



**BUDGET COMMITTEE MEETING MINUTES ~ APPROVED
MAY 15 2019 AT 5:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

The proceedings of the Dunes City Budget Committee meeting were recorded, and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at www.dunescity.com.

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, May 15, meeting of the Dunes City Budget Committee to order at 5:15 pm.

2. ROLL CALL

Roll Call was taken by Budget Officer Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Robert Orr, Councilor Susan Snow, and Councilor Duke Wells, with citizen members Rory Hammond and Richard Snow.

Absent: Councilors Alan Montgomery and Tom Mallen and citizen member Keith Garvey.

Also Present: Administrative Assistant Rapunzel Oberholtzer.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. MOTION TO APPROVE THE AGENDA

Councilor Orr made a motion to approve the agenda. Councilor Wells seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF MEETING MINUTES FOR MAY 8, 2019

Councilor Orr made a motion to approve the minutes of the May 8 meeting. The motion was seconded by Councilor Wells. The motion passed by unanimous vote.

6. CONTINUED DISCUSSION AND DELIBERATION OF FY 2019-2020 BUDGET

Budget Officer Mills explained that she had double checked all of the numbers and the formulas in the spreadsheet so the numbers should be correct.

There was some discussion during which Mr. Hammond asked if each fund had a separate bank account. Budget Officer Mills said they did.

There was some discussion about the Budget Message that was presented in the May 8 meeting and whether or not the Committee could set goals for aligning the budget with potential educational activities, such as encouraging more people to get water under the City's Water Right, educating residents on water filter and treatment systems, or exploring technologies to clean up algae blooms. There was some disagreement about City participation in making recommendations to residents.

Mr. Hammond made a motion to pass the budget. Council President Meyer seconded the motion. Mayor Forsythe pointed out that a public hearing is required before the budget can be adopted. Mr. Hammond withdrew his motion and Council President Meyer withdrew his second.

7. PUBLIC HEARING

Mayor Forsythe closed the regular Budget Committee meeting at 5:37 pm and opened the public hearing. There were no interested parties present to comment on the proposed budget and Mayor Forsythe closed the public hearing, and reconvened the regular meeting at 5:37 pm.

There was some discussion about Staff wages, during which Councilor Wells opined that wages were too low. While some Committee Members agreed, they also noted that the projected increase in the PERS contribution could make wage increases prohibitive. Mayor Forsythe explained that Staff wages are not usually discussed during the budget process. He went on to suggest that he and City Administrator/Recorder Mills conduct performance reviews with Staff and that he and Council President Meyer conduct Ms. Mills' performance review. Wage increases could be discussed after the reviews.

In further discussion, it was generally agreed that, going forward, the Council would set achievable goals with fixed timelines and then present requests for funding to the Budget Committee. Mayor Forsythe suggested that the Council could consider goal setting sessions beginning as early as July.

Mr. Hammond made a motion to adopt the budget as presented. Mr. Snow seconded the motion. The motion passed by unanimous vote.

Budget Officer Mills explained that the land the City is hoping to acquire for Rebecca's Trail not only would provide an escape route and a connection off Highway 101 between North Beach and Westlake, but also has two wells that could be developed for City use.

8. ADJOURNMENT

Councilor Orr made a motion to adjourn. Councilor Wells seconded the motion. The motion passed by unanimous vote.

Mayor Forsythe adjourned the meeting at 6:49 pm.

APPROVED BY THE BUDGET COMMITTEE ON THE 11th DAY OF DECEMBER 2019

[Signed copy available at City Hall]

Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, City Administrator/Budget Officer