The proceedings of the Dunes City Planning Commission were recorded and are on file at Dunes City Hall. Upon approval by the Planning Commission, these minutes will be available online at www.dunescity.com.

1. **CALL TO ORDER**

   Chair Bonnie Allen called the July 30, 2020, Planning Commission meeting to order at 6:02 pm.

2. **ROLL CALL**

   Roll Call was taken by Administrative Assistant Rapunzel Oberholtzer.

   Present: Chair Bonnie Allen, Vice Chair Ken Pesnell, and Commissioner Jamie Gorder.

   Absent and Excused: Commissioner Wanda Phillips.

   Absent: Commissioner Barry Sommer.

3. **PLEDGE OF ALLEGIANCE**

   All who were present stood for the Pledge of Allegiance.

4. **APPROVAL OF THE AGENDA**

   Vice Chair Pesnell made a motion approve the Agenda. The motion was seconded by Commissioner Gorder and passed by unanimous vote.

5. **APPROVAL OF THE CONSENT AGENDA**

   A. Planning Commission Meeting Minutes of June 25, 2020

   Commissioner Gorder made a motion to approve the Consent Agenda. The motion was seconded by Vice Chair Pesnell and passed by unanimous vote.

6. **ANNOUNCEMENTS /CORRESPONDENCE**

   Chair Allen read from the list of announcements on the Agenda:

A. If you have not already done so, please take the 2020 Census Survey. It is easy and takes just a few minutes. Call 844-330-2020 to complete the survey by telephone, or visit my2020census.gov for the online version.

B. The August 27 Planning Commission meeting will include a public hearing on a Conditional Use Permit application to build a guest house on a lot with an existing residence. Notices will be published and posted within the next few days.

7. **CITIZEN INPUT**

There was none.

8. **UNFINISHED/OLD BUSINESS**

A. Review Staff/Report/Recommendations for 155.3.1.2 155.6 (Vision Clearance)

Rapunzel referred Commissioners to copies of the Staff Report on 155.3.1.2(M) (Vision Clearance) that was included in their meeting packets. Following discussion, Commissioners agreed to accept the language proposed by Staff in the Staff Report, except that measurements for the vision clearance triangle are taken from the edge of the roadway, not the right-of-way. Commissioners also agreed that Staff would insert the new language and the proposed new table into 155.3.1.2(M).

Following discussion, Commissioners also agreed to insert Staff's proposed vision clearance triangle illustration into Chapter 155.6.

THE PROPOSED CHANGES AND STAFFF REPORT ARE ON FILE AT CITY HALL.

9. **NEW BUSINESS**

A. Review PSA for CAC re: 155.5 and 155.6

Rapunzel referred Commissioners to copies of a draft press release for recruiting Citizens Advisory Committee members. Commissioners did not suggest changes and Rapunzel offered to submit the press release for publication in *The Siuslaw News* in August. There were no objections from Commissioners.

B. Staff Update on Citizen Input Q2 2020

Rapunzel explained that there was no citizen input in the second quarter of the year, so no need for Commissioners to address citizen concerns.

C. Next Commission Task

Following discussion, Commissioners agreed that the next task for the Planning Commission should be to begin work on rules for outdoor lighting.

10. UNSCHEDULED ITEMS NOT LISTED ON THE AGENDA

City Administrator/Recorder Mills noted that she is still working on language for a short-term rental ordinance. She explained that the Council had a teleconference call with several interested citizens, some of whom are short-term rental unit owners and are familiar with rules from other localities.

11. ADJOURNMENT

Commissioner Gorder made a motion to adjourn. Vice Chair Pesnell seconded the motion and the motion passed by unanimous vote.

Chairman Allen adjourned the meeting at 6:40 pm.

APPROVED BY THE PLANNING COMMISSION ON THE 27th DAY OF AUGUST 2020

[Signed copy available at City Hall]
Bonnie Allen, Chairman

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Recorder