

## **Dunes City Council ~ Regular Meeting**

**Wednesday, March 24, 2021 ~ 6:00 pm**

*The meeting will adjourn not later than 9:00 pm. If agenda items are not completed, the meeting will continue the next Wednesday at 6:00 pm.*



### **AGENDA**

1. **Call to Order**..... Mayor Bob Forsythe
2. **Roll Call** ..... City Administrator
3. **Pledge of Allegiance to the Flag**..... Mayor Bob Forsythe
4. **Motion to Approve the Agenda**..... **Action Item**
5. **Consent Agenda**..... **Action Item**

*All items listed here are considered to be routine by the Dunes City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered.*

- A. City Council Regular Meeting Minutes from February 24, 2021
- B. Bills of the Session Feb 18 through March 16, 2021
- C. Receipts of the Session Feb 18 through March 16, 2021
- D. Profit & Loss Statement and Account Reconciliations for March, 2021

#### **6. Announcements / Correspondence**

- A. It is with great sadness that I announce the passing of Dunes City Permit Tech Sandra VanderWoude. Unfortunately, this opens the Permit Tech position again. Dunes City seeks candidates for this position.
- B. The City is also looking for a Planning Secretary. The position is a 20 hour per week job with one or two evening meetings a month. Starting pay is \$14.00 per hour. It is a PERS position. Strong typing, grammar, and spelling skills are a must. Applicants should pay close attention to detail to ensure accuracy.
- C. The City has six openings for citizen members to the Budget Committee. If you are interested in serving, please call Jamie at City Hall!

#### **7. Citizen Input on Items Not Discussed in Public Hearing**

*Maximum time 20 minutes: Speakers will be limited to three minutes. If the number wishing to testify exceeds seven speakers, each speaker's time may be reduced to fit within 20 minutes.*

#### **8. Presentations - None**

#### **9. Old Business - None**

Dunes City Hall is accessible to the disabled. If special accommodations are needed, please contact the City Recorder at 541-997-3338 at least 48 hours in advance of the meeting so that appropriate assistance may be arranged.

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**10. Public Hearings - None**

**11. New Business**

- |    |   |                                |
|----|---|--------------------------------|
| A. | Ordinance 257 re: Vacating a portion of Helkat Trail.....   | Discussion/ <b>Action Item</b> |
|    | First & Second Reading and deliberation   |                                |
| B. | Consideration of Approval of Engineering<br>Scope of Services for Parkway Drive Road Project..... | Discussion/ <b>Action Item</b> |
| C. | Appointment of Budget Officer.....  | Discussion/ <b>Action Item</b> |
| D. | Schedule Budget Committee Meetings.....   | Discussion/ <b>Action Item</b> |

**12. Executive Session - None**

**13. Reports**

- |    |  |             |
|----|--|-------------|
| A. | Mayor's Report.....                                    | R. Forsythe |
| B. | Community Center Report.....                           | D. Wells    |
| C. | Water Quality Report .....                             | S. Snow     |
| D. | Emergency Services Report.....                         | J. Mills    |
| E. | City Administrator/Recorder/Planning/Staff Report..... | J. Mills    |

**14. For the Good of the Order**

**15. Adjournment**

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