



**CITY COUNCIL MEETING MINUTES ~ APPROVED
JANUARY 27, 2021 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, January 27, 2021 meeting of the Dunes City Council to order at 6:00 pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Susan Snow, Councilor Tom Mallen, and Councilor Robert Orr.

Also Present: Councilor-elect Rory Hammond.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. SWEARING IN NEW AND RETURNING COUNCILORS AND MAYOR

City Administrator/Recorder Mills administered the Oath of Office to re-elected Mayor Forsythe, re-elected Councilors Orr and Mallen and Councilor-elect Hammond.

5. APPROVAL OF THE AGENDA

Councilor Snow made a motion to approve the Agenda. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

6. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda with amended Bills of the Session. Councilor Hammond seconded the motion. The motion passed by unanimous vote.

7. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills read from the list of announcements on the Agenda:

- A. The City is still looking for a Planning Secretary. The position is a 20 hour per week job with one or two evening meetings a month. Starting pay is \$14.00 per hour. It is a PERS position. Strong typing, grammar and spelling skills are a must. Applicants should be able to pay close attention to detail to ensure accuracy.

8. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Mayor Forsythe recognized Ms. Viola Washburn, a Dunes City resident who presented the Council with letters and explained that they inaccurately referred to the neighborhood deer as white-tailed deer when they are black-tailed deer. She went on to explain that she feeds the deer popcorn and the first time she heard about the City Ordinance prohibiting the feeding of wildlife was when she received a letter from the City Administrator. Ms. Washburn noted that she stopped feeding the deer when she received the first letter, but they are still in her yard because they eat apples from her trees and they eat her roses.

Mayor Forsythe explained that ODFW advises against feeding deer and other wildlife and most Oregon cities have ordinances similar to Dunes City's Ordinance that prohibits feeding of wildlife.

There was some discussion by the Councilors about the City's Ordinance, and the fact that ODFW representatives attended a Council meeting to explain that feeding wildlife contributes to poor health in animals and attracts them in groups that, in turn, attract predators. Mayor Forsythe noted that if residents are unhappy with the Ordinance, there is a process for them to try to make changes to it.

9. PRESENTATIONS/TRAINING

None was scheduled.

10. OLD BUSINESS

There was none.

11. PUBLIC HEARINGS

There was none.

12. NEW BUSINESS

A. Resolution Series 2021, No. 1, Approving Submission of 2021 Oregon Community Paths Grant

City Administrator/Recorder Mills explained that the City is requesting funding in the amount of \$205,000 that would be used, in part, to survey the land for Rebecca's Trail to identify wetland areas and a route that would impact wetlands as little as possible. She noted that a representative of the Siuslaw Watershed Council has performed a preliminary survey of the area and identified some rare and/or endangered plant species. The rest of the funding would be used to pay an engineer to design the trail and build a section that would be ADA compliant.

Council President Meyer made a motion to approve Resolution Series 2021, No. 1. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

B. Goal Setting for 2021-2022 FY

City Administrator/Recorder Mills referred Councilors to her 2020 Goals in Review report that was included in their meeting packets.

During discussion, Mayor Forsythe and Councilor Snow asked for a slightly revised report that would list the completed tasks separately from the tasks that are in progress. There was some additional discussion about proposed goals and how the City would determine funding for them.

City Administrator/Recorder Mills noted that the City would need to decide soon whether or not to move forward with development of a City water system. She went on to explain that there is funding available from USDA for such projects and that Dunes City could work on a City system in phases as funding became available.

In other discussion, Councilors generally agreed that the City needed a committee, or several committees, to address the various water issues and determine how to resolve them.

Councilor Hammond made a motion to approve the proposed goals for 2021. Councilor Orr seconded the motion. The motion passed by unanimous vote.

Councilor Snow offered to find out if any of the Water Quality Committee members would be interested in being part of a committee to kick off discussions about water issues.

C. Reappoint Jamie Gorder to Planning Commission Term Ending 01/24/2024

Council President Meyer made a motion to reappoint Jamie Gorder to the Planning Commission. Councilor Orr seconded the motion. The motion passed with five votes in favor and one abstention (Wells).

- D. Appointment of Budget Committee Member Ted Van der Woude to Term Ending 01/24/2024

Councilor Orr made a motion to appoint Ted Van der Woude to the Budget Committee. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

- E. Consent to Group Rate Form for CIS

City Administrator/Recorder Mills explained that CIS is looking into the possibility of a group rate for its clients and has asked Dunes City to sign the form that would allow CIS to include the City in the group of cities interested in a group rate. She noted that the City is not obligated to sign up for the rate if a new one is determined.

Councilor Hammond made a motion to approve signing the form for CIS. Councilor Mallen seconded the motion. The motion passed by unanimous vote.

- F. Agreement for Services with Wetlands and Wildlife, LLC (Wetland Delineation)

City Administrator/Recorder Mills explained that the agreement was for work to update the City's Wetland Delineation.

Council President Meyer made a motion to approve the Agreement for Services. Councilor Hammond seconded the motion. The motion passed by unanimous vote.

13. EXECUTIVE SESSION

There was none.

14. REPORTS

- A. Mayor's Report: Mayor Forsythe reported that he and his wife will be traveling for about a month and he did not know if he would be back in town for the February meeting.
- B. Community Center Report: Councilor Wells pointed out that City Administrator/Recorder Mills had had some work done to improve the appearance of the front of City Hall, one of the City's goals, and that the bullet-proof glass had been installed in the office.
- C. Water Quality Report: Councilor Snow reported that no water testing was being done now, due to COVID-19 and social distancing requirements.
- D. Emergency Services Report: City Administrator/Recorder Mills reported that she attended the virtual WLEOG meeting on January 25 and learned that revisions to the Emergency Operations Plan were almost complete and once that is finished work will begin on each of the participating members' plans, including Dunes City's.

- F. City Administrator/Recorder/Planning/Staff Report: City Administrator/Recorder Mills reported that the City was still receiving complaints about the short-term rental on Cloud Nine. Councilors generally agreed that the City will have to take action based on the City's Nuisance Ordinance if issues continue.

15. FOR THE GOOD OF THE ORDER

Councilor Wells referred to the homeless encampment on West 11th and Beltline in Eugene, noting that it is an embarrassment and should not be allowed to continue.

Mayor Forsythe suggested looking at the City's insurance coverage to determine whether or not the City could rent its bucket truck to a local contractor for tree work. City Administrator/Recorder Mills agreed to do the research.

16. ADJOURNMENT

Council President Meyer made a motion to adjourn. Councilor Orr seconded the motion. The motion passed by unanimous vote.

Mayor Forsythe adjourned the meeting at 7:00 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 24^h DAY OF FEBRUARY 2021

[Signed copy available at City Hall]
Sheldon Meyer, Council President

ATTEST:

[Signed copy available at City Hall]
Jamie Mills, City Administrator/Recorder