



## Welcome to Dunes City! A Nice Place to Live

Dear New Resident:

On behalf of the mayor, city council and staff of Dunes City, we want to welcome you to our great city. We look forward to the opportunity to meet you. As a new resident, we are providing this information to get you started off on an informed path.

Dunes City is located in Lane County with a population of approximately 1400 residents. There are many fun things to do in the area including sand boarding, hiking, four-wheeling, kayaking, bird-watching, fishing, and biking. If you are more of the social type, consider serving on our city council or volunteering for one of our committees. Monthly council meetings are held on the second Wednesday of every month, beginning at 6 P.M.

In order to maintain the integrity of the homes and drinking water within our city, ordinances have been adopted to protect these resources. Septic systems are required to be inspected every 5 years (or periodically depending on usage and how close to the lakes the property is). If your septic system is out of compliance or you don't know, come by the office and we can get you the information you need to get on the right track. (Ordinance 228)

If you have a shared domestic state water right agreement with Dunes City and pulling water from Woahink lake, it is required that you report your water meter reading to Dunes City every month so that we can track and report usage to the state. You can send this meter reading via email to [recorder@dunescityor.com](mailto:recorder@dunescityor.com) or call us at the office. (Ordinance 192) Siltcoos water agreements are handled through the Oregon Water Resources Department and they require water usage reporting as well.

New building permits can be can be applied for at Dunes City Hall. Please be aware that if you are moving earth or bringing in materials an Excavation and Grading Permit is required. Also, something to keep in mind when hiring contractors is to make sure they are carrying an active CCB license with the state and a business license to operate in Dunes City.

Things to get changed into your name and the agency to contact:

- **Woahink Shared Domestic State Water Right Agreement** - Dunes City Office
- **Siltcoos Water Right Agreement** – Oregon Water Resources Department

Enc.: black bears brochure, cougar brochure, tsunami zone map, septic brochure

City of Dunes City  
82877 Spruce St.  
PO Box 97  
Westlake, OR 97493  
Phone (541) 997-3338  
Fax (541) 997-5751  
[www.dunescity.com](http://www.dunescity.com)

Mayor  
Robert Forsythe

City Council  
Sheldon Meyer, President  
Tom Mallen  
Alan Montgomery  
Robert Orr  
Duke Wells  
Susan Snow

City Administrator  
Jamie Mills

Planning Secretary  
Rapunzel Oberholtzer

Permit Technician  
Denise Lafferty

Administrative Assistant  
Abby DuBois

- **Boat Dock Registration** - Department of State Lands (DSL) 775 Summer St. NE, Ste. 100 Salem, OR 97301 503-986-5294 [www.oregon.gov/dsl](http://www.oregon.gov/dsl)
- **Well Registration** - Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, OR 97301 503-986-0900 [www.oregon.gov/OWRD](http://www.oregon.gov/OWRD)

There is also quite a bit of useful information on our website [www.dunescity.com](http://www.dunescity.com) Please check it out. If you would like to be on our interested parties list, provide us with your email and we will send you neighborhood updates, city council information and anything else of interest to the community.

**General Information:**

Ordinances can be found on our website under the city hall tab.

Ordinance 182 – Setbacks, land use

Ordinance 228 – Septic Maintenance Requirements

Ordinance 233 – Erosion Control and Storm Water Management

Building permit forms can be found on our website under the permits and forms tab. We also have compiled a new build kit that has a checklist for residential plans, a FAQ and blank permits. Come by the office and pick one up and schedule an on-site review.

**Service Providers:**

Electric: Central Lincoln PUD 541-997-3414

Garbage: Central Coast Disposal 541-902-7554 or County Transfer & Recycling 541-997-8233

Police: Lane County Sheriff 541-682-4150

Siuslaw Valley Fire & Rescue (541) 997-3212

Post Office: 82853 Lake Blvd, Westlake, OR 97493 Phone: 800-275-8777

Please, if you have any questions feel free to call us or stop by.

WELCOME and Best Regards,

Your Dunes City – City Hall Team