



**CITY COUNCIL MEETING MINUTES ~ APPROVED
JUNE 8, 2022 AT 6:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Sheldon Meyer called the Special Session on Tuesday, June 8, 2022 to order at 6:00 p.m.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Sheldon Meyer, Council President Susan Snow, Councilor Robert Orr, and Councilor Rory Hammond.

Also Present: City Administrator/Recorder Mills, Planning Secretary Lani Noroña.

Absent: Councilor Melissa Stinson.

Absent / Excused: Councilor Duke Wells and Councilor Tom Mallen.

3. PLEDGE OF ALLEGIANCE

All who wished to participate joined in the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Hammond made a motion to approve the Agenda.

Council President Snow seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

City Administrator/Recorder Mills informed the council that due to lots of activity, Bills of the Session from May 12, 2022 through June 8, 2022 are included in the meeting packets.

No Councilor had questions about Bills of the Session.

Council President Snow made a motion to approve the Consent Agenda.

Councilor Orr seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced the following:

- A. A memorial service is planned for Tom Turner on Tuesday, June 14th at 1:00 p.m., at the First Baptist Church on Fox Meadow Road in Eugene. The family requests that in lieu of sending flowers, those who wish to donate consider contributions to Siuslaw Outreach Services, The Jazz Station, and National Night Out - City of Florence.
- B. There is a vacancy for one (1) League of Oregon Cities elected Official. The term expires July, 2024. If anyone is interested, please contact City Administrator/Recorder Mills.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

There was none.

8. PRESENTATIONS / SPEAKERS

There were none.

9. OLD BUSINESS

- A. Ordinance No. 256-B, regarding Short-Term Vacation Rentals, Approval of Language Changes as Instructed.

Councilors and Staff discussed the language changes.

Councilor Hammond made a motion for the Council to adopt Ordinance No. 256-B as presented. Councilor Orr seconded the motion. The motion passed by unanimous vote.

10. PUBLIC HEARING

None.

11. NEW BUSINESS

- A. Award of bid for Parkway Drive Project

Councilor Hammond made a motion for the Council to award the bid for Phase 1 of the Parkway Drive project to Ray Wells, the lowest submitted bid.

Councilor Orr seconded the motion.

Councilors and Staff then discussed the submitted bids and project details.

The motion passed by unanimous vote.

- B. Resolution Series 2022, No. 8, establishing the fee to be collected for a Short-Term Rental Permit.

City Administrator/Recorder Mills pointed out the attached Short-Term Rental Permit fees print-outs from other local coastal communities, researched by Permit Technician Clare Kurth.

Councilors reviewed the data and discussed Short-Term Rental Permit fees, renewal frequency, and the newly created Permit form.

City Administrator/Recorder Mills informed the Council she might add an additional phrase, regarding additional septic use and compliance with Lane County Sanitation requirements.

Council President Snow made a motion for a \$100 Permit fee, with a two-year renewal period. Councilor Hammond seconded the motion.

The motion passed by unanimous vote.

12. EXECUTIVE SESSION

There was none.

13. REPORTS

Councilor Hammond made a motion to postpone Reports until the June 15, 2022 Regular Session. Councilor Orr seconded the motion. The motion passed by unanimous vote.

14. FOR THE GOOD OF THE ORDER

15. ADJOURNMENT

Council President Snow made a motion to adjourn.

Councilor Hammond seconded the motion. The motion passed by unanimous vote.

The meeting adjourned at 6:35 p.m.

APPROVED BY THE DUNES CITY COUNCIL ON THE 29th DAY OF JUNE 2022.

[Signed Copy Available at City Hall]

Sheldon Meyer, Mayor

ATTEST:

[Signed Copy Available at City Hall]

Jamie Mills, City Administrator/Recorder