DUNES CITY COUNCIL
REGULAR MEETING
April 14, 1988
AGENDA

I. CALL TO ORDER AND ROLL CALL

II. APPROVAL OF MINUTES OF MARCH 10, 1988

III. BILLS AGAINST THE CITY

IV. RECEIPTS OF THE SESSION

V. ANNOUNCEMENTS AND CORRESPONDENCE

VI. CITIZEN INPUT ON UNSCHEDULED ITEMS

VII. PUBLIC HEARINGS

A. Sign Ordinance Amendment - First and Second Reading and Declaring an emergency
B. Conditional Use Permit - Stephen Chun, applicant

VIII. REPORTS

A. Westlake De-Annexation - K. Aitken
B. Westlake De-Annexation - Westlake Community Committee
C. Ordinance Compilation
D. Any other reports council members may have

IX. UNFINISHED BUSINESS

A. Master Road Plan - Inter-governmental Agreement
B. Walkabout Cove Subdivision
C. Future Development Plan - Richard Anderson Major Partition

X. NEW BUSINESS

A. Library Site Review Selection - Michael Gaston
B. Heavy Equipment - Hilltop Drive
C. Law Enforcement Contract
D. "Victims' Rights Week" - Resolution

XI. EXECUTIVE SESSION, if needed for a) Litigation, b) Personnel, c) Negotiations

XII. ADJOURNMENT
DUNES CITY COUNCIL

REGULAR MEETING
April 14, 1988

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:30 PM by Mayor Nancy LM Johnson.


II. APPROVAL OF MINUTES OF MARCH 10, 1988

ACTION A motion was made by D. Eastman and seconded by E. Fillman to approve the minutes of the March 10, 1988, meeting. The voting was unanimous, and the motion carried.

III. BILLS AGAINST THE CITY

ACTION A motion was made by E. Fillman and seconded by D. Eastman to approve the bills against the City in the amount of $2,939.33. The voting was unanimous, and the motion carried.

IV. RECEIPTS OF THE SESSION - $14,362.98

V. ANNOUNCEMENTS AND CORRESPONDENCE

A. Florence Futures Group. K. Aitken announced that the quarterly meeting of the Florence Future Group will be held Monday, April 18, at 6 PM at Driftwood Shores. The Florence Futures Group is made up of representatives of Lane County, Dunes City, the Chamber of Commerce, the Port of Siuslaw, and the City of Florence. They asked that the City let Becky Ruede know by Friday, April 15, how many members would be attending. Mayor Johnson said that she would try to attend the meeting.

R. Petersdorf said that he was unaware that Dunes City was included in the group until he read about the meeting in The Register-Guard. He explained that the group will discuss how to get a greater share of the hotel/motel tax from the unincorporated areas of Lane County.

VI. CITIZEN INPUT ON UNSCHEDULED ITEMS

A. Liquor License Renewal. The Westlake Fisherman’s Market liquor license was up for renewal by the Oregon Liquor Control Commission.
ACTION A motion was made by R. Petersdorf and seconded by R. Forest to recommend approval of the liquor license for Westlake Fisherman's Market. The voting was unanimous, and the motion carried.

B. **Children at Play Sign.** Mr. Keck, a new resident on Woodland Lane, requested the City put up a "Children at Play" sign on Woodland Lane. K. Aitken said that she had checked into the cost of a sign and it would cost $19.15. She was asked if the City would have posts that could be used for installing the sign. She said that she was sure that the City did and that Keith Watson could install the sign. D. Eastman said that the financial statement the council members had in their packets indicated that there is $19.99 remaining in the street sign budget for this fiscal year.

ACTION A motion was made by R. De Piero and seconded by R. Petersdorf to purchase a "Children at Play" sign for Woodland Lane if the City has the necessary post and someone to install the sign. The voting was unanimous, and the motion carried.

VII. **PUBLIC HEARINGS**

A. **Sign Ordinance Amendment.** The mayor opened the public hearing on the sign ordinance amendment at 7:40 PM. The mayor asked if there was any public comment for or against the proposal. Victor Ambrosio asked the council to explain the proposed ordinance. The mayor explained that the ordinance amendment would allow businesses to erect a ratings sign from a nationally recognized ratings organization (such as AAA) without applying for an additional sign permit. One such sign per business would be exempt from the sign permit. However, it would have to comply with the stipulations in the sign ordinance with regard to size, number of signs, etc.

The public hearing was closed at 7:43 PM.

ACTION A motion was made by E. Fillman and seconded by D. Eastman to have the first reading of Ordinance 120 by short title only and to declare an emergency. The voting was unanimous, and Attorney Gerber read the ordinance by short title:

"Ordinance Amending Ordinance No. 74, which amended Section 5-II-W of Ordinance No. 50, Regulating Erection and Repair of Signs, and Declaring an Emergency. (This Ordinance exempts certain limited categories of signs from the sign permit process.)"
ACTION

A motion was made by E. Fillman and seconded by D. Eastman to accept the first reading of Ordinance 120 and to declare an emergency.

NAYE: None

The motion carried.

ACTION

A motion was made by E. Fillman and seconded by D. Eastman, to have the second reading of Ordinance 120 by short title only and to declare an emergency. The voting was unanimous, and Attorney Gerber read the ordinance as above.

ACTION

A motion was made by E. Fillman and seconded by D. Eastman to accept the second reading of Ordinance 120 and to declare an emergency.

NAYE: None

The motion carried. D. Eastman suggested that a notice be placed on Channel 10 alerting businesses to the change in the sign ordinance. He also suggested that a letter be sent to Mr. and Mrs. Bob Robertson. K. Aitken agreed to carry out those suggestions.

B. Conditional Use Permit - Steve Chun, applicant. The mayor opened the public hearing at 7:45 PM. She asked if anyone on the council had had any ex parte contact or a conflict of interest. None of the council expressed that they had. There was no comment from the audience for or against the proposal. The public hearing was closed at 7:47 PM.

The council asked why skirting had not been suggested as a condition for the mobile home installation. They were told that the applicant plans to place the mobile home on a concrete foundation and skirting would be unnecessary.

ACTION

A motion was made by D. Eastman and seconded by R. Petersdorf to accept the Findings of Fact, Conclusions of Law and recommendation of the planning commission and approve the Conditional Use Permit request of Mr. Steve Chun to place a mobile home on a lot in a residential area. The voting was unanimous, and the motion carried.
VIII. REPORTS

A. Westlake De-Annexation. K. Aitken said that the City is working on its response for the Boundary Commission. The response does not need to be submitted until mid-May, and K. Aitken will have her proposal for the city council consideration at its regular May meeting. She had prepared a revenue loss statement for the council packets that showed the City would lose $12,051.16 in revenues if the Westlake area is de-annexed from the City.

John Carlson submitted two proposed maps of the de-annexed area to present to the Boundary Commission. One map showed the present community center as an island within the de-annexed area. The other map showed the de-annexed area without the island for the community center. He asked the city council for its preference of which map to submit since the Westlake Community Committee may only submit one map to the Lane County Boundary Commission.

Attorney Gerber advised that there is no statutory rulings on whether the City could maintain its offices in an island of land outside its City boundaries. He said that it would be up to the boundary commission to accept or reject whichever proposal the Westlake Community Committee submits. However, he did not think that the boundary commission would accept an island outside the City boundaries. If the area is de-annexed, Attorney Gerber said, the City will not be able to sell the present community center since the agreement with the Sportsmans Club reads that the community center will revert to them if the City ever ceases to use the building. Attorney Gerber advised the city council not to decide on Mr. Carlson's suggestion at this meeting without knowing what the replacement cost of the building will be.

Mayor Johnson told Mr. Carlson that his committee will have to make its decision using the best information they have available without the council's consensus.

Mr. Carlson announced that the Westlake Community Committee will meet Tuesday night, April 19. Mayor Johnson said that she would unable to attend that meeting and asked that some city council members plan to attend the meeting.
C. **Ordinance Compilation.** K. Aitken reported that the City still owes $2,722.65 for the recent ordinance compilation handled by the Bureau of Governmental Research from the University of Oregon.

The council questioned why there was still an unpaid balance. A letter in the council packets from the Bureau of Governmental Research stated that the cost of the project increased because it had taken three years to complete the project rather than the usual 18 months to two years for most projects and because LCOG had not done the word processing the City had contracted them to do and the Bureau had done it instead. The council asked why LCOG had not done the word processing and who had authorized the Bureau to do it. K. Aitken said she would check with the former city recorder. The mayor asked that the matter be placed on the May agenda under Unfinished Business.

D. **Salal Road Lawsuit.** Attorney Gerber had sent the City a copy of a letter he had written to the Lane County Circuit Court regarding the lawsuit between Ruth Wood and Dr. Jeremy Orcutt concerning Salal Road. The council members had received a copy of that letter in their packets. Attorney Gerber announced that the City's inclusion in that lawsuit was now resolved, and the City has stipulated that it will abide by whatever the court decides.

E. **City Park Signs.** Mayor Johnson announced that her son had refurbished the signs for two City parks on Hilltop and Parkway Drive while he was home from college during spring vacation.

IX. **UNFINISHED BUSINESS**

A. **Master Road Plan.** R. Petersdorf announced that he had been unable to reach County Administrator Jim Johnson to find out why the City had not yet received the money the county had promised for Urban Transition Road funds. The council members had in their packets copies of an inter-governmental agreement between the City and LCOG to do the master road plan for the City. However, that agreement was going to be paid for from the Urban Transition Road monies from the county. Attorney Gerber suggested that the council authorize the mayor to sign the agreement once the funds are received.
ACTION

A motion was made by R. Petersdorf and seconded by R. Forest to authorize the mayor to sign the inter-governmental agreement between the City and LCGO for the master road plan when the City receives the funds from Lane County. The voting was unanimous, and the motion carried.

K. Aitken was asked to contact Gary Darnielle of LCGO and tell him of the council's action and to inquire about the change in the ordinance compilation word processing. She was also asked to contact the County Administrator Jim Johnson to ask when the City may expect to receive the funds.

B. Walkabout Cove Subdivision.

ACTION

A motion was made by D. Eastman and seconded by R. Petersdorf to remove the following additional conditions that were approved for Walkabout Cove Subdivision at the March 10, 1988, city council meeting:

1. That the developer show proof that the tree and stump that have been in question prior to approval have been removed from the southeast corner of Lot 8.

2. That the City receive the cost estimate from Central Lincoln P.U.D. for the installation of the street light in the area of Lot #5 and be reimbursed by the developer prior to the final signing of the subdivision map.

3. That Mr. Wobbe add on the subdivision plat along the east boundary of Lot #8 an indicator of restricted access and that it be included on the map that is filed with Lane County.

The secretary pointed out before the vote was taken that Mr. Wobbe had already placed the access restriction on the plat map that had been signed and was in the process of being recorded. The mayor said that she had talked to the developers, and they had no objection to placing that restriction on the plat. Mr. Eastman said that it was fine if the developers wanted to voluntarily add that to the plat, and that he wanted his motion to be to remove all the conditions stipulated at the March meeting.

The voting was unanimous, and the motion carried. The Walkabout Cove Subdivision conditions stipulated at the May 14, 1987, meeting will still be in effect.
C. **Major Partition – Richard Anderson, applicant.** The council members had received in their packets a copy of the future development plan of Richard Anderson's major partition that had been discussed and approved by the planning commission. The City's new overhead projector was used to project the development plan onto a board so that the audience could also see what was proposed. R. Petersdorf pointed out that the development plan did not show the lot line adjustment. Dr. Anderson will have to do to allow for his new home that is being built unless he plans to remove the kitchen from his present home. D. Eastman pointed out that the building inspector was aware of the issue of two homes on one lot and would see that the new home was not occupied until the kitchen had been removed or a lot line adjustment had been accomplished.

Attorney Gerber advised that ordinarily he would agree with councilman Eastman. However, he said that since this is a future development plan and does give a future overall view, it should show the lot line adjustment. Richard Anderson asked if he might indicate on the development plan being projected onto the board where the lot line will probably go once it is adjusted. He was given permission and indicated that the line would be extended to include his new home. The city council asked that this be indicated on his future development plan for final submission.

**ACTION**  A motion was made by R. Petersdorf and seconded by E. Fillman to grant tentative approval to the future development plan pending final submission of a plan showing the proposed lot line adjustment. The voting was unanimous, and the motion carried.

Councilman Eastman asked why the planning commission had approved access roads for the future development which end in cul-de-sacs when the City hopes to develop a master road plan that will allow more roads to make a loop. Planning Commission Chairman M. Miller said that the commission had considered the option of access off Highway 101, looping onto Pioneer Road which is not presently wide enough to meet City road standards and is developed as residential property along the length of the road, and felt that the cul-de-sacs were to be preferred over any other options since no further access may be taken from South Cove subdivision for future development of the property.
X. NEW BUSINESS

A. Library Site Review Selection. Librarian Michael Gaston was present to explain to the city council members how the final three sites for the proposed Siuslaw Public Library were determined. One of the three sites is located behind the present 7-11 Store on Ninth Street, one site would be in the shopping center with the new Emporium store, and one site would be near the intersection of Quince and Highway 126. He asked that the city council members contact him with their preference of sites. He said that the site selection committee is presently getting cost estimates for the three sites.

B. Heavy Equipment on Hilltop Drive. Mayor Johnson said that she had been contacted by some residents on Hilltop Drive about a problem with the road there. They said that a Mr. Haley (sp?) who operates a log truck has been parking his truck overnight on the edge of the road. At times the truck is parked overnight loaded, and the road has been broken down as a result of the extra weight. Mayor Johnson reminded the council that it had tabled an earlier ordinance which would have regulated heavy equipment on City streets. She said that she feels the City now has a problem, and the city council should consider how to handle it.

R. Forest said that there is also a resident on his street who drives a heavy truck home and has torn the street up "pretty badly" in maneuvering the truck to turn it around.

Attorney Gerber suggested that a member of the city council talk to each of these men to see if they might be willing to help in resolving the problem without City action. The mayor said that she will talk with the owner of the truck on Hilltop Drive. R. Forest said that he will talk to the owner of the truck on Wright Road. There was a discussion of the width of the roads. It was decided that since the roads are not paved the full width of the easement, the trucks are parking on the road right-of-way when they are parked along the edge of the road.

C. Law Enforcement Contract. There was a discussion of whether or not to renew the law enforcement contract with the Lane County Sheriff's Department. K. Aitken said that the present budget does not accommodate the proposed increase in the cost of the contract.
Councilman De Piero said that Deputy Tidball of the Sheriff's Department had told him that he did not think the contract was necessary. He said that he would still be making patrols through the City since it is part of Lane County. The secretary said that Deputy Tidball had also said that Dunes City has the lowest crime rate of any city in the state of Oregon. There was a discussion of whether or not it was necessary to contract for police protection to meet the criteria for state shared revenues. The council was informed that the City presently meets the required four out of seven possible criteria necessary to receive the funds without the contract for police protection.

Council members said there are state police officers who live in Dunes City and would thus be visible driving to and from home. R. De Piero suggested that, if the City should decide to let the contract lapse, it notify the state police since they try to avoid overlapping patrol areas if possible and they could perhaps occasionally swing through Dunes City. The present contract states that it can be canceled at any time with 30 days written notice.

**ACTION**

A motion was made by R. De Piero and seconded by R. Forest to direct the City Recorder to notify the Lane County Sheriff's Department that the City would like to terminate the contract 30 days from receipt of the letter.

**AYE:** D. Eastman, R. Forest, Mayor Johnson, E. Fillman, R. De Piero, R. Parent

**NAYE:** R. Petersdorf

The motion carried.

D. "Victims' Rights Week." The council members had copies of a proposed resolution in their packets designating April 17-23 as "Victims' Rights Week". The council declined to act upon the resolution, however. E. Fillman stated that while it was a good idea he thought that Dunes City was too small to have any impact with such a resolution.

**XI. ADJOURNMENT**

**ACTION**

A motion was made by R. Forest and seconded by D. Eastman to adjourn the meeting. The voting was unanimous, and the meeting was adjourned at 9:05 PM.
Dunes City council
April 14, 1988
Page 10

Nancy E. Johnson
MAYOR NANCY LM JOHNSON

K. Bacon
SECRETARY K. BACON

D. Eastman
R. Petersdorf
R. Forest
E. Fillman
R. De Piero
R. Parent
MEMO TO: Dunes City Council  
FROM: Budget Committee  
SUBJECT: 1988-89 BUDGET  
DATE: May 11, 1988  

At the May 9 meeting of the Budget Committee, the committee voted unanimously to approve the budget as presented and amended. The minutes of that meeting are attached. The following are the amendments that were made:

**Page 1 - Resources**

Change the name on Line 12 from "Garbage Franchise" to "Garbage License Fee" and increase the proposed amount to $1,000. Increase the amount of Surcharge on Line 17 to $350.

Add to Unappropriated Ending Fund Balance ------- $350.00

**Page 2 - Expenditures**

Office Equipment on Line 3 under Capital Outlay increased to $5,000 from proposed $3,000.

Delete from Unappropriated Ending Fund Balance --$2,000.00

**Page 3 - Expenditures**

Increase Telephone on Line 5 from $850 to $900. Delete the words "and S.A.I.F." from Line 8. Increase Fire Protection from $600 proposed to $1,000 on Line 19. Add Custodian on Line 26 under Contracted Services for the amount of $600.

Delete from Unappropriated Ending Fund Balance --$1,050.00

**Page 4 - Street Fund**

Delete Urban Transition Funds from Line 7 under Resources and create a separate sheet to monitor these funds. Delete Master Road Plan and $8,500 and move to sheet with Urban Transition Funds. Delete from City Street Maintenance the $34,500 added from the Urban Transition Funds.

**Page 5 - Revenue Sharing**

City no longer receives these funds.
Memo to City Council  
From Budget Committee  
May 11, 1988  
Page 2  

Page 6 - Emergency Communication  
No changes made from proposed budget.  

Page 7 - Planning Assistance Grant  
No changes made from proposed budget.  

Respectfully submitted,  

K Bacon  
Kay Bacon,  
secretary  

cc: File  
Planning Commission Members  
Sam Marinesi  
Mike Buckwald
The meeting was called to order at 7:40 PM by Mayor Nancy LM Johnson.

PRESENT: Betty Knight, Mayor Johnson, Robert Petersdorf, Ed Fillman, Betty Stocking, Richard Parent, Sam Marinesi, Darryl Eastman, City Recorder Kathleen Aitken, Keith Watson and secretary K. Bacon. The City's accountant, Mike Buckwald, was present to explain the budget and to implement any changes the committee might make in the proposed budget for the 1988-89 fiscal year.

Sam Marinesi was designated as chairman of the committee and conducted the rest of the meeting.

The city recorder had worked with Mr. Buckwald in preparing the budget and had reviewed it with the mayor prior to this meeting. The committee began its work by going through the budget line by line beginning with anticipated receipts for the coming year. Mike Buckwald explained that receipts are determined based upon past receipts. He said that it is not a good idea to "throw a few hundred dollars in here and there" to make the budget "look good" since the budget is "supposed to be a working tool".

On page 1 of the budget, the committee agreed that the designation "Garbage Franchise" should be changed to "Garbage License Fee" since the City now licences rather than granting franchises. They suggested that the anticipated receipt should be $1,000 rather than the proposed $700 since each of the two present garbage companies is presently charged $500 plus a per-vehicle fee. The committee also increased the Surcharge fee on line 17 from $300 to $350 to correspond with line 20 surcharges expended under Contracted Services.

The committee wondered if the motel tax might be lower than anticipated because of the Highway 101 construction or perhaps higher if Woahink Landing opens for business this fiscal year. It was decided that it is best to go with what is known and to not anticipate funds from Woahink Landing.

Bob Petersdorf was concerned about possible overspending in certain line items. Mike Buckwald explained that the City budgets by classification or category; and the City cannot exceed the total for a category, but it may exceed the total for line items within that category as long as the total for the category is not exceeded.
Dunes City Budget Meeting
May 9, 1988
Page 2

Betty Stocking noted that the proposed budget had increased anticipated funds from building permits but had not increased anticipated funds from plumbing permits. She thought that they would go hand in hand. It was decided that these figures were in line with the funds the City had received by March of the current fiscal year.

On Page 2, the committee began discussing proposed expenditures. The amount anticipated for the Recorder-Treasurer was dropped from $9,000 to $8,000 for the coming year. Kathleen Aitken asked if this was the time to discuss raises. The mayor said that should be discussed in an executive session and she thought there would be ample to cover a possible raise. Darryl Eastman asked if there would also be enough to cover a raise for the secretary. The mayor said that there would be.

There was no amount listed for the custodian since the custodian is now a contracted service rather than a salaried employee. Mr. Buckwald had not been aware of this so the item was written in under Contracted Services with an annual figure of $600.

Under Capital Outlay, $3,000 had been proposed for Office Equipment. The mayor had assumed that this would be for a computer. However, Kathleen Aitken explained that the City's copier was wearing out and needed to be replaced. The committee thought that $3,000 would not be adequate to purchase a good copier and added another $2,000 to make a total of $5,000 for office equipment. The mayor asked Kathleen to keep her informed of what she is doing about replacing the copier. When asked where the additional funds would come from, Mike Buckwald explained that it would probably be taken from Unappropriated Ending Fund balance. The amount of the anticipated increase in receipts from Page 1 would also be added to this fund.

On Page 3, the committee agreed that the amount for the telephone should probably be increased from the proposed $850 to $900 to cover the additional charges for Call Waiting which the City had recently added.

The committee agreed that the travel allowance for those traveling on City business should be increased from .17 per mile to .20 per mile. Kathleen Aitken said that this has been taken from Miscellaneous rather than from Travel and Training.

Legal Services for the coming year have been reduced from $8,200 for the present fiscal year to $5,000 for the 1988-89 fiscal year. This figure was in line with what the City had been billed by March of the current year.
The committee recommended that the words "and S.A.I.F." be deleted from Line 8 on Page 3 as being unnecessary.

The committee discussed fire protection and asked Keith Watson, a member of the rural fire department, how the department uses the money the City gives to it. Keith replied that he did not know how it was used. Bob Petersdorf said that he is concerned about the four services that the City claims to qualify for State shared revenues. He said that he thinks the fire protection and storm sewers that the City claims are "iffy". He suggested that the City increase the amount given to Fire Protection. The committee agreed to raise the amount to $1,000 from the proposed $600.

Police Protection has been dropped from the proposed budget for 1988-89 since the City had recently agreed to terminate its contract with the Lane County Sheriff's Department.

Mike Buckwald explained to the committee that the City is now "budgeted up"; and from now on, the City will have to watch the General Fund very carefully. He explained that the City would have had $0 cash carryover if it had not dropped police protection. He said that "a legal battle could run you dry".

It had been proposed that City Street Maintenance and Master Road Plan were two line items that would divide the Urban Transition Road Funds when the City received them. However, Bob Petersdorf did not want to see the Urban Transition funds mixed with City Street Maintenance funds. He explained that the City has to make a careful accounting to the county for how the monies are spent. It was agreed that a separate page would be created to monitor the Urban Transition Funds and that Master Road Plan and other uses allowable by Lane County would be listed for those funds. These will both be deleted from Page 4. And the amount that had been added to City Street Maintenance from the Urban Transition Funds will be deleted.

Street signs was proposed increased from $200 for the present budget to $400 for the 1988-89 fiscal year because this year's expenditures exceeded the $200 budgeted.

**ACTION**

A motion was made by Betty Stocking and seconded by Mayor Johnson to approve the budget as proposed and amended at this meeting. The voting was unanimous, and the motion carried.

The meeting was adjourned at 10:10 PM.

Chairman Sam Marinési

Secretary K. Bacon
I. CALL TO ORDER AND ROLL CALL
II. APPROVAL OF MINUTES OF APRIL 14, 1988
III. BILLS AGAINST THE CITY
IV. RECEIPTS OF THE SESSION
V. ANNOUNCEMENTS AND CORRESPONDENCE
VI. CITIZEN INPUT ON UNSCHEDULED ITEMS
VII. PUBLIC HEARING
   A. Conditional Use Permit - George Mouzakis, applicant
VIII. REPORTS
   A. Major Partition - Richard Anderson/Hartshorne/Keel, Inc. Agreement
   B. Any other reports council members may have
IX. UNFINISHED BUSINESS
   A. Ordinance Compilation - K. Aitken
   B. Ordinance #93 - Tom Nicholson
   C. Westlake De-Annexation Response
X. NEW BUSINESS
   A. City Anniversary Celebration
XI. EXECUTIVE SESSION a) Litigation, b) Personnel, c) Negotiations
XII. ADJOURNMENT
DUNES CITY COUNCIL

REGULAR MEETING
MAY 12, 1988

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:40 PM by Mayor Nancy LM Johnson.

PRESENT: Mayor Johnson, D. Eastman, R. Forest, E. Fillman, R. De Piero, R. Parent, Attorney Ron Gerber, City Recorder Kathleen Aitken, and secretary K. Bacon. There were 16 citizens present in the audience and one representative from the press.

EXCUSED: R. Petersdorf

II. APPROVAL OF MINUTES OF APRIL 14, 1988

ACTION A motion was made by E. Fillman and seconded by D. Eastman to approve the minutes of April 14, 1988, with any corrections. There were no corrections specified at this time. The voting was unanimous, and the motion carried.

III. BILLS AGAINST THE CITY

ACTION A motion was made by E. Fillman and seconded by D. Eastman to approve the bills against the city in the amount of $4,647.06 less a $9 credit from Attorney Gerber. The voting was unanimous, and the motion carried.

IV. RECEIPTS OF THE SESSION - $50,766.59

V. ANNOUNCEMENTS AND CORRESPONDENCE

A. Ordinance Compilation. K. Aitken announced that there is $2,662.65 remaining to be paid for the ordinance compilation. She had received an itemized bill from the Bureau of Governmental Research. Alan Contreras, in charge of ordinance services, had explained the reasons for the additional cost. He explained that the project had taken longer to complete and the cost for word processing and proofing. Contreras had explained in his accompanying letter that the Bureau would be willing to accept payment over two fiscal years. The mayor asked that the item be placed on the June city council agenda. K. Aitken will review the budget to determine where the funds will be taken from. She will talk with Mike Buckwald, the City's accountant. The total amount for the compilation comes to approximately $1800 more than the original estimate.
B. **Liquor License Renewal.** The City had received a notice of liquor license renewal for Darlings Resort.

**ACTION**

A motion was made by E. Fillman and seconded by R. Forest to approve the liquor license renewal for Darlings Resort. The voting was unanimous, and the motion carried.

C. **State Shared Revenues.** The City had received a notice from the Revenue Sharing Coordinator for the state requiring the City to approve a resolution stating that it provides four or more municipal services.

**ACTION**

A motion was made by E. Fillman and seconded by R. De Piero to approve Resolution 5-12-88A resolving that the City provides fire protection; street construction and maintenance and lighting; planning, zoning and subdivision control; and storm sewers. The voting was unanimous, and the motion carried.

VI. **CITIZEN INPUT ON UNSCHEDULED ITEMS**

A. **Log Truck Parking on Hilltop Drive.** Mayor Johnson had invited Mr. Haley, a log truck driver, to appear at the city council meeting to discuss parking his log truck on Hilltop Drive. Mr. Haley asked the council what problems had resulted from parking his truck on Hilltop. He explained that he tried to avoid parking the truck loaded, but there have been a few times when he has parked the truck loaded. R. De Piero explained that the city streets do not have a heavy base and that parking the truck on the edge of the roadway is breaking down the edge of the pavement. Mr. Haley said that he is parking the truck 3½ feet off the paved portion of the roadway. He has recently put in a load of rock on his property near the road so that he will be able to park the truck off the edge of the road. He said that he would not park a loaded truck if it was creating a problem and would try to monitor the condition of the edge of the road.

VII. **PUBLIC HEARING**

A. **Conditional Use Permit - George Mouzakis, applicant.** The mayor opened the public hearing at 7:55 PM. Mr. Mouzakis was asked if he plans to have any family members live with him on a permanent basis. He replied that he does not. Mr. Mouzakis requested a Conditional Use Permit to add a second kitchen to his residence.
Dunes City Council
May 12, 1988
Page 3

The public hearing was closed at 7:57 PM. R. De Piero said that he has contracted with Mr. and Mrs. Mouzakis to do the plumbing. He was excused from participating in the public hearing.

ACTION

A motion was made by D. Eastman and seconded by E. Fillman to accept the Planning Commission's Findings of Fact, Conclusions of Law and to approve the Conditional Use Permit with the following condition:

1. That at no time is the remodeled basement area to be used for a rental or other permanent dwelling which would, in effect, create a two-family dwelling situation.

The voting was unanimous, and the motion carried.

VIII. REPORTS

A. Major Partition - Richard Anderson, applicant. Attorney Gerber reminded the city council that one of the conditions for approval of Richard Anderson's major partition request was that he reach an agreement with Hartshorne/Keel, Inc. for ingress and egress to the three parcels created by the partition. Anderson had submitted a copy of the signed agreement, Attorney Gerber had reviewed it and felt that it fulfills the requirements of condition #15. D. Eastman stressed that the discussion at the city council meeting between the time the motion was made and the vote was taken stressed that it would be important for every property owner in South Shore Subdivision to sign the agreement. Eastman asked if the agreement the city attorney had reviewed had the signatures of every property owner. Attorney Gerber said that there were several signatures upon the agreement he reviewed. However, he did not know if they were the signatures of all the property owners within the subdivision.

Attorney Gerber agreed with D. Eastman that, since all the owners of the subdivision own the roads in common, unless all the owners sign the agreement, the conveyance would be clouded. He recommended that the City contact Dr. Anderson and notify him that the City needs a representation from the owners of the subdivision that all the signatures on the agreement represent all the owners within the subdivision.

K. Aitken was asked to write to Dr. Anderson and explain to him the delay.
B. **Complimentary Packet.** Attorney Gerber suggested that the office staff put together a complimentary packet of information at the time it puts together the packets for the city council. This complimentary packet would be available for inspection by the press and public at the city office during office hours prior to the city council meeting. The idea was well-received, and such a packet will be made available beginning with the June city council packets.

C. **Florence Futures Group.** Mayor Johnson reported that she had attended the last meeting of the Florence Futures Group. The next meeting will be held July 18 at 6 PM at the Pier Point. She said that she would leave a copy of the purpose of the group with the office staff for anyone interested to review. At the past meeting, the mayor had requested that Dunes City receive part of any room taxes collected from motels south of the bridge over the Siuslaw. The mayor of Florence had said that he would have no problem with accepting that. The City of Florence is requesting that room taxes collected from motels outside the city limits within Lane County return a portion to the city to help pay for promotion of the area.

Mayor Johnson reported that every Thursday at 10 AM a group of citizens gather at Oregon Pacific Bank to discuss ways to promote the area. She said that any interested citizen is welcome to attend the meetings.

D. **Road Paving.** K. Aitken was asked to stay on top of the paving situation with Johnson Rock so that monies budgeted for the 1987-88 fiscal year will not be going out of the new budget.

IX. **UNFINISHED BUSINESS**

A. **Vacation of Larch Street.** The City had received information from Attorney Tom Nicholson indicating that Ordinance #93 vacating a portion of Larch Street has now been recorded with Lane County.

B. **Westlake De-Annexation.** K. Aitken read the opening statement and summary of the City’s response to the Lane County Boundary Commission concerning the de-annexation of Westlake. The council members were given a complete copy of the response prior to the meeting. K. Aitken asked the city council to pass a resolution to accompany the response if the council members were in agreement with the stated response. The response the city council members had received in their packets did not contain
the comments of the city attorney that were incorporated into the final version the council received just prior to the council meeting.

Attorney Gerber read the proposed resolution which stated that the response constituted the response of the City of Dunes City. The council pointed out that there was a discrepancy between paragraphs 1 and 2 on page 9 with regard to the number of homes that use water from the lakes. It was decided that it was not a discrepancy but needed a re-wording to clarify. The city council drafted a re-wording that will be incorporated into the final copy that is sent to the Boundary Commission.

**ACTION** A motion was made by E. Fillman and seconded by D. Eastman to approve Resolution 5-12-88B, the response to the Boundary Commission. The voting was unanimous, and the motion carried.

**X. NEW BUSINESS**

**A. 25th Anniversary Celebration.** Mayor Johnson asked R. Parent what he was doing toward organizing the City's 25th Anniversary Celebration. He reported that he had not been able to find anyone interested in helping. The council set June 25 as the date for the celebration. D. Eastman volunteered to work with R. Parent to plan the celebration. They will have a report ready for the June city council meeting. The City staff suggested that the council consider having a community potluck.

**B. Master Road Plan.** Mayor Johnson reported that the Master Road Plan Committee will meet May 26 at 7:30 PM. The $8,500 necessary for the plan will be taken from the $43,300 in Urban Transition Funds. In response to a question from the council, K. Aitken said that the $8,500 figure seems to be pretty firm.

**C. Advertising on KDUN.** K. Aitken had received a request from KDUN to advertise Dunes City again this year. They proposed to do 10 "spots" per month at a cost of $24 per month. The total cost would be $108. The City will be able to write its own advertisements to advertise whatever it chooses. Evelyn Strenke from Westlake Market said that the cost is reasonable compared to advertising costs she has been charged. She also said that she had heard responses from the advertising the City did last year.
Dunes City Council
May 12, 1988
Page 6

It was decided that the funds for the advertising could be taken from either "Community Services" or from "Miscellaneous" in the budget.

ACTION
A motion was made by R. Forest and seconded by D. Eastman to allocate $108 from "Community Services" to purchase the advertising package outlined by KDUN. The voting was unanimous, and the motion carried.

D. **Yard Sales.** D. Eastman asked if the City had any way to regulate perpetual yard sales if a person appears to be conducting on-going yard sales as a business. It was decided that the city council will not take action on this at this time. It was decided that the best way to proceed would be upon a complaint from a neighbor.

E. **Boundary Commission Hearing.** It was announced that the Boundary Commission hearing on the Westlake de-annexation will be June 2 at 7:30 PM in Eugene. K. Aitken will publicize the location when she learns where it will be held. Mayor Johnson encouraged as many council members as possible to attend.

F. **Travel Trailer Complaint.** R. De Piero reported that apparently someone has moved a travel trailer onto a lot near the intersection of Canary Road and Clear Lake Road and is living in it. De Piero was told that the City had received numerous complaints about the trailer and that the building inspector will be asked to check on it the following Monday when he is in the area.

XI. **EXECUTIVE SESSION**

A. **Personnel.** The city council meeting was recessed at 8:55 PM while the council met in Executive Session to discuss personnel salaries. The meeting was reconvened at 9:15 PM. The mayor announced that the proposed pay raises would go into effect beginning June 1 and would be reviewed in a year.

ACTION
A motion was made by E. Fillman and seconded by D. Eastman to increase the secretary's salary from $6.75 an hour to $7.00 per hour and to increase the city recorder's salary from $6.00 an hour to $7.00 an hour effective June 1, 1988. The voting was unanimous, and the motion carried.
XII. ADJOURNMENT

The meeting was adjourned at 9:16 PM.

Nancy L. Johnson
MAYOR NANCY LM JOHNSON

K. Bacon
SECRETARY K. BACON

D. Eastman

R. Forest

E. Fillman
R. FOREST

R. De Piero

R. Parent

R. DE PIERO
DUNES CITY COUNCIL

REGULAR MEETING
JUNE 9, 1988

AGENDA

I. CALL TO ORDER AND ROLL CALL
II. APPROVAL OF MINUTES OF MAY 12, 1988
III. BILLS AGAINST THE CITY
IV. RECEIPTS OF THE SESSION
V. ANNOUNCEMENTS AND CORRESPONDENCE
VI. CITIZEN INPUT ON UNSCHEDULED ITEMS
VII. PUBLIC HEARINGS
   A. Budget Hearing for Fiscal Year 1988-89
   B. Conditional Use Permit - Richard Anderson, applicant
VIII. REPORTS
IX. UNFINISHED BUSINESS
   A. Codification Billing
   B. Marta Wiek - C.U.P. Review
   C. Richard Anderson - Major Partition Easement Agreement
   D. 25th Anniversary Celebration
X. NEW BUSINESS
   A. Heat Detector for SRFPD Station #2
   B. Special City Allotment - Resolution 6-9-88
   C. Purchase of safety gas can for Community Center
XI. EXECUTIVE SESSION a) Litigation, b) Personnel, c) Negotiations
XII. ADJOURNMENT
I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:35 PM by Mayor Nancy LM Johnson.

PRESENT: D. Eastman, R. Forest, R. Petersdorf, Mayor Johnson, E. Fillman, R. De Piero, R. Parent, Attorney Ron Gerber, City Recorder Kathleen Aitken, and secretary K. Bacon. There were 11 citizens present in the audience and one representative of the press.

II. APPROVAL OF MINUTES OF MAY 12, 1988

ACTION A motion was made by E. Fillman and seconded by R. Forest to approve the minutes of the May 12, 1988, meeting. The voting was unanimous, and the motion carried.

III. BILLS AGAINST THE CITY

There was a discussion of Attorney Gerber's bill. At the May city council meeting, Attorney Gerber had agreed to delete a $9 charge. The bill submitted at this meeting showed the $9 as outstanding. Attorney Gerber will submit a new bill, and the council authorized K. Aitken to pay his amended bill when submitted.

ACTION A motion was made by E. Fillman and seconded by D. Eastman to pay the bills against the City in the amount of $8,806.61 less the $9 charge from Attorney Gerber's bill. The voting was unanimous, and the motion carried.

IV. RECEIPTS OF THE SESSION – $5,118.92

V. ANNOUNCEMENTS AND CORRESPONDENCE

A. Travel Trailer on Canary Road. K. Aitken reported that she had asked Building Inspector Emile Mortier to investigate the complaint of a travel trailer parked in the right-of-way on Canary Road. He had inspected and posted notice that it was in violation, and the trailer was removed the same day.

B. Boundary Commission Hearing. K. Aitken reported that the Boundary Commission has postponed the public hearing on the Westlake withdrawal until Thursday, August 4, at 7:30 PM at the Eugene City Hall in the city council chambers.
Dunes City Council
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Page 2

VI. CITIZEN INPUT ON UNSCHEDULED ITEMS

There was no citizen input on unscheduled items.

VII. PUBLIC HEARINGS

A. Budget Hearing. The mayor opened the budget hearing for the fiscal year 1988-89 budget at 7:40 PM. M. Miller who was present in the audience asked if the City could spend some of the money listed for roads in the budget on Kiechle Arm Road. There was considerable council discussion about whether Kiechle Arm is a public or private road. The mayor said that she had attended the Master Road Plan meeting, and there was discussion about Kiechle Arm Road at that meeting. The mayor said that it is her opinion that it is the worst road in Dunes City. She assured M. Miller that it is being considered. M. Miller said that she is a member of the Master Road Plan Committee, but she was not notified of the meeting. K. Aitken said that she would be happy to notify M. Miller of future meetings.

At the mayor's suggestion, R. Petersdorf used this opportunity to report on the first Master Road Plan Committee meeting. He reported that there were 15 people present for the first meeting. LCG sent representatives to the meeting to report on what they would do for the money the City has contracted to pay LCG for the Master Road Plan. LCG has already prepared some computer-enhanced maps of the city, and more maps will be coming. The next Master Road Plan Committee meeting will be Monday, July 11, at 6:30 PM at the Community Center.

Former City Recorder Betty Stocking was present in the audience as a member of the budget committee and asked if she could respond in answer to a question from Eleanor Landwehr, a Dunes City resident. Mrs. Landwehr asked if the City had never done any road planning before. B. Stocking explained that planning is just beginning on a Master Road Plan to project future roads for the City because the City recently received some Urban Transition Road funds from Lane County which will subsidize the cost of developing a Master Road Plan.

E. Landwehr asked if a copy of the budget could be posted at the Post Office so that city residents may have an opportunity to review it. K. Aitken said that she would be happy to do that.
R. Petersdorf said that the State Shared Revenues the City receives must be spent in the fiscal year in which they are received. However, the Urban Transition Road funds may be allowed to accumulate.

The public hearing was closed at 7:55 PM.

ACTION A motion was made by D. Eastman and seconded by R. Petersdorf to resolve the proposed budget for fiscal year 1988-89. The voting was unanimous, and the motion carried. The budget hearing was numbered 6-9-88A.

B. Conditional Use Permit - Richard Anderson, applicant.

The public hearing was opened at 8 PM. R. De Piro announced that he is doing the plumbing on Dr. Anderson's house but is not involved with the dock/boathouse. Former councilman Phil Tout asked why it was necessary for Dr. Anderson to apply for a Conditional Use Permit to build a boathouse/dock. The secretary explained that a boathouse/dock is listed as a conditional use in the City's Zoning Ordinance, and Dunes City owns the beds of Woahink Lake at the south end where Dr. Anderson's house is located.

R. Petersdorf asked about some references to dredging in the Findings of Fact and conditions from the planning commission. He thought that the wording did not guarantee against dredging. Attorney Gerber advised that the Findings of Fact support the conclusions and that the dredging is adequately covered by the conditions specified.

D. Eastman said that he would like to see the word "boathouse" added to Condition #2 along with the word "dock" so that there will not be any misunderstanding.

The public hearing was closed at 8:05 PM.

ACTION A motion was made by D. Eastman and seconded by R. Petersdorf to accept the planning commission's Findings of Fact, Conclusions of Law and conditions 1 through 6 as outlined by the planning commission with the addition of the word "boathouse" to Condition #2. The voting was unanimous, and the motion carried.

Condition #2 will now read:

"That no dredging of Woahink Lake will be allowed to facilitate building the dock/boathouse."
VIII. REPORTS

A. Roads. The council asked Keith how the paving by Johnson Rock was progressing. Supervisor of Roads Keith Watson said that the weather will determine when the projects are completed. D. Eastman stressed that the money for this project will have to come out of the budget for the present fiscal year, and Johnson Rock will have to be paid before July 1. Keith and K. Aitken said that Johnson Rock is aware of that; and when Kathleen is notified by Keith that the work has been completed, she will pay Johnson Rock.

IX. UNFINISHED BUSINESS

A. Codification Billing. K. Aitken reported that the original $1,100 that was paid to LCOG for ordinance compilation came out of the Plan Maintenance Grant portion of the budget. There is a balance owing to the Bureau of Governmental Research and Services of $2,662.65. She proposed that the City pay that balance with what remains in the Plan Maintenance Grant for this fiscal year and the balance from the Plan Maintenance Grant for the next fiscal year.

ACTION

A motion was made by R. De Piero and seconded by R. Petersdorf to pay $1,445.47 to the Bureau of Governmental Research out of the 1987-88 fiscal year budget from Plan Maintenance Grant and to pay the remainder out of the Plan Maintenance Grant for the 1988-89 fiscal year. The voting was unanimous, and the motion carried.

K. Aitken was asked to send the first check to the Bureau and to notify them that the second installment will be paid in the upcoming fiscal year.

B. Conditional Use Permit - Marta Wick, applicant. The secretary had given the council information in its packets that showed that Marta Wick had met the council's June 1 deadline for accomplishing the re-alignment and recording of the lots as specified in her Conditional Use Permit approval.

C. Major Partition - Richard Anderson, applicant. Attorney Gerber asked if he could say, as a matter of protecting itself in the matter of the agreement between Dr. Richard Anderson and the property owners in the South Shore Subdivision, that the City is not guaranteeing that all the property owners of the subdivision have signed the agreement. If Dr. Anderson wants to make sure that he has all of the appropriate grantors' signatures
on the agreement, that will be his responsibility. However, the agreement that the City has received meets the City's requirements for providing ingress and egress for the partitioned property. Attorney Gerber said that a letter would go out to Dr. Anderson notifying him that the agreement satisfied the adequate ingress/egress requirement.

D. **25th Anniversary Celebration.** The mayor asked R. Parent for a report on what is being planned for the City's 25th Anniversary Celebration. R. Parent said that not much had been planned prior to this meeting since he wanted the council to determine how much could be spent on the celebration. He said one suggested activity could be a Fun Fish in which prizes are awarded for different categories; i.e., the most fish, the littlest fish, etc. He had also talked to Mary Chun who has a hot dog concession in Florence about providing hot dogs for the celebration. She had quoted him the following prices:

- 100 hot dogs for 12.20
- 8 buns to package @ 
- canniaster of pop 8.50
- pre-mix is 8.50
- $.44 per package

R. Parent said that he would have to get an estimate of how many people to plan for. M. Chun would handle cooking and serving the hot dogs for the above costs, and the City would only pay for what was used.

The council looked for where the funds could be taken from within the budget. It was determined that there is $500 in the Community Service fund that has not been expended this fiscal year.

R. Petersdorf suggested having a horseshoe pitching tournament. R. De Piero suggested that if the city provided hot dogs and pop it could be a potluck for salad or dessert.

**ACTION**

A motion was made by R. Petersdorf and seconded by E. Fillman to authorize that the City spend up to $500 for the 25th anniversary celebration for the City. The voting was unanimous, and the motion carried.

After some discussion, the date for the celebration was set at July 30. D. Eastman and R. Parent will confer during the month about the celebration and will give the council a full report on plans and preparations at the July city council meeting.
B. Stocking said that the Kiwanis had done a great job on planning kids' games for the Rhododendron Festival, and she suggested that the City contact Kiwanis about possibly getting some help with kids' games for the celebration.

It was suggested that the celebration be held at the county dock in the Westlake area and at the Community Center. R. De Piero asked if the county dock could be roped off and reserved for the celebration the day of the festivities. R. Petersdorf said that the City can contact Mr. Starr and ask that it be reserved.

X. RECESS

The mayor called for a recess at 8:31 PM and reconvened the meeting at 8:40 PM.

XI. NEW BUSINESS

A. Heat Detector. The city council members had received in their packets a request from Dale Libby, Jr., Fire Chief, for a heat detector to be assigned to Station #2. The City had allocated $600 during the 87-88 fiscal year which had not yet been expended. Chief Libby said the he could purchase a heat detector for approximately $600. The detector would be used to find hidden fires inside walls and ceilings.

ACTION A motion was made by R. De Piero and seconded by R. Petersdorf to authorize that the $600 allocated be used to purchase a "Fire Finder". The voting was unanimous, and the motion carried.

K. Aitken will check with Chief Libby to see that the funds are expended before the end of the present fiscal year. She will also check with him to see how he would like to handle the actual purchase.

B. Special City Allotment Resolution 6-9-88B. The City had received notification of the 1989 Special City Allotment Program and was requesting funds for Ocean Boulevard and Leavitt Loop under this program.

D. Eastman said that he thinks the City should not bother to apply for funds under this program since it has never received any funds, and he did not think the streets named adequately met the criteria for application.
R. De Piero countered that there is a lot of building activity occurring on Leavitt Loop; and the condition of the road at the bottom of the hill, he said, was bad. So he thought the City should apply for the funds.

**ACTION**  A motion was made by E. Fillman and seconded by R. De Piero to approve Resolution 6-9-88B resolving to apply for the Special City Allotment funds to be used on Ocean Boulevard and Leavitt Loop. The city recorder was designated to be the City's agent. The voting was unanimous, and the motion carried.

**C. Purchase of Safety Gas Can for Community Center.** K. Aitken reported to those present that City-County Insurance annually inspects the Community Center; and, at the last inspection, the inspector found that the two 1-gallon cans in the shed attached to the Community Center constituted a hazard. The inspector recommended that the City purchase a safety gas can. K. Aitken had submitted information in the packets which showed that a 3-gallon safety gas can would cost $40. She requested permission from the council to purchase the can.

There was council discussion. It was noted that the gas cans provide gas for the weed whacker which is not used often. Keith Watson volunteered to remove the two 1-gallon cans and to store them at his home. It was agreed that this would be the best solution.

**D. Read Insurance.** Bob Read of Read Insurance had requested an opportunity to talk to the council. He distributed information to the council members and staff about proposed coverage for the City and the annual premium that would be charged. He said that the proposed premium represents an $1,100 drop from last year's premium. He also suggested that the City should inventory the contents of the Community Center to be certain that the $106,000 replacement figure would adequately cover the replacement cost of the contents in case of loss.

Read told the council that, while an inventory would help determine the replacement cost of contents, a builder could give the City the square foot cost of replacing the building itself.

Read also suggested that when the inventory is completed the inventory list be kept in a place separate from the Community Center such as a safe deposit box so that it will be available in case the building is damaged or destroyed by fire.
The annual premium for the upcoming fiscal year would be $2,732.53.

K. Aitken volunteered to do the inventory. Phil Tout asked if a fire destroyed the building and the replacement costs were $200,000 would the City only receive $106,000. After some confusion and discussion of the question, Bob Read stated that the City would receive only $106,000 since the payment cannot exceed the face value of the policy.

**ACTION**  A motion was made by R. Petersdorf to pay the premium of $2,732.53; and, if any corrections need to be made in the next two weeks following the inventory, the policy be amended to reflect the changes. The motion died for lack of second.

The city council gave verbal agreement to Bob Read based upon the figures presented at the meeting to write a policy for the City.

**D. Mayors' Conference.** Mayor Johnson had presented the council members with information on the Oregon Mayors Association Conference which will be held July 28 through July 31 at Grants Pass. She said that she would be willing to take vacation time to attend if the council would authorize expending the funds. The reservations would have to be made by June 17. Therefore, the funds would be taken from the current fiscal year for travel and training. K. Aitken had said that there was $480 left in the 1987-88 budget in this category. The cost of the conference would be $381.68. Mayor Johnson said that her husband would be accompanying her to the conference, but she would pay for his expenses.

Betty Stocking requested that it be stated in the record that she thinks that the City should also consider sending the mayor to represent the City at the mayors' football weekend that is hosted by the City of Eugene in the fall.

**ACTION**  A motion was made by R. De Piero and seconded by D. Eastman to appropriate the funds necessary to send Mayor Johnson to the mayors' conference with the stipulation that any information garnered by the mayor at the conference be made available in the City Recorder's office so that future mayors will be able to benefit from it. The voting was unanimous, and the motion carried.
RESOLUTION ADOPTING BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES

1. BE IT RESOLVED that the City Council hereby adopts the budget approved by the Budget Committee of the City of Dunes on May 9, 1988 now on file at the Dunes City Hall, Dunes City, Oregon.

2. BE IT RESOLVED that the City Council hereby levies the taxes provided for in the budget adopted in paragraph 1 of this resolution in the aggregate amount of $0.00, and that these taxes are hereby levied and assessed pro rata upon all taxable property within the City of Dunes as of 1:00 A.M., January 1, 1988.

3. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 1988, and for the purposes shown below are hereby appropriated as follows:

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<th>Fund</th>
<th>Amount</th>
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<tr>
<td><strong>GENERAL FUND</strong></td>
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<tr>
<td>Personal Services</td>
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<td>Materials and Services</td>
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<td>Capital Outlay</td>
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<td><strong>STATE STREET TAX FUND</strong></td>
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<td><strong>EMERGENCY COMMUNICATION FUND</strong></td>
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<td><strong>PLANNING ASSISTANCE GRANT</strong></td>
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<td><strong>URBAN TRANSITION FUND</strong></td>
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<tr>
<td>Materials and Services</td>
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<td><strong>TOTAL ALL FUNDS</strong></td>
<td>$190,385.00</td>
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4. BE IT RESOLVED that the Secretary certify to the County Clerk and County Assessor of Lane County, Oregon, the levy made by this resolution and shall file with the Department of Revenue a true copy of the budget as finally adopted.

ADOPTED by the City Council on this 9th day of June, 1988

[Signature]