



**CITY COUNCIL MEETING MINUTES ~ APPROVED
MAY 26, 2021 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, May 26, 2021 meeting of the Dunes City Council to order at 6:05pm.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Duke Wells, Councilor Rory Hammond, Councilor Susan Snow, Councilor Tom Mallen and Councilor Robert Orr.

Absent and Excused: N/A

Absent: N/A

Also Present: City Administrator/Recorder Jamie Mills, Planning Secretary Lani Noroña, citizen John Greaves and videographer Alan Campbell.

3. PLEDGE OF ALLEGIANCE

All who were present joined Mayor Forsythe in the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Council President Sheldon Meyer made a motion to approve the Agenda. Councilor Orr seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Orr made a motion to approve the Consent Agenda.
Councilor Mallen seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced the following:

- A. Best in the West Events has announced that the 2021 Oregon Dunes Triathlon and Duathlon will be virtual, as State Parks is not considering special events permits, until July, at the earliest.
- B. Notice received from the State, and from Florence Chamber of Commerce President Bettina Hannigan, that officials from the Siuslaw National Forest are seeking input on a proposal to change the decibel limits in the Oregon Dunes Recreation Area. The proposal will be posted to Dunes City's website.
- C. Senate Bill 866, relating to Building Code Inspections, is in Committee.
City Administrator Mills stated that she sent a letter to our Senator, on behalf of the City, explaining the City's concerns with the Bill.
- D. American Rescue Plan funds previously estimated at \$279K, now estimated at \$310K. These funds are earmarked for specific projects, subject to Fund requirements regarding acceptable use of the funds.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Maximum time 20 minutes: Speakers will be limited to three minutes. If the number wishing to testify exceeds seven speakers, each speaker's time may be reduced to fit within 20 minutes.

Citizen John Greaves would like more information about funding and State Water Rights.

8. PRESENTATIONS/TRAINING

None

9. OLD BUSINESS

None

10. PUBLIC HEARING(S)

None

11. NEW BUSINESS

A. Consideration of proposal to assign Coronavirus Relief Fund benefits:

City Administrator Mills explained the following:

- The Coronavirus Relief funds are separate and distinct from American Rescue Plan funds.
- The Coronavirus Relief funds were allocated to cities which have a mechanism for distributing these funds to businesses negatively impacted by the pandemic.
- The City has an allocation of Coronavirus Relief funds and an application is required.
- There is a deadline for spending these funds.
- City Administrator Mills is awaiting more information and stated she will bring the details to the Council, or request a Special Session, if needed.

B. Appointment of new member to Budget Committee

No action taken

12. EXECUTIVE SESSION

At 6:16 p.m., Mayor Forsythe adjourned to Executive Session and read the following:

“held pursuant to O.R.S. 192.660.2.h “to consult with counsel concerning the legal rights and duties of a public body, with regard to current litigation or litigation likely to be filed.”

“Representatives of the news media are specifically directed not to report on any of the deliberations of the Executive Session, except to state the general subject of the session previously announced on the Agenda.”

“No decision may be made during Executive Session. At the end of Executive Session we will return to this Regular Session”

At 7:20 p.m., Mayor Forsythe reconvened the Regular Session.

Mayor Forsythe stated that the subject discussed during Executive Session was primarily Water Rights and Permits.

Councilor Wells made a motion to extend the City’s Municipal and Domestic Water Rights. Council President Meyer seconded the motion. The motion passed by unanimous vote.

Councilor Hammond made a motion to appoint several persons to discuss and acquire access to the weir. Councilor Orr seconded the motion. The motion passed by unanimous vote.

Mayor Forsythe volunteered to be considered for this committee.

Councilor Hammond nominated Councilor Snow.

Mayor Forsythe asked City Administrator Mills to coordinate a schedule for the committee. City Administrator Mills said City Council members will be informed of results via email.

13. REPORTS

A: Mayor's Report – nothing to report

B: Community Center Report – Councilor Wells stated the City is waiting for Electrical work to be completed, before proceeding with installation of a new pump house.

C: Water Quality Report – nothing to report

D: Emergency Services Report – City Administrator Mills stated the following:

1. The repair of the exposed 220 line on the pump house is scheduled for May 27, 2021.
2. WLEOG approved funding to replace some of the hand-held GMRS radios.
3. Oregon Dept. of Health, Drinking Water Division, has created pamphlets to inform people about algae blooms. It is not yet known how the pamphlets will be distributed.

E: City Administrator/Recorder/Planning/Staff Report – City Administrator Mills reported

1. The number of Permits issued
2. There have been complaints about campaign signs and questions about ordinances. Campaign signs should not be placed on the City's Right of Way.
3. The position of Permit Technician remains open but is expected to be filled July 1st.
4. The Parkway Drive project is on track.
5. Former Dunes City Mayor and Road Commission Chairman Bob Petersdorf passed away. Former Dunes City Councilor Gerry Curran is recovering from a hospital stay. Water Quality Committee member and Water Tester Ira Stein is relocating out of state. There is an opening on the Water Quality Committee for a Water Tester.

14. FOR THE GOOD OF THE ORDER

Councilor Mallen asked about the procedures for requesting an extension of Water Rights. General discussion ensued, about specific requirements and potential constraints.

Council President Sheldon Meyer asked if Western Lane Community Foundation could hold future meetings in the Community Center.

15. ADJOURNMENT

Councilor Hammond made a motion to adjourn. Councilor Orr seconded the motion.
The motion passed by unanimous vote.
Mayor Forsythe adjourned the meeting at 7:34 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 23rd DAY OF JUNE, 2021.

[Signed copy available at City Hall]

Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, City Administrator/Recorder