

**BUDGET COMMITTEE MEETING MINUTES ~ APPROVED
NOVEMBER 18, 2020 AT 5:30 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Budget Committee were recorded and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at www.dunescity.com

1. CALL TO ORDER

Budget Officer Jamie Mills called the Wednesday, November 18, 2020 meeting of the Dunes City Budget Committee to order at 5:35 pm on the behalf of Mayor Robert Forsythe, who was experiencing remote meeting audio difficulties.

2. ROLL CALL

Roll Call was taken by Budget Officer Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Susan Snow, Councilor Robert Orr, with Citizen Members Rory Hammond and Richard Snow.

Absent and Excused: Councilor Tom Mallen

Absent: Councilor Alan Montgomery

Also Present: Budget Officer Jamie Mills, Administrative Assistant Patrick Pace, Videographers Alan Campbell and Wendy Farley Campbell, and Citizen Stacy Adleson.

3. PLEDGE OF ALLEGIANCE

Budget Officer Jamie Mills led a reciting of the Pledge of Allegiance on the behalf of Mayor Forsythe.

4. APPROVAL OF THE AGENDA

Councilor Snow made a motion to approve the agenda. Citizen Member Hammond seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE MEETING MINUTES FOR DECEMBER 11, 2019

Councilor Snow made a motion to approve the minutes of the December 11, 2019 meeting. Citizen Member Hammond seconded the motion. The motion passed by unanimous vote.

6. REVIEW OF FIRST TWO QUARTERS OF FY 20-21 BUDGET VS. ACTUAL

Councilor Snow noted with approximately 4 ½ months into the year, the percent of budget for the year to date is around 35%.

Mills stated the City received a \$100,000.00 grant from the Oregon Department of Transportation for road maintenance on Parkway Drive. Mills also stated the City has been invited to apply for a grant for Rebecca's Trail.

Citizen Member Snow indicated there were no major expenses that were out of line.

Mills said there was a decrease in the Cigarette Tax Revenue, no change in the Gas Tax Revenue, and an increase in the Alcohol Tax Revenue.

Mills explained expenses relating to personnel, there was an increase in Worker's Compensation Insurance and PERS was at 15.9%.

7. UPDATE OF POSSIBLE NEED TO ADOPT SUPPLEMENTAL BUDGET

Mills said there may be a need for a Supplemental Budget if the City receives a grant for Rebecca's Trail.

8. PUBLIC COMMENT AND QUESTIONS

Citizen Stacy Adleson asked Budget Officer Mills if she felt there was anything out of place relating to the budget. Mills stated there were no concerns and the budget was normal for this time of year.

9. FOR THE GOOD OF THE ORDER

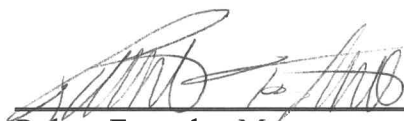
Councilor Wells questioned if there was a better system for future remote meetings.

10. ADJOURNMENT

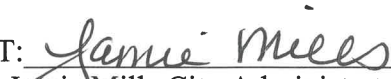
Council President Meyer made a motion to adjourn. Councilor Wells seconded the motion. The motion passed by unanimous vote.

Budget Officer Mills adjourned the meeting on behalf of Mayor Forsythe at 6:02 pm.

APPROVED BY THE DUNES CITY BUDGET COMMITTEE ON THE 28th DAY OF APRIL 2021


Robert Forsythe, Mayor

ATTEST:


Jamie Mills City Administrator/Budget Officer