

August 19th, 1963

MINUTES OF MEETING OF DUNES CITY COUNCIL

HOME OF DR. STONG

MEMBERS PRESENT:

Dr. Stong, Mr. Hammond, Mr. Ray Reisenhuber, Mr. Martin Christenson, Mr. Himmel.

ALSO PRESENT: Mrs Stong, Mr. Roy Mc Curdy, Mrs Himmel.

The first order of business was election of mayor. Philip Himmel was elected by unanimous vote. The meeting was then called to order by Mr. Himmel. The term of office for Mr. Reisenhuber and Mr. Hammond had already been determined by the casting of lots. Mr Reisenhuber drew the four year term, Mr. Hammond the two year term. Therefore Mr. ~~Hammond~~ <sup>Reisenhuber</sup> and Mr. Himmel will hold office until the first council meeting of the year immediately following the second general election held after incorporation of the city. The other three are to hold office until the first council meeting of the year immediately following the first general election after incorporation.

A motion was made to have a regular meeting date on the first Monday of each month, open to the public. Motion carried.

Discussion was held regarding the appointment of municipal judge, who shall have such powers and duties as the council may prescribe, who shall be removable at discretion of the council, and receive such compensation as the council approves. A motion was made to offer this appointment to Mr. Wm. Grenbemer. Carried.

The question was brought up regarding plats and subdivisions. It was decided these must be approved by city council. Plans for sale of lots, subdivision. or building must conform to the State code, and should be submitted to the council for approval. A fee of one dollar will be charged by the city for a building permit, Motion made and carried. The county surveyor or any licensed surveyor is designated for any subdivision work, costs of such to be the responsibility of the subdivider. Motion made and carried.

Regarding zoning legislation it was decided to write to Mr. H. Kehrl, at the suggestion of Mr. Luvaas, for information.

It was decided to contact Mr. Norman Price for information as to the procedure for applying for state funds. It was also decided, because of the problems involved in getting started, to ask Mr. Luvaas to meet with us at his earliest convenience. It was also decided to look into the matter of insurance for the city.

Two council members reported a verbal request from Mr Leavitt Wright re access to a lot. It was decided he should apply directly to the council. If approval is given he will apply to the county as per normal procedure.

A letter was read from Mr. Vasbinder asking for exclusive franchise to haul and dispose of garbage within the area of Dunes City. It was not felt that this was necessary to act upon at this time.

A budget committee was selected. Mr. Dave Dyer, Mr. B. LaForge, Mr. T. Simmoneau, Mr. Ray Smith, Mr. B. Merz. These men will be contacted and asked to serve when their services will be needed. Motion made and carried.

The meeting was adjourned.

MINUTES OF MEETING OF DUNES CITY COUNCIL

September 4, 1963.

Members present: Philip Himmel  
Dr. Stong  
Ray Reisenhuber  
Martin Christenson

Also present: John Luvaas  
Mr. Jackson  
Mr. Roos  
Mrs. Himmel  
Matt Mitchell

The meeting was called to order at 8:30 P. M. by Mr. Himmel and Mr. Luvaas was asked for his suggestions regarding the problems of getting started as a city.

Mr. Luvaas stated that he felt we should not wait in asking for revenues due us and that we should proceed immediately with the census. A letter was read from the Oregon State Board of Census asking for the following:

1. 2 maps of the city.
2. The number of enumerators who will be involved.
3. The proposed starting date for enumeration.

Mr. Martin Christensen was appointed by the Mayor to head this committee and it was decided to use five enumerators, the same people who canvassed the area to petition for the city. A motion was made and carried by unanimous vote. The secretary was instructed to write immediately to the Oregon Board of Census. A motion was made to make Friday, September 13th, the proposed starting date for enumeration. Motion made and carried by unanimous vote.

Discussion was then held regarding zoning ordinances. Since it may be necessary to apply for federal funds for this, it was decided that the best thing to do for the present would be to contact the following people:

1. Mr. Kehrli, Bureau of Municipal Research.
2. Mr. Mark Westling, Commonwealth Hall, University of Oregon,

for whatever help they can give us. Mr. Luvaas suggested we contact Mr. Westling by phone.

The next order of business was a discussion on Health and Sanitary Regulations. Mr. Luvaas recommended that we adopt the standard minimum building code for our city. We could appoint our own Sanitarian or we could turn this over to the County Health office.

Dr. Stong moved that we temporarily take action to appoint the County Health Office Sanitarian to continue in this capacity until such time as we may decide to take separate action. Motion was made and carried by unanimous vote.

Discussion was held regarding appointing a committee to rough draft a city ordinance for building code and sanitation. Mr. Luvaas offered two samples from two other small towns to be studied and used to help in forming our own code. It was decided that instead of appointing a committee, the entire council would go over these things and act as a committee to draw up a building and sanitary code.



MINUTES OF MEETING OF DUNES CITY COUNCIL, Oct. 7th, 1963

MEMBERS PRESENT: Mr. Himmel, Mr. Reisenhuber, Dr. Stong, Mr. Christensen,  
Mr. Hammond.

The meeting was called to order at 8:25 P.M. The minutes of the last meeting were read and approved as read.

Mr. Himmel read a letter from the Oregon State Board of Census with a copy of certification to the Secretary of State regarding the enumeration (629). The State Board of Census will expect statistics yearly regarding residential building permits, trailers, annexations, etc. They also requested that we add a trailer count to the recent statistics. Mr. Himmel appointed Mr. Christensen to check into this matter.

Mr. Himmel stated that he had heard from the State Highway Department, and that they are in the process of getting two signs made and placed for Dunes City.

Mr. Himmel presented a letter from Mr. Luvaas regarding the requirements for the Budget Committee. This letter will be studied by that committee in order that they meet full legal requirements.

Next was brought up the dispute between Mr. Strube and his neighbors regarding Ocean Boulevard. Mr. Jackson and a delegates from Westlake presented a petition to put through a street from the Siltcoos Outlet bridge through what was originally platted as Ocean Boulevard coming out at Laurel Street on the West side of Siltcoos Lake. Mr. Brayton stated that he thought this road should be put through. Mr. J. Edge stated that it would mean an improvement in providing access for the public to the lake. Mr. Jackson asked the city to write the Land Board and have them request that Mr. Strube remove the "no trespassing" signs from the outlet. The Westlake group decided to hire a surveyor, find out exactly what the legal lines are, and then if within their legal rights, to put through this road at their own expense. A motion was made by Dr. Stong that the Council go on record as approving this action by the citizens of Westlake, to open up Ocean Boulevard and to put through this road, providing it is found legal to do so. However this will have to be at the landowner's expense. Motion carried by unanimous vote.

Mr. Himmel stated that one criticism from the Census Bureau was the lack of names for our roads. Dr. Stong suggested that this be publicized. Motion made and carried.

A letter was read from Mr. Luvaas regarding his fee for his help in forming the city. It was voted by unanimous vote to send him \$200. from the money collected from pledges. The council appointed Dr. Stong and Mr. Simmoneau to collect pledges that were made for this purpose. Bills arising from the pending suit will be paid by the city when the funds become available.

Mr. Christensen brought up the law regarding hunting within city limits, stating this has caused a great deal of dissatisfaction. It was suggested that the city write Mr. Thornton to see if the city could have the right to regulate its own hunting laws by issuance of permits.

Mr. Himmel appointed Dr. Stong chairman of the Dunes City Planning Commission. Mr. Brayton presented a subdivision plan on Woahink Lake, called Fern Acres. The commission gave its approval.

The meeting was adjourned at 10:55 P.M.

Subdivisions were discussed. A motion was made that the County Surveyor be designated as City Engineer. Carried by unanimous vote.

Mr. Leavitt Wright asked permission to discuss the matter of a particular buffer strip now under the control of Lane County which he would like released so he could sell a section of his property. A letter was read regarding this matter from Mr. Buford of the Lane County Planning Commission. Dr. Stong moved that we ask for all buffer strips within Dunes City to be released to the City, and if this is done, that we release the strip to Mr. Wright, as desired, as soon as word is returned from Mr. Buford. Carried by unanimous vote.

Mr. Luvaas suggested that the Council should appoint a City Recorder as soon as possible because of the large amount of paper work involved in the early months of forming the City.

Also discussed was the necessity of adopting a budget. Since a regular budget must be adopted ten days before July 1st, a supplementary budget can be adopted to fill our immediate needs. It was agreed to call an early meeting of a budget committee; to appoint a budget chairman; to estimate whatever revenue can be received; and to adopt a supplementary budget.

A motion was made and carried by unanimous vote to have the City contact the telephone and light companies with the possibility of entering into a franchise and to ask for their gross receipts within the City. The Acting Secretary was also instructed to contact the Highway Department regarding signs for Dunes City.

A letter was read from Mr. Jackson regarding a retaining wall and it was decided this was a private dispute between parties and could not be acted upon by the Council.

The necessity of preparing a criminal code was discussed and the Council decided to contact the Bureau of Municipal Research for help on this matter.

Motion was made and carried by unanimous vote that the Deputy Sheriff be asked to act as Police Chief as he covers this area anyway.

There being no further business, a motion was made, seconded, and unanimously carried that the meeting be adjourned at 11:50 P. M.

*Martin Christensen*  
*Dr. Stong*  
*Ray P. Hansen*  
*Chair C. Hammond*



MINUTES OF MEETING OF DUNES CITY COUNCIL,

November 4, 1963

MEMBERS PRESENT: P. Himmel, R. Riesenhuber, M. Christenson, C. Hammond  
ALSO PRESENT: R. McCurdy, E. Himmel, M. Mathew

The meeting was called to order at 8:30 p.m. The minutes of the last meeting were read and approved as read.

\$120.00 has been collected by Dr. Stong and letters were to be sent by Dr. Stong to the balance of the donors.

A letter from Mr. Thornton was read in regards to hunting laws. It was suggested an ordinance could be passed to proclaim hunting to abide by state laws. The possibility of issuing hunting permits by fee and how they were to be worded to remove liability from city was also discussed. The council was advised to think it over and advise at the next meeting.

Several ordinances were read to establish what an ordinance was. P. Himmel suggested that offices of City Recorder and Municipal Judge be established, and that a Planning Commission Ordinance in zoning to establish Dunes City as a residential section be made.

Residents of the City are to advise the Council of their selected road names by letter.

The Citizens Group on Ocean Blvd. were advised that they should get an estimate for their survey from any licensed surveyor.

Roy Kauffman was appointed as the sixth member of the budget committee. The terms of the members of the Budget Committee will be discussed later.

Motion was made by R. Riesenhuber that the four council men would do the voting and the mayor would vote only in case of a tie. It was seconded by M. Christenson with 4 ayes.

Motion was made by M. Christensen to accept P. Jones as secretary. It was seconded by R. Riesenhuber with 3 ayes.

Ordinance Number One, Powers of City, was read. The council decided condemnation rights, taxing and licensing be struck out.

An OLCCC permit was submitted by Westlake Store for approval by the Council. Motion was made by R. Riesenhuber to approve the application. M. Christenson seconded the motion and it carried by 3 ayes.

A discussion on water rights to Lake Woahink was held. It was suggested that a computation of the water usage by all residents of Dunes City be determined so that a claim could be filed for future residents. Residents now drawing water from the lake could be charged \$1.00 a year to pay for filing of claim. The Citizens Committee will look into the funds. Mr. Himmel will advise more at the next meeting.

A motion was made that the City Recorder write a letter to the Fern Acres SubDivision stating that the council desires that the street improvements be made to each lot before it is sold. It was seconded by M. Christenson and carried with 3 ayes.

The meeting was adjourned at 10:35 p.m. with 3 ayes.

Minutes of the meeting approved as read:

Clair C. Hammond  
C. Hammond  
Philip D. Himmel  
P. Himmel

Roy Riesenhuber  
R. Riesenhuber  
Martin Christenson  
M. Christenson  
DR. STONG  
DR. STONG

MEMBERS PRESENT: R.Riesenhuber, M.Christenson, P.Himmel, C.Hammond, E.Stong  
ALSO PRESENT: T.Simmoneau, M.Mathew, E.Himmel, B.Jackson, R.McCurdy, J.Edge,  
J.Riesenhuber, A.Lamn

The meeting was called to order at the Riesenhuber residence. The minutes of the last meeting were read and approved.

A letter was read from the Oregon State Board of Census which advised the council it had until the 6th of September to contest the enumeration.

Mr. Himmel advised that blanket water rights had been filed on Lake Woahink. Bill Brayton drew up the maps and the \$20.00 filing fee was furnished by the Citizens Committee.

A letter was read from the residents on the northside of Keisler Arm requesting that their road be named Keisler Cove Lane.

the City recorder was directed to write a letter to:

1. The Hiway Department requesting disposition of city limit signs.
2. The Lane County Health Department designating them by letter of the council's formal approval as the Dunes City Health Department.
3. Jack McLaine, a thank-you-note.

OLCC permits were approved by 4 ayes for Darlings Resort and Jack McLaine.

The Citizens Group on Ocean Blvd. were advised to organize themselves and get a private survey from either the County surveyor or a private surveyor.

Three checks were received from liquor revenues for the quarter ending 9-30-63 for \$15.27, \$31.62, and \$384.92, totaling \$431.81.

A letter from John Luvaas was read which suggested the council put up an ordinance in zoning, hire a local attorney, set up an annual budget. He advised that Hickman was going ahead with his suit. The unpaid balance of his bill as of November 30th was \$660.00.

Rather than follow budgets from similar cities, such as Veneta, R. Riesenhuber made a motion to hire a CPA and attorney with open salary to help set up the budget. Dr. Stong seconded and it carried by 4 ayes.

Ordinance No. 1, Powers of the City was read for the second time. M.Christenson made a motion to pass the ordinance, it was 2nd by R.Riesenhuber and carried by 4 ayes. Ordinance No. 2, an ordinance creating the government of the City was read for the first time. It will be read again at the next meeting.

The need for a voting precinct for Westlake was discussed and Josie Riesenhuber was advised to contact Olive May as to the possible use of her property. Hunting in Dunes City was brought up again and tabled until the council has the advise of an attorney.

The meeting was adjourned at 10:25 with 4 ayes for a short off-the-record meeting of the Planing Commission. The meeting was re-opened at 10:45 and Dr. Stong made a motion to accept Ordinance No. 3, an ordinance zoning Dunes City as entirely residential with existing businesses wanting improvements to apply to the Planning Commission. It was 2nd by R.Riesenhuber and carried by 4 ayes. The meeting was then adjourned at 10:50.

Minutes of the meeting approved as read:

Clair Hammond  
Martin Christenson  
Philip D. Himmel