



CITY COUNCIL MEETING MINUTES ~ APPROVED

JUNE 23, 2021 AT 6:00 PM

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Robert Forsythe called the Wednesday, June 23, 2021 meeting of the Dunes City Council to order at 6:01p.m.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Robert Forsythe, Council President Sheldon Meyer, Councilor Susan Snow, Councilor Rory Hammond, Councilor Duke Wells, Councilor Robert Orr and Councilor Tom Mallen.

Absent and Excused: N/A

Absent: N/A

Also Present: City Administrator/Recorder Jamie Mills, Planning Secretary Lani Noroña, citizens John Greaves and John Branning and videographer Alan Campbell.

3. PLEDGE OF ALLEGIANCE

All who were present joined Mayor Forsythe in the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Rory Hammond made a motion to approve the Agenda.
Councilor Duke Wells seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Mallen made a motion to approve the Consent Agenda.
Councilor Orr seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced the following:

- A. Dunes City is now officially a Medicine Mailbox service. City Hall has pre-paid mail envelopes that people can pick up and mail unused medicines.
- B. Dunes City received a Legislative Alert regarding the marijuana tax bill. There is one remaining Dunes City producer and the anticipated change for Dunes City is approximately \$1,000/quarter less revenue.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Maximum time 20 minutes: Speakers will be limited to three minutes. If the number wishing to testify exceeds seven speakers, each speaker's time may be reduced to fit within 20 minutes.

Citizen John Branning reported concerns about motor vehicle accidents near his property and asked how to determine if fencing is allowed, what type, how to proceed. He was advised to pursue the matter with City Hall.

8. PRESENTATIONS - None scheduled.

9. OLD BUSINESS

City Administrator/Recorder Mills noted the June 30, 2021 deadline for Coronavirus Relief funds. She suggested dedicating these funds to Lane County, as Dunes City did not use the funds. These funds may be dedicated to a county but not to another city (e.g., Florence).

Councilor Hammond made a motion that the City Recorder write a letter to the Federal government, requesting these funds be redirected from Dunes City to Lane County. Councilor Snow seconded the motion and the motion passed by unanimous vote.

10. PUBLIC HEARING(S)

A. Resolution Series 2021, No. 2 (06/23/2021)

Council President Meyer made a motion for the Mayor to read the Resolution by title only. Councilor Orr seconded the motion and the motion passed by unanimous vote.

Mayor Forsythe read the following:

"A Resolution certifying Dunes City provides four Municipal Services enumerated in Section 1, ORS 221.760; and declaring the City's election to receive State revenues".

Mayor Forsythe opened the Public Hearing at 6:11 p.m.
There was no written testimony to read into the record.

Citizen John Greaves asked what the four Municipal Services are.

City Administrator/Recorder Mills stated that Dunes City provides Zoning, Storm Drainage, Street Lighting and Street Repair and Fire services.

Mayor Forsythe closed the Public Hearing at 6:14 p.m.

10. PUBLIC HEARING(S) - CONTINUED

A. Resolution Series 2021, No. 2 (06/23/2021)

Councilor Mallen asked if Police protection could be included as a Dunes City Municipal Service. City Administrator/Recorder Mills explained that the four Municipal Services Dunes city provides meet State requirements.

Councilor Orr made a motion to accept the wording for Resolution Series 2021, No.2 as presented and to adopt Resolution Series 2021, No.2.

Councilor Mallen seconded the motion the motion passed by unanimous vote.

Mayor Forsythe stated:

"Resolution Series 2021, No. 2 is hereby adopted and effective immediately".

Councilor Hammond asked about Public Hearings postings.

City Administrator/Recorder Mills explained that Public Hearings notices are posted on the Dunes City website, on the City Hall display case and at the Post Office.

B. Resolution Series 2021, No. 3 (06/23/2021)

Council President Meyer made a motion for the Mayor to read the Resolution by title only.

Councilor Mallen seconded the motion and the motion passed by unanimous vote.

Mayor Forsythe read the following:

"A Resolution adopting the 2021-22 Fiscal Year Budget and making Appropriations".

Mayor Forsythe opened the Public Hearing at 6:20 p.m.

There was no written testimony to read into the record.

There was no public comment.

Mayor Forsythe closed the Public Hearing at 6:21 p.m.

Councilor Snow made a motion to accept the wording for Resolution Series 2021, No. 3 as presented and to adopt and pass Resolution Series 2021, No. 3.

Council President Sheldon Meyer seconded the motion and the motion passed by unanimous vote.

Councilor Hammond suggested that the City have a plan for how new computers and road repairs will be paid.

Mayor Forsythe stated:

"Resolution Series 2021, No. 3 is hereby adopted and becomes effective immediately.

11. NEW BUSINESS

A. Consideration of proposal for Volunteer of the Year Award

City Administrator/Recorder Mills reported that a suggestion was made to place a plaque onto the bench at City Hall that honors all volunteers and plan a celebration such as a barbecue.

There was general discussion about the best time of year for an outside celebration.

City Administrator/Recorder Mills stated staff will choose a date, TBA.

12. EXECUTIVE SESSION

At 6:31 p.m., Mayor Forsythe adjourned to Executive Session and read the following:

“held pursuant to O.R.S. 192.660(2)(e): “To conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

“Representatives of the news media are specifically directed not to report on any of the deliberations of the Executive Session, except to state the general subject of the session previously announced on the Agenda.”

“No decision may be made during Executive Session. At the end of Executive Session we will return to this Regular Session”

At 6:50 p.m., Mayor Forsythe reconvened the Regular Session.

Councilor Hammond made a motion for the Council to direct the City Recorder to conduct a Title Search for the weir and to draft a contractual agreement for access to the property.

Councilor Orr seconded the motion and the motion passed by unanimous vote.

13. REPORTS

A: Mayor’s Report:

Mayor Forsythe reported he and Ms. Mitchell had discussed access to the weir and related issues.

B: Community Center Report:

Councilor Wells reported that the electrical work is complete and the pump house should be completed by next week.

C: Water Quality Report:

Councilor Susan Snow reported that she reviewed flyers from Rebecca Hillwig (OHA), about several different types of algae blooms, and that the City may receive some of those flyers.

D: Emergency Services Report – City Administrator Mills stated the following:

1. There is FEMA Hazard Mitigation Grant funding available that could be used to install the evacuation route for those located in the tsunami inundation zone.
2. There may also be USDA funding available to assist residents with Septic Inspections and repairs or replacements, and to help Community Water Systems upgrade and/or repair their water delivery systems.

City Administrator Mills stated she will investigate these grant opportunities and report the results to the City Council, as Dunes City has some water systems in great need of repair.

E: City Administrator/Recorder/Planning/Staff Report:

City Administrator Mills reported the following:

1. There were three Permits issued: one Structural, one Electrical and one New Construction.
2. Complaints about parking on the City's Right-of-Way blocking access to others' homes.
The City sent a letter and later received a report of vandalism to complainant's property.
3. Last minute changes to Parkway Drive plans are being finalized.
4. Construction of the roads for Little Woahink Heights are in final negotiations.
5. Plan changes were presented for Montgomery View Estates and the project is under review.

14. FOR THE GOOD OF THE ORDER

1. City Administrator/Recorder Mills announced that the City of Florence has applied for renewal of designation as a Coast Guard City and has requested a letter of support from Dunes City. There was general discussion about the many benefits of the Coast Guard for both cities and a consensus that Dunes City should support Florence's application.
2. Councilor Snow expressed concern about the danger of vehicles not obeying the STOP sign at Pacific and Lake Blvd.
3. Council President Meyer offered to provide a previously written letter of support for keeping the Coast Guard in Florence.
4. Councilor Wells cited a recent violent crime in a nearby community and expressed concern about personal protection. He suggested that people write, and talk to, their Representatives.
5. City Administrator/Recorder Mills received a report of after-hours suspicious activity in the City Hall parking lot.

15. ADJOURNMENT

Councilor Orr made a motion to adjourn.

Councilor Mallen seconded the motion and the motion passed by unanimous vote.

Mayor Forsythe adjourned the meeting at 7:07 p.m.

APPROVED BY THE DUNES CITY COUNCIL ON THE 28th DAY OF JULY, 2021.

[Signed copy available at City Hall]

Robert Forsythe, Mayor

ATTEST:

[Signed copy available at City Hall]

Jamie Mills, City Administrator/Recorder