents who have wells are encouraged to determine whether or not they have State-issued identification numbers and they can do so for free online or by filling out a form available at City Hall. In addition, Mrs. Mills reported that cougar sightings in the City continue—residents are advised not to feed deer or other wildlife and to use caution when outside.

11. FOR THE GOOD OF THE ORDER

Acting Council President Wells encouraged everyone to vote in the November 6 election. City Administrator/Recorder Mills reminded everyone that there are three Dunes City measures on the ballot: the ban on marijuana businesses in Dunes City, the change to the City Charter to allow the City to contract with a municipal judge and hold court outside of City Limits, and the \$.005 per \$1,000 of assessed value five-year tax levy.

12. ADJOURNMENT

Councilor Mallen made a motion to adjourn. Councilor Montgomery seconded the motion. There was no vote.

Acting Council President Wells adjourned the meeting at 6:24 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 14th DAY OF NOVEMBER 2018

[Signed copy available at City Hall]
Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Recorder