



CITY COUNCIL MEETING MINUTES ~ APPROVED

DECEMBER 21, 2022 AT 6:00 PM

City Hall ~ 82877 Spruce St. Westlake OR

These proceedings of the Dunes City Council were recorded and are on file at Dunes City Hall.

Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Meyer called the Wednesday, December 21, 2022 Regular Session City Council meeting to order at 6:00 p.m.

2. ROLL CALL

Roll Call was taken by City Administrator/Recorder Jamie Mills.

Present: Mayor Sheldon Meyer, Council President Susan Snow, Councilor Melissa Stinson, Councilor Rory Hammond, and Councilor Duke Wells.

Also Present: City Administrator/Recorder Mills, Planning Secretary Lani Noroña, Planning Commission Chair Rapunzel Oberholtzer, Planning Commissioner Rich Olson, videographer Alan Campbell, and Mr. Rick Watts.

Absent: Councilor Tom Mallen and Councilor Robert Orr.

Absent and Excused: N/A

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Council President Snow made a motion to approve the Agenda.

Councilor Hammond seconded the motion. The motion passed by unanimous vote.

5. APPROVAL OF THE CONSENT AGENDA

Councilor Stinson made a motion to approve the Consent Agenda.

Council President Snow seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

City Administrator/Recorder Mills announced the following:

- A. Craig Zolezzi is the new owner of Coast Insurance Services
- B. Effective February 1, 2023 the Oregon Liquor Control Board will require Dunes City liquor license applicants to obtain the City's recommendation prior to submitting their annual application for a liquor license.
- C. The State has reevaluated the City's population. The new estimate is 1,445. Dunes City will receive slightly more revenue from the gas, liquor, and cigarette taxes.
- D. Holloway and Associates are now Dunes City's payroll administrators.
- E. Paid Leave Oregon
As a small employer, Dunes City is not required to pay the point six percent (.6%) employer contribution, but there is an additional point 4 percent (.4%) optional portion of the plan and the City Council must decide whether to pay the second portion by December 31, 2022.
- F. On January 15, 2023 all four (4) EPIX networks on Spectrum channels will be rebranded to MGM Plus on the channel line-up serving our community.
- G. Dunes City's tax rate for unemployment insurance is now at 3.6%. Last year it was 4.8%.

7. CITIZEN INPUT ON ITEMS NOT DISCUSSED IN PUBLIC HEARING

Mr. Rick Watts addressed the Council regarding a relative loitering in the Dunes City area. He summarized some history of this family member's alleged mental status and calls to law enforcement regarding this person's behavior. He stated this individual needs to be institutionalized and appealed to the public for help with documenting incidents involving this person, especially if violence occurs.

8. OLD BUSINESS

A: Discussion of changes to Short-Term Rental Code

Council President Snow wants the owner(s) of Short-Term Rentals to be responsible for anything that happens on the property and asked City Administrator/Recorder Mills to add that language. Councilors and staff agreed to add stronger language in a separate paragraph.

Councilor Stinson asked about the percentage figure in 123.004 C.

Councilors decided Short-Term Rentals should be limited to five percent (5%) of the total number of residential structures.

Councilors and staff discussed emergency contacts, violations and City response to violations, and septic issues for large occupancies.

B. Sale of Siltcoos Dam and Siltcoos River water rights

Mayor Meyer asked if City staff had any new information regarding the auction and new owner of the Siltcoos dam.

City Administrator/Recorder Mills did not have an update.

9. PUBLIC HEARING

None was scheduled.

10. EXECUTIVE SESSION

None was scheduled.

11. NEW BUSINESS

A. Ordinance No. 267-A re: Traffic Code

First Reading

City Administrator/Recorder Mills informed the Council that the Ordinance number should now be Ordinance No. 268.

Mayor Meyer asked if any Councilor objected to reading Ordinance No. 268 by Title only.

No Councilor objected.

Mayor Meyer read Ordinance No. 268 by Title only.

Council President Snow asked about language that references parking meters, truck routes, traffic signals, skis, and toboggans.

Councilors and staff discussed subjects of sidewalks, Dunes City's narrow roads, and illegal parking on walking paths and bicycle trails.

Council President Snow requested the addition of a section E., to address vehicles that are towed to park areas and left there.

City Administrator/Recorder Mills pointed out that Dunes City's nuisance code addresses abandoned and inoperable vehicles.

B. Approval of Letter of Guarantee for the New Fern Acres

Water distribution system installation

City Administrator/Recorder Mills stated that the bid for installing pumping, storage, and treatment elements of the water system was \$91,000.00.

Councilor Hammond made a motion that Dunes City accept the approval guarantee letter.

Councilor Stinson seconded the motion.

Councilor Wells recused himself from voting, as he is served by the Fern Acres water system.

The motion passed with three votes in favor.

C.

D. Distribution of mark-up copies of proposed Ordinance No. 259

Re: Update and Correction of Land Use Codes
found in Title XV of the Dunes City Code

1. Staff request for direction on how City Council wishes to proceed

City Administrator/Recorder Mills informed the Council that this Land Use code has been under revision for at least ten (10) years. Ordinance No. 259 is the Planning Commission's recommendation, and all changes are clearly marked.

She stated that if there are no objections from City Council, she intends to schedule this for Public Hearing at the first available date, adding that there are legally required public notice and publishing timelines.

12. EXECUTIVE SESSION

There was none.

13. REPORTS

A. Mayor's Report:

Mayor Meyer thanked all the Councilors for the work they do. He thanked Councilor Wells for his many years of service and that he will be missed. He added that he wants to see the rest of the Council attend.

B. Community Center Report:

Councilor Wells reported he had inspected the roof and that overall, the City Hall building is in good shape. He recognized the work done by Brent Chipps.

C. Water Quality Report:

Council President Snow stated she hopes to resume water quality testing in 2023.

D. Road Reports:

1. Council President Snow reported no change since her last road report.
2. Mayor Meyer mentioned that Brent Chipps is trimming overgrowth from Dunes City roads.
3. City Administrator Mills reported that Richard Palmer is also available for trimming.
4. Councilor Wells reported that roads in the Fern Acres neighborhood are mostly unpassable during the day, due to ongoing work for the water system and equipment on the roads. He added that everything is cleaned up and cleared at the end of the day.
5. Councilor Hammond reported that he did not find any new issues on his route.

14. FOR THE GOOD OF THE ORDER

Council President Snow offered thumb drives from the Elected Essentials class, as well as blank notebooks, available for any Councilor or staff who wants them.

She informed the Council that she will be out of town, so will not attend the January, 2023 meeting, but wants to be sworn in at the City Council's February, 2023 meeting.

Councilor Wells thanked Dunes City citizens for the opportunity of serving, thanked the Councilors for his experience as a City Councilor. He stated that he thought Dunes City citizens chose wisely during the recent election, that the City has an excellent Council, and that newly elected Councilor Olson will do an excellent job. He reiterated his position that City staff turnover can only be reduced by the City offering better pay, benefits, and incentives. He stated that as a citizen, he wants to know that the City is fully staffed with satisfied, well cared for employees committed to serving the community.

Mayor Meyer wished everyone a very Merry Christmas and a Happy New Year and wished Council President Snow enjoyment of her time away in January.

15. ADJOURNMENT

Councilor Hammond made a motion to adjourn.

Councilor Stinson seconded the motion. The motion passed unanimously.

Mayor Meyer adjourned the meeting at 6:58 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 18th DAY OF JANUARY, 2023.

[Signed Copy Available at City Hall]

Sheldon Meyer, Mayor

ATTEST:

[Signed Copy Available at City Hall]

Jamie Mills, City Administrator/Recorder