



BUDGET COMMITTEE MEETING MINUTES ~ APPROVED

APRIL 28, 2021 AT 5:00 PM

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Budget Committee were recorded and are on file at Dunes City Hall. Upon approval by the Dunes City Budget Committee, these minutes will be available at Dunes City Hall and online at www.dunescity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the April 28, 2021, Budget Committee meeting to order at 5:00 pm.

2. ROLL CALL

Roll Call was taken by Budget Officer Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Tom Mallen, Councilor Susan Snow, Councilor Rory Hammond, and Councilor Robert Orr, with Citizen Members Ted VanderWoude, Richard Snow and John Greaves.

Also Present: Budget Officer Jamie Mills.

3. PLEDGE OF ALLEGIANCE

Mayor Forsythe led the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Wells made a motion to approve the agenda. Councilor Orr seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE MEETING MINUTES FOR NOVEMBER 18, 2020

Councilor Mallen made a motion to approve the minutes of the November 18, 2020 meeting. Councilor Hammond seconded the motion. The motion passed by unanimous vote. (00:02:18)

6. REVIEW OF END OF THIRD QUARTER FY 20-21 BUDGET VS. ACTUAL

Budget Officer Mills referred Committee members to their copies of the P & L Budget versus Actual document and noted that there were a few items that were not budgeted but they did not require a supplemental budget. There was some discussion about franchise fees, but Committee members had no questions about the Budget versus Actual dollars or percentages.

7. DISTRIBUTE AND PRESENT BUDGET MESSAGE FOR FY 2021-2022

Committee members perused the Budget Message for FY 2021-2022 distributed by Budget Officer Mills. Councilor Hammond raised the question of using a Justice of the Peace or other officer for City Code Enforcement. Mayor Forsythe explained that the question came up a few years ago and the City determined at that time that the cost and logistics were prohibitive.

A COPY OF THE BUDGET MESSAGE FOR FISCAL YEAR 2021-2022 IS ON FILE AT CITY HALL.

8. REVIEW FY 2021-2022 PROPOSED BUDGET AS PRESENTED

Committee members read the proposed Budget for FY 2021-2022 distributed by Budget Officer Mills. There was some discussion about holding meetings to discuss fund raising or future projects for the City. Budget Officer Mills reminded everyone that such meetings are allowed by Oregon's Open Meeting Law as long as there is not a quorum of Councilors or Committee members present.

9. DISCUSSION OF PROPOSED BUDGET AS PRESENTED

Councilor Wells noted that at one time the idea of the City taking over the boat ramp was floated as a way to generate revenue. He also suggested that the City could look at providing storage units to bring in rental revenue.

10. PUBLIC COMMENTS AND QUESTIONS

There was none.

11. FOR THE GOOD OF THE ORDER

There were no comments.

12. NEXT BUDGET MEETING SCHEDULED FOR WEDNESDAY, MAY 5, 2021, AT 5:00 PM

Budget Officer Mills reminded everyone that they could change the start time for the meeting, but she would have to publish notice of the new time.

13. ADJOURNMENT

Councilor Mallen made a motion to adjourn. Councilor Orr seconded the motion. There was no vote taken.

Mayor Forsythe adjourned the Budget Committee meeting at 5:50 pm.

**APPROVED BY THE DUNES CITY BUDGET COMMITTEE ON THE 5th DAY OF MAY
2021**

[Signed copy available at City Hall]

Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills City Administrator/Budget Officer