



CITY COUNCIL MEETING MINUTES ~ APPROVED

REGULAR SESSION - OCTOBER 19, 2022 AT 6:00 PM

City Hall ~ 82877 Spruce St., Westlake, OR
These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Meyer called to order the Wednesday, October 19, 2022 City Council meeting.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Sheldon Meyer, Council President Susan Snow, Councilor Robert Orr, Councilor Duke Wells, and Councilor Melissa Stinson.

Also Present: City Administrator/Recorder Jamie Mills, Planning Secretary Lani Noroña, and videographer Alan Campbell.

Absent: N/A

Absent / Excused: Councilor Tom Mallen and Councilor Rory Hammond.

3. PLEDGE OF ALLEGIANCE

All who wished to participate joined in the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Stinson made a motion to approve the amended agenda.

Council President Snow seconded the motion. The motion passed unanimously.

5. APPROVAL OF THE CONSENT AGENDA

Council President Snow made a motion to approve the Consent Agenda.

Councilor Stinson seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced the following:

- A. Dunes City is still seeking a Permit Administrator. The job description is on the Dunes City website. Resumes can be submitted to City Hall by hand, by mail, or emailed to: recorder@dunescityor.com. She added that paid training is provided and encouraged anyone interested to apply.

- B. The deadline to have a fish screen installed and meter replaced has expired. If you have not made arrangements to have a fish screen installed and the meter replaced, please contact City Hall immediately.
- C. Parkway Drive is closed, between Buckskin Bob and Hilltop, for an indefinite period of time. Residents in that area are asked to pay attention to signs directing access to their properties.
- D. Spectrum Stream TV and Spectrum TV Choice customers can expect an increase in their surcharge fees of \$4.01 per month, effective November 1, 2022. For customers who are paying a promotional price, the fee increase will not take effect until the end of the promotional period.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

There was none.

8. OLD BUSINESS

A: Discussion of changes to Short-Term Rental Code

City Administrator/Recorder Mills pointed out that the draft revisions to the Short-Term Rental (STR) Ordinance are highlighted.

Councilors and staff reviewed and discussed proposed changes.

City Administrator/Recorder Mills explained that advertising and booking companies are not property managers and are not emergency contacts for STRs.

10. PUBLIC HEARING

There was none.

11. NEW BUSINESS

A. Schedule meetings for October and November

Councilors scheduled the next City Council meeting for 6:00 p.m., Wednesday, November 16, 2022 and 6:00 p.m., Wednesday, December 21, 2022.

B. Siltcoos Dam and Water Rights Auction

City Administrator/Recorder Mills informed the Council of an auction, November 14, 2022, for the property that includes Siltcoos and Tahkenitch dams.

She stated there is an assurance from the Oregon Watermaster that the new owner(s) are required to continue with the current Order. She added the Order might have been changed, as the Watermaster stated a five (5) foot level, but the Order states an eight (8) foot level.

Councilors and City staff discussed the upcoming auction and what the auction might mean for Dunes City residents, property owners.

City Administrator/Recorder Mills stated she has a call in to an attorney, to determine what action the City can take.

Councilors scheduled a 6:00 p.m., Tuesday, November 1, 2022 Town Hall meeting, to inform Dunes City property owners, residents, and any other interested parties about the upcoming auction.

C. Request for Support of Statewide Homelessness Task-Force recommendation from the Oregon Mayor's Association

City Administrator/Recorder Mills informed the Council of a request from the Oregon Mayor's Association, for support of a Statewide Homeless Task Force, to solve the statewide homeless emergency, with direct allotments from the State.

Councilor Wells requested a roll call vote.

Councilor Orr stated he strongly favors trying to help the homeless, and is very concerned about the City budget. He asked for clarification of exactly what the City is being asked to do.

City Administrator/Recorder Mills answered the request is for support in asking the State for \$58 K for cities. She referred to allocated as outlined on page two (2) of the handout.

Council President Snow stated "Number three (3), affordable housing, is a problem. The City cannot provide affordable housing to anyone with \$58 K.

Councilor Orr stated the proposal outlines how funds may be used, but it appears that the City could decide how to use the funds.

Councilor Wells stated he supports anything that could help homeless high-school students and kids.

City Administrator/Recorder Mills informed Councilors that the request from the Oregon Mayor's Association is for cities to join in asking for the Oregon Legislature to budget this funding, and the request might or might not be granted.

Council President Snow made a motion that Dunes City not support the request at this time.

Councilor Wells seconded the motion.

The motion passed, with Councilor Orr voting "no", stating he supports the request.

12. EXECUTIVE SESSION

There was none.

13. REPORTS

A. Mayor's Report

Mayor Meyer stated he had already said what he wanted to say.

B. Community Center Report

Councilor Wells reported there was no fire here this month.

C. Water Quality Report

Council President Snow reported there is currently blue-green algae, just at the edge of Lake.

It is not currently a hazard, and is only a hazard when it dies. Rain is forecasted and the rain might wash away the blue-green algae before it dies.

D. Road Reports

City Administrator/Recorder Mills reported that the Parkway Drive improvement project is underway.

14. FOR THE GOOD OF THE ORDER

Councilor Wells stated he thinks the most important issue in Dunes City, now and in the future, is the inability to retain City staff. He added that if it continues this way, City staff should be adequately compensated, to ensure that employees want to stay.

City Administrator/Recorder Mills announced that a second part-time Administrative Assistant is scheduled to begin November 1, 2022.

Councilors and staff discussed possible incentives for employee retention.

15. ADJOURNMENT

Councilor Orr made a motion for adjournment.

Council President Snow seconded the motion. The motion passed unanimously.

Mayor Meyer adjourned the meeting at 7:25 p.m.

APPROVED BY THE DUNES CITY COUNCIL ON THE 16th DAY OF NOVEMBER, 2022.

[Signed Copy Available at City Hall]

Sheldon Meyer, Mayor

ATTEST:

[Signed Copy Available at City Hall]

Jamie Mills, City Administrator/Recorder