



**CITY COUNCIL MEETING MINUTES ~ APPROVED
FEBRUARY 13, 2019 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Council President Sheldon Meyer called the Wednesday, February 13, 2019, meeting of the Dunes City Council to order at 6:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Council President Sheldon Meyer, Councilor Tom Mallen, Councilor Duke Wells, Councilor Alan Montgomery, and Councilor Susan Snow.

Absent and Excused: Mayor Robert Forsythe and Councilor Robert Orr.

Also Present: Planning Secretary Rapunzel Oberholtzer, several Dunes City residents, and *Siuslaw News* reporter Jared Anderson.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Montgomery made a motion to approve the Agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Council President Meyer read from the list of announcements on the Agenda:

A. City Hall will be closed Monday, February 18, in honor of Presidents' Day.

- B. The City has been notified that Charter Spectrum will increase the Broadcast TV surcharge from \$9.95 per month to \$11.99 per month effective February 21, 2019. Charter has also changed some of the programming as well.
- C. Dunes City is looking for volunteers to help out with the 7th annual Dunes City Triathlon and Duathlon. Volunteers are urged to register early so they have the best chance to get their first choice for their assigned location.

City Administrator/Recorder Mills also announced that the City of Florence would hold its grand reopening of City Hall on Tuesday, February 19, from 5:00 to 7:00 pm.

7. PRESENTATIONS

- A. John Murphey, City Insurance Services – Questions and Answers

Mr. Murphey was unable to attend. The question and answer dialogue will be rescheduled.

8. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Council President Meyer recognized Ms. Bonnie Allen, who explained that, as Chairman of the Planning Commission, she had comments relevant to the applicants to the Commission. She asked that the Council, during its consideration of the applications, note that the Planning Commission has two basic roles: 1) ruling on quasi-judicial decisions, and 2) ruling on legislative issues such as reviewing and revising land use regulations. She noted that in order for the Commission to perform its tasks in a timely manner it is important that there is a quorum for each meeting and she asked that applicants commit to attending 75% of the meetings over the course of a year so that the Commission can continue to make progress.

Council President Meyer recognized Mr. Ed Kopilec, a new Dunes City resident with property on Siltcoos Lake. Mr. Kopilec explained that the first two years he lived here he noticed that the water level was high, but in the last two years the water level has been low enough that his dock sustained some damage. He went on to ask whether or not there was a way for the City to have more input into how the water level is managed by the dam operators. He noted that the lower water levels negatively impact private homeowners and lakefront businesses like Darlings Marina and Westlake Resort.

Council President Meyer explained that during the Goal Setting meeting held earlier in the day, the Council identified maintaining water levels as a goal. He went on to note that Senator Roblan and Representative McKeown, as well as US Senator Merkly have been informed about the City's concern over control of water levels and are aware of the issues.

9. PUBLIC HEARING

There was none.

10. NEW BUSINESS

A. Appoint Planning Commission Applicants

City Administrator/Recorder Mills disclosed that applicant Mr. Gregory Bench is the brother of Councilor Snow and applicant Ms. Jamie Gorder is related to Councilor Wells. She noted that Mr. Bench was unable to attend the Council meeting.

Council President Meyer invited Ms. Gorder to introduce herself to the Council. There was some discussion about the two different term ending dates. Ms. Gorder did not have a preference. Councilor Mallen disclosed that he worked with Ms. Gorder at the Florence Police Department on a part-time basis and would recommend her appointment to either term.

Councilor Wells made a motion to appoint Ms. Jamie Gorder to the Planning Commission's shorter term, ending January 13, 2021, and appoint Mr. Gregory Bench to the Planning Commission term ending January 12, 2022. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

B. Appoint members to the Water Quality Committee

Councilor Montgomery made a motion to officially appoint Mr. Gerald Curren, Mr. Edward Kopilec and Mr. Scott Goodrich to the Water Quality Committee. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

The term ending date for all three applicants is January 12, 2022.

C. Report on Conservation with Megan Messmer Regarding Social Media Use

City Administrator/Recorder Mills reported that she was unable to talk to Ms. Messmer about this issue due to the Florence City Staff move into the remodeled City Hall. She explained that, according to LOC, if a city opts to use social media, the city is required to keep records for ten years. Council President Meyer suggested that Ms. Mills try to get more information from Ms. Messmer.

D. Sponsorships for 7th Annual Triathlon and Duathlon

City Administrator/Recorder Mills distributed copies of sponsorship packets to each of the Councilors and asked that they each try to solicit three sponsors for the Triathlon.

E. What To Do About Reserved Water Rights

City Administrator/Recorder Mills explained that the State has indicated that when the next Dunes City water right permit comes up for renewal in 2021, the State is not inclined to renew the permit unless the first permit is certificated first, which cannot be done unless the owners of reserved rights activate them. Ms. Mills went on to explain that when the

rights were reserved, the rights holders paid a fee for the reservation—if the rights are not activated, the City would be liable for refunding the fees.

Council President Meyer suggested a newsletter article about the issue along with a well-advertised Town Hall meeting. City Administrator/Recorder Mills offered to send affected property owners a letter. Council President Meyer suggested that the City also notify Senator Roblan and Representative McKeown that this could be a problem for the City.

F. Consideration of Contract for Public Works Maintenance Supervisor

City Administrator/Recorder Mills explained that Mr. Richard Palmer was a volunteer on the City's Road Commission for several years before serving as Public Works Maintenance Supervisor for the past three years. She noted that he objected to the hourly rate in the contract, and wanted only to charge the City for the use of his equipment. She went on to explain that the hourly rate was required by the City's insurance provider.

Councilor Wells made a motion to approve the contract with Mr. Richard Palmer as the City's Public Works Maintenance Supervisor. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

G. Consideration of Purchase of Bucket Truck for Use in Road Maintenance

City Administrator/Recorder Mills explained that the City has an opportunity to purchase a bucket truck for \$3,800. The truck would make it easier for Mr. Palmer to trim City tree branches to sixteen feet high along roadways. There was some discussion about whether or not Mr. Palmer was certified for off-ground work, which might be an OSHA requirement. City Administrator/Recorder Mills offered to confirm whether or not Mr. Palmer was certified.

Councilor Mallen made a motion to approve the purchase of the bucket truck. The motion was seconded by Councilor Wells. The motion passed by unanimous vote.

11. EXECUTIVE SESSION

There was none.

12. OLD BUSINESS

There was none.

13. REPORTS

A. Mayor's Report: Since Mayor Forsythe was absent, there was no report.

B. Community Center Report: Councilor Wells reported that he and Mr. Palmer had repaired a water leak in the Community Center's storage shed.

- C. Water Quality Report: Council President Meyer reported that there was no new test report available.
- D. Public Works Maintenance Supervisor's Report: City Administrator/Recorder reported that Mr. Palmer was checking on the drainage work that was done and, so far, no new problems have been reported.
- E. Emergency Services Report: City Administrator/Recorder Mills reported that she did not attend the January WLEOG, but meeting material was included in Councilors' packets.
- F. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills reported that during 2018 fifty-nine properties in Dunes City were sold, homes have been built, or are being built, on nine of those properties, which triggers some concern about the City's Buildable Lands Inventory and whether or not the City has enough buildable land for the future. City Administrator/Recorder Mills went on to report that the Sustainable City Year Program (SCYP) of the University of Oregon is continuing its work on designing a vertical emergency facility that uses passive energy sources and on developing a marketing plan that the City can use in public awareness campaigns.

14. FOR THE GOOD OF THE ORDER

Councilor Wells noted that since the January Council meeting City representatives, Councilors and Staff, met with Senator Roblan and Representative McKeown in a town hall meeting that was not very well attended by City residents. He went on to note that there were only a few respondents to the survey sent out by City Administrator/Recorder Mills, and suggested that residents make more of an effort to be involved with City events and operations.

15. ADJOURNMENT

Councilor Mallen made a motion to adjourn. Councilor Montgomery seconded the motion. The motion passed by unanimous vote.

Council President Meyer adjourned the meeting at 6:37 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 13^h DAY OF MARCH 2019

[Signed copy available at City Hall]
Sheldon Meyer, Council President

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Recorder