



CITY COUNCIL MEETING MINUTES ~ APPROVED

JANUARY 9, 2019 AT 6:00 PM

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, January 9, 2019, meeting of the Dunes City Council to order at 6:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Susan Snow, Councilor Tom Mallen, and Councilor Robert Orr.

Absent and Excused: Councilor Alan Montgomery.

Also Present: Planning Secretary Rapunzel Oberholtzer, several Dunes City residents, and *Siuslaw News* reporter Jared Anderson.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Mallen made a motion to approve the Agenda. Councilor Orr seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Orr made a motion to approve the Consent Agenda with amended Bills of the Session. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills read from the list of announcements on the Agenda:

- A. Water testing by the Oregon Health Authority determined levels of cyanobacteria in Siltcoos Lake are at acceptable levels and has lifted all warnings.

- B. The Mayor and members of the City Council will be meeting with Senator Arnie Roblan and Representative Caddy McKeown on Friday, January 11, at 10:00 am at City Hall to discuss the shared revenues issue and other issues of concern to the City.
- C. City Hall will be closed Monday, January 21, in honor of Martin Luther King, Jr's birthday.
- D. The Planning Commission is scheduled to continue its review of Title XV at their meeting on January 24 at 5:00 pm.
- E. The annual Goal Setting Session is scheduled for Wednesday, February 13, beginning at 4:00 pm.

7. CITIZEN INPUT ON ITEMS NOT LISTED ON THE AGENDA

Mayor Forsythe recognized Mr. Philip Grice, who introduced himself and noted that he and his wife are building a new home in Dunes City overlooking Kiechle Arm. He explained that even though the OHA has determined that cyanobacteria levels in Siltcoos are safe, there is still an obvious bloom on the water. He went on to explain that he researched water treatments to eradicate the algae. He found that in Europe there is an eco-friendly system available that uses ultrasonics (not chemicals) to attack the algae blooms which causes them to die and, eventually, rot so they cannot continue their lifecycle.

Mr. Grice went on to explain that, during his research, he located a manufacturer in Great Britain that produced the technology—essentially a transducer that floats or is anchored on the water and transmits sound waves that destroy the algae without affecting other living creatures or plant life. He noted that he contacted the British manufacturer and it has expressed an interest in working with him, or with Dunes City, to install devices. He explained that the devices could be located in areas where the algae blooms are most prevalent, rather than trying to treat the entire lake. Mr. Grice went on to note that the emitters cover a range of about 600 square feet, meaning a pair of them could possibly control the algae in Kiechle Arm Cove.

Mr. Grice distributed handouts describing the device to Councilors, noting that the cost for a complete unit with its associated control devices would be about \$1,500. In closing, he offered to continue to communicate with the British manufacturer and to make himself available to work with the City, if desired.

Mayor Forsythe recognized Ms. Bonnie Allen, a Dunes City resident. Ms. Allen introduced herself and explained that she had a question about the meeting agenda's, "Citizen Input on Items Not Listed on the Agenda" item. She asked if the citizen input item is for items not on the agenda, when is the opportunity for citizens to comment on agenda items. Her question prompted some discussion, after which Mayor Forsythe asked City Administrator/Recorder Mills to find out how to set up an opportunity for open citizen input.

Mayor Forsythe recognized Mr. Rory Hammond, a Dunes City resident who opened his comments by noting that two deer in his neighborhood have been killed by a cougar in the past three weeks.

Mr. Hammond went on to ask if the City would accept a donation of a wall clock for behind the Councilors' dais and whether or not the Friday, January 11, meeting was open to the public. The answer to both questions was, "Yes!"

8. PUBLIC HEARING

There was none.

9. NEW BUSINESS

A. Swearing In of Newly Elected Mayor and City Councilors

Notary Public and Dunes City resident, Ms. Jamie Gorder, administered the Oath of Office to Mayor Forsythe and Councilors Meyer, Wells and Snow.

B. Elect City Council President

Councilor Orr made a motion to nominate Councilor Sheldon Meyer for Council President. Councilor Wells seconded the motion. The motion passed by unanimous vote.

C. Appoint Water Quality Committee Chairman

Council President Meyer explained that he had been Chairman of the Water Quality Committee for some time and would like to turn the position over to someone else. He noted that it would be a good opportunity for another Councilor to learn about the Committee and what it does. Mayor Forsythe asked for volunteers. Following some discussion, Councilor Snow agreed to give it a try.

Councilor Mallen made a motion to appoint Councilor Snow as Chairman of the Water Quality Committee. Councilor Wells seconded the motion. The motion passed by unanimous vote.

D. Appoint Planning Commission Member

City Administrator/Recorder Mills explained that there is currently one vacancy on the Planning Commission while the City has received two applications. She noted that one applicant, Ms. Jamie Gorder, has also applied for appointment to the Budget Committee.

Councilor Wells noted that Ms. Gorder is his daughter-in-law and Councilor Snow said that Mr. Bench is her brother. Councilor Wells suggested postponing further discussion and making appointments until after Councilors could arrange interviews with each of the

applicants, or until City has confirmation about whether there are one or two vacancies on the Commission, and Councilors agreed.

E. Schedule Town Hall Meeting to Discuss Failed Ballot Measure Topics

Mayor Forsythe suggested scheduling a Town Hall meeting to discuss the Friday, January 11, meeting with Senator Roblan and Representative McKeown. He went on to suggest Wednesday, January 23, at 6:00 pm. Councilors agreed.

F. Social Media Opportunities

City Administrator/Recorder Mills explained that this item was on the agenda for Councilors to consider because some residents have mentioned that they would like to see the City have a Facebook or Twitter page to post information and gather feedback. Mayor Forsythe suggested that someone with expertise should explain what is involved in the technology and monitoring the site. City Administrator/Recorder Mills offered to invite Megan Messmer, Public Information Officer for Florence, to attend a Council meeting and explain what is involved in social media platforms. There were no objections.

10. EXECUTIVE SESSION

There was none.

11. OLD BUSINESS

There was none.

12. REPORTS

- A. Mayor's Report: Mayor Forsythe had no report.
- B. Community Center Report: Councilor Wells noted that in the Goal Setting Session he would ask City Staff what they would like to see done in the office this year.
- C. Water Quality Report: Council President Meyer noted that water quality was discussed earlier in the meeting.
- D. Public Works Maintenance Supervisor's Report: City Administrator/Recorder reported that the ODOT reimbursed \$49, 998 to the City for roadwork in the Huckleberry Lane area. She noted that during the wind and rain over the weekend before Christmas several trees came down; they were quickly cleared by Richard Palmer and his crew.
- E. Emergency Services Report: City Administrator/Recorder Mills reported that she did not attend the December WLEOG meeting because she was out of town.

- F. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills reported that the only permit issued in December was an electrical permit.

13. FOR THE GOOD OF THE ORDER

City Administrator/Recorder Mills reported that she had met with a representative from Pacific Office Automation that provides telecommunications, facsimile, and copier services and the firm has submitted a proposal that would save the City about \$1200 per month, in addition to providing better office equipment. She asked the Council for permission to sign a contract and move forward with ordering new equipment and making necessary changes.

Councilor Wells made a motion to have the City Administrator have the authority to sign the contract. Council President Meyer seconded the motion. The motion passed by unanimous vote.

14. ADJOURNMENT

Mayor Forsythe adjourned the meeting at 6:45 pm. There was no motion and no vote taken.

APPROVED BY THE DUNES CITY COUNCIL ON THE 13^h DAY OF FEBRUARY 2019



Council President, Sheldon Meyer

ATTEST:



Jamie Mills, City Administrator/Recorder